



Town of Mantua Council

Meeting Minutes

Held on August 15, 2024

6:30 at Town Hall 409 North Main Mantua, Utah

Council Members present:

Mayor Terry Nelson, Karen Nelson, Ken Jones, Matt Jeppsen, Jared Jeppsen

Sherita Schaefer – Recorder

Audience present:

Bill Jeppesen, Pam Eaves, Marcus Abel, Colt Mund, Paul Jensen, Cindy Facer, Donald Ruhl, Will Hodgins, Mike Barnett, Jessie Fromm, Ryan Fromm, Jim Flint, Harper Johnson, Janice Johnson, Nate Alder, Darla Jones

Meeting opened by **Mayor Nelson** and the invocation offered by **Karen Nelson**.

Pledge of allegiance – led by **Mayor Nelson** followed by all in attendance.

Meeting held on July 18th, 2024 (Approved, vote: 5-0)

Consideration to pay the bills:

Matt Jeppsen made a motion to approve the bills, **Ken Jones** seconded.

Yes votes: Mayor Terry Nelson, Ken Jones, Karen Nelson, Matt Jeppsen, Jared Jeppsen

No votes: None

Abstained: None

MOTION PASSED

Public Comment:

Paul Jensen states that certain residents are destroying the town and he would like to know if anything would be done about it.

Presentation:

Terry Wyatt: Golden Spike Automation, INC.
Process Control and SCADA

During the presentation with **Terry Wyatt** of Golden Spike Automation, INC., it was disclosed that the company had conducted a preliminary assessment of a portion of Mantua's Scada system. Based on this initial review, they were able to provide an estimated cost for the purchase and installation of the program. However, due to time constraints, Golden Spike Automation, INC. was unable to fully inspect the entire system during their visit. Therefore, the bid presented today may not accurately reflect the final bill once the complete assessment is conducted.

Golden Spike Automation, INC.'s Scada system is a cutting-edge technology that operates on a WIFI-based platform, enabling operators to control the system from their smartphones. In addition to the initial purchase and installation costs, there is a required annual software subscription fee ranging from \$500 to \$600, as well as expenses for alarming software.

The current bid proposed by Golden Spike Automation, INC. stands at \$137,56.14. The company has committed to returning to finalize their assessment and determine the actual total cost for the bid. If approved, construction on the Scada system is expected to commence in the spring.

Discussion and Action Items:

Marcus Abel -- Generator

Marcus Abel, public works director, recommended purchasing a diesel generator due to its low efficiency, durability, and the need for less maintenance compared to other generators. Council member **Ken Jones** explained that the generator and the diesel tank would be placed outside the ground and properly contained by a basin.

Pay Increase for Employees:

Ashley Davis – Pay Raise

Mayor Terry Nelson announced that **Ashley Davis** has been the sole court clerk for 8 months while the town searched for a second court clerk. A new employee has been hired, and **Davis** will train the new court clerk, **Christina Brown**. As a result of this added responsibility, **Davis** will receive a \$1.00 raise.

Karen Nelson made a motion that we give **Ashley Davis** a raise of \$1.00 effective September, **Jared Jeppsen** seconded.

Yes votes: Mayor Terry Nelson, Ken Jones, Karen Nelson, Matt Jeppsen, Jared Jeppsen

No votes: None

Abstained: None

MOTION PASSED

Will Ross- Pay Raise

Will Ross currently works in public works and has been for the last 2 months. He came forward today as he was just recently offered a full-time position and would like a pay raise. **Ross** and the public works director, **Marcus Abel**, coordinated with the council to determine if the team could utilize both **Ross** and vacant part time public work workers' pay to combine both into a full-time job.

Karen Nelson made a motion that we hire **Will Ross** fulltime at the designated salary on the papers that were passed out with the caveat that he will be rewarded with comp time in lieu of overtime and approval of overtime, **Ken Jones** seconded.

Yes votes: Mayor Terry Nelson, Ken Jones, Karen Nelson, Matt Jeppsen, Jared Jeppsen

No votes: None

Abstained: None

MOTION PASSED

Dakota Midkiff:

The establishment of the Community Service Officer Program (CSOP)

Community Service Officers (CSO's) play a vital role in supporting the Mantua Police Department during various town events, parades, and critical incidents. These dedicated volunteers serve in a civilian capacity and are not compensated for their service. While they can represent the Mantua Police Department and assist with support duties, they do not

possess Law Enforcement powers and are not authorized to perform duties exclusive to Peace Officers. To ensure visibility and safety, CSO's will be provided with high visibility vests by the Town of Mantua and the Mantua Police Department. If desired, CSO's may choose to purchase uniform shirts at their own expense. Necessary equipment will be supplied to CSO's on a temporary basis as needed. The Mantua Police Department will establish a policy outlining the roles and responsibilities of CSO's and the volunteer members. This framework will guide CSO's in carrying out their important support services within the community.

Dakota Midkiff, chief of police, mentions that officers' attention is consumed by tasks like placing cones and directing traffic, diverting them from patrolling and investigating crime. Volunteers will undergo background checks. Council members asked about the role of volunteers; **Midkiff** explained that they would assist at various town events by placing cones and directing traffic, receiving training from the Mantua police department. However, they will not hold certification, duties, or powers as police officers. **Matt Jeppsen**, council member, requested a training plan for the Standard Operating Procedures (SOP) and the required number of people.

The Town's involvement in the potential creation of a Neighborhood Watch Association (NWA).

Dakota Midkiff, chief of police, states that neighborhood watches are typically established by a private entity. Midkiff mentions that a few residents have inquired about the neighborhood watch team. **Midkiff** explained that some residents approached him with neighborhood safety concerns and expressed a desire for a Neighborhood Watch Association (NWA), so he brought the idea to the town council. NWA requires a background check, and the residents will have to initiate the formation of a neighborhood watch independently.

Midkiff states that some residents are unaware of when to call 911 or the non-emergency number, leading them to contact **Midkiff** or the town offices before and after hours. **Midkiff** raised the question to the town council whether the town would benefit from having an NWA.

Intersection improvements

Mayor Nelson states that the intersection was in the plans before he became Mayor. **Chris Hansen**, the Town of Mantua engineer, applied through the bounty and received the corridor grant for \$100,000.00. The intersection improvement will allow Meadow, Fish Hatchery Road and Rocky Dugway Road to intersect perpendicularly. **Matt Jeppsen** highlights that with the

intersection improvements, the fire hydrant and CenturyLink box will have to be relocated. The mayor confirmed that relocating the items is currently a part of the budget.

CIP

Karen Nelson states that CIP will have to be revised, and she will place the item back on the agenda in the following months.

New Employee

Christina Brown is a new employee starting with the Town of Mantua and will be working with the Mantua Justice Court.

Brigham City sewer agreement with letter of intent

Terry Nelson, Town of Mantua's mayor states that he is coordinating with the mayor of Brigham City and would like to coordinate with Mantua's attorney and Brigham City's attorney, Mantua's attorney instructed the town to write a letter of intent to Brigham city. The vote on the letter of intent will take place during the town council meeting.

Karen Nelson states that the town attorney mentioned that Mantua does not have to accept everything presented in the letter of intent.

Planning and Zoning: Pam Eaves or Representative

The general plan and the land use code to include the subdivision provisions by October.

Pam Eaves states that a public meeting will be held to adopt the general plan.

Public Works: Marcus Abel

Marcus Abel would like a new front plow, which is about 8 years old.

Karianne Rawlings volunteered to sew our flag.

Gabe Munds charged \$5,000 but took \$750 off the bill to move the dirt to the cemetery.

Abel also informed the town council that he is conducting his copper and lead assessment and he will be going door to door to complete the service.

Fire Department: Will Hodgins or Representative

Dan Johnson has replaced the former medical director at the Mantua Fire Department.

Grants Update: Karen Nelson

Received a small grant for the fire department for \$1,200.00.

Received \$1,000.00 towards the tourism grant for the Little Valley Days fireworks display for 2025.

Council and Mayor Comments

Mayor Terry Nelson: Would like for the council to read the Brigham City sewer contract.

Ken Jones: None

Karen Nelson: Ask the council to use a clean copy of the Brigham City sewer contract if they would like.

Matt Jeppsen: Apologized to the public works team regarding a matter that took place during the last TC meeting.

Jared Jeppsen: None

Matt Jeppsen made a motion to adjourn Ken Jones seconded.

Adjourn