



Town of Mantua Council Meeting Minutes

Held on April 18, 2024

6:30 at Town Hall 409 North Main Mantua, Utah

Council Members present:

Mayor Terry Nelson, Matt Jeppsen, Karen Nelson, Jared Jeppsen, Ken Jones

Sherita Schaefer – Recorder

Audience present:

Ronald Wallace, Pam Eaves, Marcus Abel, Kris Larsen Richards, Tera Frauk, Dave Derricott, Trena Derricott,

Janis Johnson, Michelle Lyman, Darla Jones, Dakota Midkiff, Stuart Denny

Meeting opened by **Mayor Nelson** and the invocation offered by **Ken Jones**.

Pledge of allegiance – led by **Mayor Nelson** followed by all in attendance.

Meeting held on March 21, 2024 (Approved, vote: 5-0)

Consideration to pay the bills:

Matt Jeppsen made a motion to approve the bills, **Karen Nelson** seconded.

Yes votes: Mayor Terry Nelson, Jared Jeppsen, Ken Jones, Karen Nelson, Matt Jeppsen

No votes: None

Abstained: None

MOTION PASSED

Finalizing the Fiscal Year 2024 Amended Budget Meeting was held at 5:30 PM:

During the meeting, **Mayor Terry Nelson** opened the floor to **Ronald Wallace**, the financial clerk of the Town of Mantua, who presented the proposed amended budget. **Wallace** distributed copies to council members for their reference as he delved into the details. He explained that in the general fund revenues section, the projected property taxes for this (upcoming omit) fiscal year 2023-2024 were projected to be \$320,397, a slight increase from the previous year's \$319,459. Moving on to licensing and permits, **Wallace** highlighted changes such as a decrease in animal licenses revenue from \$3,365 to \$2,900, but an increase in other administrative fees, like building permits and business licenses, from \$1,976 to \$2,000. He also pointed out that charges for cemetery services were expected to decrease from \$38,400 to \$30,000 in the upcoming budget. Lastly, **Wallace** noted a significant increase in fines and forfeitures budgeted for the next fiscal year, rising from \$143,295 to \$230,000.

During **Wallace's** review, he analyzed the financial aspects of water, sewer, and garbage services. For water, the operating revenue for the previous year (2022-2023) totaled \$342,106, increasing to \$431,000 in the current year (2023-2024). Operating expenses also rose from \$140,510 to \$196,500 in the same period. Non-operating revenue, expenses, and transfers saw a significant **decrease** from **\$396,580 to -234,500**. Cash operating needs and source of cash remained the same at \$597,176 and \$0, respectively. Sewer services showed an increase in operating revenue from \$185,060 to \$215,000, and operating expenses from \$203,304 to \$236,700. Non-operating revenue decreased to \$0 from \$54,045. Garbage services experienced a growth in operating revenue from \$109,327 to \$117,000, and operating expenses from \$97,760 to \$107,300. Non-operating revenue, expenses, and transfers decreased from \$11,567 to \$9,700. Despite these adjustments, the overall budget remained well-balanced.

Presentation of Police Department Budget:

During a recent presentation, **Chief Dakota Midkiff** provided an in-depth look at the Mantua Police Department's operations and the process of budget development, which includes an internal budget. The presentation included a snapshot of the Mantua Police Department budget from 7-1-23 to 4-15-24, as well as statistics regarding calls for service. One of the key highlights was the Animal Control Resolution dated 04/18/2024, which outlined specific details such as the number of animal bite/attacks calls, injured animal calls, and animal complaints during the mentioned period. The proposal also included the establishment of an animal control/code enforcement department within the Police Department, the creation of a part-time animal control/code enforcement officer, the purchase of a small van/truck for the position, the construction of kennels in a public works building, and the creation of a policy governing the kennels and the officer. Additionally, **Chief Midkiff** addressed the Vehicle Spending Proposals dated 04/18/2024, emphasizing the need to replace both police vehicles for improved performance and longevity. The proposals outlined the specifics of the vehicles, estimated annual costs, total costs, and potential returns.

Name	Mantua Town	Fiscal Year Ended June 30,	2024
Part VII	Enterprise or Internal Service Fund:	Garbage Fund	
	Description (a)	Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)
	Operating Revenue		Current Year 2023-2024 Amended Budget (d)
	Charge for Services	108959	97000
	Interest Earned	368	250
	Other:		
	Other:		
	Other:		
	TOTAL OPERATING REVENUE	109327	97250
	Operating Expense		
	Personnel Services	5848	3950
	Contractual Services	88668	86900
	Material and Supplies	1272	3500
	Depreciation		
	Town Cleanup - Misc.	1019	1500
	Other Operating Expenses: Utilities & Ins.	953	800
	Other: Professional Fees	0	500
	TOTAL OPERATING EXPENSE	97760	96950
	Non-Operating Revenue (Expense) and Transfers		
	Connection Fees		
	Interest Expense		
	Capital Contributions From Outside Sources		
	Impact Fee Collected		
	Operating Transfers From: Garbage Fund		
	Operating Transfers From:		
	Operating Transfers From:		
	Operating Transfers From:		
	Impact Fee Spent		
	Operating Transfers To:		
	Operating Transfers To:		
	Operating Transfers To:		
	Operating Transfers To:		
	Other:		
	NET INCOME (LOSS)	11567	300
	Cash Operating Needs		
	Net Income (Loss)	11567	300
	Plus: Depreciation		
	Plus:		
	Plus:		
	Less: Major Improvements and Capital Outlay		
	Less: Bond Principal Payments		
	Less:		
	Less:		
	Less:		
	TOTAL CASH PROVIDED (REQUIRED)	11567	300
	Source of Cash Required		
	Cash Balance at Beginning of Year		
	Sale of Investment and Other Current Assets		
	Issuance of Bonds and Other Debt		
	Transfer to General Fund		
	Other:		
	Other:		
	TOTAL CASH PROVIDED (REQUIRED)	0	0

Name	Mantua Town	Fiscal Year Ended June 30,	2024
Part VII	Enterprise or Internal Service Fund:	Water Fund	
Description (a)	Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)	Current Year 2023-2024 Amended Budget (d)
Operating Revenue			
Charge for Services	229101	215000	250000
Interest Earned - Finance charges on past due bills	3421	3500	3500
Interest Earned on cash in the bank	108584	97000	175000
Reconnect & Delinquent Fees & Admin Fees:	1000	500	2500
Other: Transfer from unappropriated fund balance			
TOTAL OPERATING REVENUE	342106	318000	431000
Operating Expense			
Personnel Services	56082	55000	62000
Contractual Services	19650	25000	27500
Material and Supplies - Equipment	26497	17500	27500
Utilities & Insurance	37347	38500	44000
Professional Fees, Education, and Other Operating Expenses (M	8037	15000	15000
Bank/Credit Card Fees	5548	6000	7500
Repairs & Maintenance	1629	5000	13000
TOTAL OPERATING EXPENSE	154790	162000	198500
Non-Operating Revenue, Expenses and Transfers			
New Connection Fees	5700	5000	8000
Impact Fees Collected	227308	60000	90000
Debt Service Interest Expense			
Depreciation	-48332	-50906	-50906
Capital Expenditures: Equipment	23733	0	0
Capital Project Used from Impact Fees (Water storage tank)	-23733	-60000	-529527
Other: Personnel Services: Pension Expense	5057		
Capital Contributions From Outside Sources	220127		
Other: Transfer from PY Water Fund			247933
NET INCOME (LOSS)	597176	108094	0
Cash Operating Needs			
Net Income (Loss)	597176	108094	0
Plus:			
Less:			
TOTAL CASH PROVIDED (REQUIRED)	597176	108094	0
Source of Cash Required			
Cash Balance at Beginning of Year			
Sale of Investment and Other Current Assets			
Issuance of Bonds and Other Debt			
Loans from Other Funds			
Other:			
Other:			
TOTAL CASH PROVIDED (REQUIRED)	0	0	0

Name	Mantua Town	Fiscal Year Ended June 30,	2024	
Part VII	Enterprise or Internal Service Fund:	Sewer Fund		
	Description (a)	Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)	Current Year 2023-2024 Amended Budget (d)
	Operating Revenue			
	Charge for Services	185060	210700	215000
	Other:			
	Other:			
	Other:			
	TOTAL OPERATING REVENUE	185060	210700	215000
	Operating Expense			
	Personnel Services	23174	21500	26000
	Contractual Services (B.C.)	163372	163500	155000
	Material and Supplies	2557	2500	3200
	Repairs & Maintenance	0	35000	41000
	Professional Fees	9354	6000	6500
	Utilities, Insurance & (Misc.) Other Operating Expenses	4847	5000	5000
	TOTAL OPERATING EXPENSE	203304	233500	236700
	Non-Operating Revenue (Expense) and Transfers			
	Connection Fees	1125	1250	1400
	Interest Income on cash in the bank	21930	20000	35000
	Depreciation	-19206	-19206	-19206
	Debt Service Interest			
	Capital Contributions From Outside Sources	131302		
	Impact Fee Collected	18855	20950	24000
	Operating Transfers From: Accumulated Impact Fees	0		
	Operating Transfers From: PY Sewer Funds		20756	4506
	Operating Transfers From:			
	Operating Transfers From:			
	Operating Transfers From:			
	Impact Fee Spent	-81717	-20950	-24000
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Operating Transfers To:			
	Other: Interest earned			
	NET INCOME (LOSS)	54045	0	0
	Cash Operating Needs			
	Net Income (Loss)	54045	0	0
	Plus: Depreciation			
	Plus:			
	Plus:			
	Plus:			
	Less: Major Improvements and Capital Outlay		43000	0
	Less: Bond Principal Payments			
	Less:			
	Less:			
	Less:			
	TOTAL CASH PROVIDED (REQUIRED)	54045	-43000	0
	Source of Cash Required			
	Cash Balance at Beginning of Year		43000	
	Sale of Investment and Other Current Assets			
	Issuance of Bonds and Other Debt			
	Loans from Other Funds			
	Other:			
	Other:			
	TOTAL CASH PROVIDED (REQUIRED)	0	43000	0

AMENDED BUDGET - GENERAL FUND 2023-2024	Name	Mantua Town	
	Fiscal Year Ended June 30,	2024	
Basic Form Instructions			
1. As required by Utah statutes, budget forms submitted must present a balanced budget, meaning budgeted expenditures must equal budgeted revenues. 2. If prior year surplus amounts are to be appropriated in this budget, the amount is to be presented as a source of revenue in the budget. Also, any budgeted increase in a fund balance must be presented as an expenditure within the appropriate budget. 3. A copy of the final budget should be sent to the State Auditor's Office within 30 days of adoption. 4. Please report amounts rounded to the nearest dollar. 5. Some items may not apply to your entity. 6. If you have questions about the form, call Patricia Nelson at (801) 538-1334 or 1-800-622-1243, or send an email to patricianelson@utah.gov. 7. Send completed budgets electronically to sao@utah.gov or mail a printed form to: Office of the Utah State Auditor Utah State Capitol Complex East Office Building Suite E310 PO Box 142310 Salt Lake City, UT 84114			
Part I General Fund Revenues			
Source of Revenue (a)	Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)	Current Year 2023-2024 Amended Budget (d)
Taxes			
General Property Taxes - Current	319459	320397	320397
General Sales and Use Taxes	224268	220000	230000
Sales Tax - Highway Option	26144	28000	30000
Transient Room Tax	2186	2000	2200
Franchise Taxes - Telephone	3313	3300	3300
Motor Vehicle/Fee-in-Lieu of Property Taxes	24906	20000	20000
Motor Carrier	1652	1400	1500
Penalties, Interest and Delinquent Taxes	-560	3500	2000
Circuit Breaker and Interest	1015	1000	2500
Other:			0
Licenses and Permits			
Business & Beer Licenses	920	600	100
Building Permits	11209	15000	15000
Other:			
Animal Licenses	3385	2500	2800
Other: Admin Fees (Bldg Permits & Business Licenses)	1976	2000	2000
Other:	35		
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Name Mantua Town		Fiscal Year Ended June 30,		2024
Part I General Fund Revenue - Continued				
Source of Revenue (a)		Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)	Current Year 2023-2024 Amended Budget (d)
Charges for Services				
Zoning, Admin and Subdivision Fees		4220	1000	1200
Special Protective Services - Wildlife				
Parks and Public Property - Recreation Fees		850	1000	1000
Cemeteries - Lot Sales, Internment, Perpetual Care		38400	20000	30000
Miscellaneous Services: Credit Card Transaction Fees, etc		575	750	400
Other: Police Reports		790	100	600
Other:			0	
Fines and Forfeitures				
Fines/Forfeitures		143295	146920	230000
Prosecutor Split and Debt Collection paid by State		5450	2000	2000
Online banking fees paid by offenders		5735	2000	2000

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Name Mantua Town		Fiscal Year Ended June 30,		2024
Part I General Fund Revenue - Continued				
Source of Revenue (a)		Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)	Current Year 2023-2024 Amended Budget (d)
Intergovernmental Revenue				
State Grants		112677	218000	162844
UDOT Grant			50000	50000
Box Elder COG Intersection Grant			0	90712
Other: Community Grant - CPF Grant			1354000	0
BE Tourism Grant -Parks			0	10000
State Grants (ARPA Funds)			0	0
Class "B & C" Road Fund Allotment		85532	84000	135000
Liquor Fund Allotment		1219	1000	1398
Other: Community Grant - EMS Grant			0	2207
Other: Community Grant - B.E. County Fire		2000	2000	2000
Other: Community Grant - Tourism (LVP)		1000	1000	1000
Other: Police Grant - Equipment GRANT				15000
Miscellaneous Revenue				
Interest Earnings		64264	50000	87500
Rents and Concessions		35922	38000	38000
Other: Fundraisers/Donations-Fire & Police		1625	1800	1800
Impact Fees - Parks		25011	27790	30589
Other: Park Donations - Main		5342		15000
Other: Park Donations - Danes				
Other: Park Donations - Maple (FY2023 K.Parkinson)		54000		
Other: Expired Deposit Revenue		28000		
Other: Misc.		750		
Celebrations/Fundraiser		29832	15000	32000
Impact Fees - Roads		22518	25020	27522
Contributions and Transfers				
Contribution from General Fund Balance (Celebrations)			1000	1000
Contribution from General Fund Balance: (Road Impact Fees)			269891	269891
Contribution from General Fund Balance (B&C Roads)				
Contribution from General Fund Balance (Main Park Donated)			5877	5877
Contribution from General Fund Balance (Danes Park Donated)			3140	3140
Contribution from General Fund Balance (Maple Park Donated)			24000	24000
Contribution from General Fund Restricted (Park Impact Fees)			75000	
Contribution from General Fund Balance (Cares/ARPA)			113472	113472
Contribution from General Fund Balance				
Special Revenue: Other Financing (Lease Revenue)				
Special Revenue: Insurance Proceeds (2019 F-150)				
Special Revenue: Sale of Fixed Assets		12000		
TOTAL REVENUES		1300696	3153157	2018829

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2018829

2002680.00

16149

Name Mantua Town		Fiscal Year Ended June 30,		2024
Part II General Fund Expenditures				
Expenditure (a)		Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)	Current Year 2023-2024 Amended Budget (d)
General Government				
Administrative		207180	223000	285000
Insurance		20051	23000	23000
Professional Services		55990	55000	73000
Maintenance		18615	16000	14500
Judicial/Court		100148	110000	115000
Governmental Building Improvements		0	15000	55000
Governmental Building - Surveillance & wiring		4489	8000	3500
Elections		0	4000	4000
Planning and Zoning		1929	1800	2000
ARPA Funds (from State/Federal Grants)			113472	113472

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Name Mantua Town		Fiscal Year Ended June 30,		2024
Part II General Fund Expenditures - Continued				
Expenditure (a)		Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)	Current Year 2023-2024 Amended Budget (d)
Public Safety				
Police Department		201989	225017	245000
Police Dept. - Purchase/Lease of Police Vehicle		8983	8983	8983
Police Dept. - Lease Service Payments/Police Vehicle		7242	0	0
Police Other (specify): Police Grant - Equipment GRANT				15000
Fire Department		17495	40000	28000
Other (specify):				
Highway and Public Improvements				
Class "B & C" Road Program		149621	84000	100000
Class "B & C" Road Program Wages (road wages)				
Main Street Reconst. (Used From Impact Fees)			269891	269891
Road Other: Main Street Reconstruction CPF Grant			1354000	0
Road Vehicle Maintenance		5148	0	355
Repairs & Maintenance (from property tax increase)		38947	50000	50000
Materials & Supplies		6312		6900
Purchase of Road Truck, Snow Plow, Sander				
Road Capital Improvement (used from Impact fees)		2255	25020	65000
Road Other: Intersection Grant Match				90712
Repairs & Maintenance (from Sales Tax: Highway Option)			28000	28000
Parks, Rec., and Public Property				
Park and Park Areas Maintenance		28280	53000	40000
Recreation and Celebrations		25516	19000	45008
Cemeteries		18250	20000	14000
Other: Park Improvements - Main Street Park		0	5877	6200
Other: Park Improvements - Jeppesen/Danes Park		0	3140	9000
Other: Park Improvements - Maple Springs Park		141433	24000	24000
Other: Park Improvements (UORG: MSP 200 & Danes 18)			218000	170000
Other: Park Improvements (BE Tourism Grant Maple Springs)			0	10000
Park Capital Improvements (used from Impact Fees)		119733	102790	35000
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Name Mantua Town		Fiscal Year Ended June 30,		2024
Part II General Fund Expenditures - Continued				
Expenditure (a)		Prior Year 2022-2023 Actual (b)	Current Year 2023-2024 Adopted Budget (c)	Current Year 2023-2024 Amended Budget (d)
Community and Economic Development				
Community Planning - UDOT Grant			50000	50000
Community Development				
Economic Opportunity				
Other (specify):				
Miscellaneous				
Emergency Preparedness		1683	2667	2667
Other: Youth Council		0	500	500
Transfer to Other Funds				
Transfer to Capital Projects Fund				
Transfer to Capital Projects Fund				
Transfer to Capital Projects Fund				
Transfer to Capital Projects Fund				
Budgeted Increase in Fund Balance				
TOTAL EXPENDITURES		1179300	3153157	2002680

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Mantua Police Department

Mayor: Terry Nelson

Chief of Police:
Dakota Midkiff



*Integrity
Community
Service*

Mantua Police Department 409 N Main St Mantua, UT 84324 Telephone: 435-723-7054

MPD Snapshot Cover Sheet

04/18/2024

Enclosed in this packet are the following:

1. MPD Budget Snapshot (07/01/2023 - 04/15/2024)
2. Statistics regarding Calls for Service (MPD only)

Ordinary Income/Expense
Income
COURT

Jul 1, 23 - Apr 15, 24 Budget % of Budget

Court Debt Collection	757.31	0.00	100.0%
Court costs, fees and charges	0.00	0.00	0.0%
Court fines and forfeitures	295,550.37	146,826.80	202.89%
Court Prosecutor Split	81.13	3,896.80	4.56%
Court/Fines Surcharges	-129,551.55	0.00	100.0%
Online fees paid by offender	0.00	2,000.00	0.0%
COURT - Other	0.00	0.00	0.0%

Total COURT 189,237.28 150,826.80 112.15% 79%

Expense

Police department

Beer Tax Expense	0.00	0.00	0.0%
Payroll - Police			
Benefits - Police			
Medical/Dental Police-RP	6,526.02	0.00	100.0%
HSA Employer Contribution - RP	2,792.86	0.00	100.0%
HSA Employer Contribution - CC	0.00	0.00	0.0%
HSA Employer Contribution - DM	3,018.34	0.00	100.0%
Life Insurance - Police	207.03	0.00	100.0%
LTD Insurance - Police	398.38	0.00	100.0%
Medical/Dental Police-CC	0.00	0.00	0.0%
Medical/Dental Police-DM	7,415.40	0.00	100.0%
HSA Employer Contribution - JB	0.00	0.00	0.0%
HSA Employer Contribution - MC	0.00	0.00	0.0%
Retirement	19,690.94	0.00	100.0%
Benefits - Police - Other	-275.13	0.00	100.0%

Total Benefits - Police 39,773.54 0.00 100.0%

Wages - Police

Seabell Overtime Wages	204.00	0.00	100.0%
GUI Overtime Wages	779.01	0.00	100.0%
SS/Medicare Comp Match Police	7,288.40	0.00	100.0%
Wages - Police - Other	101,133.64	0.00	100.0%

Total Wages - Police 109,407.06 0.00 100.0%

Payroll - Police - Other

	0.00	0.00	0.0%
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Total Payroll - Police 149,248.59 0.00 100.0%

Police Car Building

	0.00	0.00	0.0%
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2012 Charger

	0.00	0.00	0.0%
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2017 Ford Explorer Lease/Equip.

Debt Service 2017 Explorer	0.00	0.00	0.0%
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2017 Ford Explorer Lease/Equip. - Other 0.00 0.00 0.0%

Total 2017 Ford Explorer Lease/Equip.

	0.00	0.00	0.0%
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2019 Ford Explorer Lease/Equip.

Debt Service 2019 Explorer	0.00	0.00	0.0%
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2019 Ford Explorer Lease/Equip. - Other 0.00 0.00 0.0%

Total 2019 Ford Explorer Lease/Equip.

	0.00	0.00	0.0%
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2019 Ford F-150 Lease/Equip.

Debt Service 2019 F-150	0.00	0.00	0.0%
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2019 Ford F-150 Lease/Equip. - Other 0.00 0.00 0.0%

Total 2019 Ford F-150 Lease/Equip.

	0.00	0.00	0.0%
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2022 Ford F-150 Lease/Equip.

Debt Service 2022 F-150	8,982.92	0.00	100.0%
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2022 Ford F-150 Lease/Equip. - Other 0.00 8,983.00 0.0%

Total 2022 Ford F-150 Lease/Equip.

	8,982.92	8,983.00	100.0%
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Amortization	0.00	0.00	0.0%
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Certification/Training/Police	5,979.67	0.00	100.0%
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Communication expenses	315.00	0.00	100.0%
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Equipment/Police	12,069.52	0.00	100.0%
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Fuel	10,495.03	0.00	100.0%
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Materials & supplies/Police	2,778.40	0.00	100.0%
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Misc./Police	104.74	0.00	100.0%
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Police vehicle maintenance	6,805.35	0.00	100.0%
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Professional Services	2,043.20	0.00	100.0%
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Telephone	1,054.00	0.00	100.0%
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Uniforms			
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ER Uniform Allowance	0.00	0.00	0.0%
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RP Uniform Allowance	541.82	0.00	100.0%
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AA Uniform Allowance	0.00	0.00	0.0%
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CC Uniform Allowance	0.00	0.00	0.0%
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DM Uniform Allowance	0.00	0.00	0.0%
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Other Uniform Allowance	0.00	0.00	0.0%
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JB	0.00	0.00	0.0%
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JC	0.00	0.00	0.0%
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LH	0.00	0.00	0.0%
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MJ	0.00	0.00	0.0%
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BN	0.00	0.00	0.0%
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SZ	0.00	0.00	0.0%
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Uniforms - Other 451.88 0.00 100.0%

Total Uniforms	1,033.81	0.00	100.0%
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Utilities/Police	223.64	0.00	100.0%
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Police department - Other	0.00	235,917.90	0.0%
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Total Police department 232,982.77 234,930.90 86.36% 79%

Equipment
2022 Ford F-150 away for grant.
Equipment was originally
showing \$27,069.52

04/17/24
17:07

Mantua City Police
Total CAD Calls Received, by Nature of Call

4011
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Nature of Call	Total Calls Received	% of Total
Hangup 911 Call	4	0.11
Abandoned Vehicle	28	0.80
Automated Crash Notification	1	0.03
Administrative Assignment	1	0.03
Agency Assistance	16	0.46
Aggravated Assault	1	0.03
Alarm	6	0.17
Other Alc/Off notDUI/Pub Into	3	0.09
Interfacility Transfer	1	0.03
Animal Bite / Attacks	2	0.06
Injured Animal	2	0.06
All Animal Complaints	13	0.37
Card 4 Assault / Sexual Assau	2	0.06
Attempt to Locate	3	0.09
Brandishing	1	0.03
Burglary Ip	1	0.03
CO / Inhalation / HAZMAT	1	0.03
Cardiac or Respiratory Arrest	1	0.03
Choking Card 11	1	0.03
Citizen Assist	46	1.31
Citizen Dispute	5	0.14
Civil Problem	4	0.11
Code Enforcement Offense	2	0.06
Community Policing	17	0.49
Compliance Check	1	0.03
Convulsions or Seizures	1	0.03
Disorderly Conduct	10	0.29
Disturbing the Peace	2	0.06
Controlled Substance Problem	12	0.34
DUI Alcohol or Drugs	14	0.40
Evading	4	0.11
Extra Patrol	296	8.46
Falls Card 17	1	0.03
Domestic Violence	26	0.74
Fire Alarm	1	0.03
brush, grass, wildland	1	0.03
Structures Threatened	1	0.03
Structure Fire	1	0.03
No Structure Threatened	4	0.11
Semi Truck Fire	1	0.03
Fire Vehicle	1	0.03
Fireworks	1	0.03
Fix It Ticket	6	0.17
Follow Up Investigation	72	2.06
Located Child	1	0.03
Found Property	2	0.06
Fraud	3	0.09
Natural gas or propane	1	0.03
Health & Safety	1	0.03
Card 19 Heart Problem / AICD	1	0.03
Heat/Cold Exposure	1	0.03
Hemorrhage/Laceration	2	0.06
Illegal Burning	3	0.09
Impounded Vehicle	33	0.94
Information	3	0.09

04/17/24
17:07

Mantua City Police
Total CAD Calls Received, by Nature of Call

4011
Page: 2

Nature of Call	Total Calls Received	% of Total
Intoxicated Person/Pub Intox	3	0.09
Juvenile Problem not Runaway	14	0.40
Civil Standby	3	0.09
Litter/Pollution/Public Health	1	0.03
Livestock Problem	1	0.03
Lost Property	1	0.03
Medical Emergency	1	0.03
Assist Medical	1	0.03
Mental Problem	3	0.09
Missing Juvenile	3	0.09
Missing Person	1	0.03
Motorist Assist	103	2.94
Noise Disturbance	1	0.03
Overdose / Poisoning (ingesti	1	0.03
Civil, Subpoena, Summons, etc	1	0.03
Parking Problem	31	0.89
Traffic Accident no injuries	36	1.03
Pedestrian Stop	5	0.14
Pi Accident	23	0.66
Property Damage, Non Vandalis	6	0.17
Protective Order Violation	2	0.06
Suicide Attempt / Abnormal Be	2	0.06
Rape	1	0.03
Reckless Motorist	48	1.37
Road debris, non vehicle	12	0.34
Safety Hazard	6	0.17
Private Property Check	97	2.77
Sex Offense	1	0.03
Shoplifter in Custody	1	0.03
Sick Person Card 26	1	0.03
Simple Assault	2	0.06
Slide off neg damage/injury	8	0.23
Stab/Gunshot/Penetrating	1	0.03
Stalking	1	0.03
Cardio Vascular Accident	1	0.03
Suicide	1	0.03
Threatening Suicide	5	0.14
Suspicious Person	11	0.31
Suspicious Circumstance	88	2.51
Suspicious Vehicle	27	0.77
All Other Thefts not Vehicles	6	0.17
Theft Automobile	1	0.03
Theft Ip	1	0.03
Threats	1	0.03
Traffic Enforcement Detail	19	0.54
Traffic Hazard	29	0.83
Traffic Violation	9	0.26
Traffic Stop	2107	60.20
Traumatic Injury	3	0.09
Trespassing	10	0.29
Trespassing Ip	5	0.14
Unconscious Person	2	0.06
Man Down Card 32	2	0.06
Unknown Trouble - Law Only	2	0.06
Unsecure Premise	3	0.09

04/17/24
17:07

Mantua City Police
Total CAD Calls Received, by Nature of Call

4011
Page: 3

Nature of Call	Total Calls Received	% of Total
Vagrancy	4	0.11
Lockout	2	0.06
Vehicle Search	3	0.09
VIN Number Inspection	30	0.86
Wanted Person	9	0.26
Weapon Offense Not Assault	2	0.06
Request to Check Welfare	22	0.63
Wildlife Response	4	0.11

Total Calls:	3500	

Report Includes:

All dates between '00:00:00 07/01/23' and '23:59:00 04/15/24'
All nature of incidents
All cities
All types
All priorities
All agencies matching 'MPD'
All Areas

*** End of Report /tmp/rptnfugH4-rpcdtccr.r1_1 ***

Public Comment:

No public comments were made.

Presentation:

Stuart Denny - Twin D Sewer:

Stuart Denny, representative for Twin D Inc., presented the town council with a slide of the sewer scope inspection, as well as the sewer line cleanout and cracked pipes that may have been caused by pipe bursting. Pipe bursting is ideal for repairing sewer lines that have extensive corrosion or have been structurally weakened by factors such as root intrusion.

The report reads as follows:

THIS IS LABELED INCORRECTLY. THIS IS ACTUALLY OT11A TO OT11.

THIS IS LABELED INCORRECTLY. THIS IS ACTUALLY OT11 TO OT10. SEVERE DEBRIS AT 181.2', CAUSING US TO STOP. LENGTH IS 415.0'.

THIS IS LABELED INCORRECTLY. THIS IS ACTUALLY OT11A TO OT12. SEVERE DEBRIS AT 53.7', CAUSING US TO STOP. LENGTH IS SAG AT 12.0'. WE'LL CALL THIS EXTRA MH OT11A.

DUE TO THE EXTRA UNKNOWN MH, THIS IS ACTUALLY OT26 TO OT27A. EXTRA BURIED MH AT 405.2'. WE'LL CALL IT MH OT27A.

DUE TO THE EXTRA UNKNOWN MH, THIS IS ACTUALLY OT29 TO OT29A. EXTRA BURIED MH AT 399.3'. WE'LL CALL IT MH OT29A.

DUE TO THE EXTRA UNKNOWN MH, THIS IS ACTUALLY OT31 TO OT31A. EXTRA BURIED MH AT 396.9'. WE'LL CALL IT MH OT31A.

UNDER WATER MOST OF THE SECTION. PIPE DOWNSIZES AT 355.0', CAUSING US TO STOP. UNKNOWN CAMERA INTERFERENCE. UNDERWATER MOST OF THE SECTION. HIT SOMETHING AT 163.6', CAUSING US TO STOP. TROUGH TOO SMALL TO SET UP IN MH OT6.

PIPE IS BROKEN WITH SOIL EXPOSED AT 15.4'. TWIN D CAN REPAIR THIS.

Discussion and Action Items:

Kris Richards - Business License:

Kristine Richards came to the meeting to discuss having a short-term rental and parking to her downstairs bedrooms at her home in Mantua. Council member **Karen Nelson** asked Richards if there would be a parking problem to which **Richards** told her that tenants would park on the north side of her home and not the street. **Nelson** mentioned having the Chief of the fire department come and inspect the home for safety. Because they applied for a business license to have a short-term rental, they named the Business, Rasmussen Ridge, Inc. **Mayor Terry Nelson** would like **Richards** to coordinate with fire chief, **Chief Derricott** to do the inspection.

Jared Jeppsen made the motion that to approve the business license for Rasmussen Ridge Incorporated pending the fire inspection, **Karen Nelson** seconded the motion.

Yes votes: Mayor Terry Nelson, Matt Jeppsen, Karen Nelson, Jared Jeppsen, Ken Jones

No votes: None

Abstained: None

MOTION PASSES

Michelle Lyman- Bike Race:

Michelle Lyman presented the Utah High School Cycling League, a non-profit organization for kids grade 7-12. They explained what their organization does and how long they've been racing in Utah. They encourage parents to be volunteers and well engaged in the program. They wanted to use the trails in Mantua, behind the lake, for two of their races. There would be around 1,200-1,500 kids participating in this event throughout the day. Lyman said they were a fully sustainable group and take care of all their first aid and other necessities. Lyman is currently coordinating with council member **Karen Nelson** regarding the race that will be held on September 21st 2024 and sharing the space with another event that was scheduled on the same day.

Interim Sewer Agreement:

Mayor Terry Nelson would like to continue to coordinate with the Town of Mantua attorney regarding the interim Sewer Agreement. **Nelson** suggested that the council members gather for a work meeting to strategize variables.

Crown Castle lease agreement:

The council deliberated about the memorandum of the second amendment to the site agreement between the Landlord, the Town of Mantua, and the Tenant, CCTM1 LLC, a Delaware limited liability company. The original site lease agreement was dated April 17, 1997, with the final renewal term set to expire on January 31, 2027.

It was highlighted that both parties have agreed to a second amendment to the site lease agreement, extending the agreement for eight additional renewal terms of five years each. As per the terms of the second amendment, the final renewal term is now scheduled to expire on January 31, 2067.

Furthermore, it was noted that **Mayor Terry Nelson** of the Town of Mantua has been granted full authority to sign the memorandum of the second amendment to the site lease agreement with CCTM1 LLC on behalf of the town council members and its residents.

The attendees acknowledged and approved the details, and **Mayor Terry Nelson** was tasked with overseeing the signing of the memorandum of the second amendment to the site lease agreement.

Jared Jeppsen made a motion to approve the Second Amendment site lease agreement with Crown Castle, and that the Town councils notes that the mayor of the Town of Mantua, Utah has authority to sign the agreed-on behalf of the town, **Karen Nelson** seconded the motion.

Yes votes: Mayor Terry Nelson, Matt Jeppsen, Karen Nelson, Jared Jeppsen, Ken Jones

No votes: None

Abstained: None

MOTION PASSES

Marcus Abel – Emergency Well Parts:

Marcus Abel, Mantua Public Works Director, would like to purchase an additional fan part for the well as a contingency plan, as the fan parts are difficult to find and expensive. **Abel** coordinated with Delco Western to obtain a list of parts needed to keep the well-functioning since the fan shut down last year, leaving the town without a running well until parts could be obtained.

Karen Nelson made a motion to accept the Delco Western quote, to purchase parts for the existing well, purchase not to exceed \$5200.00, **Ken Jones** seconded the motion.

Yes votes: Mayor Terry Nelson, Matt Jeppsen, Karen Nelson, Jared Jeppsen, Ken

Jones No votes: None

Abstained: None

MOTION PASSES

ORDINANCE NO. 2024-10-04 CITY SEAL:

An ordinance was needed to ensure that the Town of Mantua city seal is only used for official purposes, such as official documents, city equipment, and promotional materials.

The Town of Mantua City seal is as follows: The seal of the city shall be as follows: one and five-eighths inches (1 5/8") in diameter, the impression of which represents the word "corporate" followed by a decorative line. Right below the word "seal" is an inscription around the outer edge that reads "Town of Mantua, Box Elder County, Utah."

Karen Nelson made the motion that we pass Ordinance number 2024-10-14 City Seal, after the correction of the word corporate in the second line to be spelled c-o-r-p-o-r-a-t-e, **Matt Jeppsen**, seconded the motion.

Yes votes: Mayor Terry Nelson, Matt Jeppsen, Karen Nelson, Jared Jeppsen, Ken Jones

No votes: None

Abstained: None

MOTION PASSES

TextMyGov

TextMyGov provides automated replies to avoid taking extra time from the town staff. Residents of the town can also report issues to the town using this service. An email is sent to the staff when a citizen reports an issue.

Residents can receive emergency alerts, general information, and custom alerts. The office is in Logan and will provide any support the staff needs to assist with this program. TextMyGov offers licenses to the town staff so that every staff member can log in. Council member **Karen Nelson** mentioned that Garland and Perry have spoken positively about this service. The service costs \$2,500 annually with a contract term of 2 years.

Jared Jeppsen made a motion to accept the TextMyGov proposal, to send out emergency texts the town residents, **Karen Nelson** seconded the motion.

Yes votes: Mayor Terry Nelson, Matt Jeppsen, Karen Nelson, Jared Jeppsen, Ken Jones

No votes: None

Abstained: None

MOTION PASSES

Bowery Agreement – Hold Harmless Agreement

The Bowery agreement was amended to include the hold harmless agreement. The hold harmless agreement was added to release one party from liabilities such as damage, bodily injury, or financial loss. Council member **Matt Jeppsen** requested that the Bowery and the pickleball/basketball court be separated into two hold harmless agreements to make both more accessible.

Planning and Zoning: Pam Eaves or Representative:

None

Fire Department: Chief Derricott or Representative

Chief Dave Derricott states that he will retire in June 2024 after working for the Town of Mantua Fire Department for 24 years. **Will Hodgins** will take over the position as Fire Chief. **Hodgins** will be sworn in as Fire Chief of the Town of Mantua at the next town council meeting on May 16, 2024.

Public Works: Marcus Abel:

Marcus Abel, Public Works Director, states that the cross-connection for the water is working great. Council member **Matt Jeppsen** questioned the penalties for residents who fail to install the backflow connection, as he has received phone calls from residents regarding the backflow connections. **Jeppsen** would like to work with Abel to develop a plan to help residents understand the importance of a backflow, the testers, and penalties for not completing the service in a timely manner.

Grants Update: Karen Nelson:

Council Member **Karen Nelson** states that **Keith Johnson** received a \$15,000 tourism grant. **Nelson** will coordinate with **Johnson** to facilitate the use of the funds.

Council and Mayor Comments:

Council Member **Karen Nelson** shared her appreciation with **Robert Thayne** on the planning and zoning committee for all his hard work and dedication to promoting economic growth and helping maintain the town's traditional value.

Jared Jeppsen made a motion to adjourn, **Karen Nelson** seconded.

Yes votes: Mayor Terry Nelson, Matt Jeppsen, Karen Nelson, Jared Jeppsen, Ken Jones

No votes: None

Abstained: None

MOTION

PASSES