Minutes
Board of Directors Meeting
Weber Human Services 3rd floor, Board of Directors Room
Commencing at 8:00 A.M. September 20, 2024.

The Weber Human Services Board of Directors held its scheduled meeting in the Weber Human Services Board Room. The meeting began at 8:01 A.M.

The following members were present:	Staff in attendance:
	Kevin Eastman
Clint Thurgood	Nobu Iizuka
Sharon Bolos	Kristen Mecham
Matt Wilson (Morgan)	Michelle Jenson
Robert Hunter	Shelly Gwynn
Jim Harvey	Jed Burton
	Matt Isom
	Matt Wilson (Legal)
EXCUSED:	EXCUSED:
Julie Southwick	Dave Wilson (Legal)
Gage Froerer	
	GUEST(S): Becca Stamp
	Mark Allen
	Matt Dixon
	Tom Hanson

1. **Executive Session**
   Motion to open meeting for the purpose of discussing the character and/or competence of an individual.

   Motion by Clint Thurgood, seconded by Sharon Bolos to open the executive session.

Motion by Sharon Bolos, seconded by Jim Harvey to close the executive session and open the meeting.

2. **Consent Calendar:**

a) Welcome

b) Request for approval of minutes for meeting held on August 16, 2024, at 8:00 a.m.

Motion by Clint Thurgood, seconded by Jim Harvey to approve the August minutes as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	AYE		

c) Request for the approval of check register dated August 1, 2024, to August 31, 2024, including voided checks 0000133471, 0000133492, 0000134194, 0000134194 and 0000134630 in the amount of $1,116,459.88.

Motion by Clint Thurgood, seconded by Jim Harvey to approve the check register as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	AYE		

d) Credit Card Purchases for July 2024.

Motion by Clint Thurgood, seconded by Jim Harvey to approve the credit card purchases as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	AYE		

e) Request to ratify purchase orders:

1. PO#4853-Alt Architecture for the remodel of the Nutrition Kitchen and the Clinical Area, in the amount of $12,811.00.
2. PO#4854-Non-Typical Excavation for repair leak in water service, in the amount of $6,529.11.

Motion by Clint Thurgood, seconded by Jim Harvey to Ratify the approved Purchase Orders as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	AYE		

f) Request to approve the purchase orders:

1. PO#4855-University of Washington for Community that Care 3-year License, in the amount of $13,000.00.
2. PO#4856-United Way of Northern Utah for WHS PXP Grant Year 2 FY25- Indirect Admin and PXP Grant 2 FY25-Local Government Grant, in the amount of $102,610.00
3. PO#4857-Ogden Eccles Conference Center for Prevention Winter Summit Conference, in the amount of $24,972.00.
4. PO#4858-Holbrook Service for a new rooftop chiller, in the amount of $192,812.57.
5. PO#4859-Arbinger Institute for Outward Performance Digital Workbook, in the amount of $7,375.00.

Motion by Clint Thurgood, seconded by Jim Harvey to approve the Purchase Orders as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	AYE	Julie Southwick	ABSENT
Gage Froerer	ABSENT	Robert Hunter	AYE
Jim Harvey	AYE	Matt Wilson	AYE
Sharon Bolos	AYE		

3. Action Items

a) Request to approve the Contracts as presented.

1. **Contract Agreement between Weber-Morgan Health Department and Bonneville CTC.**
   This contract shall be effective July 1, 2024, and shall remain in effect until June 30, 2025, or until Contractor submits final report, by and between the Weber-Morgan Health Department, (Department) and Bonneville CTC (Contractor). Payment of $45,310.00 has been approved to the Contractor for E-cigarette, Marijuana, and other Drug Prevention Grants.

Motion by Sharon Bolos, seconded by Clint Thurgood to approve the Contract Agreement between Weber-Morgan Health Department and Bonneville CTC as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	**AYE**	**Julie Southwick**	**ABSENT**
Gage Froerer	**ABSENT**	**Robert Hunter**	**AYE**
Jim Harvey	**AYE**	**Matt Wilson**	**AYE**
Sharon Bolos	**AYE**		

2. **<u>Contract Agreement between Weber-Morgan Health Department and Western Weber CTC.</u>**
   This contract shall be effective July 1, 2024, and shall remain in effect until June 30, 2025, or until Contractor submits final report, by and between the Weber-Morgan Health Department, (Department) and Western Weber CTC (Contractor). Payment of $33,100.00 has been approved to the Contractor for E-cigarette, Marijuana, and other Drug Prevention Grants.

Motion by Sharon Bolos, seconded by Clint Thurgood to approve the Contract Agreement between Weber-Morgan Health Department and Western Weber CTC as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	**AYE**	**Julie Southwick**	**ABSENT**
Gage Froerer	**ABSENT**	**Robert Hunter**	**AYE**
Jim Harvey	**AYE**	**Matt Wilson**	**AYE**
Sharon Bolos	**AYE**		

3. **<u>Amendment to the Interlocal Cooperation Agreement between Weber Human Services and Ogden City.</u>**
   This Amendment is effective on the first day of July 2024 and is made to amend the Interlocal Cooperation Agreement dated July 1, 2022, by and between Ogden City "City" and Weber Human Services "WHS". The parties agree to amend the agreement as follows: Services provided by WHS, Services provided by the City, Costs and expense allocation agreement and Allocation of donated revenues. WHS shall provide to the City, $59,000.00 per year. The city agrees to pay for all other costs associated with operating the Golden Hours Senior Center.

Motion by Sharon Bolos, seconded by Clint Thurgood to approve the Amendment to the Interlocal Cooperation Agreement between Weber Human Services and Ogden City as presented. All members in favor, no one opposed. Motion carries.

Clint Thurgood	**AYE**	**Julie Southwick**	**ABSENT**
Gage Froerer	**ABSENT**	**Robert Hunter**	**AYE**
Jim Harvey	**AYE**	**Matt Wilson**	**AYE**
Sharon Bolos	**AYE**		

b) Request to approve the WHS Amended Bylaws.

Attorney Matt Wilson went through the Amended Bylaws with the Board to explain what language was removed and what language was added.

Motion by Sharon Bolos, seconded by Jim Harvey to approve the Weber Human Services Amended Bylaws as presented. All members in favor, no one opposed. Motion carries.

Roll Call Vote:

Clint Thurgood	**AYE**	**Julie Southwick**	**ABSENT**
Gage Froerer	**ABSENT**	**Robert Hunter**	**AYE**
Jim Harvey	**AYE**	**Matt Wilson**	**AYE**
Sharon Bolos	**AYE**		

4. **Executive Director's Report**

a) Senior Center Funding Update- Due to limited funding, the board is considering proposals from five cities to operate a reduced number of centers. Key concerns include maintaining accessibility for seniors across the county, ensuring adequate staffing and supervision, and addressing the stagnation of federal funding for senior services. The board is leaving towards funding four centers – Northview, Ogden, Washington Terrace, and Roy – with Washington Terrace remaining open with financial support from South Ogden City. To address the funding gap, the board plans to advocate for increased federal funding through Utah's congressional delegation.

b) Meals on Wheels Letter Update- During the last week of August and the first week of September, our drivers handed over the notification letter and a three-page guide to all the meals on wheel recipients. After that second week of September, our nutrition office has mailed a notification letter to all recipients and to their families who receive a frozen meal on the weekend.

c) Receiving Center Discussion- Analyst from Arizona said that we didn't need to build a full receiving center. McKay Dee has an access center and all we needed was peer support and a little staff. We got a little bit of legislative funding.
We started this receiving center for law enforcement to drop off individuals who they felt didn't need to go to jail. These might be felony offences for trespassing, no violence, public intoxication, etc. Officers can leave within 10 minutes of dropping off. The doctor at the receiving center got deployed and law enforcement thought they couldn't use the receiving center until the doctor returned. Once the doctor came back, law enforcement wasn't using it as much. We need to re-train our law enforcement officers to have them take the clients to the receiving center and not to the jail. The Sheriff has his own plans out at the jail, but WHS has asked him to hold his plans so the receiving center at McKay can get back on track. McKay Dee staffs the receiving center for us. The Sheriff wants us to staff his receiving center 24 hours, and

we don't have the funds for that.
WHS needs to work with McKay Dee Hospital for improved communication and collaboration with law enforcement to maximize its utilization.

d) Legislative Strategy Discussion- The receiving center funding has been spent very slowly in all areas of the State. The Legislative Fiscal Analyst is wanting to cut it back and get rid of it. We have pushed back hard saying in our area it's been slow to uptake, but they've given us dollars to help with the unfunded people that the sheriff may bring up. We are still trying to push back. Don't cut that as law enforcement utilizes this and that Sheriff Arbon has communicated to us as part of the messaging that needs to go out is that if they take him up there, people who are unfunded are not going to get the bill. There is funding there and we want to utilize it so the State or the Legislature doesn't pull it back.

d) Capital Projects Update- We are within two weeks of receiving the final plans. The County knows that the RFP will be coming. There will be three separate RFPs that'll come out so that one larger contractor may be interested could bid on all three, or a smaller contractor could bid on one. there is $80,000 of ARPA funding at the state level that we're really trying to access. We will use this money to tackle the medical clinic and the fiscal renovation. The APRA money has to be spent by March of 2025. So we're hoping that we've got somebody under contract and starting work by January of 2025.

Motion by Jim Harvey, seconded by Sharon Bolos to adjourn the meeting.

Robert A. Hunter ______________________ 18 Oct 2024 ______________________

Chair, Weber Human Services Date

Shelly Gwynn ______________________ 10-18-24 ______________________

Attest Date