



CHRISTMAS VILLAGE ADVISORY COMMITTEE MEETING

Minutes of the regular meeting of the Christmas Village Advisory Committee held Thursday, September 12, 2024, at 4:00 p.m. at the Ogden Community Service Building, 1875 Monroe Blvd. Ogden UT.

Members Present:	Craig Bielik Robin Parent Nikki Lovell Nick Morris Michelle Miller	Judi Culley Jacob Chadwick Sandra Tuck Bonnie Baird
Members Absent:	Keri Ritz Richard Armstrong	LeeAnn Christensen Amber Robson
Ex-Officio:	Monte Stewart – Park and Cemetery Manager Stacey Olsen, Project Coordinator Ryan Parent – Structural Maintenance Supervisor	

CALL TO ORDER

Past Chair Bielik called the meeting to order, greeted everyone, and performed a roll call.

APPROVAL OF MINUTES

Past Chair Bielik asked if everyone had a chance to review the minutes from the last meeting. **Member Parent motioned to approve the August 8, 2024, meeting minutes. Seconded by Member Lovell. Committee approved.**

VICE CHAIR SELECTION

Past Chair Bielik reported that Vice Chair Robson has resigned. She has some personal issues that have come up and could not provide the attention to the Village that it deserves. He asked the committee if anyone would like to volunteer to be Vice Chair. Member Parent motioned to approve Member Bielik as Vice Chair, seconded by Member Lovell. Committee approved.

EVENTS

‘Bark’fest – Member Bielik stated that we are going to put a hold on this event for this year.

Muppet Christmas Sing Along – Member Bielik is meeting with them and will discuss ticket sales as well as making sure we have the rights from Disney to show and charge to see the film. He is also meeting with Weber State Alumni, they have agreed to pay for the cost of the film, so he would like to get make sure they are recognized properly and include them in the planning and the show.

Breakfast with Santa – Member Lovell passed out an agenda for the breakfast.

- Doors will open at 8:30am
- Promote everyone to wear pajamas.

- Raise the price to \$30.00
- 9:00am, Breakfast will be served.
- 9:15am, Santa and Mrs. Claus will enter the breakfast and be seated on the stage.
- 9:30am, elves will escort Santa and Mrs. Claus to their seats to greet children.
Mrs. Clause will pass out coupons for a book. Santa will pass out stuffed animals. Elves will be at the book table collecting coupons and helping children choose a book.
- Member Morris reported that the Bonneville High School drama team is intersted in volunteering. He will follow up with them and try to get a commitment.
- Member Miller has received two bids so far. She has a couple of emails out and is waiting for a response. The committee suggested reaching out to the OWATC, Iron Gate, and No Frills Diner. The committee discussed also having cereal for the children. Member Miller suggested we buy small boxes off of Amazon and get shelf stable milk. Staff Olsen reported that Mr. Terrazas informed her that Kneaders will not be donating this year, but he did find a new sponsor, a new donut shop on North Washington has agreed to donate. Member Olsen stated that we will need to cut them in half so that we have enough for everyone. The committee asked what the cost would be and suggested we buy some so that we have enough for all visitors.
- Member Culley asked if we would have tables for children who can't afford it. The committee stated if we find a group that would like to sponsor a table and if she is interested in finding the family, then yes.
- Committee discussed how to recognize sponsors fairly. No determination was made.

WAREHOUSE DATE

Staff Olsen proposed the date of October 10, 2024, as the warehouse day to invite the sponsors to come work on their cottages. That is the day of our regularly scheduled meeting, so our meeting will be hosted from that location.

She asked the committee to come ready to work. We need to check our float, do some repairs on Santa's float and she would also like to get the ornaments in each of the cottages.

STORE

Staff Olsen passed out a calendar to sign up to work the store. She also asked if there are any suggestions on items to purchase. The committee recommended the following:

- Santa Hats
- Red Noses
- Reindeer Antlers
- Things that light up.

COTTAGE LISTS

Staff Olsen broke out all the cottages into lists for the committee members. She asked the committee to take a list, reach out to the sponsor and make sure they are aware of the information she provided as well as making sure they don't have any questions. She asked that if you don't want to do this, please don't take a list.

DATES TO REMEMBER

- Honorary Mayor Recognition – Tuesday in November at 6pm

- Cottage Inspections, November 25 at 11am
- Cottage Inspections, November 29 at 11am
- Opening Night – November 30
- Breakfast with Santa - December 14 at 9am, Union Station
- Muppet Christmas Carol – December 23 at 10am, Egyptian Theater

OPEN DISCUSSION

Vice Chair Bielik reported the new red ornaments have arrived, but they still are not what was expected. The company agrees and is planning to put them in production again. He asked them to not throw them away as the committee may be interested in purchasing them anyway.

Director Stewart asked the committee how they felt about changing the name of Christmas Village. The committee all agreed that they are not for it but understand how it may come to that one day.

Staff Olsen stated that we will have the Giving Machines at the Christmas Village for two weeks. The committee asked if there are any complaints who should they forward them to. Most the committee was disappointed that the city allowed this.

Mrs. Claus –

- Janet Jones will be Tuesday
- Nikki Lovell will be Wednesday
- Bonnie Baird will be Thursday
- Robin Parent will be Friday

Vice Chair Bielik stated he will ask Hershey for candy.

NEXT MEETING

The next meeting for the Christmas Village Advisory Committee is October 10, 2024, at 4:00 pm, Ogden Christmas Village Warehouse 13A, 200 N 1000 W. Ogden, UT

ADJOURNMENT

With no further business to discuss. **Member Culley motioned to adjourn. Seconded by Member Lovell. Committee approved.** The meeting of the Christmas Village Advisory Committee adjourned at 5:05 p.m.


Stacey Olsen, Volunteer Coordinator

Date Approved: 10/10/24