



Wasatch Charter School
Governing Board Meeting
May 30, 2024 | 8:00 AM - 9:15 AM
1458 East Murray-Holladay Road, Holladay, UT 84117

[Zoom Link](#), [Board Packet](#)

Minutes

1. Opening

- a. Confirm Recorder is on: Confirmed.
- b. Roll Call and confirm Quorum: Quorum confirmed.

Present:

Ann Johnson, Board President

Lyn Spataro, Board Member (via Zoom)

Mac Gaulin, Board Member (via Zoom)

Scott Whitehead, Board Member (via Zoom)

Katie Benish, Board Member

Melissa Jensen, Board Member (via Zoom)

Rhiannon McDaniel, Board Member (via Zoom)

Emily Merchant, Executive Director (via Zoom)

Kara Salisbury, Administrative Director (via Zoom)

Wasatch Charter School Staff Members: Sarah Parsons (via Zoom)

Members of the Public: Chalimar Swain (via Zoom)

Excused:

Melissa Frisch, Board Member

Peter Westman, Board Member

- c. Potential Conflicts of Interest: None reported.

- d. Waldorf Verse

*"The healthy social life is found
When in the mirror of each human soul
The whole community finds its reflection,
And when, in the community,
The strength of each one is living."*

-Rudolf Steiner

- e. Chair Remarks: None offered.

2. Option for Public Participation: Not exercised.
3. Mercurius supply purchase approval vote: Ms. Merchant stated that the supplies ordered through Mercurius are largely specific to the needs of a Waldorf school, and are either not available from any other supplier or not available from any other supplier in the quantities needed by the school. She requested that the Board approve a purchase up to \$20,000; the current estimate for the items in the purchase alone is \$16,000, but for the quantity of items, the shipping is always a significant cost that is hard to estimate, and so the flexibility of up to \$20,000 for the full purchase is needed. Trustee Jensen made a motion to approve the purchase through Mercurius for up to \$20,000; Trustee Gaulin seconded the motion, which carried unanimously.
4. Follow up questions on Director [Report](#)
 - a. Trustee Benish asked if there is an update about registration for students for next school year, as the re-registration deadline was last week. Ms. Salisbury replied that with a first look at the responses on the re-registration form, the form has been filled out for nearly all students, and there are around 18 students whose parents have indicated they will not be returning for next school year, which falls in line with the number of withdrawals that is typical during the re-registration process each year.
 - b. Trustee Jensen noted that, looking at the table supplied by Ms. Merchant in her monthly report for May, Ms. Merchant had noted that she has worked more hours this school year than she had estimated, but that she hopes that there will be a continued shift of responsibility to other members of the PAC in the next school year and going forward. Ms. Jensen asked if Ms. Merchant can share more details about duties that can be shifted to the PAC. Ms. Merchant replied that she doesn't necessarily have more details, but that she did expect that in this year of transition she would continue to hold more than she hopefully will need to in coming years. The level of work in the spring is always heavier, with hiring, budgeting, etc., so that has followed, but can likely diminish over time. She shared the specific example that she has continued to spend 1 to 2 hours every week on fundraising and events throughout the whole school year, and hopes that this can diminish with the ways that fundraising and events are shifting for the future.
5. Option for Closed Session: Trustee Benish made a motion to discuss the character or competence of an individual; Trustee Jensen seconded the motion, and a closed session was entered at 8:15am.
6. Resumption of open meeting: Closed session was left at 9:20am and Trustee Benish confirmed that only the competence of an individual was discussed in the closed session.
7. Adjourn: Trustee Gaulin made a motion to adjourn the meeting at 9:25am.