



MINUTES – Library Board

Tuesday, September 10, 2024

City of Saratoga Springs City Offices

1307 North Commerce Drive, Suite 200, Saratoga Springs, Utah 84045

LIBRARY BOARD MEETING

Call to Order: 6:31 PM by Chairman Ashley Lee.

Roll Call: A quorum was present.

Present:

Board Members: Ashley Lee, Heather MacKay, Todd Carpenter, Meredith Sager McNett, Stacy Taylor.

Staff: Melissa Grygla, Library Director.

Public Input: No comments were made.

REPORTS

1. Friends of the Library. The Friends requested an update on the facility, and the RAP tax at their October Meeting. Ashley Lee should be able to attend that meeting on October 9th.

BUSINESS ITEMS

1. Approval of Minutes for August 13th, 2024, with the corrections that Meredith Sager McNett is the Vice-Chair in the call to order, and that Heather MacKay was not present to vote Yes in the minutes.

Motion made by Ashley Lee to approve the minutes of August 13, 2024. Seconded by Meredith Sager McNett.

Yes: Todd Carpenter, Ashley Lee, Stacy Taylor, Meredith Sager McNett, Heather MacKay.

No: None.

Motion passed 5-0.

2. Revised Holiday Schedule 2024

A motion was made to approve the revised Library holiday schedule for 2024 by Ashley Lee. Seconded by Stacy Taylor.

Yes: Todd Carpenter, Ashley Lee, Stacy Taylor, Meredith Sager McNett, Heather MacKay.

No: None.

Motion passed 5-0.

3. Holiday Schedule 2025

A motion was made to approve the 2025 Library Holiday Schedule by Stacy Taylor. Seconded by Ashley Lee.

Yes: Todd Carpenter, Ashley Lee, Stacy Taylor, Meredith Sager McNett, Heather MacKay.

No: None.

Motion passed 5-0.

DIRECTOR'S UPDATE

1. Budget

A budget update was provided, and discussion was held regarding the budget for 2024-2025.

2. Monthly Report Update

A monthly report was provided, and the Library Board reviewed it with the Library Director. A discussion was had about the anticipated decline in revenues when the Library is relocated due to the use of an AMH, and how very little of the revenue earned is in overdue fines.

3. Annual Report

The annual report was given based on the presentation included in the last Library Board meeting packet.

4. Recruitment for Library Board Member

An update regarding the recruitment for the Library Board Member was given. At the time, only 2 applications have been turned in.

5. Announcements

- a. OPMA Training October 8th.
- b. Next Meeting: Tuesday, September 10, 2024.

ADJOURNMENT

Motion made by Stacy Taylor to adjourn the meeting. Seconded by Meredith Sager McNett.

Yes: Todd Carpenter, Ashley Lee, Stacy Taylor, Meredith Sager McNett, Heather MacKay.

No: None.

Motion passed 5-0.

Meeting adjourned at 7:30 p.m.

10/08/2024

Date of Approval

Melissa Grygla
Library Director
Melissa Grygla

Todd Carpenter
Library Board Secretary
Todd Carpenter