



G R E A T E R S A L T L A K E

Municipal Services District

STAFF REPORT

Date: October 23, 2024

From: Brian Hartsell

RE: Transfer of Salt Lake County Engineering Contracts

As part of the overall transition of Salt Lake County Public Works Engineering (SLCo PW Eng) to the MSD, multiple contracts will need to be reassigned from SLCo to the MSD.

SLCo PW Eng has access to engineering pool contracts that were made and entered into by the County. Below are the main pools in which multiple firms are contracted in each pool:

1. Roadway, Stormwater and Infrastructure Design and Environmental Document Services
2. Bridges and Structures
3. Construction Management and Inspection Services
4. Hydraulics and Hydrology Studies, Design, and Master Planning Services
5. Traffic Studies, Modeling, & Signal Design
6. Public Works Small Construction Projects
7. Real Estate Acquisition Agents
8. Real Estate Appraisal Services

Since the pool of contracts are remaining with SLCo, the MSD will be issuing one or more RFQs to create its own pool of contractors for these services that MSD Engineering Services can access. However, there are approximately 500 or so active contracts or work orders across over 80 vendors that have been entered into with firms in these pools or with other non-pool contractors for the completion of numerous district-wide projects. These project-specific contracts, agreements and/or work orders will need to be reassigned to the MSD.

We are working with MSD Counsel, SLCo PW Eng and District Attorney's Office to coordinate the reassignment process and associated supporting documentation. The reassignment will require either 1) action by the board at the Dec 11 board meeting or special meeting sometime after Dec 11, or 2) the delegation of authority for the General Manager to approve the reassignment of these contracts, agreements and work orders. The goal is to complete the reassignments before Jan 1, 2025. We will also be bringing to the board at future meetings contracts associated with the establishment of our own contract pools as described above.

Recommendation: Consider whether the MSD Board of Trustees would like to approve the reassignments or delegate the authority to the General Manager. Once we know the Board's preference, we will prepare the appropriate action item or items for upcoming board meeting agendas.