



# ROOSEVELT CITY | UT

October 01, 2024

## ROOSEVELT CITY COUNCIL MINUTES

### 1. CALL TO ORDER

Mayor JR Bird called the meeting to order at 5:30 p.m.

### 2. ROLL CALL

Members Present:

Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird, David Biard

Members Absent: none.

### 3. OPENING CEREMONY

*Prayer and Pledge of Allegiance*

### 4. APPROVAL OF PREVIOUS MINUTES

#### 4.A. SEPTEMBER 17, 2024, MINUTES, SUNSHINE BELLON

Agenda Attachments

##### 1. [City Council Draft Minutes\\_ 09.17.24.pdf](#)

Date, spacing issue, Jermey not Jerry

Motion submitted by Don Busenbark. Seconded by Dustin White

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, David Baird, J.R. Bird

Nos:

### 5. PUBLIC COMMENT PERIOD

*Three (3) minute time limit per speaker. If you would like to make a comment, but are unable to attend the meeting, please consider emailing your comment to [citycouncil@rooseveltcity.com](mailto:citycouncil@rooseveltcity.com).*

No members of the public chose to make a comment during this meeting.

### 6. COUNCIL APPOINTMENTS

*To make an appointment to appear before the Roosevelt City Council, please visit [rooseveltcity.com/council](http://rooseveltcity.com/council) or contact the City Recorder.*

### 7. COMMITTEE APPOINTMENTS

No committee appointments were recommended during this meeting.

### 8. PUBLIC HEARING(S)

### 9. ACTION ITEMS

#### 9.A. COTTONWOOD CREEK TRAIL PHASE II, JOSHUA BAKE

Agenda Attachments

##### 1. [Phase 2 Trail Map 2024-09-17 ESRI.pdf](#)

##### 2. [Trail Loop Map 2024-09-17 ESRI.pdf](#)

##### 3. [Club House Dr & Areva Rd EOPC 2024-09-13.pdf](#)

##### 4. [Club House Dr & Areva Rd EOPC 2024-09-13.pdf](#)

City Manager, Joshua Bake, requested that the council approve moving forward with Phase II of the Cottonwood Creek Trail Project. Mr. Bake presented estimates and budget information that has been included in the minutes packet.

Motion to approve proceeding with Phase II at at cost of approximately 1.76 million dollars submitted by Don Busenbark. Seconded by Cody Aland

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, David Baird, J.R. Bird

Nos:

#### 9.B. 2000 SOUTH SEWER LINE EXTENSION REQUEST, KEVIN JESSON/ DREW ESCHLER

Mr. Jesson is installing a sewer line for his development and is proposing splitting the cost of expanding the sewer line to accommodate more connections with the city. Mr. Jesson would petition to annex into Roosevelt City if a sewer line agreement can be reached.

The discussion focused on the need for an 8" sewer line to support development, with considerations for future expansion to Highway 40. Concerns were raised about the cost to the city and the potential annexation challenges due to the distance from existing annexed areas. The idea of securing a city right of way down the county-owned road was discussed as a means of creating a flag-style annexation. Councilman Baird inquired about the capacity of a 15" sewer line, which can service 1,000 homes. Planning and Zoning Division Manager, Drew Eschler, and Councilwoman Goodrich supported the project for its potential to facilitate future growth, while the Mayor noted that properties in the gap might be incentivized to annex if the sewer line is installed.

A motion to approve the City contributing to the cost of the sewer line, contingent upon availability of funds in the budget and successful annexation, was submitted by Don Busenbark. Seconded by Audrey Goodrich

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, David Baird, J.R. Bird

Nos:

#### 9.C. ROOSEVELT CITY CROSSWALK DISCUSSION, GRANT CHARLES, KIRBY WOLFINJER, JOSHUA BAKE

Discussion on the future and current needs of crosswalks within city limits.

Lieutenant Tucker provided an update on the current status of crossing guards, school zones, and crosswalks in Roosevelt City. He noted that a recent retirement left a vacancy for a crossing guard, and that it had been difficult to find new applicants. Lt. Tucker added that this issue raised the question of who is responsible for providing this service, emphasizing that if there are lights, a crosswalk, and speed reduction measures, Utah code states that a crossing guard is needed.

Lt. Tucker stated that the City aims to comply with regulations and plans to collaborate with the school board to determine the best approach. He indicated that funding may be required for an engineer to assist in evaluating options and stressed the importance of public input before making any changes to signs or school zones.

Councilman Baird agreed on the need to involve both the school district and the public in planning. He asked if the current situation is sufficiently under control to ensure safety in the meantime. Lt. Tucker confirmed that existing routes remain safe, though the City is focused on making further improvements.

#### 10. EXPENDITURE APPROVAL & FINANCIAL REVIEW

Councilman Busenbark inquired about dispatch expenditures, specifically how increases are calculated in comparison to other cities. Chief Mark J. Watkins explained that the calculations are based on the number of incidents (calls), noting that the number of Roosevelt City calls has risen.

Motion submitted by Don Busenbark. Seconded by Dustin White

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, David Baird, J.R. Bird

Nos:

## 11. CAPITAL PROJECT UPDATES

## 12. CITY MANAGER REPORT

City Manager Joshua Bake updated the Council on several topics, including the upcoming lead and copper drinking water survey. He announced that the Halloween Trick or Treat Parade will take place again this year, with Main Street closed to vehicles and a local radio station providing DJ services.

Mr. Bake also highlighted that Roosevelt City received the Tyler Award for Public Sector Excellence, commending City Staff Brock Arnold, Rhonda Goodrich, and Taylor Ruff for their implementation efforts.

Regarding the burnt home property the City plans to sell, the City Attorney is finalizing purchasing requirements. The Public Surplus website offers a lower fee percentage for real property compared to vehicles. Public Surplus staff will be on-site next week to photograph the property and vehicles, which will be listed separately to avoid uniform fee rates.

Bill Van is coordinating with mural artists on the appropriate primer to ensure compatibility with the mural paint. The grand opening for the Innovation Hub is set for the 29th at 5 PM. There is no update on the "In God We Trust" sign, but efforts are ongoing.

## 13. COMMITTEE REPORTS

No committee reports were provided during this meeting.

## 14. ITEMS FOR FUTURE DISCUSSION

No items for future discussion were noted.

## 15. CLOSED SESSION

As for the purposes listed in Utah Code 52-4-205

A closed session was not held during this meeting.

## 16. ADJOURN

At 6:27 p.m. a motion to adjourn was submitted by Don Busenbark. Seconded by Audrey Goodrich  
Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, David Baird, J.R. Bird

Nos:



# ROOSEVELT CITY | UT

September 17, 2024

## ROOSEVELT CITY COUNCIL MINUTES

### 1. CALL TO ORDER

Mayor JR Bird called the September 27, 2024, meeting of the Roosevelt City Council to order at 5:30 p.m.

### 2. ROLL CALL

Members Present:

Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird

Members Absent:

David Baird

### 3. OPENING CEREMONY

*Prayer and Pledge of Allegiance*

Councilman Dustin White offered the opening prayer.

### 4. APPROVAL OF PREVIOUS MINUTES

#### 4.A. AUGUST 20, 2024, CITY COUNCIL MEETING MINUTES , SUNSHINE BELLON

Agenda Attachments

##### 1. [08.20.24 City Council Minutes DRAFT.pdf](#)

Motion submitted by Don Busenbark. Seconded by Dustin White

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird

Nos:

### 5. PUBLIC COMMENT PERIOD

*Three (3) minute time limit per speaker. If you would like to make a comment, but are unable to attend the meeting, please consider emailing your comment to [citycouncil@rooseveltcity.com](mailto:citycouncil@rooseveltcity.com).*

**Rhonda Winterton:** Mrs. Winterton addressed the Council regarding how the city is marketed. Mrs. Winterton referenced the strong community and all the things that are strong about Roosevelt and encouraged the Council and the City to recognize that the people are the "heart" of the community. [Link to Mrs. Winterton's comment in the meeting video.](#)

### 6. COUNCIL APPOINTMENTS

#### 6.A. UNION HIGH SCHOOL YOUTH COUNCIL UPDATE , KEATON SCHMITT & WAKE OLSEN

Keaton Schmitt and Wake Olsen attended the meeting and provided an update to the Council on plans for the Homecoming Parade and other festivities.

Councilman Busenbark thanked the Student Council representatives for attending and encouraged them to get more involved and bring issues before the Council.

#### 6.B. CODE ENFORCEMENT UPDATE, ALLAN TUCKER/ROSE ARNOLD

A brief update on the progress of the new code enforcement position.

Lt. Allan Tucker and Animal Control/ Code Enforcement Officer Rose Arnold provided an update to the Council regarding the progress that Mrs. Arnold has made in her new position.

- Complaints are dealt with promptly.
- Residences are getting cleaned up.
- More animals are getting reunited with owners before entering the shelter.
- Officers deal with violations of the state code, whereas Mrs. Arnold's focus is on local issues.

## 7. COMMITTEE APPOINTMENTS

No Committee Appointments were recommended during this meeting.

## 8. PUBLIC HEARING(S)

### 8.A. AUREKA ANNEXATION PETITION, DREW ESCHLER

"Aureka" Annexation Petition - A petition to annex approximately 100.978 acres (including both real property and road easements) into Roosevelt City was submitted by the owners of record of the real property proposed for annexation, as well as their representative. All property owners of record have signed that they approve of the proposed annexation.

#### Agenda Attachments

1. [Aureka Annexation Petition.pdf](#)
2. [Aureka Annex Plat.pdf](#)
3. [Aureka Annexation Proposed Zones.pdf](#)

Planning and Zoning Division manager, Drew Eschler, brought the "Aureka" Annexation petition and updated plat back before the Council for their review. Mr. Eschler explained that the acreage discrepancy that was noted in the last meeting had been addressed. Mr. Eschler reviewed the updated plat with the Council and added that the zoning request was a mix of R-1-10, and commercial zoning next to the highway.

Motion to enter a public hearing to receive comments on the proposed annexation submitted by Don Busenbark. Seconded by Cody Aland

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird

Nos:

Seeing no comments from the public, a motion to return to regular session was submitted by Don Busenbark. Seconded by Cody Aland

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird

Nos:

A motion to approve the annexation as presented was submitted by Don Busenbark.

Seconded by Cody Aland

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird

Nos:

## 9. ACTION ITEMS

### 9.A. ROOSEVELT CITY SECONDARY PHASE III, BRADY NIELSON

\$154,970 of the grant funding for this project is not being utilized. In order to use the remaining grant, Jones & DeMille explored two options for adding 1875 South to the project. The options are outlined in the attachments, and Public Works is requesting direction from the Council on how to proceed.

#### Agenda Attachments

1. [Contract\\_20240909\\_0001 Meeting Manager Council.pdf](#)
2. [Possible Addition Memo.pdf](#)
3. [Updated Exhibit 1.pdf](#)

Public Works Director, Kirby Wolfinger, presented this item on behalf of Mr. Nielson, who was ill and not able to attend. Mr. Wolfinger, explained that the current scope of the Secondary Phase III Project was leaving \$154,970 of the awarded Grant funding unused. Mr. Wolfinger then presented a map showing the proposed addition of 1875 South to the project. Jeffery Baker of Jones & DeMille Engineering (the project engineers) then explained that the unused grant funding could be used to install secondary connections approximately two-thirds of the way down 1875 South (between 500 E and State Street), but that if the Council approved the expenditure of an additional \$150,000, the entire street could be completed. City Finance Director, Rhonda Goodrich said that the revenues generated from the impact fees, as well as the usage/base rate for the connections would cover the cost of expanding the project.

A motion to approve expanding the project to cover all of 1875 south, utilizing the remaining grant funding as well as approximately \$150,000 from the City was submitted by Don Busenbark. Seconded by Dustin White

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird

Nos:

#### 9.B. COTTONWOOD CREEK PHASE II APPROVAL , SUNRISE ENGINEERING

Map will be provided

Agenda Attachments

1. [Trail Loop Map 2024-09-17 ESRI.pdf](#)
2. [Phase 2 Trail Map 2024-09-17 ESRI.pdf](#)

Jerry Larson of Sunrise Engineering introduced himself to the Council as the new engineer assigned to the Cottonwood Creek Trail/ Nature Park project. Mr. Larson presented maps of the proposed overall trail plan, as well as the trail segments for Phase II.

#### 9.C. FIRE TRUCK SURPLUS EXCEPTION , JOSHUA BAKE

City Manager, Joshua Bake, requested that the Council make a one-time exception to the surplus policy to allow Roosevelt City to sell one of the surplus fire trucks to Duchesne County, rather than putting it out to bid through the mandated process. Mr. Bake explained that the County offered \$20,000, which was in line with both the value of the truck, and the expected return to the city if the vehicle were to be put out to bid.

A motion to approve the one-time exception to the surplus policy to allow the sale of the surplus fire truck to Duchesne County was submitted by Don Busenbark. Seconded by Audrey Goodrich

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird

Nos:

#### 9.D. SALE OF CITY OWNED REAL PROPERTY, GRANT CHARLES

This item was held for discussion during closed session.

### 10. EXPENDITURE APPROVAL & FINANCIAL REVIEW

Motion to approve the expenditures as presented was submitted by Don Busenbark. Seconded by Cody Aland

Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird

Nos:

### 11. CAPITAL PROJECT UPDATES

*Combined with City Manager Report*

### 12. CITY MANAGER REPORT

- A tentative Grand Opening date for the Innovation Hub was discussed with the recommendation to push it back to allow for enough time to allow for the photo contest.

- Councilwoman Goodrich requested that the cinder block outside the Innovation Hub get painted prior to the grand opening.
  - Mayor Bird gave staff direction to see if they could get a mural bid and completed in that timeframe, otherwise to just paint the wall to make it look nice.
- Mr. Bake provided the Council with a summary of the vehicles that had just been sold through Public Surplus and stated that the City had brought in approximately \$114,000 for what was sold.
- Mr. Bake passed along a compliment from the Utah Youth Soccer Commissioner who said that our new sports complex was phenomenal and something the City should be very proud of.
- Mr. Bake requested direction from the Council regarding the new state requirement to hold a public hearing prior to adjusting the salaries of certain city officials. Mr. Bake stated that his preference was to do this at the same time as the budget, but that there were two positions that were needing to be adjusted to be in line with the market. The council provided direction to bring the adjustment hearing to a future meeting, but in general hold any other adjustment hearings annually with budget approvals.

### 13. COMMITTEE REPORTS

Mayor JR Bird suggested getting more involved with the student council or establishing a youth council that could also be involved with city committees such as the Arts, Parks, and Recreation Committee.

Councilwoman Goodrich asked a clarifying question about the role of City Council Members on city committees. Mayor Bird explained that the role is purely to be a liaison and assist the committees, and encouraged Council Members to be cautious about influencing committee decisions, as that is not their role.

### 14. ITEMS FOR FUTURE DISCUSSION

### 15. CLOSED SESSION

As for the purposes listed in Utah Code 52-4-205

A motion to enter a close session to discuss property negotiations and staff competency, then return to regular session and adjourn upon completion of the closed session discussion was submitted by Don Busenbark. Seconded by Audrey Goodrich

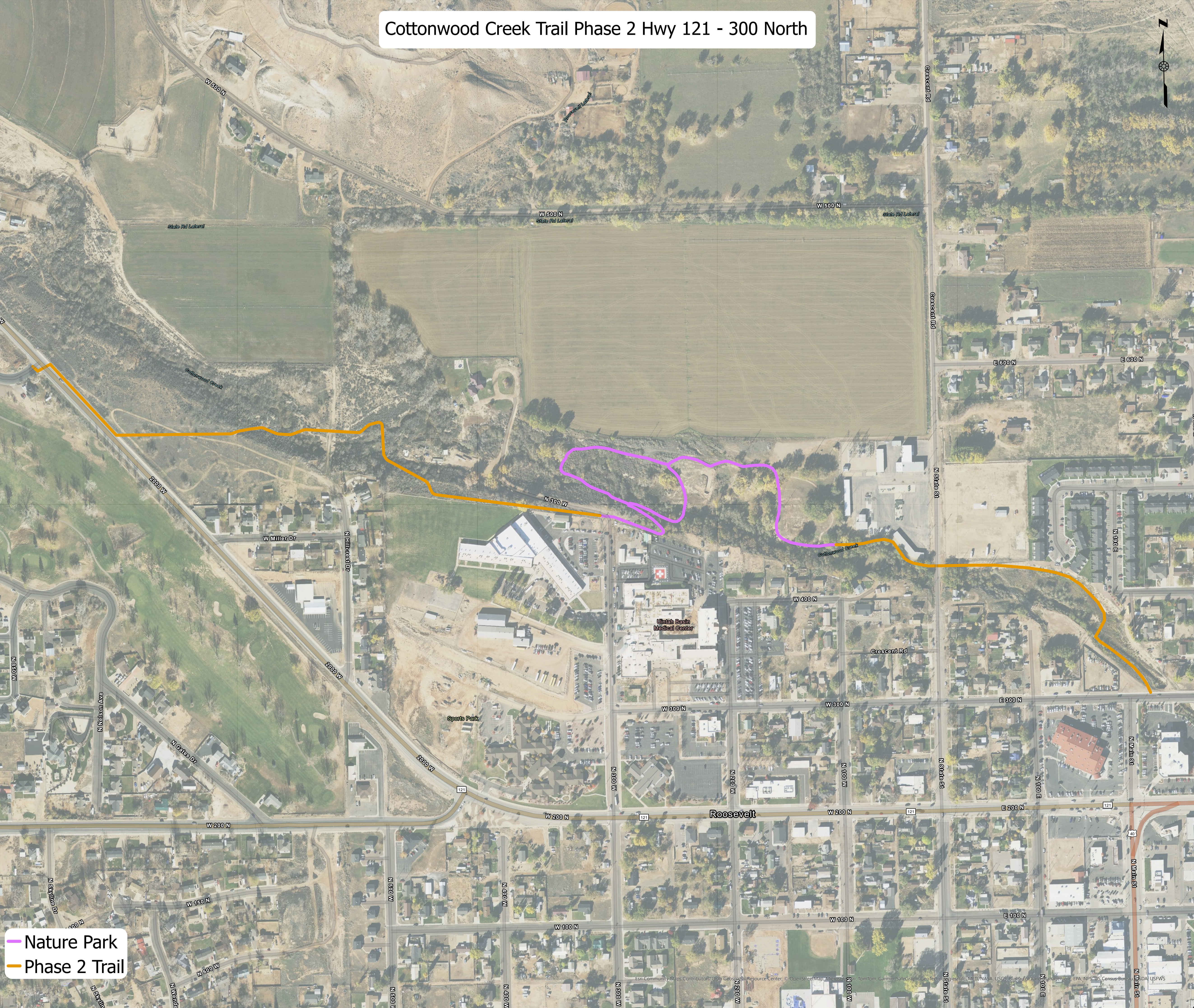
Ayes: Audrey Goodrich, Cody Aland, Don Busenbark, Dustin White, J.R. Bird



Nos:

### 16. ADJOURN

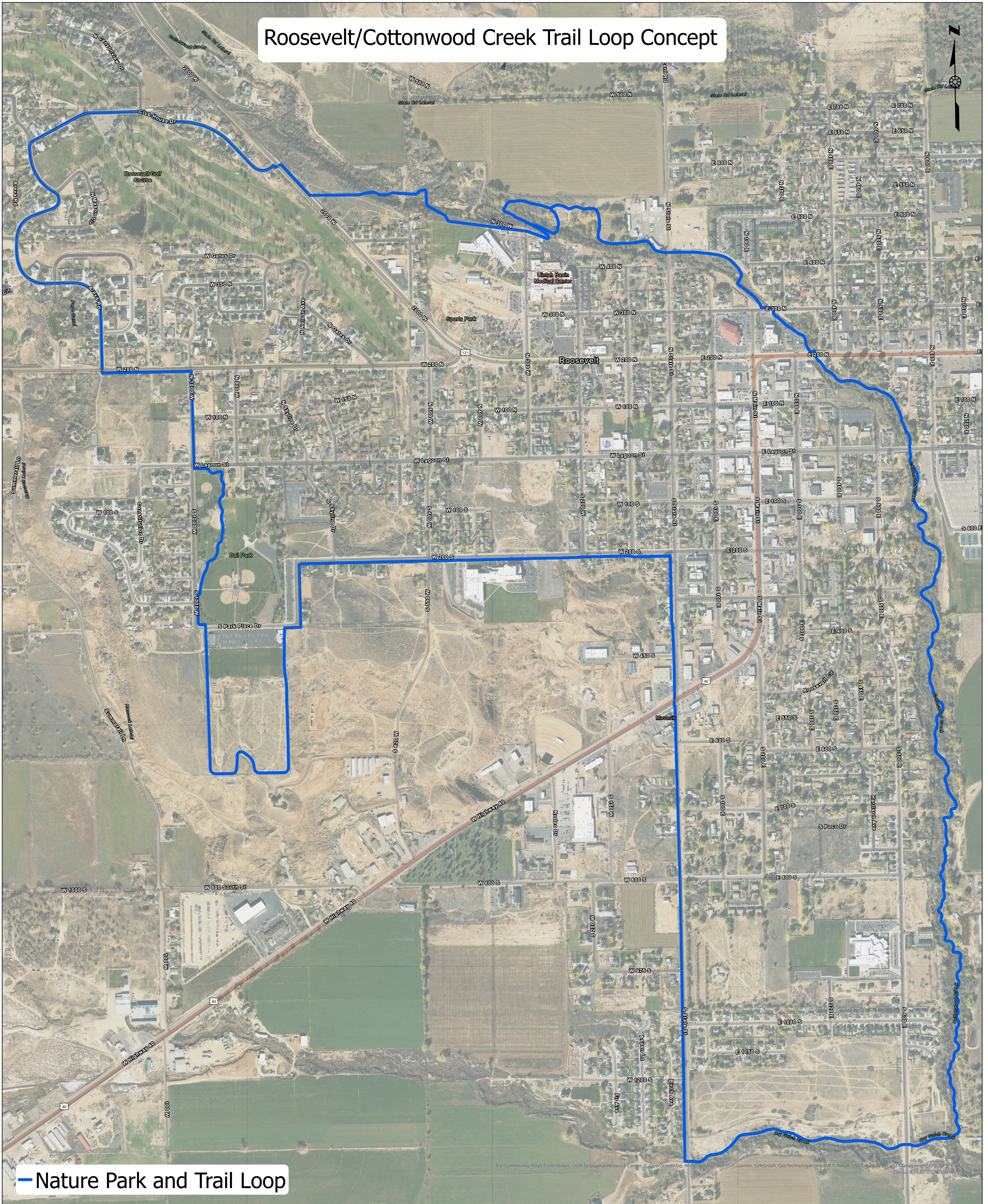
The September 17, 2024, Roosevelt City Council meeting was automatically adjourned upon completion of the closed session discussion items.

# Cottonwood Creek Trail Phase 2 Hwy 121 - 300 North



-  Nature Park
-  Phase 2 Trail

# Roosevelt/Cottonwood Creek Trail Loop Concept



— Nature Park and Trail Loop



**ENGINEER'S OPINION OF PROBABLE COST**

Roosevelt Nature Trail - Club House Dr/Areva Rd  
Roosevelt City

September 26, 2024  
JML/ALA

NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	AMOUNT
<b>GENERAL CONSTRUCTION</b>					
1	Mobilization	1	LS	\$ 750.00	\$ 750.00
2	Trail Centerline - 3" SWL	15	GAL	\$ 80.00	\$ 1,200.00
3	Trail Buffer - 2 x 6" SWL & Diagonal	69	GAL	\$ 80.00	\$ 5,520.00
4	Double Yellow Line - 2 x 4" DYL	38	GAL	\$ 80.00	\$ 3,040.00
5	Stop Line - 12" SWL	50	LF	\$ 30.00	\$ 1,500.00
6	Road Symbols/Messages	25	EA	\$ 150.00	\$ 3,750.00
<b>CONSTRUCTION SUBTOTAL</b>					<b>\$ 15,010.00</b>
<b>CONTINGENCY</b>				15%	<b>\$ 2,250.00</b>
<b>CONSTRUCTION TOTAL</b>					<b>\$ 17,260.00</b>

*In providing opinions of probable construction cost, the Client understands that the Engineer has no control over costs or the price of labor, equipment or materials, or over the Contractor's method of pricing, and that the opinion of probable construction cost provided herein is made on the basis of the Engineer's qualifications and experience. The Engineer makes no warranty, expressed or implied, as to the accuracy of such opinions compared to bid or actual costs.*

<b>Est. Construction Cost</b>	<b>Average</b>	<b>Detail Design Fee Percent</b>	<b>Detail Design Fee \$</b>
\$25,000	11.00%	14.30%	\$3,575
\$50,000	10.00%	13.00%	\$6,500
\$100,000	9.01%	11.63%	\$11,630
\$200,000	8.11%	10.25%	\$20,500
\$300,000	7.60%	9.50%	\$28,500
\$400,000	7.25%	8.90%	\$35,600
\$500,000	7.00%	8.52%	\$42,600
\$600,000	6.75%	8.25%	\$49,500
\$700,000	6.50%	8.00%	\$56,000
\$800,000	6.40%	7.80%	\$62,400
\$900,000	6.30%	7.65%	\$68,850
\$1,000,000	6.22%	7.53%	\$75,300
\$2,000,000	5.70%	6.80%	\$136,000
\$3,000,000	5.50%	6.60%	\$198,000
\$5,000,000	5.32%	6.42%	\$321,000
\$10,000,000	4.97%	6.03%	\$603,000



**ENGINEER'S OPINION OF PROBABLE COST**

Roosevelt Nature Trail - Club House Dr/Areva Rd  
Roosevelt City

September 26, 2024  
JML/ALA

NO.	DESCRIPTION	EST. QTY	UNIT	UNIT PRICE	AMOUNT
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\$300,000	7.60%	9.50%	\$28,500
\$400,000	7.25%	8.90%	\$35,600
\$500,000	7.00%	8.52%	\$42,600
\$600,000	6.75%	8.25%	\$49,500
\$700,000	6.50%	8.00%	\$56,000
\$800,000	6.40%	7.80%	\$62,400
\$900,000	6.30%	7.65%	\$68,850
\$1,000,000	6.22%	7.53%	\$75,300
\$2,000,000	5.70%	6.80%	\$136,000
\$3,000,000	5.50%	6.60%	\$198,000
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