

Sterling Town Council Minutes
Tuesday September 17, 2024
7:00 PM

Council members attending:	Mayor Keenan Pearson, Yvonne Larsen, Tami Privett, Kim Killpack, Zeb Wignall.
Council members excused:	N/A
Staff attending:	Kristina Winkel, Jim Egner
Community attending:	Helen Pearson, Cade Penney, Julie Strickland, Markell Wilson, Rae Reid, Greg Reid, Huxton Wignall, Wayke Wignall, Kendal Voorhees, Jane Voorhees.
Conducting:	Keenan Pearson, Mayor. Meeting called to order at: 7:01

Agenda item number	Discussion and action items	Result
1. Welcome: Mayor Pearson	Mayor welcomes council, staff and community present.	
2. Pledge of Allegiance	Council, staff and community present stand and recite the pledge of allegiance	
3. Roll Call	See above for attendance.	
4. Swearing in of Zeb Wignall as Sterling Town Mayor	Kris recites the Oath of Office and Zeb repeats as follows: I solemnly swear that I will support, obey and defend the Constitution of the United States and the Constitution of the State of Utah, and that I will discharge the duties of my office with fidelity.	

	Keenan Pearson steps down and joins the congregation with the community. Mayor Wignall steps in and completes the conducting of the council meeting.	
5. Appreciation to Keenan Pearson for serving as Mayor and Gedeon Jarvis for serving on the town Planning & Zoning commission.	Yvonne presents an appreciation gift and certificate to Keenan Person for his time served on the Council as Mayor Yvonne presents an appreciation gift and certificate to Gedeon Jarvis for his time served on the Planning & Zoning Commission Kris takes pictures for the Town Newsletter	
6. Approval of minutes from the previous meeting	Tami makes a motion to approve the minutes from August 20th with spelling corrections. Kim seconds the motion. Yvonne makes a motion to approve the minutes from Sept 12th with spelling corrections. Kim seconds the motion.	Motion: Tami Second: Kim Vote: Unanimous Motion: Yvonne Second: Kim Vote: Unanimous
7. Discussion of impact fee analysis and set public hearing date to present the rate.	Council discusses this and Yvonne explains that the analysis team would like to meet with the council This item is tabled until the council can meet with the analysis team.	
8. Additional items discussed.	Cade asks Kris if she received Zebs letter of resignation. It has been received, see attached Candidates for the opening council position are to be interviewed at the next town council. It will be posted 16 days prior to the meeting not counting today and the day of the council meeting.	

9. Discussion and vote on road maintenance	Jim explains the cheaper and more expensive ways to take care of road maintenance and which would be the better approach. Jim states if he can do it over time, it would be best. Jim talked about some barricades that he needs. He also found some detour signs. Mayor Wignall asks which spots need to be repaired. Jim explains there is a trench by a fire hydrant and one by the church. Kim explains one is at Center and 210 West and the other is at 100 S just off the highway. To repair one trench and a couple of pot holes will cost between \$100-200 (it is sold by the ton). Jim has some cement rakes from his home that he can use. He suggests down the road the town may need to buy some rakes. Mayor Wignall will talk to Manti City about some of the supplies. Tami explains to the council that we do have \$30,000 budgeted for road repairs and maintenance. Cade states that since we have a budget for roads, we do not have to vote on this item.	:
10. Vote on Transient Room Tax ordinance	Mayor Wignall asks those present if they have any questions about this proposed road tax. There were no questions by the council or community present. Tami makes a motion to pass the transient room tax ordinance as presented. Kim seconds the motion. Motion passes.	Motion: Tami Second: Kim Vote: Unanimous
11. Vote on Highway Tax Ordinance.	Mayor Wignall clarifies that Cade said the tax applies to gas and diesel fuel at the Sterling Gas Station and not on all supplies. Mayor asks if there are any questions regarding this tax. There were no questions asked. Tami makes a motion to pass the Transportation Tax as presented. Kim seconds the motion. Motion passes	Motion: Tami Second: Kim Vote: Unanimous
12. Report of Officers, Boards and Committees.	A. Kim asks for an update on the streetlights. Yvonne states that it will be in October. Kim asks if it will be done all at once. Council discussed and believes it will be done all at once. Kim states that as discussed above, we will start with the road repairs. We talked about	

a. Kim Killpack: Water and roads. b. Yvonne Larsen: Treasury, Town building rental and cemetery. c. Zeb Wignall: Parks and Fire Depart. d. Tami Privett: Steering Committee, Budget, Taxes, Deputy Clerk. e. Mayor Pearson.	a grant for our culinary water system and asked for the update. Cade states that it would be for a big project and that would be in February. Cade will talk to Garrett with Jones and DeMille. The application would need to be from the town and we will split the list. The engineering firm will do a portion of it and the town will get a list. There is a chance you could do it by Oct 3rd, but its better to wait until February. Cade will get the application and checklist. Julie asks about the road in front of Celeste's old trailer and explains the problems of the road in that area and asks if they can use extra asphalt to fix that. Kim states they will look at it. B. Yvonne states that they have some wood chips that were donated to the town today for the playground. They were donated by the Bown who were getting some trees cut. Yvonne is not sure what happened with the service project that was supposed to happen, she did not hear back from those who initially reached out to her. She said they did go to Manti and wanted to include Sterling but never got back to her. Yvonne asks if there are any questions on the 24th Celebration. Yvonne explains that if we allocate fireworks into her last breakdown, after expenses we are ahead \$255. Tami asks if this includes the donation and Yvonne said, Yes. Discussion on expenses for the 24th Celebration and allocation of them. For instance, could the cost of the cornhole go to the pak to be a rental item and not just expensed from the 24th Celebration? Further discussion of income and expenses and improvements for the park. Council agrees that it was great that we were not in the hole from the celebration, especially the cost of the great fireworks show which had an increased cost this year. Tami asks if the town or one of its committees can hold a fundraiser to raise money for the park. Cade states that the town council can hold a fundraiser but it must adhere to legal and ethical guidelines and the funds must be used for a legitimate public purpose that benefits the community; public project, local improvement and the town council must show transparency in how the funds are collected and managed with no conflict of interest. Council discusses possible ideas for fundraisers and grants. Mayor asks Cade about possible grants for park improvements; basketball court and	
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	pickleball. Cade states that the CDBG grant helps fund park equipment and asks if we ever did the online survey. He will look into that. He states that there is a CDBG workshop next week and is a prerequisite to apply for the grant and you would have to do an online survey to see if you would qualify. So that means the 25th in the evening 6-8 pm and on the 26th during the day 1-3. Mayor Wignall asks if we are too late for this year? Cade states that the surveys take awhile, he did one for Mayfield and that took over a month. It depends on how quickly you can collect the surveys. He explains that CDBG has been a little difficult to work with this year, they are low on staff and it's taking longer. The grant is for \$200,000, and the council discusses the various projects and equipment that it can cover; baseball field, sprinklers, etc. Cade states that the survey will be up to the town and asks how many residents live in town. Tami states over 300, Yvonne states about 120 water bills go out each month to Sterling. Cade explains the number of houses they would have to go to for the survey based on the population in Sterling. Cade asks for a list of the residents that are permanent. Cade states that they are doing a mini version of a Growth Summit on the same day, Sept 26th and it is on Budget and Finance at the R6 building in Richfield. Cade had emailed Kris R6 September Updates and she forwarded the email to the members. Cade will send a monthly update each month and will send that to Mayor Wignall. Council discusses who can attend the training which is from 10-1. There is a link in the email to register. Cade reminds the council that if they want to go forward, he does need the list of customers as stated above. Tami will print the list (permanent full-time residents only, no businesses) after the meeting. Yvonne asks what he will determine from the list. Cade states the list will determine how many people need to be surveyed to qualify for the 51%. He explains the methodology. Yvonne will be able to go to the meeting. C. Zeb has nothing new. He didn't hear back if Nick bought candy for the Gunnison parade. Kris will check the invoices. Tami notices a cornhole and candy purchase at Gunnison market. Kris states that the only purchase by Nick on the Zions visa was for diesel fuel and batteries. D. Tami: Tami asks if we need to set the meeting date to interview prospective council members that will be posted for 16 days not	
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	including tonight and the day of the event. The next Town Council is on Oct 15th. Mayor asks if we can include it as part of our Town Council. Council agrees. Cade will send the questions for city council to Kris and the Mayor. Cade states that we will also need to notice a public hearing for the CDBG at the next council meeting on Oct 15 to hear proposals for projects. This will take place prior to the council. Cade will email Kris. Cade explains the CDBG public hearing must be separate. E. N/A	
13. Approve the payment of Bills	Payroll for the month of May paid on September 6, 2024 - James C. Egner \$1,667.29 - Yvonne V Larsen \$225.11 - Heather H Myers, \$406.34 - Tamra D Privett, \$76.18 - Ryan K Smith \$1,255.03 - Kristina K. Winkel \$481.37 PAYROLL Total <u>\$4,579.00</u> Bills paid on 9/17/2024 - Ace Hardware, Ephraim: \$50.94 lawn care/soccer goals - Badger meter: \$125.10 August meter cellular service - CUHD: \$25.00 water sample for August - Dominion Energy: \$40.24 Gas for Fire and Adm - Jim Egner: \$50.00 travel reimbursement - Gunnison Market \$60.48 cornhole prize/parade candy - Hermansen's Mill: \$54.95 weed and feed for park and cemetery - Hydro Specialties \$147.31 meter communication device - Main Auto Credit for \$(39.47) - Manti Telephone: \$104.81 August phone bill - Mountainland Supply \$2,387.48 mainline repair, Manti Tel building N. Sanpete Disposal \$119.02 July service 2 cans, 4 dumpsters - Risk Managers \$226.00 Mayor and Treasury bond - Rocky Mountain Power \$892.71 Aug Street lights and Six Mile Creek - Rocky Mountain Power \$2,114.69 July Six Mile Creek and Street Lts - Sanpete County Fire District #2 \$631.75 Aug Fire Dist Fee	Motion: Tami Second: Yvonne Vote: Unanimous

	• Sanpete news Co \$100.00 24th Celebration Advertising • Sterling Country Store \$80.08 Gas for mower for parks and cemetery • Utah Local Govt Trust \$12,078.01 General liability Ins, Property Insurance, Auto physical damage and auto liability Ins, Principal MBA lease and Principal CIB Water • Zions Bank Visa: \$1,025.01 TOTAL Payments <u>\$35,412.11</u> Tami makes a motion to pass bills as read. Yvonne seconds the motion. Motion passes.	
14. Adjournment	Tami makes a motion to adjourn the meeting, Yvonne seconds the motion. Motion passes. . Meeting adjourned at 8:22	Motion: Tami Second: Yvonne Vote: Unanimous

Minutes Approval

By: _____ Date: _____ Attest: _____ Date: _____
Mayor Zeb Wignall Kris Winkel, Clerk/Recorder

Council Members Initials:

Yvonne Larsen: _____

Tami Privett: _____

Kim Killpack: _____