

OQUIRRH RECREATION AND PARKS DISTRICT
MEETING OF THE BOARD OF TRUSTEES
The Element Event Center
5658 S Cougar Ln (4800 W), Kearns, Utah

OCTOBER 16, 2024

WORKING MEETING
East Conference Room

4:30 PM

1. Discussion of 2025 Preliminary Tentative Budget
2. General discussion and future agenda items
3. Discussion of any items listed on the Regular Meeting agenda - No Action will be taken during the Working Meeting

REGULAR MEETING
Ballroom

7:00 PM

1. Call to Order
2. Pledge of Allegiance
3. Citizen's Comments
4. Manager Reports
 - No Managers Reports – Written reports requested
5. Report from the Executive Director
 - Comp/Teaching Pool
 - Project Updates
6. Discussion and Potential Recommendation to Increase Tax Rate for 2025
 - "The purpose of this tax rate increase is to keep up with rising cost of inflation and several large purchases as we continue to combat many years of deferred maintenance on the facility. The proposed increase is \$133,061 representing a 3% increase from 2024 in requested tax revenue."
7. Discussion and Possible Action Regarding Fire, Water and Ice Festival
8. Discussion and Possible Approval of 2025 Preliminary Tentative Budget
9. Consideration and Recommendation to Approve Expenditures over \$60,000
10. Approval of Minutes
 - August 21, 2024 - Working Board Meeting
 - August 21, 2024 - Regular Board Meeting
 - September 18, 2024 - Working Board Meeting
 - September 18, 2024 - Regular Board Meeting

If you are planning to attend this meeting and due to disability, need assistance in understanding or participating in the meeting, please notify the District in advance of the meeting (Chris Johnson at 801-966-5555 ext. 140) and we will try to provide the assistance necessary. Oquirrh Recreation and Parks District does not discriminate on the basis of race, color, gender, national origin, religion, age, or disability in the employment or the provision of services. This may be an electronic meeting with one of the Trustees participating via electronic means.

11. Payables and Financials

- Ratify October 02, 2024, Payables
- Approval of October 16, 2024, Payables
- Approval of the September 2024 Financials

12. Adjourn

POSSIBLE CLOSED MEETING

8:00 PM

Closed meeting to discuss litigation, property acquisition or the character and professional competence or physical or mental health of an individual.

Aquatics Department

Board Report

Brad Peercy

October 16, 2024



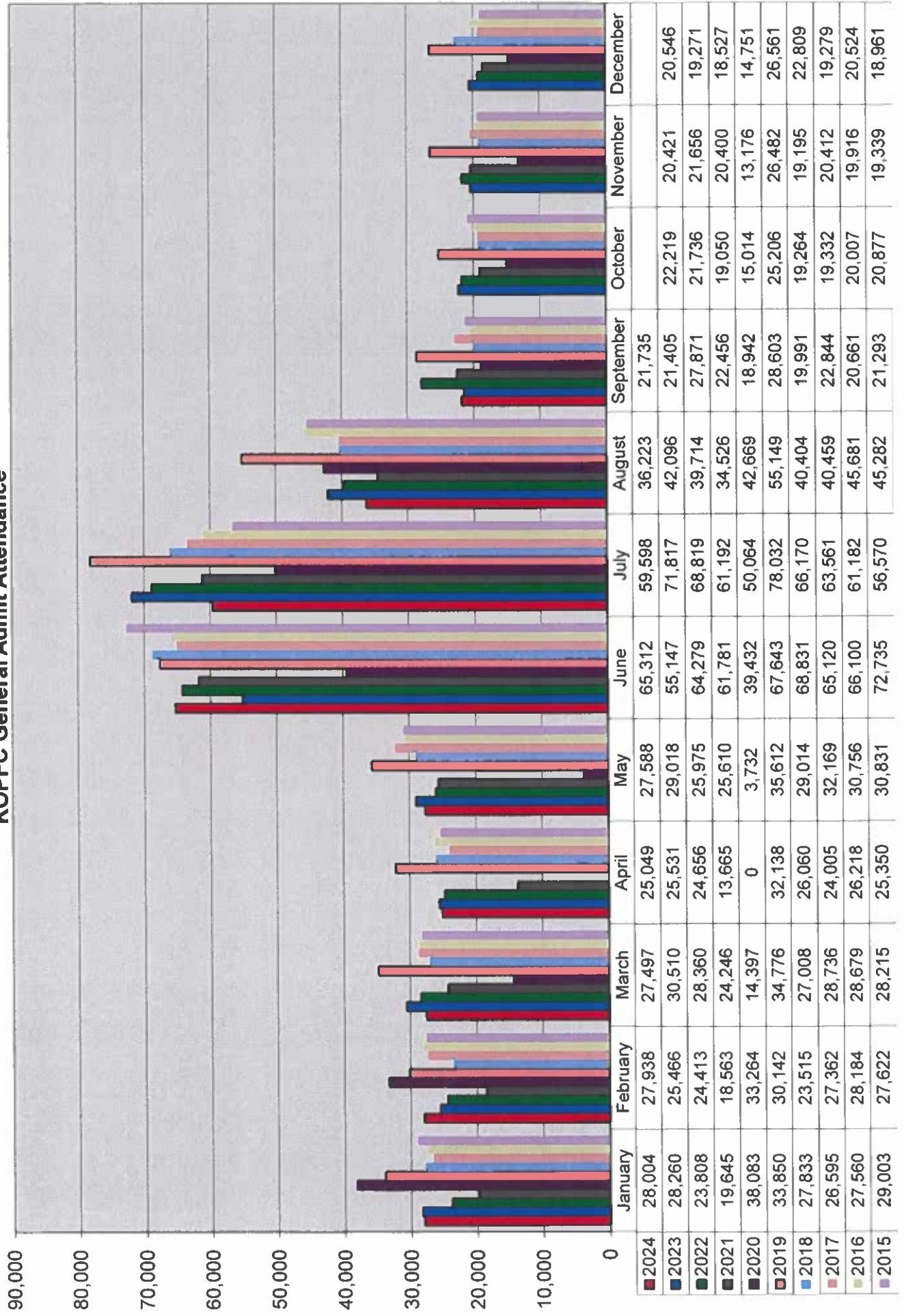
- General admission attendance – We had 21,735 general visits in September. This is up 330 from 21,405 in 2023. Year to date we are down 10,306 visits from 2023. Reports included.
- Open Plunge Hours – We've added open plunge hours on Tuesdays and Thursdays from 11:00 AM to 1:00 PM. This is mostly to provide more activities for families during the day, especially home school families. Open plunge is also starting at 4:00 PM instead of 5:00 PM. Plus, we are offering special afternoon open plunge starting at noon on the following days when at least one of the school districts is out: Oct 10, Oct 11, Oct 24, Oct 25, Nov 1, Nov 8, Nov 27, Nov 29, Dec 20, Dec 23, Dec 24, Dec 26, Dec 27, Dec 30, Dec 31, Jan 1, Jan 2, Jan 3.
- Water Aerobics - attendance in September was 1,129 compared to 1,064 in 2023. Report included.
- Kearns Water Polo Club – Our Kearns High School boys and girls teams are both State Champions! The girls beat Olympus 17-6 and the boys beat Olympus 12-11 in the championship games. This is the first time in several years that our boys won high school state and even longer since both the boys and girls took first the same year. Mitchell and the coaches had the athletes playing really well at the state tournaments last weekend. Also, the Copper Hills boys team finished sixth.
- Fall Youth Water Polo League – We have two weekends left in the Fall Youth League (14U, 12U, 10U). Our teams are seeded first in each division at this point. The finals are October 26.
- High School Swimming – practices are in full swing and meets will begin in November. I've included the latest version of the high school meet schedule.
- KYAT – We had 118 swimmers participate in KYAT in September. This is compared to 136 in September of 2023. Report included.

- Upcoming large Aquatic Events and activities at our facility:
 - October 12-13 – Collegiate Water Polo Association Men's Rocky Mountain Division Tournament
 - November 7 – Kearns HS Relay Invitational
 - November 15 – Jordan District Championships Swim Meet
 - November 16-17 – USA Water Polo ODP Camp
 - November 23 – Bingham HS Invitational Swim Meet
 - December 26-28 – 59th Annual Kearns Holiday Open Swim Meet
 - January 25-26 – USA Water Polo Dare to Dream Tournament (12U/10U)

Kearns Oquirrh Park Fitness Center
GENERAL ADMISSION ATTENDANCE COMPARISON
SEPTEMBER 2024/2023

	<u>September 2024</u>	<u>September 2023</u>	<u>Difference</u>	<u>%</u>
Member General Admits				
KOPFC	16,973	18,947	-1,974	90%
Oval Track	548	422	126	130%
Oval Skate Night	26	24	2	108%
TOTAL MEMBER GEN. ADMITS	<u>17,547</u>	<u>19,393</u>	<u>-1,846</u>	<u>90%</u>
Paid and Non-Member General Admits				
Youth	1,693	864	829	196%
Adult	2,103	831	1,272	253%
Senior	235	169	66	139%
Complimentary Pass Admits	61	57	4	107%
Child 2 & Under Admits	96	91	5	105%
TOTAL NON-MEMBER GEN. ADMITS	<u>4,188</u>	<u>2,012</u>	<u>2,176</u>	<u>208%</u>
TOTAL GENERAL ATTENDANCE	<u>21,735</u>	<u>21,405</u>	<u>330</u>	<u>102%</u>
 Year-to-Date General Attendance	 318,944	 329,250	 -10,306	 97%

KOPFC General Admit Attendance



Kearns Oquirrh Park Fitness Center
Daily Attendance
September 2024

D a t e	Day of Week	Member General Admits	Paid / Non- Member General Admits	TOTAL General Admits	Aquatic Program Attend.	Rec- reation Program Attend.	Total Daily Attend.	High Temp.	Low Temp.	Weather Comments
1	Sunday	242	621	863			863	97	60	
2	Monday	683	1,188	1,871			1,871	94	70	
3	Tuesday	836	40	876			876	91	71	.10" rain
4	Wednesday	811	71	882			882	82	62	.04" rain
5	Thursday	734	63	797			797	87	59	
6	Friday	568	122	690			690	93	62	
7	Saturday	343	165	508			508	96	64	
8	Sunday	154	122	276			276	96	67	
9	Monday	860	69	929			929	94	72	
10	Tuesday	791	84	875			875	91	70	.01" rain
11	Wednesday	777	74	851			851	90	66	
12	Thursday	712	51	763			763	71	56	
13	Friday	526	58	584			584	77	52	
14	Saturday	222	109	331			331	87	55	
15	Sunday	149	130	279			279	89	65	
16	Monday	702	105	807			807	85	63	
17	Tuesday	805	77	882			882	65	51	.27" rain
18	Wednesday	761	65	826			826	73	50	
19	Thursday	685	42	727			727	78	51	
20	Friday	572	96	668			668	82	54	
21	Saturday	326	98	424			424	78	54	
22	Sunday	168	71	239			239	79	56	
23	Monday	849	71	920			920	80	55	
24	Tuesday	834	98	932			932	82	55	
25	Wednesday	760	89	849			849	93	58	
26	Thursday	689	62	751			751	90	65	
27	Friday	586	78	664			664	89	58	
28	Saturday	346	102	448			448	96	57	
29	Sunday	201	112	313			313	94	70	
30	Monday	855	55	910			910	78	58	
TOTALS		17,547	4,188	21,735	0	0	21,735			
Daily Averages				725			725			

2024 Water Fitness Class Attendance

	Jan	Feb	Mar	Apr	May	Jun	Jul	Aug	Sep	Oct	Nov	Dec	TOTAL
6:00 AM	199	253	227	219	227	234	268	310	264				2,201
8:45 AM	519	622	566	659	638	529	614	655	587				5,389
10 AM	226	227	227	245	213	204	194	233	164				1,933
8:15 PM	70	45	90	87	98	146	160	184	114				994
2024	1,014	1,147	1,110	1,210	1,176	1,113	1,236	1,382	1,129	0	0	0	10,517
6:00 AM	159	158	129	135	205	285	187	219	175	205	179	184	2,220
8:45 AM	518	518	545	470	580	619	537	594	523	544	517	438	6,403
10 AM	225	190	198	194	233	228	229	292	233	232	189	166	2,609
8:15 PM	65	63	90	44	107	145	134	150	133	67	57	34	1,089
2023	967	929	962	843	1,125	1,277	1,087	1,255	1,064	1,048	942	822	12,321
6:00 AM	102	95	150	125	128	145	127	126	158	170	159	139	1,624
8:45 AM	375	351	453	435	512	489	505	632	569	538	463	473	5,795
10 AM	193	216	317	242	294	252	230	265	257	214	221	171	2,872
8:15 PM	115	161	150	113	129	175	158	215	72	78	56	38	1,460
2022	785	823	1,070	915	1,063	1,061	1,020	1,238	1,056	1,000	899	821	11,751
6:00 AM	227	240	242	229	233	208	218	207	164	125	101	77	2,271
8:45 AM	356	332	408	414	517	578	598	593	508	494	399	396	5,593
10 AM	117	128	202	223	223	270	265	283	239	216	208	213	2,587
8:15 PM	34	0	0	0	0	150	189	221	211	155	110	71	1,141
2021	734	700	852	866	973	1,206	1,270	1,304	1,122	990	818	757	11,592
2020	1248	1123	538	0	0	666	752	849	816	884	669	801	8,346
2019	1183	1033	1272	1275	1216	1432	1604	1475	1177	1073	1013	1104	14,857
2018	1192	1055	1205	1199	1271	1287	1298	1485	1378	1439	1120	1188	15,117
2017	957	1143	1401	1256	1288	1266	1150	1335	1018	1048	977	1097	13,936
7-YR AVG	1,009	1,055	1,043	908	991	1,171	1,169	1,277	1,090	1,069	920	941	12,643

2024-2025 HIGH SCHOOL SWIM MEETS

as of September 16, 2024

AT KOPFC

<u>Date</u>	<u>Schools involved besides host</u>	<u>Host school</u>	<u>Start Time</u>	<u># of teams involved</u>	<u>Away meets on these days</u>
11/2/24	Copper Hills Alumni	Copper Hills	8:45 AM	2	Kearns at Canyon View
11/6/24	Timpview	Bingham	3:30 PM	2	
11/7/24	Relay Meet	Kearns	3:30 PM	9	
11/12/24	Alta	Copper Hills	3:30 PM	2	
11/15/24	Jordan District Champs	Copper Hills	3:30 PM	6	
11/19/24	Farmington	Copper Hills	3:30 PM	2	
11/21/24	Copper Hills, Bingham	Kearns	3:30 PM	3	
11/23/24	Bingham Invitational	Bingham	9:00 AM	9	
11/26/24	Murray	Kearns	3:30 PM	2	Copper Hills at Riverton
12/3/24	Herriman	Bingham	3:30 PM	2	Copper Hills at Mountain Ridge
12/7/24	Kearns Alumni	Kearns	10:00 AM	2	
12/11/24	Cyprus	Kearns	3:30 PM	2	Bingham at Corner Canyon
12/12/24	Corner Canyon	Copper Hills	3:30 PM	2	
12/19/24	Herriman	Copper Hills	3:30 PM	2	Kearns at Districts at Skyline, Bingham at Mt. Ridge
1/7/25	Bingham	Copper Hills	3:30 PM	2	Bingham at Park City Invite
1/9/25	Northridge, Clearfield	Bingham	3:30 PM	2	Kearns at West Jordan
1/16/25	Riverton	Bingham	3:30 PM	2	Kearns at Granger
1/21/25	Brighton	Kearns	3:30 PM	2	
1/31/25	Region 4	Kearns	3:30 PM	6	

All Away Meets

11/1-2/24 Kearns at Canyon View
 11/14/24 Kearns at Hunter
 11/26/24 Copper Hills at Riverton
 12/3/24 Copper Hills at Mountain Ridge
 12/5/24 Kearns at Taylorsville
 12/10/24 Copper Hills at Highland
 12/11/24 Bingham at Corner Canyon
 12/17/24 Kearns at West Lake
 12/19/24 Kearns at Districts at Skyline
 12/19/24 Bingham at Mountain Ridge
 12/13-14/24 Bingham at Judge Invite
 1/7/25 Bingham at Park City Invite
 1/9/25 Kearns at West Jordan
 1/10-11/25 Copper Hills at Cedar City
 1/15/25 Kearns at Corner Canyon
 1/16/25 Kearns at Granger
 1/16/25 Copper Hills at West Jordan
 1/24/25 Region 2 at TBD
 2/14-15/25 State @ BYU

**Kearns Youth Aquatic Team
Monthly Participation**

	2015	2016	2017	2018	2019	2020	2021	2022	2023	2024		3 year a
January	127	156	123	147	110	112	110	124	121	118	363	121.0
February	132	154	138	152	119	122	122	142	141	116	399	133.0
March	143	155	141	151	120	108	174	173	155	152	480	160.0
April	148	154	141	154	118	0	167	178	148	153	479	159.7
May	158	153	152	161	118	98	172	179	163	149	491	163.7
June	189	159	174	148	152	142	186	209	179	150	538	179.3
July	185	167	173	150	153	140	192	217	183	170	570	190.0
August	187	164	154	138	128	136	179	202	173	151	526	175.3
September	169	160	162	134	115	153	170	170	136	118	476	158.7
October	154	141	144	129	98	109	119	130	130		379	126.3
November	162	138	147	109	98	110	118	126	117		361	120.3
December	147	133	147	106	104	117	119	112	115		346	115.3

Facilities Division

Board Report

Kurt Warren

October 2024



- We swapped the Spa back from T-Chlor to the Chlorking, after replacing the tubing for the peristaltic pump.
- We rented a sod-cutter and continued removing sod from around the Tennis Courts and North Parking Lot for the incentive program. We added drip lines around all the trees, added shrubs, weed barrier and mulch.
- We had Dusty's Professional Yard Service fertilize lawns and spray non-selective herbicide.
- We received our new steam generator for the steam room. We plan to temporarily close the Steam Room on Wednesday, October 16th to install the new steam generator, controllers and pipping.
- We had Roger with Kon-Krete remove the glass block wall and drinking fountain from the front lobby.
- We are picking -up a 400cfm air compressor and plan to blow-out sprinklers and play feature Monday, October 14th.
- We picked up fencing slats from Mountain States Fence Company and started replacing missing/damaged slats in the fencing on the North-end of our main parking lot.



Human Resources

Board Report

Joshua Lawrence

October 2024

- Hiring/Retention: September
 - Daily Headcount: 278
 - Admin – 10 – 4%
 - Aquatics – 159 – 57%
 - Recreation – 56 – 20%
 - Facilities - 24 – 9%
 - Operations – 29 – 10%
 - Hired: 2
 - Terminated: 40
 - Growth Rate: -12.0%
 - Turnover: 14.4%
 - Average tenure: 5 years
- Key Staff End of Summer Party
 - Celebrated the end of the summer with key staff and thanked them for the incredible work they have done
- Top Places to Work Survey was launched for 2025
 - Will update when we have information

Let me know if you have any questions. Thanks - Joshua



Operations Division

Board Report

Sam Page

October 2024

Security

- 1 - incidents in September
 - Threatening

Accident

- 0 - accident report for September

Memberships as of August

- New memberships – 54
- Employee memberships – 210
- Renewed – 48
- Cancelled memberships – 24
- Total non-employee memberships September – 4,466

Closures

- None

Operations

- Nothing to report

	Resident	General	Business	Household	Family	Couple	Single	Senior	Reason
1	x			x					park shooting
2	x			x					financial
3	x			x					financial
4	x			x					no reason
5	x			x					no reason
6	x			x					no reason
7	x			x					no reason
8	x			x					no reason
9	x			x					do not use
10	x			x					do not use
11	x			x					do not use
12	x			x					moved
13	x			x					moved
14	x			x					do not use
15	x			x					do not use
16	x						x		lives out of state
17	x						x		no reason
18	x					x			do not use
19		x		x					do not use
20		x					x	x	became renew active
21		x		x					financial
22		x			x				moved 7 yrs ago
23			x	x					do not use
24			x			x			do not use
25									
26									
27									
28									
29									
30									

Total 24

9	do not use
3	financial
	lives out of state
1	state
3	moved
6	no reason
1	park shooting
1	renew active

Unique Memberships

September, 2024

Row Labels	September	August	July	June	May	April
Membership	2,384	2,455	2,465	2,462	2,428	2,508
Business Couple	44	41	40	38	37	41
Business Household	112	121	123	132	132	152
Business Single	76	75	77	77	79	79
Couple	325	332	322	319	322	322
Grandfathered Business Family	11	11	11	10	10	10
Grandfathered Family	154	158	162	163	166	167
Household	1,342	1,397	1,402	1,403	1,350	1,410
Single	320	320	328	320	332	327
Summer Only			83	74	19	0
SUMMER ONLY - Business Household			3	2		
SUMMER ONLY - General Household			4	4	2	
SUMMER ONLY - General Single			3	3		
SUMMER ONLY - Resident Couple			7	7		
SUMMER ONLY - Resident Household			59	53	15	
SUMMER ONLY - Resident Single			7	5	2	
Senior	1,749	1,751	1,757	1,735	1,741	1,720
Senior Couple	136	126	120	111	106	98
Senior Single	333	350	368	376	389	390
Speciality Senior Programs	1,280	1,275	1,269	1,248	1,246	1,232
Employee	279	312	323	306	275	238
Employee	254	286	297	278	255	210
Oval Employee	10	10	11	11	9	9
US Speedskating	15	16	15	17	11	19
Grand Total	4,412	4,518	4,628	4,577	4,463	4,466

Individual Members

September, 2024

Row Labels	September	August	July	June	May	April
Membership	9,396	9,746	9,774	9,773	9,518	9,951
Business Couple	91	85	80	75	73	83
Business Household	566	608	613	662	654	772
Business Single	77	76	78	78	80	80
Couple	656	670	646	640	644	643
Grandfathered Business Family	67	67	67	61	61	61
Grandfathered Family	945	968	998	1,001	1,018	1,024
Household	6,663	6,941	6,952	6,927	6,649	6,954
Single	331	331	340	329	339	334
Summer Only			364	323	74	0
SUMMER ONLY - Business Household			15	10		
SUMMER ONLY - General Household			23	23	8	
SUMMER ONLY - General Single			4	4		
SUMMER ONLY - Resident Couple			16	16		
SUMMER ONLY - Resident Household			295	261	63	
SUMMER ONLY - Resident Single			11	9	3	
Senior	2,002	1,999	2,007	1,982	1,985	1,966
Senior Couple	275	255	242	224	213	198
Senior Single	411	434	462	480	499	510
Speciality Senior Programs	1,316	1,310	1,303	1,278	1,273	1,258
Employee	1,032	1,125	1,150	1,059	957	867
Employee	991	1,083	1,106	1,015	921	824
Oval Employee	22	22	25	23	21	24
US Speedskating	19	20	19	21	15	19
Grand Total	12,430	12,870	13,295	13,137	12,534	12,784



KOPFC Closure and Schedule Change Report

No.	Department	Closure Start Date	Closure End Date	Area and Activity Closed	Reason for Closure
January					
No closure					
February					
No closure					
March					
Facilities	Tuesday, February 20, 2024	Thursday, February 29, 2024	Irec pool	Closed for annual maintenance	
April					
No closure					
May					
Facilities	Saturday May 4	Saturday May 4	Spa	maintenance	
Facilities	Saturday May 25, 2024	Monday May 27, 2024	Orec pool	construction needing to be finished	
June					
Facilities	Saturday, June 22, 2024	Saturday, June 22, 2024	Irec pool	patron went down the slide with glasses on breaking lenses out of the frame	
July					
Facilities	Sunday, July 7, 2024	Sunday, July 7, 2024	Interactive pool area	pool chemistry out of parameters	
Facilities	Saturday, July 27, 2024	Wednesday, July 31, 2024	Splash Pool	impeller went out on splash pool circulating pump	
August					
No closure					
September					
No closure					
October					
November					
December					

Recreation Division

Board Report

Jacque Wardle

October 2024



Tasha/Weight Room- In September we ran another Beginner Female Strength Training course. The course started September 21st and will run every Saturday until October 12th. We had 6 spots available for this course which filled up quickly, so we opened a second class at a different time on Saturdays. We ended up with 10 women signed up between the 2 classes. Our trainer, Cathy, who is running the course, has done a great job, and we have received great feedback from the course so far.

Amy/Fitness Classes- Land Fitness offered a Pop-Up class Kickbox/Bootcamp Fusion on Thursday, September 26. Tasha taught the pop-up class which was quite successful. Our attendance has been great. In the month of September Land Fitness has been working on expanding our schedule to offer Cheer/Tumbling classes for kids 6-13 years old. We hope to have this up and running by November. We are excited for this addition.

Jessica/Childcare- This last month I made the decision that I will be stepping down as childcare supervisor. This decision was made for me to spend more time with my family. We are currently in the process of training Willie Olivas to take over when I step down. As her former supervisor here at KOPFC, I know she is an amazing woman and will do great things to keep pushing childcare in a good direction.

Jenn/Events-Concessions – We had over \$3,700.00 in concessions revenue for the month of September. It took us a couple weeks to clean and close concessions for the winter season. **Element Event Center** – We had 3 groups reserve the Element Center for the month of September. 2-day conference group, and 1 community group. Special Olympics hosted their Black and White Bocce Ball Fundraiser Event at Chomper's Cover Pavilions and South Grass Space. This was the 3rd year they hosted this event at our facility. **Chomper's Party Den/Lobby** – 4 meetings and 1 birthday party in the Chomper's Party Den/Lobby for the month of September. **Events** – September was busy getting the budget ready. I started to plan Dia De Los Muertos, Breakfast with Santa and Winter Triathlon.

Jacque/Recreation- In September most of our contractors have come back and are ready for a new season. Besides Becky's Dance, the boxing group will not be returning because they are renting out a new space for themselves. Pickleball still hasn't picked up due to the warm weather that is continuing. I hired a great lady that will be taking Jana Helsten's position in pickleball. She comes with a lot of great ideas and will be a huge asset to the program.

Executive Director

Board Report – October 2024

Kevin Schmidt



Budget Season: A huge thank you to our team for the work they have done and will continue to do on next year's budget. This is a very intense time for everyone as they work to put the best budget together that we can. We look forward to further discussions. We have had extensive discussions with each department to go over needs including multiple meetings to discuss capital repairs, maintenance and projects. Many of the projects are being carried over from this year.

WARPA: I attended the WARPA (Wasatch Area Recreation and Parks Association) meeting where among other things the topic of the County My Rec Pass was discussed. We saw a decrease in attendance of 17% during the months of July and August.

Key Staff Meeting: We held a great Key Staff meeting where staff were celebrated for the great efforts through the year and especially the summer. Kudos to Josh and Danielle for leading that meeting.

URPA Leadership Summit: I attended the URPA Leadership Summit in Provo on September 19, 2024. Greg Laszakovits was the main trainer and was exceptional.

AF Bubble Raising: Kurt, Bo and I were able to go to American Fork to witness and help with their Bubble raising on September 23, 2024. It was such a valuable opportunity to be able to see how they do it and ask questions. They are a fantastic resource for us to use.

Bubble Engineering: Ensign Engineering continues work on the construction drawings for the Air Supported Structure. They had referred us to another Engineering firm to do the Mechanical, Electrical and Plumbing (MEP) design work. Unfortunately, after waiting a month for that firm's proposal, they backed out of the project. Since then, we have started working with Colvin Engineering to get the MEP completed. With the added delays, we are not sure when completion of the project will happen. The HVAC unit is supposed to arrive mid-November and there was some issues with the blue material for the structure itself. We are waiting to hear when the new anticipated delivery will be.

I have started drafting an RFP for the demolition of the Comp pool and building of the wall. I hope to have that ready to submit for proposals next week.

Utah Drowning Prevention Coalition: Several from our team attended and helped with the UDPC Fundraiser. They held an auction and golf tournament.

Phase 2 Front Desk/Lobby project: The glass wall and drinking fountain were removed. We now need to replace the tile. The colorful tile was resurfaced to black and it looks very nice with the modern theme we are working towards for the center.

Meeting with Kearns City and Kearns Community Council: Wade and I met with Mayor Kelly Bush and Kearns Community Council chair Paula Laursen on October 3, 2024. They are wanting to move their Hometown Night to a different date and are wanting to take on fireworks with that event. We showed them the information that was put together regarding Fire Water and Ice and understand the frustration with expense and decline in participation. We expressed that the Board hasn't made a decision yet, but are looking at various options including changing the date to FWI, rebranding, using the money to spread out the community events offered throughout the year, etc. We all expressed a desire to support efforts to best serve the community.

After meeting with them, my recommendation would be to put our support for a "City Celebration" of an expanding Hometown Days, along with the addition of various events throughout the year. They already are wanting to take on the expense of the fireworks and I believe that is a great opportunity for all involved. I'm confident that we can better serve the community through diverse events and reach a wider more diverse audience.

NRPA: NRPA was a great success. There were some great classes, and I am grateful for the opportunity to have attended. I look forward to implementing and bringing trainings back to our team.

Communications Report:

Kopfc.com page views by month	
May 2024	57,116
June 2024	120,310
July 2024	106,518
August 2024	80,652
September 2024	47,801

Facebook:

Month	Reach Total	Reach Organic	Reach Ad	Interactions	Followers (1000's)	Link Clicks
August	22672	14335	10152	457	6.7	292
September	28028	20130	9370	374	6.7	354
Vs Sept '23	24.70%	40.30%	-7.70%	-16.10%		21.20%

Instagram:

Month	Reach Total	Reach Organic	Reach Ad	Interactions	Followers (1000's)
August	1621	1621	0	690	1.3
September	669	669	0	343	1.3

Google:

Month	Overview	Calls	Directions	Website Clicks
August	8,189	1,418	2,351	4,420
September	4,395	772	1,436	2,187
Vs Sept '23	3.20%	12.20%	-7.60%	8.50%

MINUTES FOR THE WORKING MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY SEPTEMBER 18, 2024
ELEMENT EVENT CENTER – NORTH BALLROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Josh Lawrence, HR Manager

Others Present:

CALL TO ORDER

Chair Wright called the meeting to order at 6:11 PM.

General Discussion

The Board Members and several staff members met at the Teaching/Comp Pool for a tour of the building showing the corrosion, dilapidation, and necessity to close and demolish the building. No other items were discussed. Once the tour was complete, the Board and staff members returned to the Element Event Center for the Regular Meeting of the Board of Trustees.

Chair Wright declared the working meeting to be adjourned at 7:03 pm.

Date: _____
Wade Wright – Chair

Date: _____
Jeff Monson – Vice Chair

Date: _____
David Howick – Trustee

MINUTES FOR THE REGULAR MEETING OF THE BOARD OF TRUSTEES
OF THE OQUIRRH RECREATION AND PARKS DISTRICT
WEDNESDAY SEPTEMBER 18, 2024
ELEMENT EVENT CENTER – NORTH BALLROOM
5658 S COUGAR LANE (4800 WEST),
KEARNS, UTAH 84118

Present:

Wade Wright, Chair
Jeff Monson, Vice Chair
David Howick, Trustee

Staff Present:

Kevin Schmidt, Executive Director
Danielle Norman, Controller
Chris Johnson, Accountant/HR Specialist
Josh Lawrence, HR Manager
Kurt Warren, Facilities
Brad Peercy, Aquatics Manager
Jacque Wardle, Recreation Manager
Sam Page, Operations Manager – Excused

Others Present:

Jenn Adams – Marketing and Events/Concessions Coordinator

CALL TO ORDER

Chair Wright called the Regular Board Meeting to order at 7:03 p.m.

Pledge of Allegiance

Citizens Comment

Chair Wright solicited public comments, there were no public or citizen comments.

Discussion and Recommendation of the Fire Water and Ice Festival – (Out-of-Order)

Chair Wright turned the time over to Ms. Norman. Ms. Norman presented an analysis of the past several years of the festival and the amount of time and money spent. The Board and staff discussed options and what to do for the future of the festival. Chair Wright stated from his point of view that the festival is a loss for the facility. Another option discussed by those present at the meeting was suggested that the facility do smaller events to benefit the community.

Chair Wright then turned the time over to Ms. Adams who then discussed the various ideas that she researched about other facilities and marketing and events within the states. Ms. Admas came with several ideas, the Board asked several questions, a lengthy discussion on the festival

and what direction the facility should go to benefit the community and the facility. The Board would like to get the Kearns Community and the City to come together and help.

Trustee Howick stated he did not have an opinion on the festival, He stated several ideas for the direction the facility should think about going. Mr. Warren expressed his ideas and history of the festival and how the festival events had declined.

After a lengthy discussion, no plan of action was decided, the Board discussed talking with the city and supporting their choice and decisions in combining and have a partnership with the Community Council the Kearns City and Kearns Town Council.

MANAGER REPORTS & EXECUTIVE DIRECTOR REPORT

Manager Reports were postponed and each Manager sent a written report to the Board.

EXECUTIVE DIRECTOR

Mr. Schmidt asked if there were any additional questions from his report. The Board discussed the items in Mr. Schmidt's written report and the items the Board would like more information on. Mr. Schmidt stated that he has met with Karissa the Communications Coordinator and is identifying what information is being used and what information the facility benefits from on our social media accounts. Mr. Schmidt discussed other items on the Directors report.

Approval of Trustee Travel

After a brief discussion on the UASD Conference, Chair Wright moved to approve the travel expense for Trustee Howick to attend the UASD Conference in November. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Discussion and Possible Approval of Rewards and Recognition Software

Chair Wright turned the time over to Mr. Lawrence. He discussed the reason for the recognition software, he explained the software and the use, several questions were asked by the Board. Mr. Lawrence reported the cost for this software is \$ 7,893.00 with a setup fee of \$ 750.00. Mr. Lawrence stated he is looking for directions from the Board. The Board stated at this time they would like to look at other options and feel the amount is high.

Mr. Peercy took a moment to acknowledge Mr. Schmidt and Mr. Lawrence for all their hard work. He thanked them for their constant recognition of all the lifeguards and other staff, and for the diversity and management staff for all they have done.

Discussion and Potential Property Tax Increase

Chair Wright asked that this be on the agenda and asked Mr. Schmidt and Ms. Norman for their thoughts on a potential increase for the next tax year. Mr. Schmidt explained his point of view for an increase. Ms. Norman made her recommendations and suggested a slight increase to keep a sustainable cash flow for future capital repairs and maintenance. The Board gave their suggestion on the possible increase.

Trustee Howick made several suggestions he would like to see; per diem pay for Trustees to get paid for meetings and would like a specific meeting to go over the Capital items for next year's budget.

Trustee Howick stated he would like to ask any questions during the budget meeting. Vice-Chair Monson stated that it is important to get questions to Executive staff by the deadline to give the team time to get answers. It is not reasonable to wait and ask during the meeting. If additional information is needed, then that is acceptable.

Chair Wright asked the Board what the initial thoughts on a potential tax increase are. Trustee Howick continued to ask several more questions and gave his philosophy on the certified tax rate, he then gave his opinion on the certified tax amount, and he does not want to do an increase. Mr. Wright, Mr. Monson, Mr. Schmidt, and Ms. Norman explained how the certified tax rate works. If a tax increase does not happen, our certified tax rate goes down as it takes into account growth. We do not receive additional funds from those requested due to growth.

Discussion and Possible Approval for Demolition of Comp (Teaching) Pool

Chair Wright stated during the working meeting they toured the comp pool. After a brief discussion by the Board, it was stated that the Board has already agreed to close the building once the Air Supported Structure is in use. Further discussion ensued, the Board decided to have the building demolished and move forward with future ideas. Chair Wright made a motion to demolish the teaching/comp pool building and the rebuilding of the west wall, leaving the ground level for future construction and utilities connected to the main building and allow the executive staff to move forward with the bid process. Vice-Chair Monson seconded the motion. Motion carried:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Abstained

Chair Wright stated that the motion passed.

Trustee Howick continued to make his suggestion of what is important and would still like to see a replacement facility. Trustee Howick also stated his apologies to staff for his actions at last month's meeting.

Consideration and Recommendation to Approve Expenditures over \$60,000

Chair Wright stated there was no expenditure at this time.

APPROVAL OF MINUTES

Chair Wright stated the minutes from August would be moved to the next regular meeting.

APPROVAL OF PAYABLES & FINANCIALS

After review, Trustee Howick motioned to ratify the September 4, 2024, payable in the amount of \$ 101,593.38. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

After review, Trustee Howick made a motion to approve September 18, 2024, payable in the amount of \$156,059.18. Vice-Chair Monson seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Financials

Vice-Chair Monson motioned to approve the August 2024 Financials as presented. Trustee Howick seconded the motion. Motion carried unanimously:

Chair Wright, Aye
Vice-Chair Monson, Aye
Trustee Howick, Aye

Chair Wright asked if there were any additional questions. Trustee Howick asked additional questions concerning pay-safe which is a company used by our Amelia (POS) software. Ms. Norman explained the charges. Trustee Howick also stated that he would like to update the masterplan. The Board and staff discussed the updating of the masterplan and stated it is not possible at this time. A new plan would have to be done since the original was done by a third-party company.

Next regular Board Meeting is scheduled for October 16, 2024, at 7:00 PM

ADJOURN

Chair Wright stated the regular meeting was adjourned at 9:28 PM.

Date: _____

Wade Wright – Chair

Date: _____

Jeff Monson – Vice-Chair

Date: _____

David Howick – Trustee

Wednesday, October 2, 2024

[illegible]

\$ 106,903.14

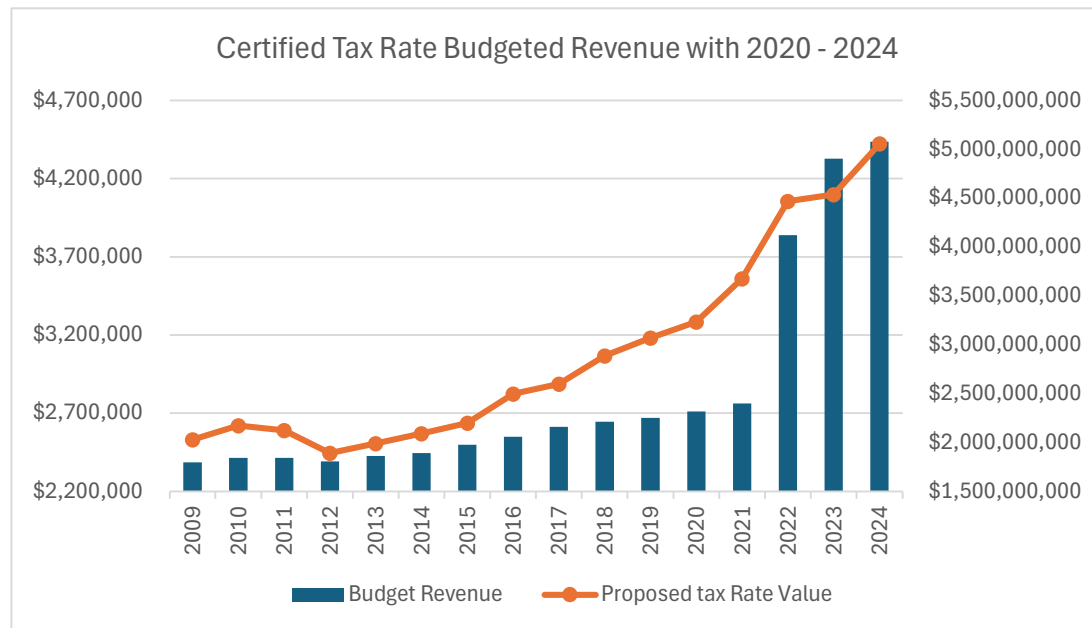
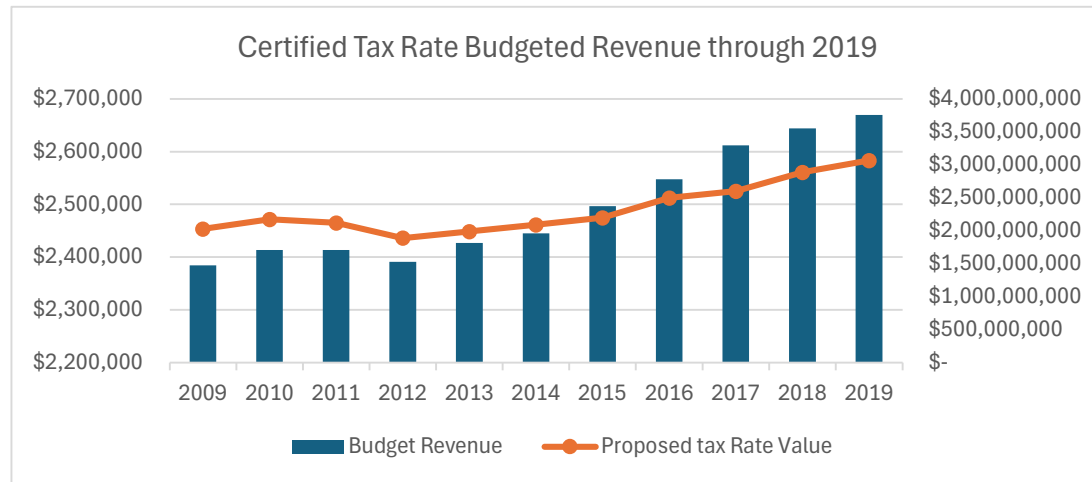
Wednesday, October 16, 2024

\$ 113,630.49

Extension of Figure 8.1 from 2020 Master Plan

Year	Budget Revenue	Proposed tax Rate Value
2009	\$ 2,384,580	\$ 2,027,629,460
2010	\$ 2,413,314	\$ 2,172,866,278
2011	\$ 2,413,314	\$ 2,122,610,617
2012	\$ 2,391,034	\$ 1,891,892,771
2013	\$ 2,426,593	\$ 1,989,684,403
2014	\$ 2,444,790	\$ 2,091,236,628
2015	\$ 2,496,723	\$ 2,197,906,608
2016	\$ 2,547,862	\$ 2,498,386,994
2017	\$ 2,612,076	\$ 2,599,080,369
2018	\$ 2,644,415	\$ 2,886,916,155
2019	\$ 2,669,930	\$ 3,068,884,523
2020	\$ 2,709,575	\$ 3,233,382,988
2021	\$ 2,761,453	\$ 3,677,035,148
2022	\$ 3,838,611	\$ 4,468,697,053
2023	\$ 4,327,154	\$ 4,538,169,894
2024	\$ 4,435,371	\$ 5,057,435,262

*All data from <https://taxrates.utah.gov/>





OQUIRRH RECREATION PARKS DISTRICT
(dba KEARNS OQUIRRH PARK FITNESS CENTER)

Balance Sheet

As of September 30, 2024

	Governmental Activities (Oval)	Business-type Activities (KOPFC)	Total
ASSETS			
Current Assets			
Checking/Savings	-	5,223,985	5,223,985
Budget Reserve		1,734,140	1,734,140
Accounts Receivable	-	116,296	116,296
Other Current Assets	-	414,366	414,366
Total Current Assets	-	7,488,787	7,488,787
Long Term Assets			
Capital Assets	41,234,687	31,716,671	72,951,358
Accumulated Depreciation	(29,145,513)	(19,024,657)	(48,170,170)
Long-term Lease Receivable		208,191	208,191
Other Assets		-	-
Total Long Term Assets	12,089,174	12,900,205	24,989,379
TOTAL ASSETS	12,089,174	20,388,992	32,478,166
LIABILITIES & EQUITY			
Liabilities			
Accounts Payable		63,097	63,097
Other Current Liabilities	-	696,551	696,551
Long Term Liabilities	-	1,881,502	3,041,237
Total Liabilities	-	2,641,150	2,641,150
Equity			
Retained Earnings	12,089,174	19,978,671	32,067,845
Net Income		(2,230,829)	(2,230,829)
Total Equity	12,089,174	17,747,842	29,837,016
TOTAL LIABILITIES & EQUITY	12,089,174	20,388,992	32,478,166



OQUIRRH RECREATION PARKS DISTRICT
(dba KEARNS OQUIRRH PARK FITNESS CENTER)

Budget v. Actual

September 2024

	September	Budget	% of Budget	January - September, 2024	YTD Budget	% of Budget	Annual Budget
Ordinary Income/Expense							
Income							
31000 Memberships	91,516	123,315	74%	863,692	973,787	89%	1,343,710
31500 Admissions	24,879	35,413	70%	631,345	649,484	97%	707,503
31700 Special Events Revenue	-	1,000	0%	19,106	26,540	72%	30,480
31800 Facility/Pool Rental	19,486	19,572	100%	161,397	152,565	106%	213,880
32000 Aquatics Revenue	39,775	75,275	53%	461,640	652,948	71%	791,657
33000 Recreation Revenue	27,956	19,456	144%	379,295	371,255	102%	165,018
34000 Marketing Revenue	-	-		-	-		251,465
38000 Retail Sales	153	1,000	15%	11,894	12,000	99%	13,300
38900 Property Lease	1,341	1,341	100%	12,072	12,072	100%	16,096
39000 Other Income	5,835	7,965	73%	22,125	71,482	31%	95,566
Total Income	210,943	284,338	74%	2,562,566	2,922,133	88%	3,628,676
Cost of Goods Sold							
44500 Cost of Sales	1,647	9,700	17%	117,017	148,544	79%	160,481
Total COGS	1,647	9,700	17%	117,017	148,544	79%	160,481
Gross Profit	209,296	274,638	76%	2,445,548	2,773,589	88%	3,468,195
Expense							
51000 Wage Exp - Admin	76,477	79,792	96%	451,493	515,475	88%	677,778
52000 Wage Exp - Aquatics	158,065	131,527	120%	1,150,021	1,113,172	103%	1,340,242
53000 Wage Exp - Recreation	48,095	44,052	109%	329,348	343,352	96%	399,816
54000 Wage Exp - Marketing	-	11,371	0%	64,318	74,496	86%	126,172
55000 Wage Exp - Facilities	70,029	77,916	90%	453,332	516,592	88%	668,851
56000 Wage Exp - Operations	47,072	42,453	111%	322,619	328,980	98%	418,345
57000 Payroll Tax Exp	30,888	29,614	104%	213,365	221,243	96%	277,786
58000 Employee Benefits Exp	51,130	71,623	71%	509,461	572,325	89%	751,027
59901 Pension Benefit Exp	-	-	0%	-	-	0%	-
61000 Payroll Exp	5,530	5,307	104%	48,309	49,956	97%	65,244
62000 Employee Development Exp	2,419	1,542	157%	14,318	23,185	62%	32,370
62400 Depreciation Exp	87,570	97,854	89%	783,705	838,015	94%	1,132,278
64000 Credit Card Merchant Fees	4,355	4,988	87%	72,157	53,265	135%	65,527
64100 Interest Exp	2,025	2,027	100%	18,228	18,243	100%	24,324
64300 Tax Expense	-	-		-	-		-
65000 Insurance Exp	13,652	13,653	100%	121,405	122,873	99%	163,830
69900 Board Discretionary Funds	-	-		-	500	0%	500
69950 KATEC Expenses	2,472	-		30,330	-		-
69910 Election Exp	-	-		-	-		-
70000 Advertising and Promotion	1,595	450	354%	14,581	16,350	89%	21,800



OQUIRRH RECREATION PARKS DISTRICT
(dba KEARNS OQUIRRH PARK FITNESS CENTER)

Budget v. Actual

	September	Budget	% of Budget	January - September, 2024	YTD Budget	% of Budget	Annual Budget
71000 Printing Exp	-	3,550	0%	9,727	17,450	56%	19,600
72000 Postage Exp	-	100	0%	261	1,200	22%	1,500
74500 Uniforms Exp	38	3,360	1%	9,271	11,090	84%	12,410
74800 Permits/Licenses Exp	1,426	802	178%	9,752	9,263	105%	13,863
75000 Office Supplies	666	1,100	61%	6,505	10,360	63%	13,710
75100 Supplies Exp	6,606	3,832	172%	43,095	46,483	93%	61,627
75200 Equipment Exp	7,213	4,477	161%	27,805	40,830	68%	46,460
75250 Group Sales Rental Expense	139	-		249	-		-
75300 Computer Exp	6,590	7,548	87%	64,693	83,372	78%	108,374
75600 Employee Engagement/Recognition	480	580	83%	9,416	9,845	96%	14,925
75700 Special Events Exp	1,621	-		46,744	54,850	85%	59,150
76000 Travel Exp	1,240	133	930%	23,514	30,277	78%	42,643
76100 Mileage Exp	256	607	42%	6,500	10,231	64%	13,339
76200 Team Fees	1,754	1,000	175%	30,739	39,250	78%	48,450
78000 Memberships/Subscription Dues	80	300	27%	7,871	16,776	47%	19,876
79000 Sponsorship Expense	-	417	0%	-	3,749		5,000
92000 Professional Services	4,449	27,652	16%	165,728	202,691	82%	241,998
93000 Repairs and Maintenance	19,948	23,345	85%	230,501	219,357	105%	289,954
93200 Telephone/Internet/Television	1,811	2,278	79%	18,928	20,676	92%	27,511
93500 Chemicals Exp	1,480	2,438	61%	30,094	106,058	28%	119,617
94300 Utilities Exp	45,428	44,676	102%	336,298	407,289	83%	534,508
99000 Other Expense	-	-		3	-		
Total Expense	702,599	742,364	95%	5,674,683	6,149,117	92%	7,860,405
Net Ordinary Income/(Loss)	(493,303)	(467,726)	105%	(3,229,135)	(3,375,528)	96%	(4,392,210)
Other Income/Expense							
Other Income							
30000 Property Tax Revenue	14,599	16,317	89%	495,368	471,782	105%	4,327,154
30100 Fee in Lieu (Motor Vehicle)	19,049	16,386	116%	180,431	154,953	116%	200,000
30200 Interest Income	30,637	29,164	105%	322,507	262,479	123%	349,972
Total Other Income	64,285	61,868	104%	998,306	889,214	112%	4,877,126
Other Expense							
99900 Property Taxes Disb to Others	-	-	0%	-	-	0%	229,732
Total Other Expense	-	-	0%	-	-	0%	229,732
Net Other Income/(Loss)	64,285	61,868	104%	998,306	889,214	112%	4,647,394
Net Income/(Loss)	(429,018)	(405,858)	106%	(2,230,829)	(2,486,314)	90%	255,184



OQUIRRH RECREATION PARKS DISTRICT
(dba KEARNS OQUIRRH PARK FITNESS CENTER)
2024 Capital Repair and Replacement Plan

Department / Project Description	Date Put into Service	Anticipated Completion	Budgeted Amount	Current/Final Cost	(Loss)/ Savings	Status
<u>Aquatics</u>						
3M Diving Board Stand		December	\$ 15,000	\$ -		In Progress
Lane Reels	4/15/2024	April	\$ 5,000	\$ 4,463	537	Complete
Lifeguard Chairs		December	\$ 5,000	\$ -		Incomplete
Water Polo Practice Goals		December	\$ 5,000	\$ -		Incomplete
Touchpads	8/1/2024	August	\$ 4,800	\$ 5,040	(240)	Complete
<u>Facilities</u>						
Finalize Bubble Project		2025	\$ 1,050,000	\$ 12,811	1,037,190	In Progress
*Comp Wall Demo		2025	\$ 481,188	\$ -		Incomplete
*Chlorine Regenerator - 50 M	4/22/2024	April	\$ 174,483	\$ 195,950	(21,467)	Complete
*Chlorine Regenerator - Outdoor Rec	5/31/2024	May	\$ 159,283	\$ 180,000	(20,717)	Complete
*Chlorine Regenerator - Splash		December	\$ 106,813	\$ -		Incomplete
Main Locker Room Air Handler		2025	\$ 250,000	\$ -		In Progress
*Johnson Control HVAC control system		October	\$ 145,000	\$ -		In Progress
Paint indoor rec pool area		2025	\$ 72,550	\$ -		In Progress
Retrofit planter into Outdoor Storage		October	\$ 50,000	\$ 7,543	42,458	In Progress
*Pre-fab Aquatics offices		2025	\$ 46,371	\$ -		Incomplete
Outdoor Rec Pool Replaster	5/31/2024	May	\$ 45,863	\$ 45,863	-	Complete
Sauna Remodel		December	\$ 43,618	\$ -		Incomplete
New Lockers for Locker rooms		October	\$ 42,527	\$ -		Incomplete
VAV Boxes		October	\$ 38,500	\$ -		In Progress
Paint light poles in parking lot, tennis, pool area	9/30/2024	September	\$ 31,633	\$ -		Complete
8' picnic tables (qty 8) (Concrete)		October	\$ 28,000	\$ -		Incomplete
Slurry coat and restripe facility parking lot, south lot	5/31/2024	May	\$ 25,000	\$ 24,976	24	Complete
HVAC Engineering Study		October	\$ 15,000	\$ -		Incomplete
Re-Roof Tennis Center & drain	5/31/2024	May	\$ 18,234	\$ 13,680	4,554	Complete
Pump in south pumphouse (splashpool)	8/1/2024	August	\$ 12,035	\$ 13,766	(1,731)	Complete
Handdryers + electrical		October	\$ 12,000	\$ -		Incomplete
Heat Exchanger 50M Engineering		October	\$ 12,000	\$ -		Incomplete
Paint play features and slide stairs. (indoor)	5/31/2024	May	\$ 33,000	\$ 34,016	(1,016)	Complete
Steam Room Boiler		October	\$ 10,300	\$ 3,980	6,320	In Progress
Staff Bathrooms		December	\$ 10,000	\$ -		Incomplete
1 ADA swim lift	5/31/2024	May	\$ 9,316	\$ 7,578	1,739	Complete
Tennis Ceiling	9/30/2024	September	\$ 8,000	\$ 4,227	3,773	Complete
Courtyard fencing	5/31/2024	May	\$ 6,500	\$ 4,330	2,170	Complete
Boiler stacks	8/15/2024	August	\$ 5,000	\$ 11,808	(6,808)	Complete
Outdoor light bollards		December	\$ 4,000	\$ -		Incomplete
Complete Outdoor Gel Coat	5/31/2024	May	\$ 18,000	\$ 3,950	14,050	Complete
Refinish Hall Benches		December	\$ 3,500	\$ -		Incomplete
Chomper Statue		December		\$ 8,375	(8,375)	In Progress
Pool Crack Repair	5/31/2024	May		\$ 29,505	(29,505)	Complete
<u>Operations</u>						
Main lobby Phase 2		December	\$ 129,540	\$ 11,512	118,028	In Progress
Camera - Stone Security	5/14/2024	May	\$ 9,779	\$ 9,399	380	Complete
<u>Recreation</u>						
*Pickleball courts		2025	\$ 450,000	\$ -		Incomplete
Sand and refinish aerobic room floor		December	\$ 15,800	\$ -		Incomplete
Cybox Treadmill	1/24/2024	January	\$ 15,080	\$ 14,942	138	Complete
Octane xt 4700 elliptical	1/29/2024	January	\$ 13,000	\$ 13,066	(66)	Complete
Cybox recumbant bike	1/29/2024	January	\$ 10,950	\$ 10,560	390	Complete
Octane xr 6000 xride	1/29/2024	January	\$ 10,200	\$ 9,900	300	Complete
Concept 2E rower	1/29/2024	January	\$ 4,500	\$ 2,780	1,720	Complete
Lifetime Vibe	1/29/2024	January		\$ 3,299	(3,299)	Complete
Ab Bench	1/29/2024	January		\$ 1,455	(1,455)	Complete
			3,661,364	\$ 1,736,362		