

**Grand County Emergency Medical Services Special Service District**  
**520 East 100 North**  
**Moab, Utah**

**July 16, 2024**  
**9:00 a.m.**

1. The Grand County Emergency Medical Services Special Service District met in regular session on the above date and time at the Grand County EMS SSD station located at 520 E. 100 N., Moab, Utah. Chair Elizabeth Tubbs called the meeting to order at 9:03 a.m. In attendance were GCEMS Board Members Elizabeth Tubbs, Evan Clapper, Lionel Weeks, Rani Derasary and Taryn Kay. Jim Webster was excused. Jason Taylor arrived at 10:30. Also, present were Executive Director, Andy Smith, Administrative Coordinator, Jennifer Williams, and Emergency Coordinator Shea Walker.
2. **Welcome Public Comment:** No public comment.
3. **Approval of Minutes:**
  - a. A motion was made by board member Taryn Kay to approve the 6/4/24 regular meeting minutes. Motion was seconded by Rani Derasary. Motion carried 5-0, with corrections about coming out of the closed session.
4. **Updates:**
  - a. **Chair Report:** None
  - b. **Treasurer Report:** Administrative Coordinator, Jennifer Williams, reported the following bank account balances as of Tuesday, July 16, 2024: combined Mountain America accounts \$63,347.79. PTIF Savings, \$243,456.13.
  - c. **Board Member Reports:** Board Member Evan Clapper reported that the County Council will be voting on a Memorandum of Understanding (MOU) with the Moab Valley Fire Department to define extended boundaries outside of the Moab Valley including portions of I-70. Taryn Kay gave kudos to Captain Brewer for her IC response and all crews involved in responding to the crash on 191.
  - d. **Emergency Coordinator:** Emergency coordinator, Shea Walker, reported that the Junior Emergency Services Academy was a success, and they had more attendees this year than last with 19 attendees. He also reported that Moab had two floods in June. By the second flood the responding agencies were in good coordination with each other. MVFD and EMS were able to create a Swiftwater rescue team, though they did not have to rescue anyone. Shea is working on statewide radio communications with the Utah Communications Authority (UCA), which he said is a large undertaking. Grand County is expecting to transition to the new radio system in September 2024.
  - e. **Administrative Staff:** None
  - f. **Director Report:** See the full director's report for more details.

**Operational Overview:** Calls are down 8% YTD from 2023, and down 16% YTD from 2022. This July Andy expects calls to be 5% down from 2023. He said there are some days with no calls and some days with many calls.

**Staffing:** GCEMS has lost 4 full-time staff in the last few months and that they are in the process of hiring new full-time and PRN staff. One internal candidate, Meggan Newman, has been promoted to full-time. The job opening will close July 26<sup>th</sup> and there are currently 16 applicants for employment. Andy invited the Board to observe the Interview and testing date on August 8<sup>th</sup>. Jason Taylor asked if most of the candidates were from Moab. Andy said no, but we have quite a few from Grand Junction.

**Vehicles:** 512 had been out for months but it is now fixed after taking to a mechanic in Spanish Fork. The mechanic replaced the turbo for ¼ the cost of what GCEMS was quoted in Grand Junction. 101 headed to the shop today to resolve some exhaust issues. The 2 new ambulances are still in production with an anticipated deliver date towards the end of September.

**Call Reviews:** Andy reviewed some recent calls to give the board an idea of what the crews have been doing. They included a heat related incident in Arches National Park, a cardiac arrest in a home, a climbing accident in Long Canyon, a heat related incident on Porcupine Rim, a cardiac arrest in a hotel room, and a motor vehicle accident on 191.

**Review of Yearly Goals:** Andy reviewed some of the station's goals for 2024 and updated the board on progress towards these goals.

**Sales Tax:** Andy said we need to decide how we would like to move forward with our percentage of the sales tax we share with the Canyonlands Care Center and if we would like to pursue the additional .5% tax with voters. Liz said that we need to develop a campaign to inform the voters on the benefits of the increased sales tax if that is what we decide to do. Jen informed the board that our sales tax percentage is up 13% from last year. It was pointed out by Liz that quite a bit of the increase is simply due to inflation. Liz also brought up that there has been a change in the sales tax law that opens the Rural Healthcare Sales tax to Search and Rescue, Avalanche Forecasting, Law Enforcement, and Solid Waste. Andy went in depth on this topic and other upcoming legislation

**Ambulance Financing:** Andy discussed where we are at with paying for or financing the two new ambulances that will be here this fall. Special meeting with the entire board set for Aug 27<sup>th</sup> at 9am online or in person to discuss and approve a financing plan for the ambulances.

**g. Committee Reports:**

- i. **Evaluation Committee** – Taryn Kay asked if someone has a copy of the evaluation with Andy's notes to share with Lionel Weeks. Liz suggested that the evaluation committee meet one last time this year to get the board ready for next year's evaluation and offered to take the lead on coordinating it.
- ii. **Policy Committee** – Andy and Administrative Assistant, Mandy Turner, will send out an email to pick dates and a time regarding meeting to talk about new changes in the Employee Handbook.
- iii. **Executive Committee** – None
- iv. **Budget Committee** – Andy will send out an email and/or calendar poll to get a meeting set.

**5. Discussion/Action Items:**

- a. **Approval of Interlocal Agreement with Canyonlands Health Care SSD** – Discussion/Action: Andy and the Board discussed the agreement with the Canyonlands Care District. Rani Derasary moved to approve

the Interlocal Agreement with Canyonlands Health Care SSD and authorized the chair and treasurer to sign all associated documents; Lionel Weeks seconded. Motion carried 6-0.

- b. **Approval of Updated Employee Handbook – Discussion/Action:** Andy presented a summary of the changes made to the Employee Handbook by the Policy Committee. Lionel Week moved to approve the updated Employee Handbook; Taryn Kay seconded. Motion carried 6-0.

**6. Future Considerations:**

- a. Sales tax
- b. Ambulance Financing
- c. Policy and budget committee meetings

**7. Adjourn: 10:57am**



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Grand County EMS Special Service District  
Elizabeth Tubbs, Chair



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Mandy Turner  
Clerk/Secretary