

**MINUTES OF THE UTAH ANIMAL CONTROL AND SHELTER SPECIAL SERVICE
DISTRICT BOARD OF DIRECTORS MEETING HELD ON** September 13, 2024, at 4:00 p.m., in
the Uintah County Building at 152 East 100 North, Vernal, Utah 84078.

BOARD MEMBERS PRESENT: John Laursen, Ed Long, Nile Mathisen, Debra Hamaker, and Dan Olsen

STAFF PRESENT: Devin Cobb, Abbigayle Jackson and Colt Atwood.

WELCOME: Debra Hamaker welcomed everyone to the meeting and the pledge of allegiance was recited.

REQUEST FOR APPROVAL OF THE MINUTES FROM THE AUGUST 9, 2024, MEETING:
Debra Hamaker asked if there were any comments, questions, or concerns regarding the minutes from the meeting. The Board had no concerns. *John Laursen moved to approve the minutes as presented. Dan Olsen seconded the motion. The motion passed with Olsen, Laursen, Hamaker, Long, and Mathisen voting in favor.*

STANDING BUSINESS

Update on Projects and Work Change Directive-: Devin Cobb went over how the construction is going at the shelter and stated everything is going well.

Request Approval on Quote for New Horse Trailer-: The board discussed the quotes on getting a new horse trailer. They had concerns about how much buying a trailer in town would cost, they recommended looking further out of town for more quotes.

POLICY & LEGISLATION

Request to Approve and Adopt Resolution No. 2024-02, to Appoint a Member and Alternate Member to the Utah Association of Special Districts (UASD) Board of representatives. -: Devon Cobb stated the member list needed to be updated to include his name. The board had no concerns with this change. *Dan Olsen moved to approve the minutes as presented. John Laursen seconded the motion. The motion passed with Olsen, Laursen, Hamaker, Long, and Mathisen voting in favor.*

MANAGEMENT & COMMITTEE REPORTS

TREASURER REPORT AUGUST 2024-: Dan Olsen read the report as follows; as of August 31st, in the Zions Bank account there was \$108,477.22. In the PTIF (Regular) there was \$914,849.74. In the PTIF

(Capital Projects) there was \$217,488.02, for a total of \$1,240,814.98 total. On 08/01/2024 there was a Mineral lease deposit to the PTIF (Regular Account) in the amount of \$83,333.33. PTIF Regular dividend was \$4,343.28. On 08/23/24 there was a withdrawal in the amount of \$75,000, from the PTIF, which was deposited into Zions Bank.

On 08/31/24 the PTIF Capital Projects received a reinvestment dividend in the amount of \$993.98. Dan Olsen also stated the current PTIF interest rate was 5.4058%.

MONTHLY PAYMENT APPROVAL REPORT AUGUST 2024-: The Board reviewed the report and had no comments. *John Laursen moved to approve. Ed Long seconded the motion. The motion passed with the following roll call vote:*

- Dan Olsenaye;*
- Nile Mathisen.....aye;*
- Debra Hamaker.....aye;*
- John Laursen.....aye;*
- Ed Long.....aye.*

FINANCIAL STATEMENT JULY 2024-: The board reviewed the statement and had no concerns. *Dan Olsen moved to approve. Nile Mathisen seconded this motion. The motion passed with the following roll call vote:*

- Dan Olsenaye;*
- Nile Mathisen.....aye;*
- Debra Hamaker.....aye;*
- John Laursen.....aye;*
- Ed Long.....aye.*

DRAFT FINANCIAL STATEMENT AUGUST 2024-: The board reviewed the statement and had no concerns.

ANIMAL CONTROL STATISTICS AUGUST 2024-: Colt Atwood discussed the horse training him and Donna Long participated in back in early September. He stated everything went well and the experience was worthwhile.

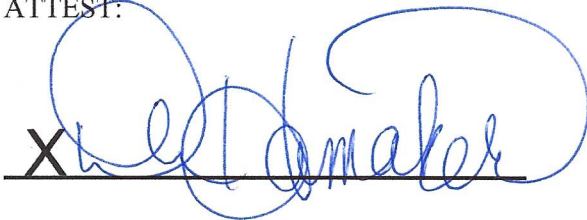
SHELTER STATISTICS AUGUST 2024-: Devon Cobb discussed the adoption event the shelter will be holding in late September. Best Friends Animal Society is sponsoring most of the adoption fees for this adoption event. The shelter is optimistic for this event. He also stated the construction is nearing completion.

DISTRICT ACTIVITIES REPORT AUGUST 2024-: Devin Cobb discussed that the body cameras were being set up for the animal control officers. Animal Control received 266 calls during the month of August. The shelter impounded 120 dogs and cats. Also impounded were 4 other small animals. He also stated 4 livestock animals were impounded. The shelter received 72 visitors during the month. He mentioned also that Donna Long had completed all ICS FEMA training. The shelter has also filled the limited hourly position they had open.

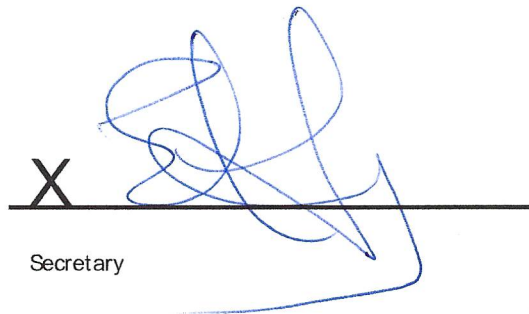
MISCELLANEOUS ADMINISTRATIVE UPDATES & REPORTS: None

ADJOURN: There being no further discussion, *John Laursen moved to adjourn the meeting. Dan Olsen seconded the motion. The motion passed with a unanimous vote, and the meeting was adjourned.*

ATTEST:

A large, stylized handwritten signature in blue ink, appearing to read "Dan Olsen", is written over a horizontal line. To the left of the signature, a large "X" is marked on the line.

Chair-person

A large, stylized handwritten signature in blue ink, appearing to read "John Laursen", is written over a horizontal line. To the left of the signature, a large "X" is marked on the line.

Secretary