

NOTICE AND AGENDA

Notice is hereby given that the Planning Commission of Millville City will hold a regularly scheduled meeting on Thursday, **October 17, 2024**, at the Millville City Offices, 510 East 300 South in Millville, Utah, which shall begin promptly at **8:00 p.m.**

1. Call to Order / Roll Call
2. Opening Remarks / Pledge of Allegiance
3. Approval of agenda
4. Approval of minutes from previous meeting held on September 5, 2024
5. Agenda Items
 - A. Zoning Clearance- Accessory Building- Nick Boehme- 140 West 200 South
 - B. Zoning Clearance- Accessory Building- Jesse Elsmore- 55 East 100 North
 - C. Zoning Clearance- Accessory Building- Dan Hunsaker- 440 South 200 East
 - D. Zoning Clearance- Accessory Building- Colt Pini- 30 West 550 North
 - E. Other
6. City Council Minutes- City Council Meeting from September 12, 2024 and October 10, 2024
7. Agenda items for next meeting
8. Calendaring for future Planning Commission Meeting- Thursday, November 7, 2024, at 8:00 PM
9. Adjournment

In compliance with the American with Disabilities Act, individuals needing special accommodations (including auxiliary communicative aids and services) during public meetings should notify Kara Everton at (480) 528-1467 at least three days prior to the meeting.

This agenda was posted on/before October 15, 2024 to the City posting locations, the City Website and the Utah Public Meeting Notices Website.



Kara Everton, Secretary
Millville City Planning Commission

MILLVILLE PLANNING COMMISSION MEETING
City Hall - 510 East 300 South - Millville, Utah
September 5, 2024

PRESENT: Garrett Greenhalgh, Lynette Dickey, Bonnie Farmer, Matthew Anderson, Darcy Ripplinger, Kara Everton, Pam June, David Hair, Ryan Zollinger, Rod Hobbs

Call to Order/Roll Call:

Commissioner Greenhalgh opened the meeting for September 5, 2024, at 8:00 pm. Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Darcy Ripplinger and Matt Anderson were present. Commissioner Larry Lewis was excused. Development Coordinator Kara Everton was present and took the minutes.

Opening Remarks/Pledge of Allegiance

Commissioner Greenhalgh led all present in the Pledge of Allegiance.

Approval of Agenda

The agenda for the Planning Commission Meeting for September 5, 2024, was reviewed.

Commissioner Farmer moved to approve the agenda for September 5, 2024.

Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Darcy Ripplinger and Matt Anderson voted in favor. Commissioner Larry Lewis was excused.

Approval of the Minutes of the Previous Meeting

The Planning Commission reviewed the minutes for the Planning Commission Meeting for August 1, 2024. **Commissioner Anderson moved to approve the minutes for the meeting on August 1, 2024.** Commissioner Dickey seconded. Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Darcy Ripplinger and Matt Anderson voted in favor. Commissioner Larry Lewis was excused.

5.A. Zoning Clearance- Accessory Building- Ryan Zollinger- 96 East 700 North
Ryan Zollinger is present. No utilities, no living quarters. Height is 27'.

Commissioner Farmer moved to recommend the Zoning Clearance- Accessory Building- Ryan Zollinger- 96 East 700 North. Commissioner Anderson seconded. Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Darcy Ripplinger and Matt Anderson voted in favor. Commissioner Larry Lewis was excused.

5.B. Private Lane- Final Plat Review- Millcreek Lot 6- Galen Daniels- 161 West 265 South

Engineers have approved the private lane. There were some concerns regarding the snow removal and where to put snow during heavier years.

Commissioner Anderson moved to recommend the Final Plat for the Private Lane for Millcreek Lot 6- Galen Daniels- 161 West 265 South. Commissioner Dickey seconded. Commissioners Garrett Greenhalgh, Bonnie Farmer, Lynette Dickey, Darcy Ripplinger and Matt Anderson voted in favor. Commissioner Larry Lewis was excused.

5.C. Other

Rod Hobbs was present and asked about the minutes from July 11, 2024 regarding the de-annexation/ boundary-line request owned by Seth Alder Farms LLC.

6. City Council Review- August 8, 2024

7. Agenda Items/Notes for Next Meeting

8. Calendaring of future Planning Commission Meeting – September 19, 2024, at 8:00 pm

9. Adjournment

Chairman Greenhalgh moved to adjourn the meeting at approximately 8:35 p.m.

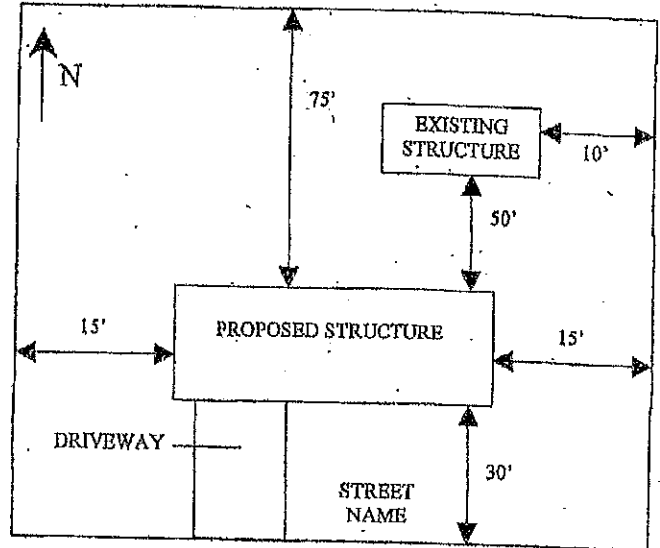


MILLVILLE CITY
ZONING CLEARANCE FOR BUILDING PERMIT
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

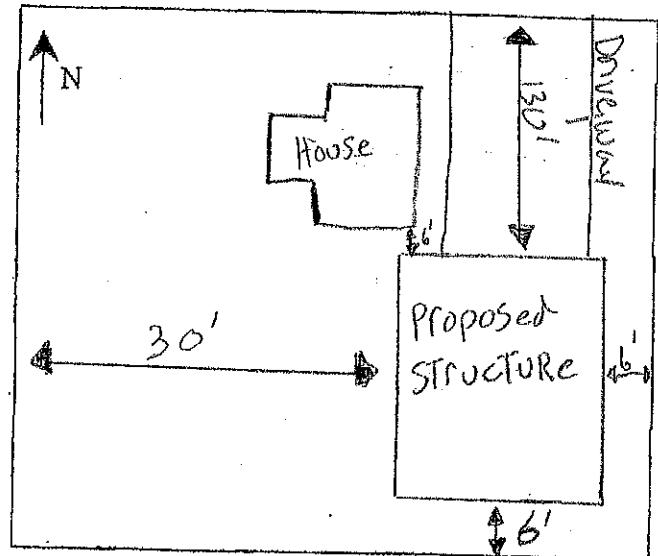
APPLICATION INFORMATION

1. Nick Boehme
APPLICANT'S NAME
2. PO box 84
MAILING ADDRESS
- Millville UT 84326
CITY STATE ZIP CODE
3. 435-770-4187 4. Same
HOME TELEPHONE BUSINESS TELEPHONE
5. _____
OWNER'S NAME (if different from applicant)
6. Shop
TYPE OF STRUCTURE
7. 1200 8. Res
SQUARE FOOTAGE ZONE
9. _____
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 032 - 0001
TAX IDENTIFICATION NUMBER
11. 140 West 200 South Millville
ADDRESS OF CONSTRUCTION
12. .47 13. 15'
LOT SIZE Bldg Height
14. SEWER ☒ SEPTIC TANK ☐ N/A ☐
(choose one)
15. CITY WATER ☒ PRIVATE WELL ☐ N/A ☐
(choose one)
16. ELECTRICITY ☒ GAS ☐ OTHER UTILITY ☐
(specify in remarks)
17. _____
REMARKS

SAMPLE PLOT PLAN
(numbers do not represent required setbacks)



PLOT PLAN



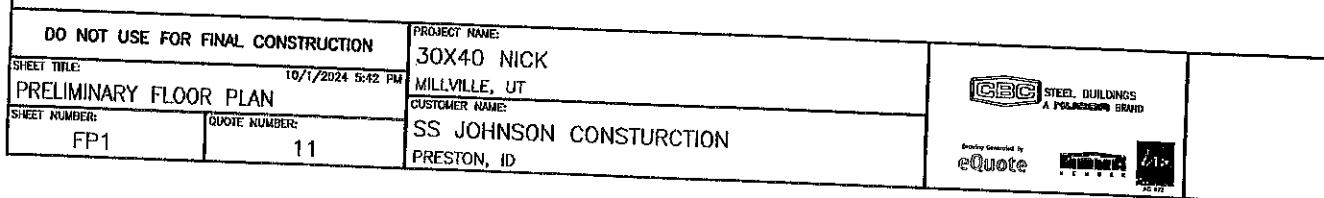
APPROVED - PLANNING AND ZONING

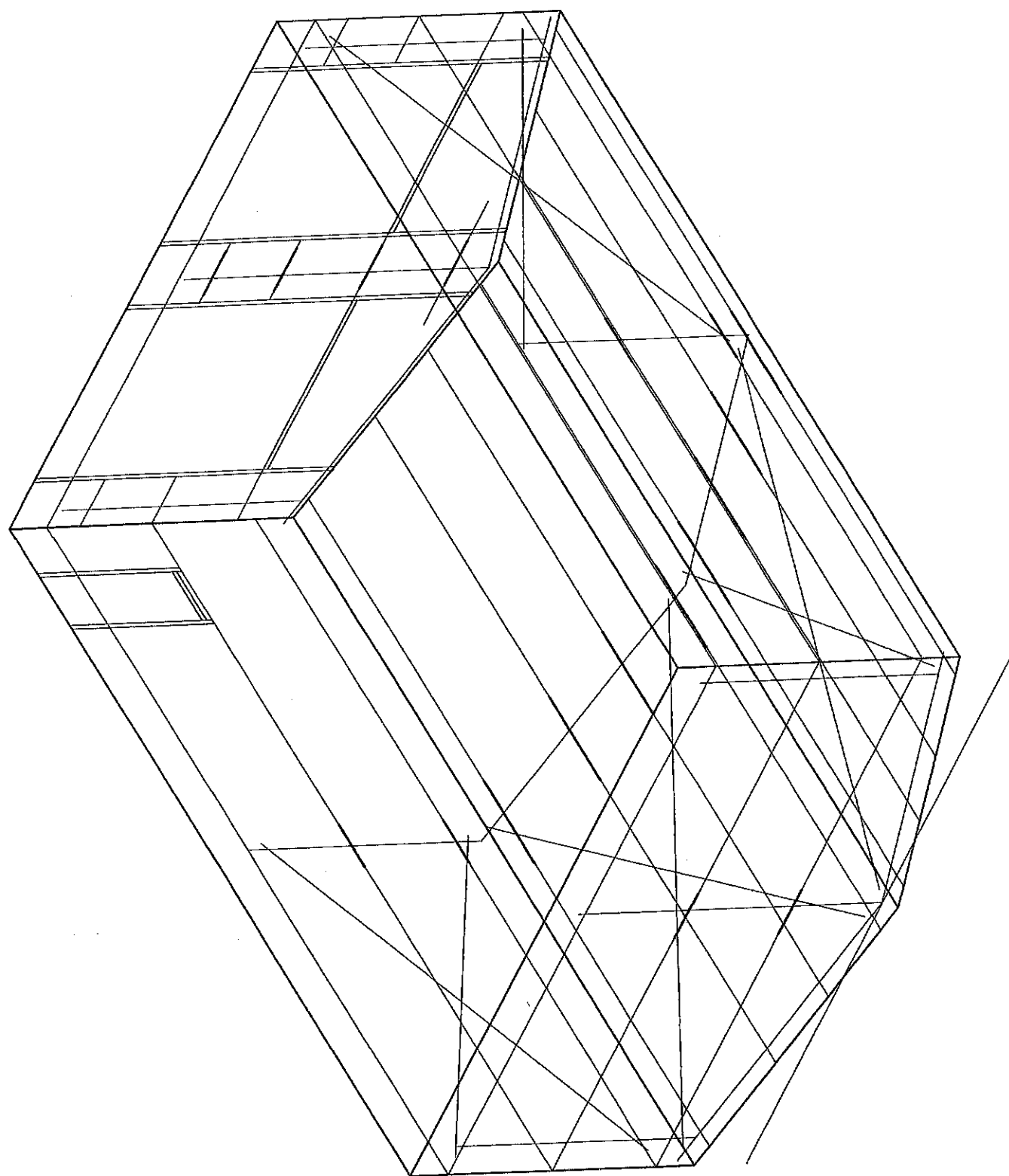
DATE

FEES PAID - TREASURER

DATE

This property is being approved for building permit issuance as indicated above. Any change in the type or placement of the structure is not allowed. This clearance is not a waiver of compliance with either the zoning ordinance or the building codes. Millville City Form 101 - 15 Nov. 2003 (previous edition is obsolete)





Find address or place

03-029-0058
ROXANNE MCBRIDE

GALE ELWOOD

400

03-148-0001
SHANE S
MONSON

03-032-0001
NICK JOHN
BOEHME

03-032-0023
LEWD & KATHERINE
M KELSO

03-238-0002
GALEN J & JUDY
POND DANIELS

03-238-0001
GALEN J & JUDY
POND DANIELS

03-032-0025
AURELIO
GARCIA

21



MILLVILLE CITY

ZONING CLEARANCE FOR BUILDING PERMIT

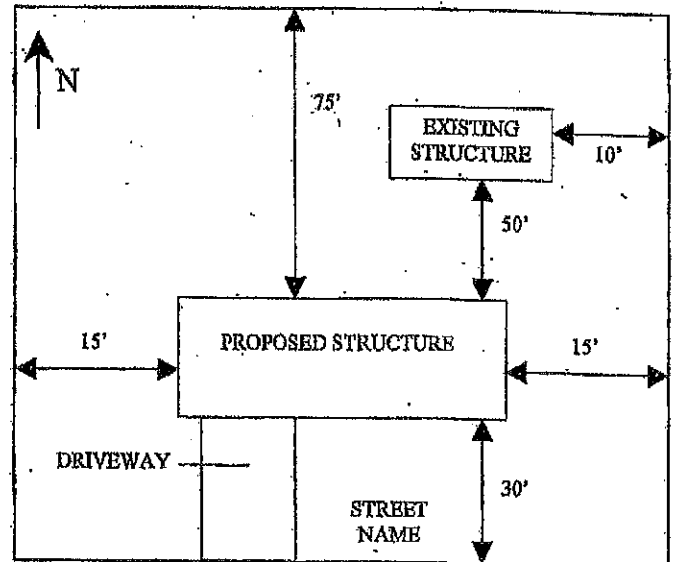
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

APPLICATION INFORMATION

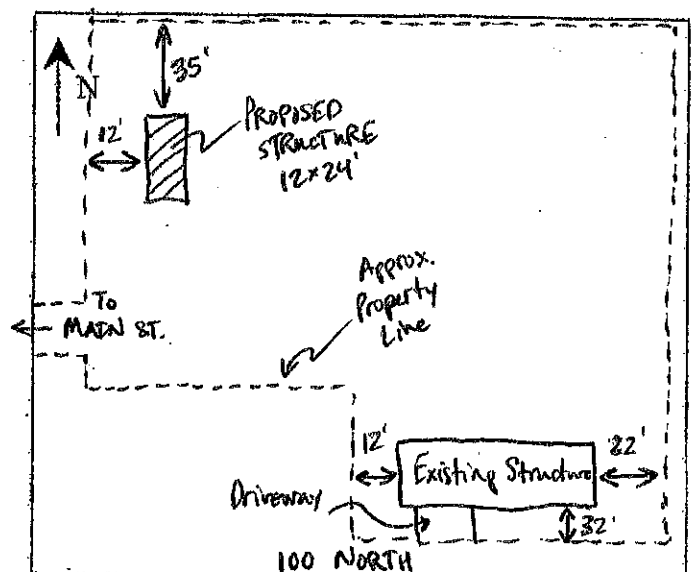
1. Jesse Elsmore
APPLICANT'S NAME
2. P.O. Box 600
MAILING ADDRESS
- Millville UT 84326
CITY STATE ZIP CODE
3. 801-916-9707 4. same
HOME TELEPHONE BUSINESS TELEPHONE
5. _____
OWNER'S NAME (if different from applicant)
6. Storage Shed
TYPE OF STRUCTURE
7. 288 8. _____
SQUARE FOOTAGE ZONE
9. _____
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 030 - 0071
TAX IDENTIFICATION NUMBER
11. 55 East 100 North Millville, UT
ADDRESS OF CONSTRUCTION
12. 1.06 acres 13. 12'-2"
LOT SIZE Bldg Height
14. SEWER ☐ SEPTIC TANK ☐ N/A ☒
(choose one)
15. CITY WATER ☐ PRIVATE WELL ☐ N/A ☒
(choose one)
16. ELECTRICITY ☐ GAS ☐ OTHER UTILITY ☐
(specify in remarks)
17. _____
REMARKS

SAMPLE PLOT PLAN

(numbers do not represent required setbacks)

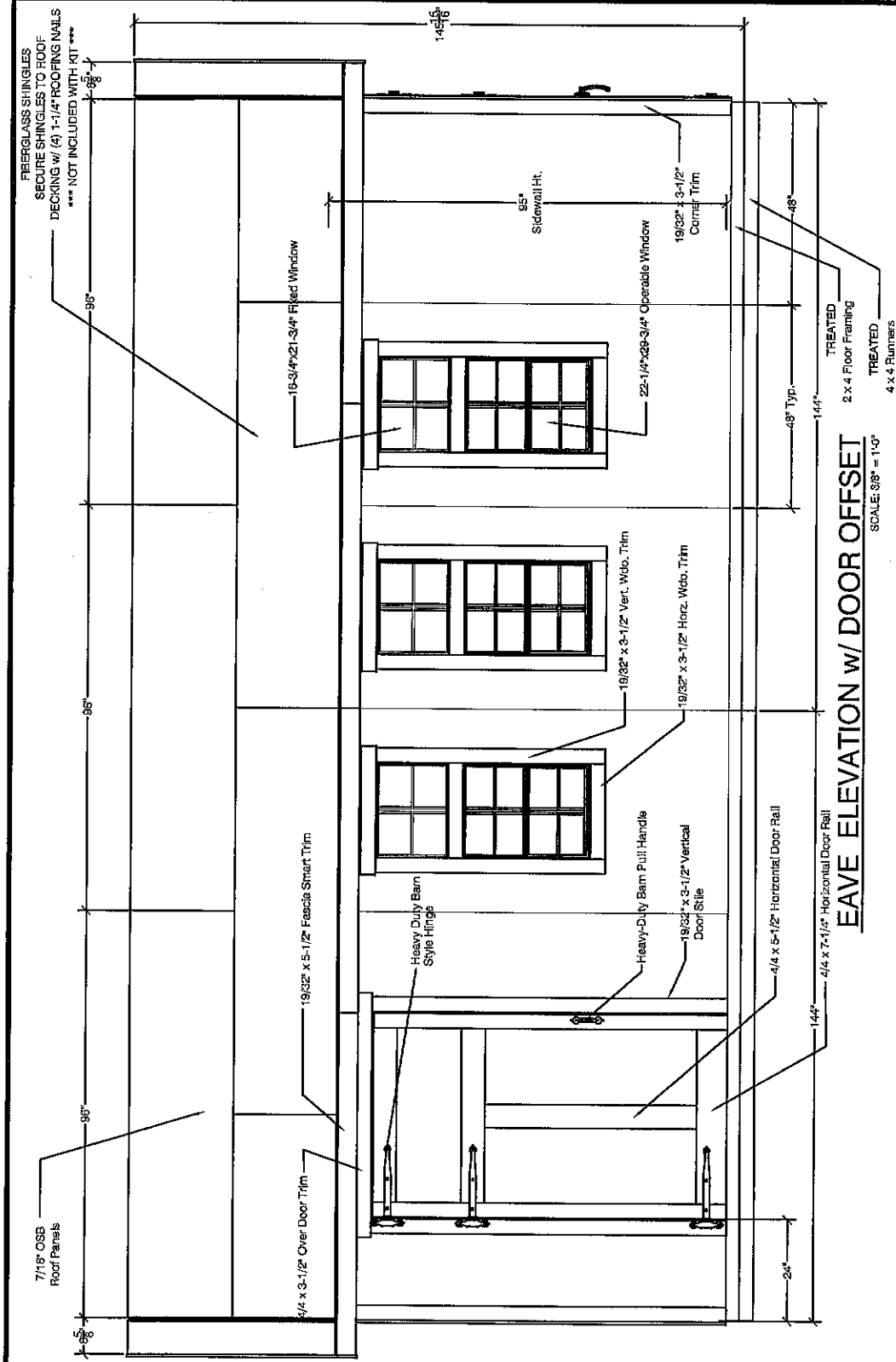


PLOT PLAN



APPROVED - PLANNING AND ZONING _____ DATE _____ FEES PAID - TREASURER _____ DATE _____

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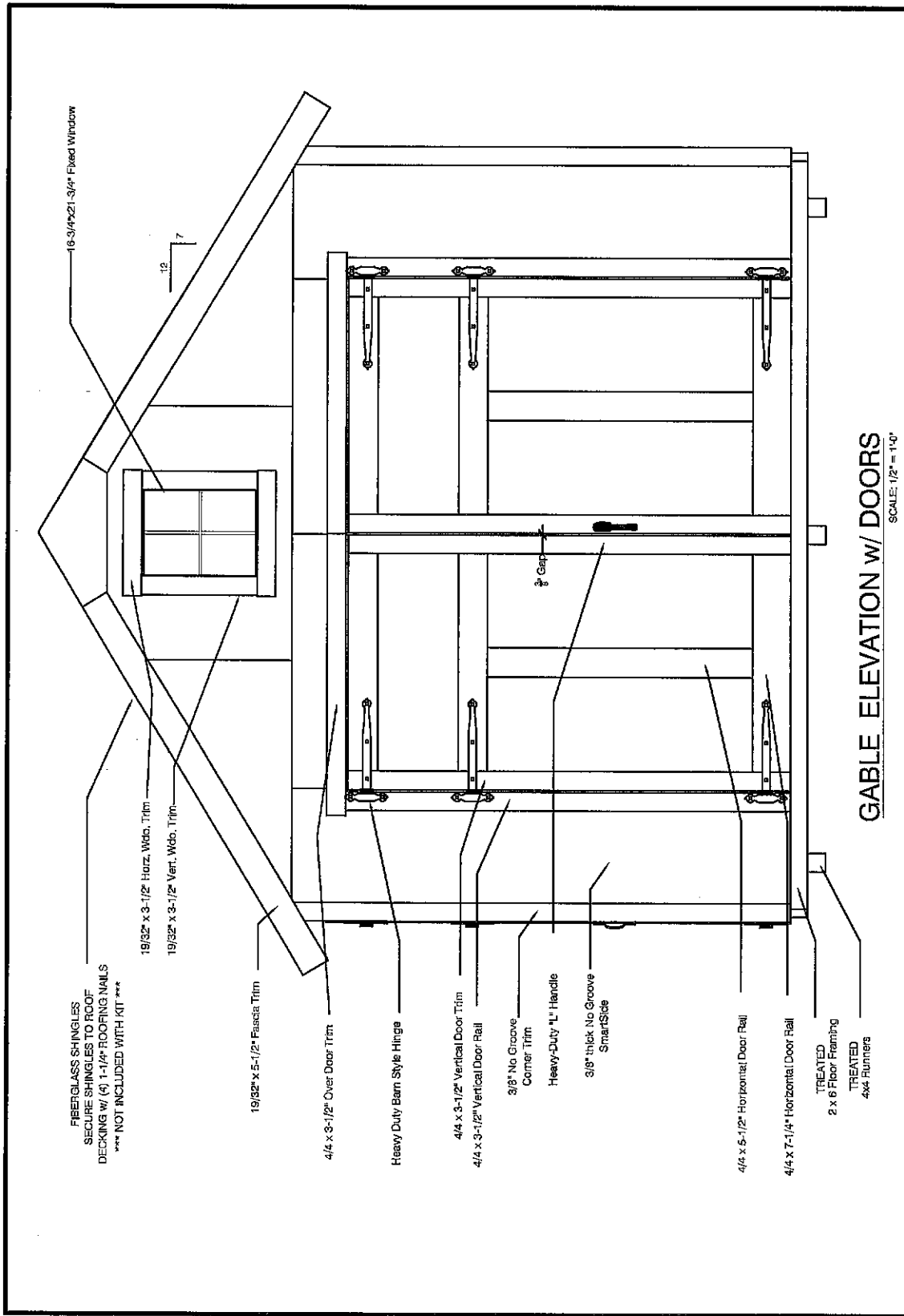


ITEM # 33092 and 33815



12' x 24' Upton Shed
ELEVATIONS

ITEM #	33092 and 33815	DATE	March 4, 2024
REV	A	DATE	March 4, 2024
BY	AS	DATE	March 4, 2024
CHK	AS	DATE	March 4, 2024
APP	AS	DATE	March 4, 2024

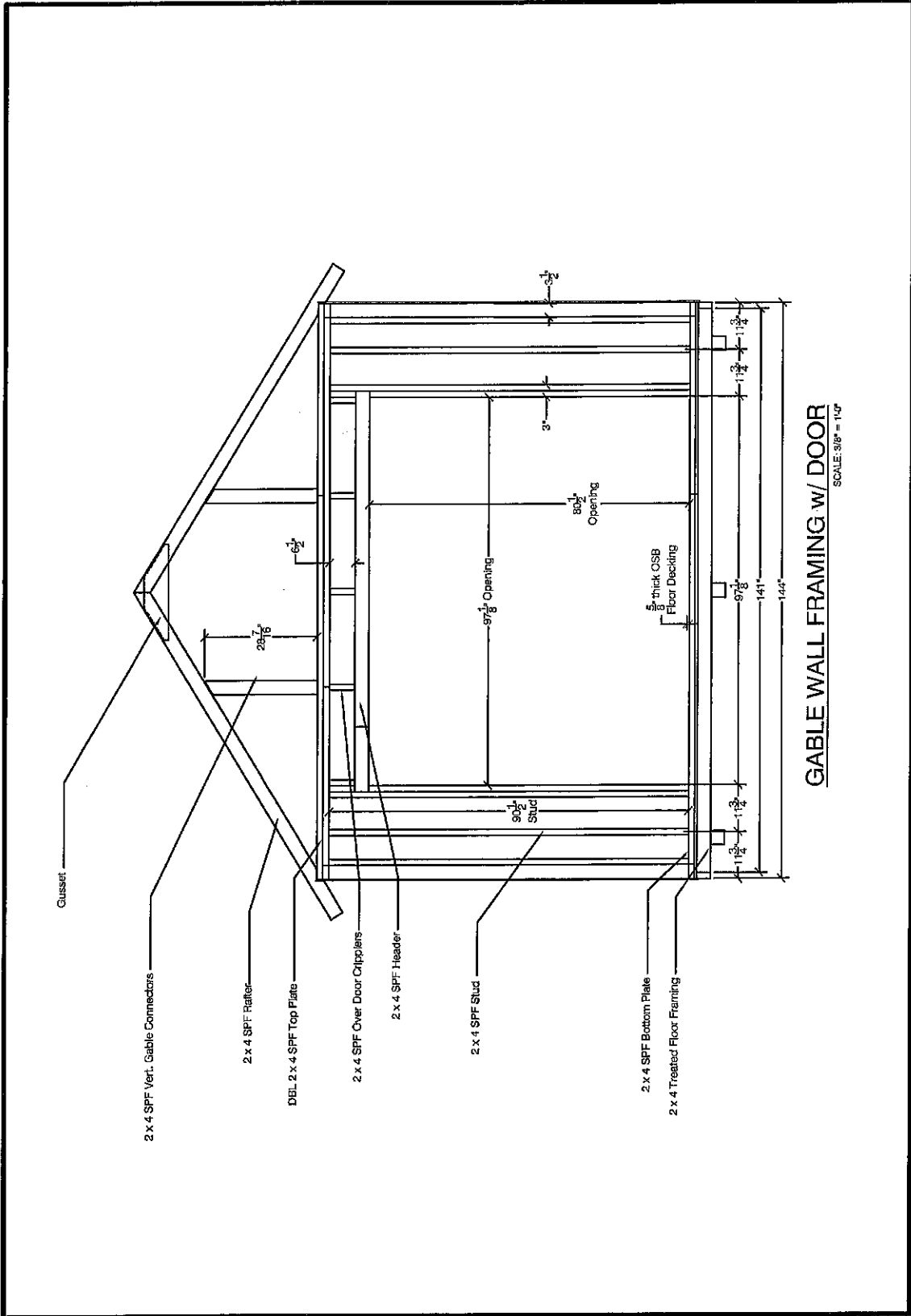


ITEM # 33092 and 33815



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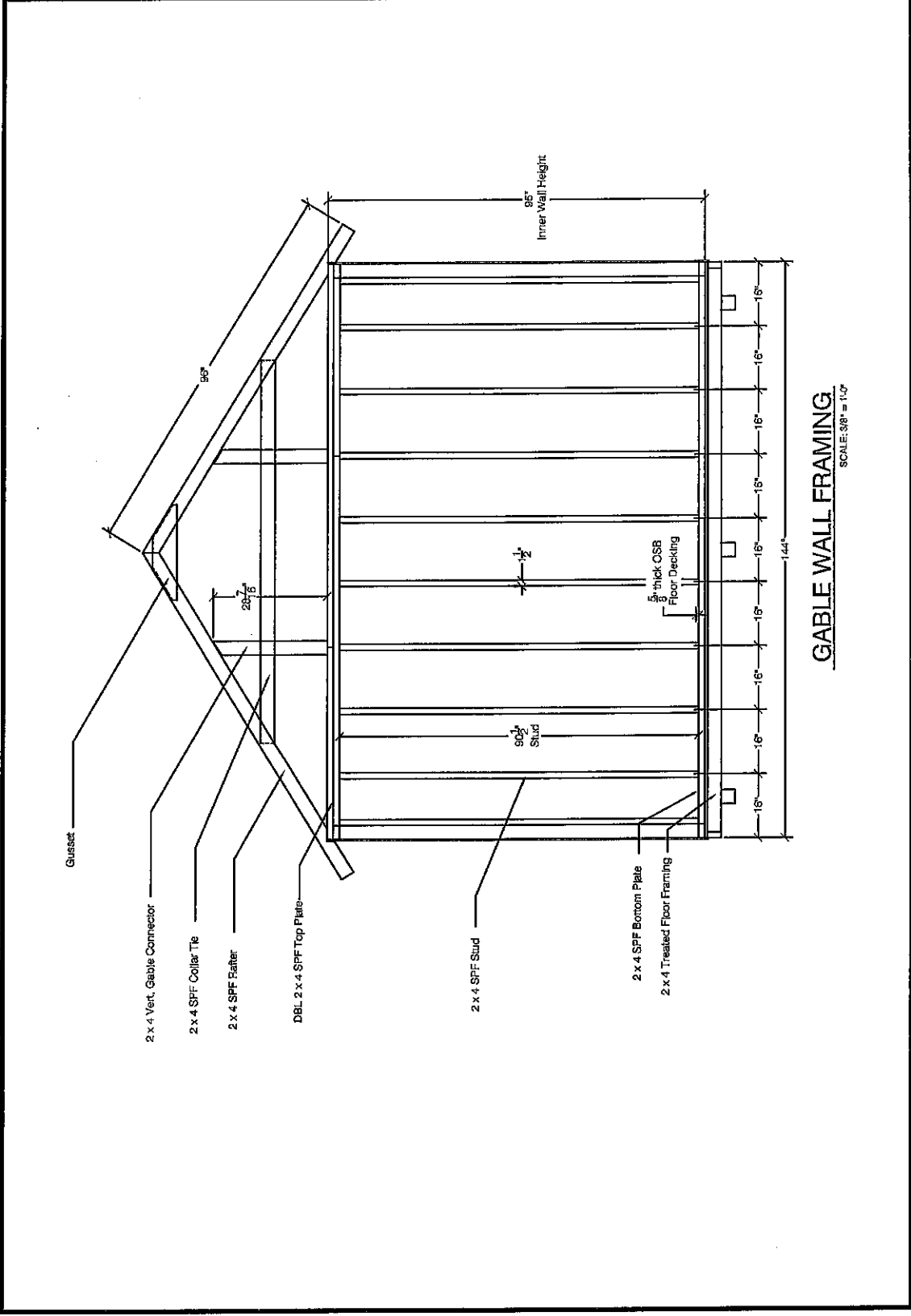
ITEM # 33092 and 33815



12' x 24' Upton Shed
FRAMING GABLE w/ DOOR

REV	DESCRIPTION	DATE	BY	CHECKED	DATE
1	ISSUED FOR CONSTRUCTION	08/01/2024	KEVIN SUTHER	KEVIN SUTHER	08/01/2024

SCALE: 3/8" = 1'-0"



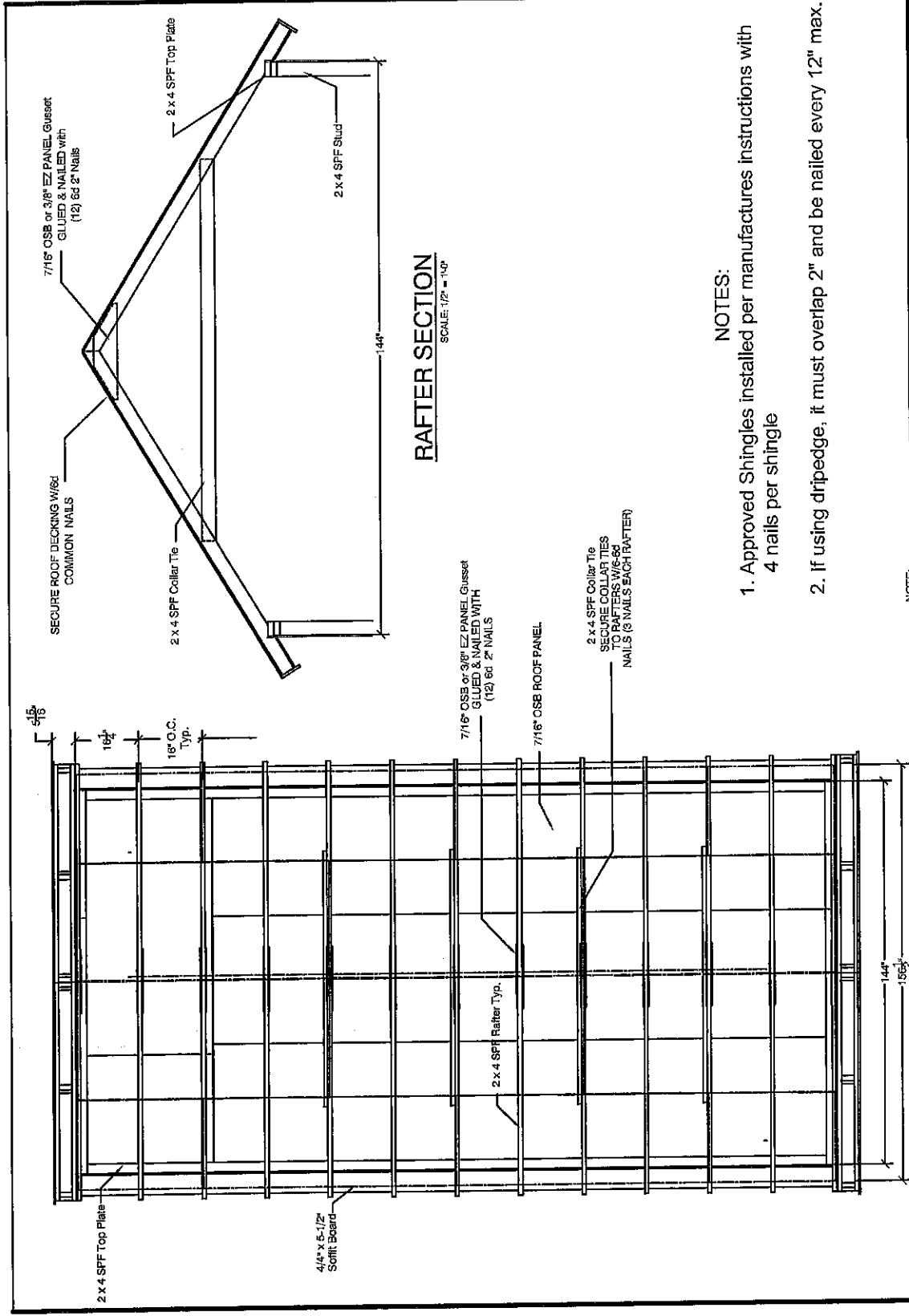
ITEM # 33092 and 33815



12' x 24' Upton Shed
FRAMING GABLE

REV	DESCRIPTION	DATE	BY	CHECKED	DATE
1	ISSUED FOR CONSTRUCTION	08/01/2024	KEVIN SUTHER	KEVIN SUTHER	08/01/2024

SCALE: 3/8" = 1'-0"



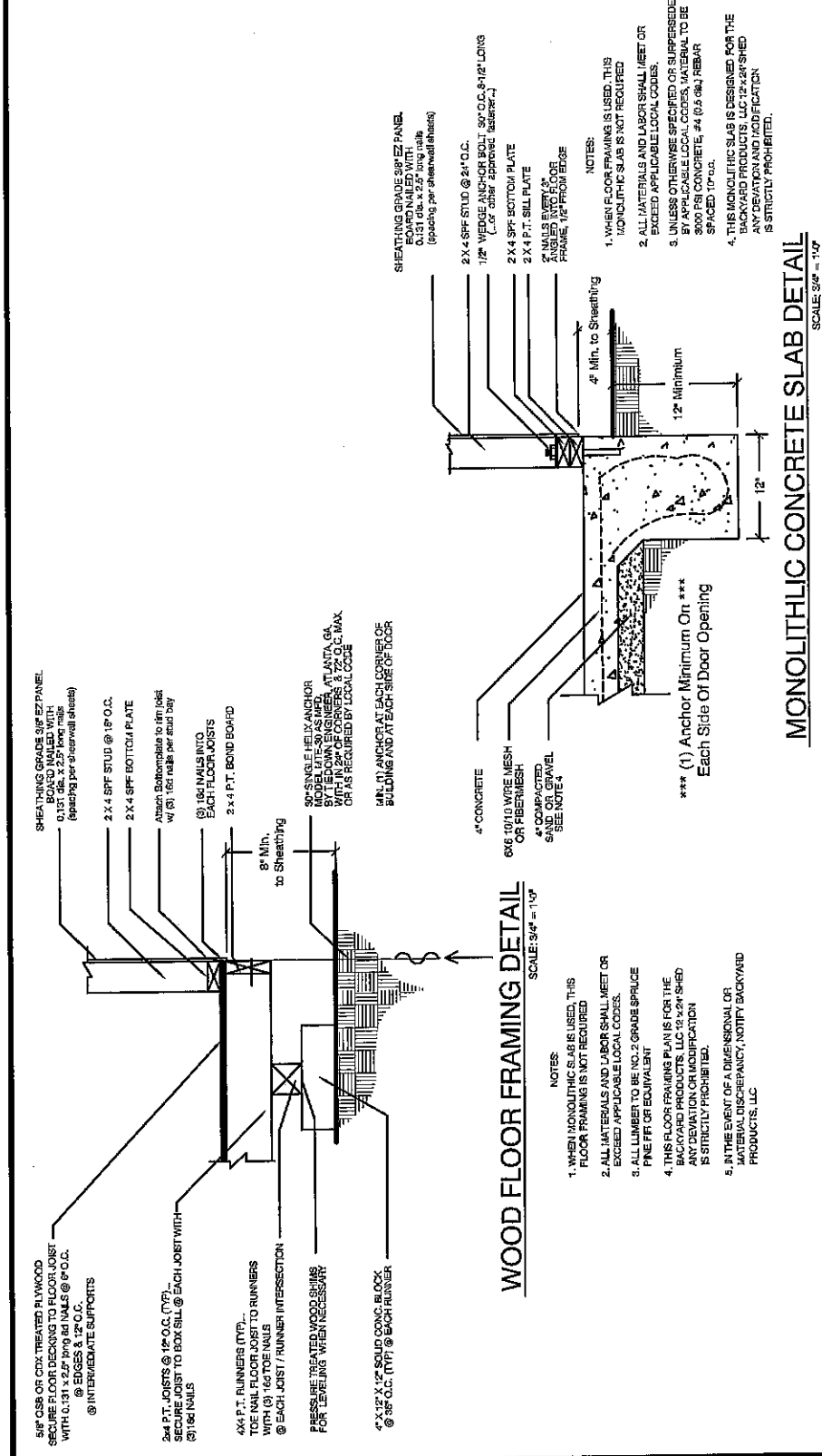
- NOTES:
1. Approved Shingles installed per manufactures instructions with 4 nails per shingle
 2. If using dripedge, it must overlap 2" and be nailed every 12" max.

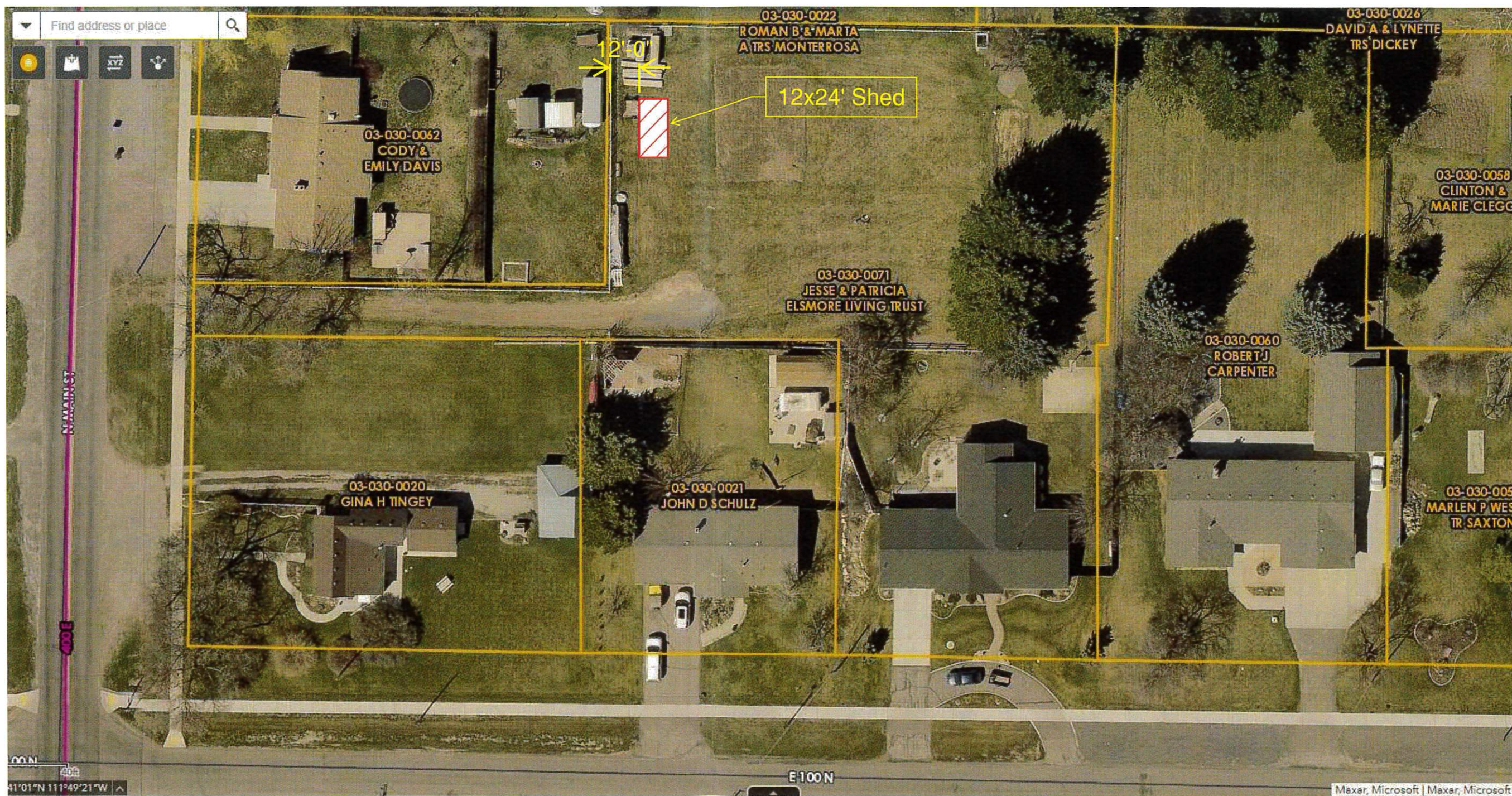
BACKYARD PRODUCTS, LLC

12' x 24' Upton Shed ROOF SECTION

DATE: 03/04/2011
DRAWN BY: J. S. JONES
CHECKED BY: J. S. JONES
APPROVED BY: J. S. JONES
REVISIONS: 1.1

ITEM # 33092 and 33815







MILLVILLE CITY

ZONING CLEARANCE FOR BUILDING PERMIT

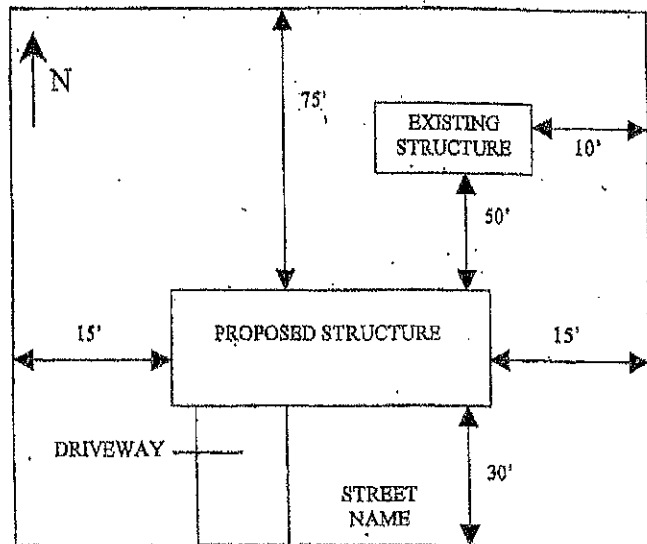
THIS FORM EXPIRES 60 DAYS FROM DATE OF APPROVAL

APPLICATION INFORMATION

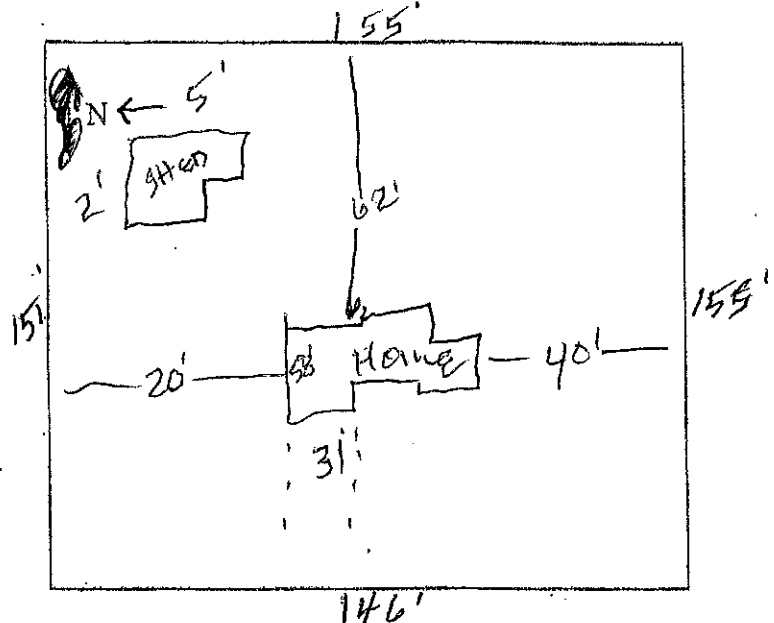
1. DAN HUNSAKER
APPLICANT'S NAME
2. PO BOX 82
MAILING ADDRESS
- WALLSVILLE VT 05439
CITY STATE ZIP CODE
3. 435-764-1454
HOME TELEPHONE BUSINESS TELEPHONE
5. _____
OWNER'S NAME (if different from applicant)
6. SHED
TYPE OF STRUCTURE
7. 775 8. _____
SQUARE FOOTAGE ZONE
9. HOBBLE CREEK LOT 2
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. 03 - 209 - 0002
TAX IDENTIFICATION NUMBER
11. 440 SO 200 E
ADDRESS OF CONSTRUCTION
12. 51 13. 20'
LOT SIZE Bldg Height
14. SEWER ☐ SEPTIC TANK ☐ N/A ☒
(choose one)
15. CITY WATER ☐ PRIVATE WELL ☐ N/A ☒
(choose one)
16. ELECTRICITY ☒ GAS ☐ OTHER UTILITY ☐
(specify in remarks)
17. _____
REMARKS

SAMPLE PLOT PLAN

(numbers do not represent required setbacks)



PLOT PLAN



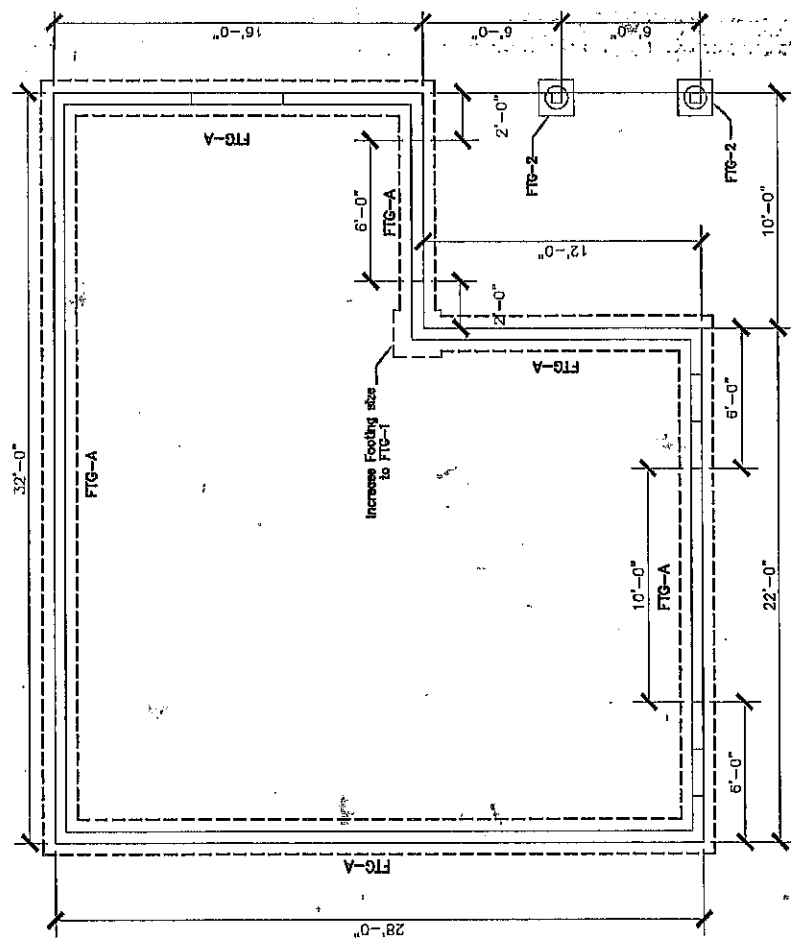
APPROVED - PLANNING AND ZONING

DATE

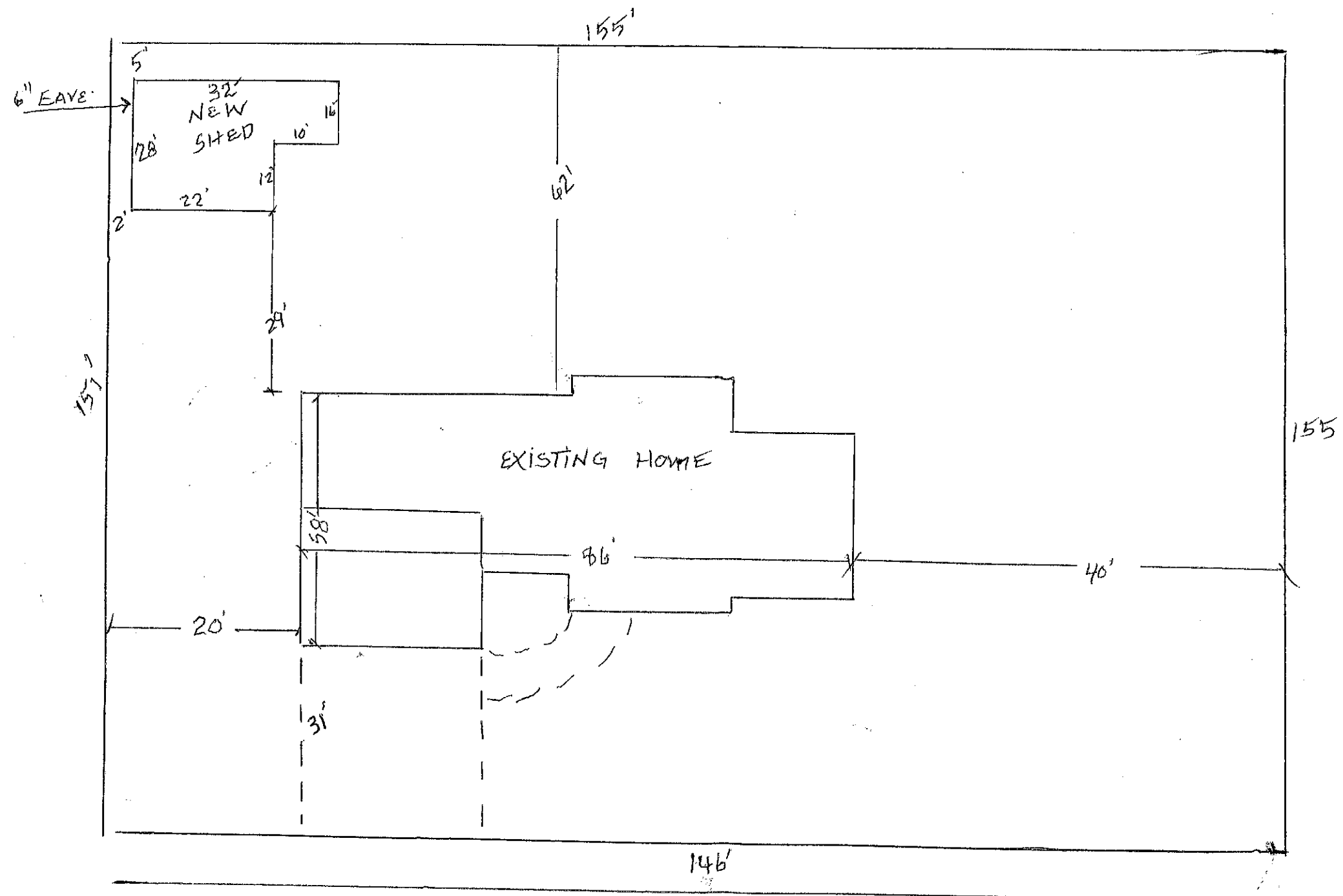
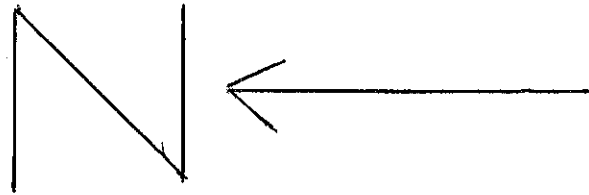
FEES PAID - TREASURER

DATE

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HOBBLE CREEK LOT 2 - 440 S. 200E
WILLVILLE



200 EAST STREET



MILLVILLE CITY

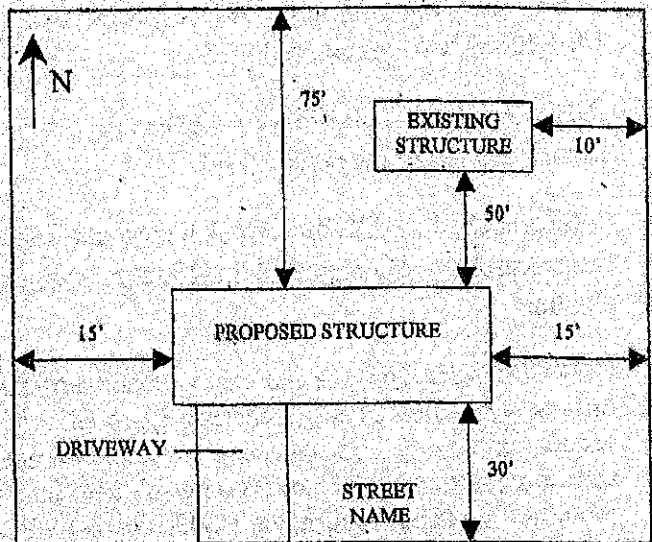
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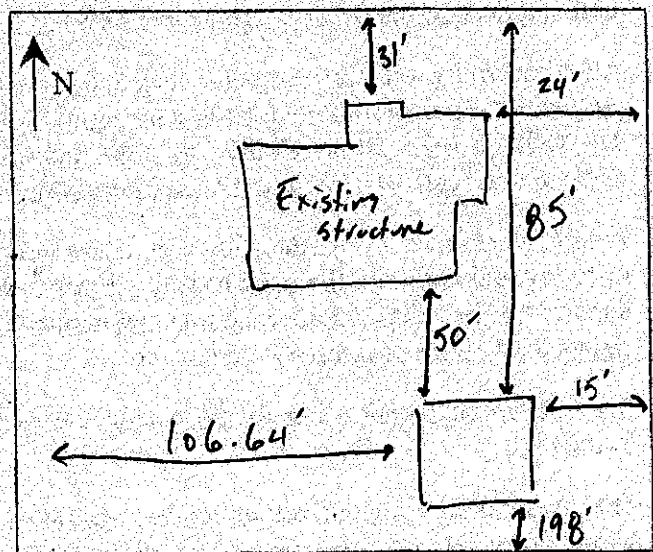
APPLICATION INFORMATION

1. Colt Pini
APPLICANT'S NAME
2. 30 W. 550 N. #132
MAILING ADDRESS
- Millville UT 84326
CITY STATE ZIP CODE
3. 435-938-8116 4. —
HOME TELEPHONE BUSINESS TELEPHONE
5. —
OWNER'S NAME (if different from applicant)
6. Pavilion
TYPE OF STRUCTURE
7. 400 8. —
SQUARE FOOTAGE ZONE
9. Tibbitts / Lot 2
SUBDIVISION NAME AND LOT NUMBER (if applicable)
10. N/A
TAX IDENTIFICATION NUMBER
11. 30 W. 550 N.
ADDRESS OF CONSTRUCTION
12. 0.92 Acre 13. 9'-9 3/4"
LOT SIZE Bldg Height
14. SEWER ☐ SEPTIC TANK ☐ N/A ☒
(choose one)
15. CITY WATER ☐ PRIVATE WELL ☐ N/A ☒
(choose one)
16. ELECTRICITY ☒ GAS ☐ OTHER UTILITY ☐
(specify in remarks)
17. REMARKS

SAMPLE PLOT PLAN (numbers do not represent required setbacks)

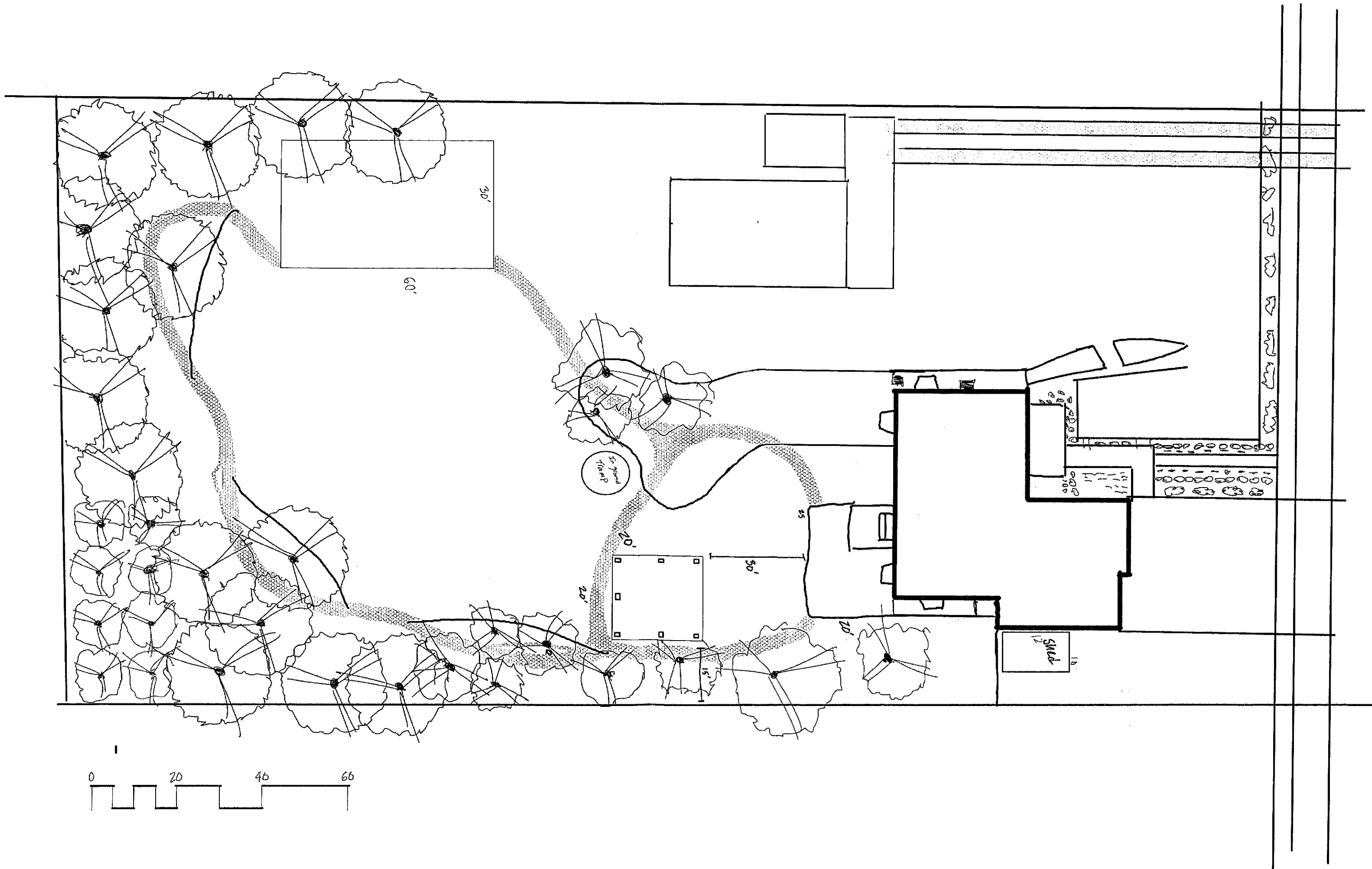


PLOT PLAN



APPROVED - PLANNING AND ZONING _____ DATE _____ FEES PAID - TREASURER _____ DATE _____

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MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
September 12, 2024

PRESENT: David Hair, Clay Wilker, Pamela June, Ryan Zollinger, Jeremy Ward, Chad Kendrick, Corey Twedt, Megan Dyer, Kara Everton, Linda Webster, Elisha Helpingstine, AnnieDrew Helpingstine, Randy Helpingstine, Lance Linton, Cole Smith, Tayson Hancey, Roxie Hancey, Kora Hancey, Marilynn Holland, Scott Robison, Kandis Linton, Addie Belle Davis, Sophie Caldwell, Natalie Adams, Aydenn David, Remie Barfuss, Hallie Barfuss, Cassidy Astle, Milan Jensen, Eva Williams, Kennedy Kimber, Lily Williams, Matthew Mortenson, Johnny Helpingstine, Park Holmgren, Mack Hall

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for September 12, 2024, at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, Ryan Zollinger, and Clay Wilker were in attendance with Councilmember Daniel Grange excused.

Opening remarks/Pledge of Allegiance

Councilmember Zollinger welcomed everyone to the Council Meeting and led all present in the pledge of allegiance. He then offered a word of prayer.

Approval of agenda

The agenda for the City Council Meeting of September 12, 2024 was reviewed.

Councilmember Zollinger motioned to approve the agenda for September 12, 2024.

Councilmember Ward seconded. Councilmembers Ward, June, Wilker, and Zollinger voted yes with Councilmember Grange excused. (A copy of the agenda is included as Attachment "A".)

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting on August 8, 2024.

Councilmember June motioned to approve the minutes for August 8, 2024.

Councilmember Ward seconded. Councilmembers Ward, June, Wilker, and Zollinger voted yes with Councilmember Grange excused.

Public comment period

Mayor Hair opened the floor for public comments. No one signed up for the public comment portion of the meeting.

Millville City Youth Council Introductions

Mayor Hair introduced Youth Council Advisor Elisha Helpingstine. Elisha introduced the other advisors and the Youth Council Mayor Lance Linton. Mayor Linton introduced the rest of the leadership for the Millville City Youth Council and the activities planned for the next couple of months.

Councilmember June introduced herself to the MCYC and explained that she was the Millville City Council member currently assigned to oversee the Youth Council and said that she was available if the MCYC needed anything from the Council.

Swearing in of the Millville City Youth Council

Recorder Twedt swore in the members of Millville City Youth Council that were present at the meeting.

Off-Highway Vehicle (OHV) discussion and consideration of ordinance updating City Code Section 10.16 for OHV regulations

Mayor Hair explained to the Youth Council the City Council concerns regarding OHV safety and the laws related to OHV use on City streets. Cassidy Astle spoke to the City Council about the issues she has seen with small children driving recklessly on OHVs in the Mond-Aire neighborhood.

Councilmember Zollinger said that he is a proponent of OHV use. He has brought up this concern because he is worried about OHV safety in Millville. Especially with children on OHVs on City streets. He said he would recommend some type of educational campaign.

It was discussed that some children are riding OHVs to the elementary school every day.

Councilmember June said that as a pedestrian, she has nearly been hit a couple of times by kids on OHVs.

Scott Robison said that OHV and UHV vehicles that are driving on the roads don't have the same emission and noise-reduction restrictions as other vehicles. He said that he sees OHVs racing on the South Fields road past his home and that he would suggest that Millville City be more restrictive.

Councilmember Ward suggested that they get the community involved to come up with the money to purchase some speed limit display signs that could be moved around to the different areas of concern.

Development Coordinator Everton suggested that there could be some positive incentives provided like drink certificates handed out occasionally for people who are obeying the

rules. Councilmember Wilker said that he thinks positive incentives are useful. He also said that if law enforcement were to begin issuing tickets, the problem would be reduced.

Councilmember Zollinger said that he would like to figure out what can be done to increase awareness and education. Maybe doing something at the schools in Millville. Councilmember Zollinger said that he is not in favor of an all-out ban. He would like to try to get things under control with education first. If that doesn't work, they could consider something more restrictive.

One of the residents in attendance said that there are 4-year-olds on motorcycles in Mond-Aire and that she is very concerned for their safety.

Councilmember Zollinger then asked Recorder Twedt to review the proposed code updates and the new ordinance that would bring the City Code in line with the updated State requirements. The Council didn't have any concerns with the proposed changes to the code.

Councilmember Zollinger motioned to adopt Ordinance 2024-6. Councilmember Ward seconded. Councilmembers Ward, June, Wilker, and Zollinger voted yes with Councilmember Grange excused. (A copy of the approved ordinance is included as Attachment "B".)

Consideration of resolution accepting the Mill Creek Lot 6 Subdivision

Development Coordinator Everton reviewed the Mill Creek Lot 6 Subdivision. She said that the Planning Commission and engineer had completed their reviews and recommended acceptance by the City Council. It was briefly discussed that this was a private-lane subdivision and that the approval process for this type of subdivision had been followed.

Councilmember June motioned to adopt Resolution 2024-17. Councilmember Zollinger seconded. Councilmembers Ward, June, Wilker, and Zollinger voted yes with Councilmember Grange excused. (A copy of the adopted resolution is included as Attachment "C".)

Consideration of resolution updating fee for returned checks

Recorder Twedt said that the fee for returned checks was adopted when he entered high school and needed to be updated from \$15 to \$30 to more closely reflect current costs.

Councilmember Ward motioned to adopt Resolution 2024-16. Councilmember Zollinger seconded. Councilmembers Ward, June, Wilker, and Zollinger voted yes with Councilmember Grange excused. (A copy of the adopted resolution is included as Attachment "D".)

Elected official development restrictions discussion

Councilmember June presented a draft ordinance that she has prepared that would add restrictions for elected officers developing property in Millville City. She explained that the proposed changes were for the development of major subdivisions only.

Recorder Twedt said that he understood the concerns and that he thought it was wise to be looking at this now instead of waiting for a conflict-of-interest issue to become a problem. He said that his concern with the proposed ordinance was that it would allow for loopholes if someone were to find them. He said that to him it may be better to just strengthen the existing Conflict-of-Interest Policy. Specifically dealing with how a councilmember or the mayor should recuse themselves of something for which there is a conflict.

Councilmember June said that she considers it unethical for an elected official to be involved with development while they are in office. If they aren't taking advantage of the system it appears like they are.

Councilmember Wilker said that he felt this maybe should not stop with only the City Council and the Mayor. What about the Planning Commission or staff or anyone that may have influence over a decision?

Councilmember Zollinger discussed how this was being raised as an issue due to concerns with mayors developing property in neighboring cities. He said that he thought there may be some constitutional challenges in restricting the rights of certain individuals. Councilmember Zollinger said it may be better to do something similar to what Recorder Twedt was recommending in updates and clarification in the Conflict-of-Interest Policy. Mayor Hair agreed.

The Council asked Recorder Twedt to come up with some proposed edits to the City Conflict of Interest Policy for their review. (A copy of the related staff report is included as Attachment "E".)

Discussion on the prohibition of Public Infrastructure Districts (PIDs)

Councilmember June reviewed with the rest of the Council a draft resolution or ordinance that would not allow developers to use PIDs as a development tool in Millville City. She said that since the first time she had heard of PIDs, she did not like them. It seems unethical, sketchy, and underhanded to tax the people who will live there to benefit the developers.

Mayor Hair said that he wasn't sure about the claim that PIDs are against the Constitution. He said that this was a tool that the State of Utah was allowing developers to use.

Councilmember Zollinger said that he didn't like the idea of unaware homeowners moving in not knowing that they are going to be taxed at a higher rate than the other residents of a city.

Recorder Twedt said that he had some concerns about the way this was written. He would not like for the City to have to defend in court the assertion that PIDs are nonconstitutional. He said that he also was not sure what this would accomplish overall. If this Council or a future Council wants to accept a PID in the future, they could do a new resolution canceling this one if it were adopted. Councilmember Zollinger said that with each PID request, the Council should review the request on its merits and make a decision on whether it was good for the City or just good for a developer.

Mayor Hair thanked Councilmember June for providing the information and concerns about PIDs. He said that he felt the rest of the Council also has serious reservations about allowing PIDs to take place in Millville. (A copy of the related staff report is included as Attachment "F".)

Mayor Hair left temporarily at this time to attend a portion of the Youth Council activity.

Online bill pay, utility bill mailing, utility billing software

Development Coordinator Everton and Treasurer Dyer discussed some of the projects they have been working on.

Treasurer Dyer said that the staff has been working with a utility bill mailing company that they are using for the first time this month. The City will send them digital files of the utility bills and newsletter that the mailing company will print, stuff in envelopes they print, and mail them to Millville residents at a significant cost savings.

Treasurer Dyer said that they have also researched utility billing software options and that they are in the process of making a change to another company that should be a much better fit for Millville.

Development Coordinator Everton explained that staff had been looking at several different options for online bill pay and have settled on a company called CORE which will work great for Millville City and Millville City residents. Recorder Twedt reminded the Council that this had been looked at before and was pushed down the road. Online bill pay is a common request from our residents. He asked the Council if they were okay with moving forward with the proposed online bill pay solution. The consensus of the Council was to go ahead and move forward with the proposed plan.

Pickleball and tennis court lighting

Recorder Twedt reviewed with the Council the quote for adding lights to the remaining four pickleball courts at the South Park and the tennis courts at the North Park. He reviewed the RAPZ funding that had been granted that would pay for much of the costs. The City would need to use some Park Impact Fee funds to cover the rest of the costs.

It was discussed that the proposed lighting was designed based on a goal of reducing the impact to neighbors as much as possible.

Councilmember Wilker motioned to approve the lighting proposal. Councilmember Zollinger seconded. Councilmembers Ward, June, Wilker, and Zollinger voted yes with Councilmember Grange excused.

Discussion on new pavilion for South Park

Recorder Twedt said that this was an agenda item requested by Mayor Hair and suggested it be moved to the next City Council meeting.

Councilmember Ward motioned to move the pavilion discussion to the next City Council meeting. Councilmember June seconded. Councilmembers Ward, June, Wilker, and Zollinger voted yes with Councilmember Grange excused.

Report on P&Z Meeting held September 5, 2024

Development Coordinator Everton reviewed with the Council the Planning Commission's draft minutes for the meeting held on September 5, 2024.

Overnight parking on roads near Ridgeline High School

Recorder Twedt said that there have been concerns about overnight parking on the road north of Ridgeline High School. He said that his recommendation was to install some signs indicating that overnight parking was not permitted. The consensus of the Council was to proceed in this manner.

City Reports

Director of Public Works Chad Kendrick briefly discussed landscape deposit refunds on private lanes.

Councilmember Zollinger discussed the sewer cleanup and the messy clay on the roads.

Mayor Hair returned to the meeting at this time.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "G".)

There were no councilmember reports.

Recorder Twedt asked what the Council wanted to do regarding the complaint they had received from Rod Hobbs concerning the people living in a trailer on 300 South. The Council asked that this be an agenda item for the next City Council meeting.

Adjournment

Councilmember Ward moved to adjourn the meeting. Councilmember Wilker seconded. Councilmembers Ward, June, Wilker, and Zollinger voted yes with Councilmember Grange excused. The meeting adjourned at 9:11 p.m.

MILLVILLE CITY COUNCIL MEETING
City Hall – 510 East 300 South – Millville, Utah
October 10, 2024

PRESENT: David Hair, Pamela June, Ryan Zollinger, Jeremy Ward, Chad Kendrick, Corey Twedt, Megan Dyer, Kara Everton, Cindy Henson, Alyna Ohling, Lieren Hansen, Todd Beutler, Deputy Alex Gerke

Call to Order/Roll Call

Mayor David Hair called the City Council Meeting to order for October 10, 2024 at 7:00 p.m. The roll call indicated Mayor David Hair and Councilmembers Pamela June, Jeremy Ward, and Ryan Zollinger were in attendance with Councilmembers Clay Wilker and Daniel Grange excused.

Opening remarks/Pledge of Allegiance

Councilmember Ward welcomed everyone to the council meeting. He offered a word of prayer and then led all present in the pledge of allegiance.

Approval of agenda

The agenda for the City Council Meeting of October 10, 2024 was reviewed.

Councilmember Zollinger moved to approve the agenda for October 10, 2024.

Councilmember June seconded. Councilmembers Ward, June, and Zollinger voted yes with Councilmembers Grange and Wilker excused. (A copy of the agenda is included with the minutes as Attachment "A")

Approval of minutes of the previous meeting

The Council reviewed the minutes of the City Council Meeting on September 12, 2024.

Councilmember June motioned to approve the minutes for September 12, 2024.

Councilmember Ward seconded. Mayor Hair pointed out and corrected a typo in the minutes. Councilmembers Ward, June, and Zollinger voted yes with Councilmembers Grange and Wilker excused.

Message from CAPSA

Alyna Ohling presented a message to the Council about the services and support CAPSA offers. She reviewed the numbers of Millville residents who have received CAPSA services over the past year and discussed that there are needs in Millville for which CAPSA can help.

Mayor Hair discussed having toured the CAPSA facilities and how impressed he was with what they do there.

Update from Connect

Lieren Hansen talked through the brand and name change from the Cache Valley Transit District (CVTD) to Connect. She discussed the Pool service available to Millville residents and how a trip can be scheduled. Lieren talked about the new Connect facility being built near the airport. The planned grand opening for the new facility will be on January 13th. Lieren said that the focus of the board is the budget and being responsible stewards of that money. (A copy of the last quarter Millville ridership numbers provided by Connect is included with the minutes as Attachment "B".)

Resident complaint about people living in a trailer on 300 South

Mayor Hair reviewed the issues on the complaint received from a resident concerning people living in a trailer at 45 East 300 South. Cindy Henson who lives at that address explained that she had let some people live in the trailer in front of her home temporarily so that they had somewhere to live. She said that they are planning to move out of the trailer and go to Salt Lake City by November of this year. Councilmember June asked if the trailer would be gone from Cindy's front yard. Cindy said that the trailer would still be there, but nobody would be living in it.

Cindy explained that the issues with drugs that were referenced in the complaint were with a different trailer and different people on her property.

After confirmation from Cindy that the people living in the trailer were planning to be moved out by early November the Council set a date for November 15, 2024 for the City to follow up and make sure that nobody was living in the trailer.

Public comment period

Mayor Hair opened the floor for any public comments. Nobody signed up for the public comment portion of the meeting.

Consideration of resolution updating the Conflict of Interest Policy

Recorder Twedt said that he had made some minor edits to the Conflict of Interest Policy based on his takeaways and direction given by the Council at the previous meeting. The Council reviewed the proposed changes. There were some language updates to clarify what "recusal" meant in the policy.

Councilmember Zollinger asked that this be reviewed at a future meeting when the rest of the Council could be there. It was clarified that the three councilmembers present were in favor of adopting the proposed changes, but that they would like the two missing councilmembers to be able to provide their thoughts before a vote for approval is taken.

Councilmember Zollinger motioned to table this resolution until the next meeting when the rest of the City Council could be available and weigh in on the issue.

Councilmember Ward seconded. Councilmembers Ward, June, and Zollinger voted yes with Councilmembers Grange and Wilker excused. (A copy of the related staff report is included with the minutes as Attachment “C”).)

Public Comment Period Policy

Recorder Twedt reviewed a proposed Public Comment Policy. He explained that he had not prepared this as a reaction to anything that had happened in a Millville City Council meeting, but in trainings he has attended several attorneys have recommended every city have a policy like this in place to ensure you can enforce issues with public comments when and if they arise.

Councilmember June discussed the restriction on signs in the Council chambers. The consensus of the Council was that the policy should remain as drafted.

Councilmember Ward motioned to adopt Resolution 2024-19. Councilmember Zollinger seconded. Councilmembers Ward, June, and Zollinger voted yes with Councilmembers Grange and Wilker excused. (A copy of the adopted resolution is included with the minutes as Attachment “D”).)

Review of Utility Adjustments for FY25 Q1

Treasurer Dyer reported on the utility adjustments made through the first quarter of fiscal year 2025.

Budget review for FY25 Q1

Recorder Twedt reported on the budget progress through the first quarter of fiscal year 2025. He said that he felt everything was looking good so far this year and he didn’t have any specific items to discuss with the Council. (A copy of the related staff report is included with the minutes as Attachment “E”).)

Councilmember Ward discussed the need for a traffic sign that displays driver’s speeds. He said he would like to look at adding this next time the budget is revised or seek donations from the public to pay for some signs.

Discussion on new pavilion for South Park

Mayor Hair discussed his desire for some kind of community center in the City with some sports courts and a location for the public to hold events. He suggested the City may want to send out a survey to see what people would like to have in this type of community center. Mayor Hair said that he feels some residents would be willing to donate to help pay for a facility like this.

Mayor Hair asked the Council to think about this and said that it could be revisited later. It was discussed that the City will need to decide soon what they plan to do with the \$150,000 partial funding that they have received for a pavilion at the south park.

Winter Social Planning

The consensus of the Council was to look for a restaurant for the annual employee winter social this year instead of having a meal catered at the North Park pavilion. Recorder Twedt said he would look at some options for a Monday in January and get information back to the Council.

City Reports

Director of Public Works Chad Kendrick discussed the asphalt that the City had received in the past two weeks as part of the sewer project.

Director Kendrick said that Public Works would be blowing out sprinklers and moving from the wells to the spring for culinary water for the winter.

Director Kendrick reported that they had just completed a round of water testing and the results had been good. This includes the nitrate levels from Glenridge Well which have remained low.

Councilmember Reports and Items for Future Agendas

(A copy of the Councilmember Assignments List is included with the minutes as Attachment "F".)

Recorder Twedt said that there is a home in the unincorporated portion of Cache County that directly borders the Millville sewer line. The owner of the property is interested in connecting their home to the Millville sewer lines in the future. Recorder Twedt said that he has been trying to reach out to the County to see what they thought of the request. The City Council expressed some concerns about connecting homes to the sewer system outside the Millville City limits.

Adjournment

Councilmember Zollinger motioned to adjourn the meeting. Councilmember Ward seconded. Councilmembers Ward, June, and Zollinger voted yes with Councilmembers Grange and Wilker excused. The meeting adjourned at 8:39 p.m.