

UINTAH MOSQUITO ABATEMENT DISTRICT

BOARD Meeting Minutes

August 15, 2024

The regular meeting of the Board of Trustees of the Uintah Mosquito Abatement District (UMAD) was held on Thursday August 15, 2024. The Board Meeting was held at the abatement's district office located at 1425 East 1000 South in Naples, Utah. The Board meeting officially began at 6:57 pm.

Board Members Present

Gary "Red" Hatch – Naples City
Ted Munford – Vernal City
Dean Bell – Uintah County
Lori Leatham – Ballard City

Administration Present

Danny Rasmussen – Director
Kathryn Peacock - Clerk

Board Members Present by Phone

Lori Leatham – Ballard City

Public

None

Board Members Absent

William Wright – Uintah County

AGENDA

1. **Call to order.**
2. **Prayer or Inspirational Thought**
Inspirational Thought by Lori Leatham
3. **2023 Annual Financial Report (Audit) Crossroads Accounting Professionals, PLLC.**
Doug Morrill with Crossroads Accounting presented the findings of the 2023 Annual Financial Report (audit) with the Board of Trustees. The Audit includes three areas: the Financial Audit, State Compliance Audit, and Governmental Audit. The District received a clean report in all three areas. Following his report, Doug Morrill left the meeting.
4. **Public input.**
None
5. **Report on the Fraud Risk Hotline email.**
Lori Leatham acknowledged nothing reported to the Fraud Risk Hotline email.
6. **Approval of April and June Board Meeting minutes.**
Ted Munford made the motion to approve the April and June (2024) Board Meeting Minutes and Dean Bell seconded the motion. The motion passed unanimously with all in favor.

7. Approval of the bills, expenditures, and financial statements.

Copies of the bills, expenditures, and financial statements were given to the board members prior to the Board Meeting for review. Dean Bell made the motion to accept the bills, expenditures and financial statements. Lori Leatham seconded the motion. The motion passed unanimously with all in favor.

8. Board member pay for reviewing RFPs or other time spent beyond regular duties.

The board members and staff discussed whether or not a policy should be put into place which would allow board members to be compensated for time they spend in behalf of the district that is beyond their regular duties including attending mandatory training. After some discussion the board members decided not to create a policy on the matter and therefore no action was taken to adjust the current policies.

9. Purchase of new equipment, sale of used equipment and retention of current equipment.

Rasmussen provided explanation for the purchase, sale, and retention of certain equipment based off the needs of the district. He indicated that a spare vehicle and ATV may be of great value in the future in case repair work was needed on the rest of the fleet and also mentioned that he may increase the number of seasonal employees next season which would facilitate the need for one additional vehicle and ATV. The district typically sales one vehicle and two ATV's each year and he proposed that the district should keep the truck they would normally sale along with one ATV to meet the needs of the district. Dean Bell made the motion to:

- a. Purchase: 1-fogger, 2-ATV's or UTVs, 2-Mesa 4 tablets.
- b. Sale: 1-fogger, 1-ATV and 7- Mesa 2 tablets
- c. Retain: 1-truck and 1- ATV for spares.

Ted Munford seconded the motion. The motion passed unanimously with all in favor.

10. Update on adopting the Utah Association of Special Districts "Purchasing Policy".

It had been proposed previously to review and adopt the Utah Association of Special Districts "Purchasing Policy" during the August Board Meeting. However, Rasmussen indicated that he was not ready to adopt the policy and the board agreed to table it for a later meeting.

11. Operational status of the district's 2024 public health mosquito control operation.

Rasmussen reported that West Nile Virus has been detected in Uintah County. As a district they had already been focusing on treating permanent water body sources and since the detection of West Nile Virus they have increased their adulticide (fogging) treatments in those areas in which it has been detected. He reported that the mosquito numbers have dropped substantially in those areas. No cases of human or animal cases have been reported in Uintah County. Radio adds warning the public of West Nile Virus will start this Saturday August 17, 2024.

12. Manager's Report

Rasmussen reported on the following:

- a. VDCI has been awarded the aerial adulticiding contract for the remainder of the year.
- b. Advanced Lining has been contacted and will do the needed repair work on the leaking wash bay sump.
- c. A small drone has not been purchased yet because Rasmussen and Weeks would like to visit other districts and make an educated decision on the best drone to purchase.
- d. Trevor Weeks is reaching the end of his six-month probationary period so an evaluation will be completed thereafter.

13. Items for next meeting's agenda.

None

14. Next meeting to be held October 10, 2024.

15. Vote to adjourn.

Dean Bell made motion to adjourn the meeting. Ted Munford seconded the motion. The motion passed unanimously with all in favor.

Attested



Date

10/10/24

Attested



Date

10/10/2024