



TOWN OF MANILA REGULAR MEETING
MANILA MEETING ROOM
145 E HWY 43
SEPTEMBER 12, 2024 AT 5:30 P.M.

MEETING CALLED TO ORDER: Mayor Kathi Knight called the meeting to order at 5:30 pm.

PRESENT: Mayor Kathi Knight, Council Members Deb Brown, Bill Rylander, Gretchen Northcott, and Town Clerk Jennifer Allphin

GUESTS: Gary Pallesen with Public Works, and Jeff McCarty with Sunrise Engineering via Google Meets

EXCUSED: Councilmember Gregg Scott

CONSENT CALENDAR: Councilmember Northcott moved to approve the consent calendar which includes payroll hours, budget worksheet, invoice register, transaction register, revenue analysis, previous minutes, and making one correction to the invoice register. Councilmember Rylander seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS BROWN, RYLANDER, AND NORTHCOTT

CONSOLIDATED FEE SCHEDULE UPDATE: The Mayor told the council that there was a consolidated fee schedule update. She said the only things that changed were dump trucks, garbage trucks, and construction to \$80.00 a ton being weighed at the landfill.

Councilmember Northcott made a motion to approve the consolidated fee schedule change. Councilmember Brown seconded the motion. All were in favor. The motion carried.

RESULT: APPROVED

AYES: MAYOR KNIGHT, COUNCIL MEMBERS BROWN, RYLANDER, AND NORTHCOTT

SUNRISE ENGINEERING UPDATE: Jeff McCarty with Sunrise informed us of the projects we are working on and where they sit. He said the funding through Rural Development and the application for the screen structure we have not gotten into this project yet because there are other projects right now that take priority. Mayor Knight let Mr. McCarty, know she filled out the application, she is waiting for an application number to be sent back to her. She says we need an application number to submit this application. Nate Zilles and Kevin Hacking told Mayor Knight once she receives the number, they would help her submit the application.

Mr. McCarty mentioned our Lead and Copper survey and working with Ms. Allphin to try and get surveys out to customers that were trying to get more information to. Regardless of what the results from the



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survey, we will submit the inventory that is required in the next few weeks. This is required by the 16th of October.

Mr. McCarty talked about our wells and our Well Improvement project. Rex with Sunrise Engineering has been helping Mr. McCarty with this project. Sunrise Engineering has accepted the proposal from Widdison, with their prices our next step is closing the loan. Widdison will start cleaning and the refurbishing well 3. Mayor Knight asked Mr. McCarty a question that was brought up during the public hearing. The person asked, what if we discover that the one well that is not working cannot be fixed? She said that Aaron told her the answer to this question would be the town would have to drill another well.

Next project Mr. McCarty discussed was our sewer projects. He said the RV station, the lagoon improvements, the Green Acres, and Ylincheta sewer extensions. For these projects they are in the process of getting the different land survey and geotechnical tests done. The sewer projects will move forward once these things are done. Going forward there will need to be surveys done on the Broadbent's property, the Slagowski's property next to the airport, and the airport. Mr. McCarty said the airport survey will go to the next commission meeting to get approval.

PUBLIC WORKS UPDATE: Gary Pallesen told the town council members this week there were issues at the landfill. He said that the State of Utah came out to visit the landfill. The town needs to register our scales. Mr. Pallesen said that we have about 8 more pits that we can dig out at the landfill. Councilmember Northcott mentioned that we could go up with our piles. Mr. Pallesen agreed and told her our public works operators are working on this currently. He said when digging the next landfill pit public works will try to save all the dirt to cover it up when the pit is finished. Mayor Knight told the council that she has a file on the landfill closeout, she says the council would want to take it out and look at it to see what it has to say.

Test Pits: Mr. Pallesen said they were able to get the test pits dug at the sewer lagoons and took soil and water samples. They dug a test pit at the RV dump area, and well #3 our 180,000-gallon tank we also took water samples.

Garbage Truck: The '89 garbage truck Mr. Pallesen originally told the council members about, mentioned he did a little more research on the garbage truck from California. He said that this one was too old, and it worries him for the town to purchase something over 40 years old. Mr. Pallesen did say he found two other garbage trucks, a 2000 for \$32,500. This truck would be brought in from Oregon and the seller would deliver the truck to the town. The seller also has a 2005 for \$45,000, this truck the driver can operate it from either side of the vehicle. One of the trucks Mr. Pallesen said the city only used it to haul the cities personal garbage consisting of about 20 cans a week. Both garbage trucks are ex-government trucks. Councilmember Northcott said that we should look at our budget and see what



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the town can do to purchase a garbage truck. Mr. Pallesen mentioned we are not in a hurry to purchase a truck but would like to by hopefully next spring.

Water: Mr. Pallesen told the council that there have been about a half a dozen meter pits broken and customers getting into them. Public Works (PW) has been putting seals on the meters they have found tampered with. Manila Bay Subdivision customers needed their meter pits raised and up to grade. There is still a meter in this subdivision that PW needs to work on and raise still. PW is working on sealing all the meters around town and county up. Mayor Knight let the council know that the more our customers access their meters by turning them on and off the higher risk we have of having our water contaminated by a valve that gets stuck open. She says this is why we are locking up meters because of the risk, and Mike Davis told her that those getting into their meters it is a Class D misdemeanor. Mr. Pallesen mentioned that all new meter installs there will a shutoff valve for homeowners to turn off their water without contacting the office for a service order. Mayor Knight said that if someone is caught tampering with the water meters it is an initially a \$250.00 fine, and if it is broken it is a \$500.00 fine. Mr. Rylander mentioned that if the town locks the water meters that someone needs to be available to come out and help the homeowner if needed. The council agreed with Mr. Rylander.

Sewer Lagoons: Mr. Pallesen said that our goats are no longer down at the sewer lagoons and public works will be spraying to get rid of all the vegetation. He talked to Phil Harold with Rural Water. Phil told him that it needs to be bare along the dikes, but vegetation is fine along the road. The county said that they would help us keep the vegetation down at the lagoons.

Councilmember Northcott brought up our storm drains and how long it has been since the last cleaning. Mr. Pallesen was not sure the last time they were cleaned. Councilmember Northcott asked if we could put the storm drain on a cleaning schedule. They talked about the potential of getting a vac truck for the town.

ECONOMIC DEVELOPMENT PLAN: Mayor Knight told the council after the public hearing that we had on the Pinnacle, Nate Zilles, he offered us an opportunity to get us an economic development plan done for the technical assistance with UDOT. She said he told her typically this plan costs \$15,000-\$20,000. He said our portion would be anywhere from \$1,000-\$2,100, because of this, Mayor Knight said she applied for this. This grant will help us pay for our Economic Development plan for the Town going forward. She sent the email to Mr. Zilles, and he submitted the application.

Fire Hydrants: Councilmember Brown asked if our fire hydrants were up and running? Mayor Knight responded and let her know that some of our hydrants still have black bags on them. Some of them have been exercised and PW has parts to fix other hydrants. Mr. Pallesen said he had a contact that would service our hydrants for us and would contact him this next week.



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EXECUTIVE SESSION:

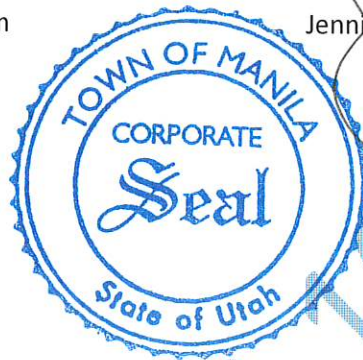
ADJOURNMENT: Councilmember Northcott motioned to adjourn the regular meeting at 7:00 pm. Councilmember Brown seconded the motion. All were in favor. The motion carried and the meeting adjourned at 7:00 pm.



Gretchen Northcott, Mayor Pro Tem



Jennifer Allphin, Town Clerk



APPROVED 10-10-2024