

TENTATIVE MINUTES FOR OCTOBER 9, 2024 - NOT APPROVED BY THE BOARD

The October 9, 2024 meeting of the Board of Education, held at the Canyon View Middle School, 550 W 400 N, Huntington, UT, was called to order at 6:00 pm by President Royd Hatt. Vice-President Tracey Johnson with Members Kenzi Guymon, Todd Huntington, and James Winn were also present. Superintendent James Shank and Business Administrator Jackie Allred were also in attendance along with student member Maleeya Mecham.

WORK SESSION:

A1. Summative Testing Review: Yvonne Jensen, District Supervisor, presented the data from the School Year 23-24 testing results. Results were shown using comparable schools with similar demographics, Rise proficiency percentages for grades 3-8, Aspire Plus data for grades 9-10, and ACT scores for high school juniors.

Board Review of Handbook: Members discussed sections in the Handbook along with state USB training.

Portrait of a Graduate: Superintendent Shank provided information to the board members regarding the outline of the Portrait of a Graduate also used as a Strategic Plan. A kickoff meeting has been scheduled later this month. The strategic plan contains benchmarks as well as minimums of what a graduate from ECSD should have.

REGULAR SESSION:

B1/B2: President Hatt welcomed all in attendance and led all attendees in the Pledge of Allegiance.

PRESENTATIONS:

C1: Westland Construction: Trent Huntsman, Westland Superintendent, was in attendance to share the milestones for Emery High project. The staging areas have been shifting from the west soccer area to the east side where construction is now focused for Phase 3. Landscaping has been installed for some of the areas directly in front of the school. Asphalt has finally arrived and the main parking lot will be available to use next week. Footings for Phase 3 have started and floor slabs will start next week. Masonry has just begun this week and will continue for 3 more months. Overall schedule is as planned.

C2: Data Privacy and Security Risk Analysis: Doug Johnson, District IT Supervisor, presented to the board the required annual information regarding the District's data privacy and security risks. The district has roughly 1,000 computers and laptops with 4,935 Chromebooks, 8 IVC units for distance learning, 100 security cameras, and manages with maintenance all electronic doors. The district currently has 1.54 devices / student. The Firewall gets roughly over 9,000 attacks a minute. Backbone servers are based behind a second firewall. Most schools have been updated with upgraded wiring throughout the building. This summer the IT crew pulled 14,000 feet of fiber that was funded from the E-Rate and DT&L grants. Malware software has been upgraded to isolate attacks. A new Wi-Fi service has been added to 6 buses to help students connect while on trips. Email protection has also been upgraded for student accounts. Encouragement for password management has been given to all staff. Software is also available for student use for Chromebooks and PCs.

Emery County School District | Board of Education

BOARD ACTION ITEMS

D1: A motion was made from James Winn for the Consent Agenda items: a) September warrants, b) Monthly financial reports, c) Minutes for the September 11th meeting and d) Names for New Hire approvals with a second by Kenzi Guymon. All members approved the consent agenda.

Kayleigh Eley	Special Ed Aide, 5.9 hours	Cleveland Elementary
Keisha Knighton	Special Ed Aide, 5.9 hours	Cleveland Elementary
Tammy Funk	Special Ed Aide, 5.9 hours	Ferron Elementary
Shelly Payne	Girls Basketball Coach	Canyon View Middle
Amanda Mangum	Lunch Manager	Cleveland Elementary

D2: Winter Activity Schedules: With no questions regarding the schedules presented, Kenzi Guymon offered the motion to approve the winter schedules as presented. Todd Huntington followed with a second; all voted in favor.

D3: Policy GCFC – LEA Specific Educator Licensing (Final Reading): Supt Shank reported that there were minimal changes in this policy as the approved contract had language to address district concerns.

A motion was made by Royd Hatt and seconded by James Winn to approve the final reading of Policy GCFC. All members voted in unison.

D3: Policy GEBDB – Health Insurance Waiver (Final Reading): The changes in this policy reflect the changes agreed to in prior negotiation meetings. Royd Hatt motioned to approve the final reading of policy GEBDB. This motion was seconded by James Winn and passed unanimously.

D4 through D17: Policies presented for First Reading. These policies will be presented to the full district administration and leadership committees for comment.

1. Policy BBD – Board Members: Conflicts of Interest (First Reading) New
2. Policy BE – Board Meetings (First Reading)
3. Policy BEA – Board Meetings: Notice Requirements (First Reading) New
4. Policy BEE2 – Board Meetings: Electronic Meetings (First Reading) Replaces BEAA
5. Policy CE – School Safety (First Reading)
6. Policy CEB – District Emergency Response Plan (First Reading) Replaces EBC
7. Policy CEC – Contracts for School Resource Officer Services (First Reading)
8. Policy DAC – Employment: Background Checks (First Reading) New
9. Policy JQ – Student Fees, Fines, and Charges (First Reading)
10. Policy KF – Convicted Sex Offenders on School Property (First Reading)
11. Policy AC – Nondiscrimination (First Reading)
12. Policy AD – Board Statement on Philosophy (First Reading)
13. Rescind Policy EBC – Emergency Response Management (First Reading)

Kenzi Guymon and James Winn are members of the policy committee that have reviewed these policies initially as part of the USBE changes from the Legislative 2024 session. It was motioned by Kenzi Guymon to approve these policies as a group for First Reading. Motion was seconded by James Winn. All members voted unanimously to approve.

REPORTS:

E1: Principal Report: Canyon View Middle School principal, Jenny Gagon, presented a snapshot of students' progress and explained that staff reviews the data and discusses how to improve areas of academics and school climate. The school creates goals and consistently rechecks the data as the year progresses. The primary focus is getting all students reading on grade level with progress being seen in the recent years. Attendance is a priority for all schools and a growth trend is being seen at Canyon View. Social/Emotional needs is the final and new goal added this year. A dedicated period is used to focus on literacy. This is the second year of partnership with the U of U that supports students' social and emotional areas.

The staff has attended response to intervention training. TopCat awards are based on individual student goals and has increased student engagement to the school's goals. A new service with Panorama, which is a USBE program, collects data and creates a student profile to help identifying at-risk students. Dayna Terry, school counselor, explained the Data Project and reported that the chronically absent student percentages have greatly declined. The school is continuously working on creating an environment to help students want to attend school. The counseling department has created many opportunities for students to explore future careers.

E1: Superintendent Report: Dr. James Shank gave a report on the following items:
APPLES FOR TEACHERS AWARD: Sidney Jewkes was awarded the monthly teacher award through AJB advertising and will be acknowledged this month through their services.

ENROLLMENT: Without the 131 preschool students, the October 1 count is 1,979 this year which is 13 lower than the ending enrollment of 23-24. There are also 104 homeschool affidavits to date.

SCHOOL SAFETY ASSESSMENTS: Several school safety assessments have been completed in conjunction with the Emery County Sheriff's office. As those reports are completed, they will be submitted to the state safety center.

PORTRAIT OF A GRADUATE: A community/educator meeting has been scheduled for October 24th at 6:30 pm in the Emery High Little Theater. Additional data will be gathered and will be an important piece of the Strategic plan.

E2: Business report: Business Administrator Jackie Allred did not have any items this month.

E3: Board Committee reports: James Winn attended Community Councils at Cleveland and Canyon View as they reviewed prior year plans. He also attended the USBA board meeting as part of the legislative committee. The Law Maker in the Classroom event was successful in the urban areas. The Day on the Hill is scheduled for January 27th with USBA creating an outline for educators. Todd Huntington mentioned Carbon School District is starting a cell phone ban starting this month and is something we should watch. Royd Hatt attended GRHS's community council. Tracey Johnson has connected with EHS and CWE's community councils and also attended the USBA regional meeting along with Kenzi Guymon and James Winn. USBA is working very diligently to monitor legislation. Maleeya Mecham is heavily involved in volleyball at EHS. Kenzi Guymon attended the monthly policy meeting with James Winn and also San Rafael's community council with Ferron's meeting scheduled next week.

PUBLIC COMMENTS (F): Julie Johansen asked for clarification if the district has any accountability for home-school students. It was indicated that the district has no jurisdiction for those students. Her second question was about dress code for high schools. It was stated that the dress code is in the school’s handbook. Neal Peacock stated that he has been employed as a sub for many days each year. He complimented Canyon View’s cell phone policy. He also stated that the long periods at Emery High are a difficulty for teachers to plan for. He also questioned the home school data.

Lindsey Smith expressed appreciation on the updated communication on the safety of the students at school. She questioned if the School’s Emergency Response Plans could be made public. The reply was stated that they already are. Laci Hardman asked about the definition of policies as a First Reading. Supt Shank responded that the policies in first reading allows the policy to be made public for review and letting the community know that these policies are being reviewed. The second review will make the policy official.

CLOSED SESSION (G): At 8:26 pm., a motion was made by James Winn and seconded by Todd Huntington to move to a closed meeting for the purpose to discuss the strategy for collective bargaining and to discuss the character, professional competence, or physical or mental health of an individual. Member voting on this motion was as follows:

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| • Royd Hatt | Aye |
| • Tracey Johnson | Aye |
| • McKenzi Guymon | Aye |
| • Todd Huntington | Aye |
| • James Winn | Aye |

Certification of Closed Executive Session (Utah Code 52-4-206)

I, Royd Hatt, President of the Emery County School District Board of Education, certify and swear that the sole purpose of the above closed executive session was to review and discuss the character and professional competence of individuals. Under the code referenced above, a closed executive session discussion of the character, professional competence, or physical or mental health of an individual is exempt from recording requirements and therefore, this portion of the closed executive session was not recorded.

Royd Hatt

The closed meeting was held in the Media Center at the Canyon View Middle School on Wednesday, October 9, 2024, beginning at 8:30 pm. All Board members were present for the closed meeting as well as Superintendent James Shank and Business Administrator Jackie Allred. The closed meeting finished at 9:50 pm. James Winn motioned to convene closed session and return to open session with a second by Todd Huntington and all approving.

ADJOURNMENT (G): James Winn motioned and to adjourn with a second by Royd Hatt. The motion passed unanimously and the meeting adjourned at 9:50 pm.