South Summit School District

Achieving Excellence

Board of Education Regular Meeting
12 Sep 2024 at 05:30:00 PM

Page

1. INTRODUCTORY ITEMS - 5:30 PM

The board president welcomed everyone and called the meeting to order.

A. Roll Call of Board Members

The Board President conducted roll call of the Board.

President Wendy Radke

Vice President Lynda Whitmore

Board Member Matt Weller

Board Member Ty Metcalf

Board Member Dan Eckert

B. Guests

Student Board Member Bo Thomas

Student Board Member Emily Olivares -

Emily was excused at 6:35 p.m.

Superintendent Maughan

Business Administrator Robinson

Board Assistant Dawn McMillan

David Butterfield

Jodi Jones

Kestin Wilkinson

Amy Regan

Stephanie Clegg

Paula Carlson

Shelley Halverson

Wendy Moss

C. Pledge of Allegiance

President Radke led the Pledge of Allegiance.

D. Vision Statement and Mission Statement

Board Member Weller reviewed the Vision and Mission Statements.

Vision Statement: South Summit School District - **Valuing** individuals and **preparing** them for **success.**

Mission Statement: We **support, empower,** and **inspire** individuals to **promote** and **achieve** academic and character **excellence.**

2. PUBLIC INPUT: None

3. ADMINISTRATIVE ITEMS

1. Superintendent Oath of Office
2. Business Administrator Oath of Office
3. Student Board Members Oath of Office

4. DISTRICT UPDATES

A. Student / Department Spotlight

1. Coaching Shoutout: Paula Carlson, Instructional Coach
    a. Ms. Carlson commented about her work with the teachers.
    b. She thanked the board for the opportunity to help.

B. Superintendent Items

1. Open and Public Meetings Training 2024: Superintendent Maughan reminded the board members to complete their annual Open and Public Meetings Training.
2. Evaluations:

    a. Time was spent over the summer creating meaningful evaluations for teachers.
    b. Meaningful evaluations for administrators have also been complete.
    c. New evaluations will be coming in the future for classified employees.
3. Position Titles: Several positions in the district will be changed from Director to Supervisor.
    a. Transportation Director will be changed to Transportation Supervisor
    b. Foundation Director will be changed to Foundation Liaison
    c. Public Relations Director will be changed to Public Relations Specialist
    d. South Summit Aquatic and Fitness Recreation Director will be Recreation Center Program Coordinator
    e. Aquatic Director will be Aquatic Program Coordinator
    f. Others will be addressed as they arise.
4. School Year Opening: Convocation was a positive experience. The schools have started off successfully.
5. Calendar Committee: This is the year that the calendar committee will reconvene. They will present calendar options to the board on or before the January 2026 board meeting.
6. Strategic Plan: The supporting objectives to the Strategic Plan are being revised and will be presented in the October Board Meeting.
7. Mission and Vision Statement: The board may want to consider updating the Mission and Vision Statements to coincide with the Strategic Plan as it is updated.

C. Procedural Update 15 - 40

1. **Retire - 2nd Reading**
    a. 2004-A Procurement Thresholds
    b. 2004-B Procurement and Purchasing
2. **Review Only NO Revision**
3. **1st Review**
    a. 3009-A School Year Calendar Development
    b. 3012-B Drill Report Form

c. 6062-B Curriculum Club Application
d. 6062-C Non-Curriculum Club Application

4. **2nd Review**
   a. 4012-A Graduation Requirements
   b. 4012-B *NEW* Graduation Attire
   c. 6061-A Participation in Extracurricular Activities

D. Business Administrator Items

1. Baseball Field Update - They have started digging and pouring the foundation.
   a. Business Administrator Robinson presented an opportunity to save funds if lighting for Baseball and Soccer fields is added to this Fiscal Year. The estimated savings is approximately $10,000.00.
2. RAP Tax Opportunity - Business Administrator Robinson requested to use the RAP Tax opportunity to finish the upstairs bathrooms at South Summit Aquatic and Fitness Center. Fiscal Impact of $120,000.00.
3. Audit Update - There's one more adjusting journal entry that needs to be completed and the audit will be complete.
4. Jordan Property - Business Administrator Robinson met with the Land Conservancy Organization. There are some challenges in that the Federal Government will not provide funding to a governmental agency.
5. Francis Property. The Church of Jesus Christ of Latter Day Saints is currently conducting an appraisal for approximately .68 acres they want to buy for their parking lot expansion.
6. Business Administrator Robinson commented about employees getting incentives for referring new employees at the bus garage.

5. RECESS: None

6. ACTION: Consent Agenda

1. Meeting Minutes
   a. August 8, 2024 Meeting Minutes
2. Financial Reports and Payment Requests
   a. August 2024 Check Summary - Public View

    b. August 2024 Revenue Report
    c. August 2024 Expenditure Report
3. New Hires
    a. SSAFC Hires
    b. Substitute Teachers
    c. Paraeducators
        i. I
4. Volunteers - with completed and approved background check
    a. Coaches
    b. School Volunteers
5. Travel Requests
    a. Orlando, FL
    b. Orlando, FL
    c. Orlando, FL
    d. Orlando, FL
    e. Orlando, FL
    f. Anaheim, CA
    g. Orlando, FL
6. Policies for 2nd Reading
    a. Policy 7020 Copy of Bus Driver Qualifications
    b. Policy 7021 Copy of Physical Assessment
    c. Policy 7023 Maintenance and Service Personnel
    d. Policy 7024 *Name Change to Transportation Supervisor Transportation Director
    e. Policy 7030 Record Keeping
    f. Policy 7035 Equipment Buses
    g. Policy 7036 Equipment Inspection Maintenance
7. Homeschool Affidavits
    a. 8th Grade
    b. 3rd Grade & 4th Grade
    c. 3rd Grade & 5th Grade
    d. 6th Grade & 8th Grade
    e. 5th Grade & 7th Grade
    f. 2nd Grade
    g. 2nd, 5th, & 7th Grade

Motion to approve the Consent Agenda

Moved by: Matt Weller

Seconded by: Lynda Whitmore

[ForLabel]:	Wendy Radke, Lynda Whitmore, Matt Weller, Ty Metcalf, and Dan Eckert

Motion Carries 5-0

7. ACTION ITEMS

A. Utah College Application Week 76

1. Amy Regan presented the proclamation for Utah College Application Week to the board.
    a. Utah College Application Week is: October 7, 2024 - October 11, 2024
    b. September 23, 2024 is a "How to Pay for College" presentation at the high school for students and parents.
        i. There are no application fees for colleges in Utah, except for BYU.

2024 UCAW Proclamation.pdf

Motion to approve Utah College Application Week 76

Moved by: Ty Metcalf

Seconded by: Dan Eckert

[ForLabel]:	Wendy Radke, Lynda Whitmore, Matt Weller, Ty Metcalf, and Dan Eckert

Motion Carries 5-0

B. Everyday Speech 77 - 91

1. Background and Context: Kestin Wilkinson, Assistant Principal at South Summit Elementary School presented.
    a. Everyday Speech Everyday Speech is a comprehensive social skills curriculum designed to help students develop effective communication and social interaction skills.
    b. Components include: PreK- 5 Lessons, modeling videos, learning activities, games and discussion

guides.

c. Everyday Speech is developmentally appropriate for grades pre-k-5. It is aligned with the USBE standards for social emotional learning as articulated in state code R277-100-2. It support student in learning the skills to:

(a) understand and manage emotions;
(b) set and achieve positive goals;
(c) feel and show empathy for others;
(d) establish and maintain positive relationships;
(e) make responsible decisions; and
(f) self-advocate.

2. Financial Implications: A quote for a school site license has been requested but has not yet been received. The subscription is an annual subscription.
3. Board Member Eckert asked about the price of the program.
4. Board President Radke asked if this program has been presented to the teachers at the school.
   a. President Radke inquired if this is something that the teahers will do everyday in their classroom or if it is something to be used on an as needed basis?
      i. Ms. Wilkinson replied that it would be something to supplement the social skills curriculum.
5. No action is needed at this time. This was a presentation only for informational purposes for the board.

Everyday Speech.pdf

C. *NEW Policy 1007 - Board Members: Elections and Redistricting - 1st Reading — 92 - 93

1007 *NEW Board Members: Elections and Redistricting

Motion to approve Policy 1007 for 1st Reading — 92 - 93

Moved by: Lynda Whitmore
Seconded by: Matt Weller

[ForLabel Wendy Radke, Lynda Whitmore, Matt Weller,

]: Ty Metcalf, and Dan Eckert

Motion Carries 5-0

D. *NEW Policy 2004 Procurement Policy - 1st Reading 94 - 103

2004 *NEW Procurement Policy

1. Background and Context: Business Administrator Robinson explained that the new model policy necessitated the need for an updated more in depth policy. There will be a new procedure to go along with this new Procurement Policy.
    a. Board Member Weller commented that the limits seemed very low. Nothing can be done for $5,000 and the the $50,000 limit seemed like it could be increased as well.

Motion to approve Policy 2004 for 1st Reading, with the following changes. Section A 4 i to increase the level $5000 and 4 A 5 to increase from $50,000 to $80,000 94 - 103

Moved by: Matt Weller
Seconded by: Lynda Whitmore

[ForLabel]:	Wendy Radke, Lynda Whitmore, Matt Weller, Ty Metcalf, and Dan Eckert

Motion Carries 5-0

E. *NEW Policy 3057 School Closure and Boundary Changes - 1st Reading 104 - 107

3057 *NEW School Closures and Boundary Changes

1. Background and Context: This new policy brings the district into compliance.

Motion to approve Policy 3057 for 1st Reading 104 - 107

Moved by: Ty Metcalf
Seconded by: Dan Eckert

[ForLabel]:	Wendy Radke, Lynda Whitmore, Matt Weller, Ty Metcalf, and Dan Eckert

Motion Carries 5-0

F. Policy 5029 - Shared Governance - 1st Reading 108 - 110

[5029 Shared Governance](#)

1. Background and Context: There have been additional suggested changes to this policy. Superintendent Maughan asked if the board would like to table this and bring it back in the October Meeting.
2. The board took no motion on this agenda item.

G. Policy 6068 - *NEW Use of Sex-Designated Facilities - 1st Reading 111 - 113

[6068 *NEW Use of Sex-Designated Facilities](#)

1. Background and Context: Superintendent Maughan explained that this new policy was created to bring the district into compliance with state legislation that passed in the last legislative session.

Motion to approve Policy 6068 for 1st Reading 111 - 113

Moved by: Matt Weller

Seconded by: Lynda Whitmore

[ForLabel]:	Wendy Radke, Lynda Whitmore, Matt Weller, Ty Metcalf, and Dan Eckert

Motion Carries 5-0

H. **[RAP Tax](#)** 114 - 118

1. Background and Context: Funding for the RAP – Recreation Grant is provided by a special sales tax initiative approved by the Utah State Legislature. This allows 0.1% of sales tax within the County to be spent on arts and recreation opportunities within the County. The term "recreational facility" is defined in Utah Code § 59-12-702 (8) to mean "a publicly owned or operated park, campground, marina, dock, golf course, playground, athletic field, gymnasium, swimming pool, trail system, or other facility used for recreational purposes." The grant fund application specifies that "[o]nly publicly owned or operated parks,

campgrounds, marinas, docks, golf courses, playgrounds, athletic fields, gymnasiums, swimming pools, trail systems or other facilities used for recreational purposes qualify for funding with RAP/Recreation taxes."

The online application will be available September 1, closing September 30th, 2024, at 5:00 PM

2. Financial Implications: Recommended $120,000.00

Motion to approve the RAP Tax 2024 Recreation Application 114 - 118

Moved by: Lynda Whitmore
Seconded by: Matt Weller

[ForLabel]:	Wendy Radke, Lynda Whitmore, Matt Weller, Ty Metcalf, and Dan Eckert

Motion Carries 5-0

I. New Baseball/Soccer Field Lights Addition 119 - 120

1. Background and Context: There is an opportunity to save approximately $10,000.00. If new lights are installed on the new Baseball/Soccer Field in this fiscal year then the district will have a completed field without having to add another phase to the project. With inflation, it is expected that the cost of this program could increase from 3% to 5%. It was recommend by Business Administrator Robinson that the board use some of the $1.6 million carryover from FY23-24 capital funds. (See Recommended Quote)

2. Financial Implications: Cost of $315,926.00. With this funding the board will finish Phase II of the Sports Complex plan.

Motion to approve the New Baseball/Soccer Field Lights Addition 119 - 120

Moved by: Dan Eckert
Seconded by: Lynda Whitmore

[ForLabel]: Wendy Radke, Lynda Whitmore, Matt Weller, Ty Metcalf, and Dan Eckert

Motion Carries 5-0

8. BOARD ITEMS

A. Board Items

1. Board Member Metcalf asked about the UHSAA Passes have arrived yet? Superintendent Maughan commented that he will follow up with UHSAA.
2. Board Member Weller asked if the board was planning on attending NSBA. President Radke instructed Mrs. McMillan to register the spots and the specific members will be added later.
3. Vice President Whitmore commented that her son is returning from his mission and is planning on substitute teaching for the district.
4. President Radke commented that the Convocation was excellent.

B. Student Board Items

9. CLOSED SESSION

If, during the course of the meeting, discussion on any item on the agenda should be held in a closed meeting, the Board will conduct a closed meeting in accordance with Utah's Open and Public Meeting Act, Title 52, section 4, Paragraphs 4 through 10, UCA. Before and closed meeting is convened, the presiding officer will publicly identify the section or seections of the Act authorizing the closed meeting. All final votes, actions, or decisions will be taken in open meeting. Electronic and Telephonic participation may be available for Board Members. The Board Room at 285 E. 400 S. in Kamas, UT will be the anchor location for any electronic or telephonic participation.

The board had need to go into closed session to discuss personnel.

Moved by: Lynda Whitmore

Seconded by: Dan Eckert

[ForLabel]:	Wendy Radke, Lynda Whitmore, Matt Weller, Ty Metcalf, and Dan Eckert

Motion Carries 5-0

The board went into closed session at 7:08 pm

The board returned from closed session at 8:15 pm

Vice President Whitmore moved to adjourn

A. Closed Session Reasoning
[52-4-205 Purposes of closed meetings]

Wendy Radke
Wendy Radke
10-10-24

Adam Robinson
Adam Robinson
10/10/24