

Approved

September 11, 2024

South Sanpete School Board Meeting
39 S Main St
Manti, UT 84642

Open Meeting Start Time	3:30 PM
Open Meeting End Time	N/A
Closed Meeting Start Time	N/A
Closed Meeting End Time	N/A
Meeting Adjourned	5:16 PM

The meeting was called to order at 3:30 PM by Board President David Warren.

Reverence: Ralph Squire

Patriotic Tribute: David Warren led the Board and those in attendance in the Pledge of Allegiance

Board Members Present: David Warren, Kim Pickett, Mark Olson, Loni Hammond, Connor Thompson

Others Present: Jake Hill, Ralph Squire, Leslie Taysom, Trevor Powell, Arlene Anderson, John Gillett, Karen Soper, Michael Moon, Gannon Jones, David Ipson

RECOGNITION & ACHIEVEMENT

CITIZEN DIALOGUE

None

BUSINESS ITEMS

Minutes—The Minutes of the August 14, 2024, Regular Board Meeting were presented for approval. After discussion, Connor Thompsons moved to approve the minutes as written. Kim Pickett seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Warrants—Warrants #00031949 - #00032095 for \$1,341,540.63 were presented for approval. After discussion, Kim Pickett moved to approve the warrants as presented. Connor Thompson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Budget Report—Jake Hill, the Business Administrator, presented the Monthly Budget Report, which included a Year-To-Date Summary of Total Expenditures and Revenues, the Zions Bank Sweep Account, and the Utah Public Treasurers' Investment Fund. Business Administrator Hill reported that next week is the District Annual Financial Audit by the independent auditing agency. The Board will receive a report once the audit is finalized.

After discussion, Mark Olson moved to approve the budget report as presented. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

ITEMS FROM BOARD MEMBERS

None

REPORTS

School Reports

- *Ephraim Middle*—Principal John Gillett provided an overview of the programs and initiatives at EMS for the school year. He thanked the Board for approving funding for the parking lot renovation, as well as upgrades to restrooms and other facilities. He also expressed gratitude to the school custodians for their hard work over the summer.
- *Manti Elementary*—Principal David Ipson shared the goals and initiatives for MES for the upcoming school year, highlighting the theme "Together We Can Make a Positive Difference" for faculty, staff, and students. He expressed gratitude to the Board for funding instructional coaches and praised the excellent work of the instructional coach at their school.
- *Manti High*—Principal Karen Soper outlined the goals and initiatives for MHS for the school year, emphasizing a focus on aligning teacher instruction with effective teaching standards. She also expressed gratitude for the facilities upgrades and the funding provided for the instructional coach.
- *Ephraim Elementary*—Principal Gannon Jones provided an update on the programs and initiatives at Ephraim Elementary for the school year. He highlighted the hiring of a new music instructor and a focus on reading interventions, expressing gratitude for the LETRS training. Additionally, he discussed ongoing efforts to support the integration of ELL students.

Audit Committee Report—Business Administrator Jake Hill provided a report on the Audit Committee meeting, which included an independent audit. He highlighted the accounting team's efforts, such as regular meetings with principals and financial secretaries, as well as conducting two site visits per school annually. Business Administrator Hill also shared details from the Assurance Services Summary, outlining the various audits the District undergoes and the standards it is required to meet.

Assessment Results—Assistant Superintendent Trevor Powell presented the District's assessment results, noting steady performance in Language Arts and significant improvement in Mathematics and Science. He compared benchmark areas and highlighted the goal of raising 3rd-grade reading proficiency to 75%.

INFORMATION

School Community Council Guidelines—Assistant Superintendent Trevor Powell provided an overview of the Community Council compliance requirements for Board Members, Administrators, and Community Council Members.

Employee Application Tracker—Assistant Superintendent Trevor Powell introduced the new online application tracker tool that was implemented this year. The tool aims to improve applicant tracking and streamline the District's internal hiring processes.

Teen Centers—Superintendent Ralph Squire shared details about the Teen Centers located throughout the District. Board Members recently toured the Teen Center at Ephraim Middle. These centers offer resources and support to all students, with a focus on serving specific groups of students in need.

Student Enrollment—Superintendent Ralph Squire provided an update on the projected student enrollment for the 2024-25 school year, which has increased slightly compared to last year. The official count will be finalized on October 1.

Text Communication Tool—Superintendent Ralph Squire introduced a new parent communication tool for use across the District, incorporating text messages, emails, and phone calls to keep parents informed.

Fall Coaching Lists—Superintendent Ralph Squire presented the list of coaches for Fall Athletics at both high schools. Additionally, Assistant Superintendent Trevor Powell reported on the ongoing efforts to provide training and resources to support the coaches.

Risk Management Notice—Business Administrator Jake Hill shared details from a newsletter issued by State Risk Management.

Construction Manager RFP—Business Administrator Jake Hill provided an update on the responses to the RFP. Following the evaluation process, Westland was selected. Each respondent submitted a fee proposal along with a portfolio detailing their company's operations.

ACTION ITEMS

Bus Purchase—Assistant Superintendent Trevor Powell presented quotes for the purchase of two buses. After a discussion, Loni Hammond made a motion to approve the purchase as presented. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

150 Mile/Overnight Requests—Superintendent Ralph Squire presented the following 150 Mile/Overnight Travel request:

School	Sport/Program	Date(s)	Destination	Reason	Travel
GVHS	FFA	9/18-9/19/24	Provo	Convention	Suburban
MHS	Orchestra	11/9/24	SUU	Honor Orch.	Suburbans
MHS	Girls Basketball	11/22-11/23/24	Cedar High, Parawon	Games	Bus
MHS	Girls Basketball	12/3/24	San Juan	Game	Bus
MHS	Boys Basketball	12/5-12/7/24	St. George	Tournament	Suburbans
MHS	Cheer	12/6-12/7/24	SLCC	Competition	Bus
MHS	Drill	12/13-12/14/24	SUU	Competition	Suburbans
MHS	Drill	12/20-12/21/24	West Lake High	Competition	Suburbans
MHS	Band	1/10-1/11/25	SUU	Honor Band	Suburbans
MHS	Theatre	1/23-1/24/25	USU	Conference	Suburbans
MHS	Choir	1/24-1/25/25	SLC	Honor Choir	Suburbans

After discussion, Kim Pickett moved to approve the 150/Overnight Trip as presented. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

TSSA Plans—Superintendent Ralph Squire presented each school's TSSA plan for the 2024-25 school year. Each school drafts a TSSA plan tailored to its specific needs, which is then submitted to the Board for annual review and approval. After a discussion, Kim Pickett made a motion to approve the TSSA

plans as presented. Connor Thompson seconded the motion. A vote was taken, and all voted in favor. The motion passed.

Policies—

Superintendent Ralph Squire presented the following new Policy for approval:

- *IF Library Material Selection and Evaluation*
- *IFA Instructional Material Selection and Evaluation*

After discussion, Connor Thompson moved to approve Policy IF and Policy IFA as presented. Kim Pickett seconded the motion. A vote was taken, and all voted in favor. Motion passed.

- *JF Student notifications*

After discussion, Mark Olson moved to approve Policy JF as presented. Kim Pickett seconded the motion. A vote was taken, and all voted in favor. Motion passed.

- *GBIA Reporting Substantial Threats Against a School*

After discussion, Mark Olson moved to approve Policy GBIS. Kim Pickett seconded the motion. A vote was taken, and all voted in favor. Motion passed.

No Closed Meeting

Hire Recommendations—Kim Pickett moved to approve the following individuals for employment.

1. New Teacher Recommendations

- a. None

2. Para-educator Recommendations

a. Sadie Syme	SPED	EES
b. Shaylee Anderson	Trustlands	MES
c. Tessa Cooper	SPED	MES
d. Tanner Justesen	Trustlands	MHS
e. Cristina Carrasco	Trustlands	MHS
f. Talon Tuttle	Trustlands	EMS
g. Alli Sorenson	Title 1	EES
h. Tate Willoughby	Trustlands	EMS
i. Kristy Sego	Title 1	EES
j. Tallulah Kvenvold	SPED	EMS

3. Transfer Recommendations

a. Michelle Dyring	Counselor	EMS
b. Stephanie Starr	AmeriCorps	MES

4. Other Hire Recommendations

a. Sydney Hendrickson	Custodial	GVMS
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b. Beth Thurston	TSSA	MES
c. Whitnie Ward	RBT Specialist	MES
d. Mason Carlile	Custodial	MHS
e. Heidi Lengas	Custodial	GVES
f. Linsi Hansen	Custodial	GVES
g. Allyson Taylor	Custodial	GVES
h. Celeste Matthews	Beverly Taylor Sorenson Grant	EES
i. Lisa Knudsen	Teen Center Grant	EMS
j. Kami Morales	Teen Center Grant	MHS
k. Rashel Erickson	Teen Center Grant	MHS
l. Taylor Dyreng	Teen Center Grant	GVMS/EMS
m. Kylene Wilcox	RBT Specialist	MES
n. Bryler Blackburn	Custodial	GVES
o. Grady Anderson	Custodial	GVHS
p. Jack Peterson	Custodial	GVHS
q. Sam Muir	Custodial	GVHS

5. Resignations/Retirement

a. Sandra Bown	Cook	Retirement	EMS
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Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Adjourn

Loni Hammond moved to adjourn the South Sanpete School Board Meeting. Kim Pickett seconded the motion. A vote was taken, and all voted in favor. Motion passed.

The next regularly scheduled Board Meeting will be held on Wednesday, October 9, 2024, at 3:30 PM.

Meeting adjourned at 5:16 PM.

President

Business Administrator