

MOAB VALLEY FIRE PROTECTION DISTRICT
HEADQUARTERS – 45 SOUTH 100 EAST, MOAB, UTAH

MEETING AGENDA

Tuesday October 15, 2024
4:00 p.m.

CALL TO ORDER

APPROVAL OF MINUTES OF PREVIOUS MEETING(S):

1. September 17, 2024 Regular Meeting Minutes

CITIZENS TO BE HEARD

APPROVE BILLS AND SIGN CHECKS

CHIEF'S REPORT

ANNEXATION

1. Update and Discussion

OLD BUSINESS

1. Salary Survey/Job Descriptions
2. Procurement Policy

NEW BUSINESS

1. Resolution 2024-002 – Cancel Election
2. Equipment Loan
3. 2024 Fraud Risk Assessment
4. Draft Budgets Discussion

ADJOURN

Executive session if needed
Workshop session as needed

NOTICE OF SPECIAL ACCOMMODATION DURING PUBLIC MEETINGS.

In compliance with the Americans with Disabilities Act, individuals with special needs requests wishing to attend Moab Fire Department Commission meetings are encouraged to contact the Department two (2) business days in advance of these events. Specific accommodations necessary to allow participation of disabled persons will be provided to the maximum extent possible. Requests for inclusion on an agenda and supporting documentation must be received by 5:00 PM on the Thursday prior to a regular Commission Meeting and forty-eight (48) hours prior to any Commission Meeting. Information relative to these meetings/hearings may be obtained at the Moab Valley Fire Department 45 S. 100 E. Moab Utah 84532 (435)259-5557

Posted by Cathy Bonde

On 10/11/2024

Moab Valley Fire Protection District Commission Meeting

45 South 100 East, Moab Utah 84532

September 16, 2024 - 4:00 p.m.

A. Call to Order:

1. The meeting was called to order by Chairman Archie Walker at 4:00 p.m.
2. Commissioners Present: Chairman Archie Walker, Commissioner Jim McGann, Commissioner Charlie Harrison
3. Staff Present: Chief TJ Brewer, Battalion Chief Brandon McGuffee, Administrator Cathy Bonde
4. Others Present: Members of Grand County Fire Protection Committee-Kevin Walker, Trish Hedin, Bill Winfield; Cristin Hofine, Grand County Attorney's Office; Quinn Hall, Acting Grand County Administrator; Thompson Spring Fire Chief Mark Marcum; Mike Kelso

B. Annexation:

Annexation discussion was temporarily postponed until all members of Grand County's Fire Protection committee were present.

C. General Business:

1. Approval of Minutes – Commissioner McGann had a question in the minutes relating to statements of needs the department was unable to afford. Commissioners postponed voting on the minutes until the reference could be located in the minutes.
2. Citizens to be Heard – None wishing to speak.

D. Chief's Report

1. Chief Brewer reported 32 calls to service since the last regular Commission meeting.
2. Time has been consumed with annexation.

E. New Business:

1. Annexation Public Hearing Presentation – Cathy said she wanted to take some time to ensure commissioners and staff were on the same page as to how the public hearing would be handled including limiting the time each person could speak and whether or not we should have them fill out cards before they speak. Cathy added with cards we could have them state where their property is so we know if they are in the proposed annexation area or in our current district. Commissioner Harrison suggested having the proposed annexation map on the screen during the hearing. Cathy added that according to law, protests need to be in writing, so we will want to be sure to inform people of that. It was agreed to use cards, and Brandon will be the timekeeper.

2. Equipment Loan – Cathy stated she was hoping to have further information on loan options for the BME engine by the time of this meeting, but there is no further information to share yet. She spoke with Zions Bank a while back about a loan for this engine and was advised to check back in September since we didn't have a firm date on when the engine would be available. We continue to be told by the manufacturer that it will be November or December. The Fed is meeting this week, and there is a chance the interest rate will go down. At the time of the original inquiry with Zions Bank, 4% was given as an estimate for interest.

Chief Brewer stated that part of the conversation with the new engine includes putting our current heavy out at Thompson. That would give Thompson a wild land truck, a rescue truck and a Type 1 engine.

F. Annexation:

1. Cristin Hofine with the County attorney's office stated she has drafted a document in relation to transfer of assets. Title 11 of Utah code allows the transfer of assets. The agreement includes how personnel will be handled. An escrow fund has been written in to cover a transition period. Cristin stated the timing of transfer of assets would be up to the Grand County commission, but it would be unusual to transfer them prior to annexation as was eluded in the fire department's letter to the county. Cathy clarified that it was our intent to have a guarantee that the assets would transfer if we annexed prior to our final vote to approve annexation. Cristin stated the document contains sections for cash, assets, and dissolution of Thompson Springs Special Service Fire District. The document is still under legal review by the county.

Grand County Commissioner Bill Winfield asked about the list of assets. Cristin Hofine stated they would be part of exhibit A. Exhibit B would be the amount of money associated with the assets and terms for how the escrow account would be set up. A brief discussion was had on the physical assets involved.

Cathy mentioned the right of first refusal on the building currently housing the sheriff's and attorney's offices. Cristin said she is still working through how to best represent that aspect as there is no guarantee that option will become available to Moab Fire since it is dependent on whether or not Grand County decides to dispose of that asset in the future. The current draft document is contingent on annexation, but the right of first refusal doesn't fit into that category.

2. Moab Fire Commissioner Archie Walker stated the annexation issue has been going on for far too long, and we need to make it happen. He asked the Grand County committee members how they see us moving forward.

Referring to the letter Moab Fire sent Grand County, Moab Fire Commissioner Jim McGann said when fire commissioners went to look at the Thompson station, they estimated costs at between \$150,000.00 and \$200,000.00. The letter requested \$450,000.00 for the investment in Thompson Fire. He asked for clarification on the final number. Discussion was had on items discussed during the station visit and items in the letter.

Grand County Commissioner Trisha Hedin asked about county representation at the Thompson station visit, and it was clarified they were at an earlier visit.

Grand County Commissioner Kevin Walker asked about the options laid out in the letter, and Cathy stated there are three options. They are 1) the County does all of the work required to fix the building and property as well as provide equipment needed for Thompson Fire to function along with Moab Fire, 2) the county provides work for the grading and drainage needed, and provide Moab Fire with \$350,000.00 for the other items and issues that need to be addressed, and 3) Grand County provide Moab Fire with \$450,000.00 and Moab Fire takes care of everything. The letter included a list of items that were code violations, security issues, use issues and equipment needs.

Grand County Commissioner Trisha Hedin asked how the issues were compiled. Moab Fire Commissioner Archie Walker stated the list was compiled by the fire department, and Cathy added the code violations were also compiled by the fire department. Grand County Commissioner Hedin also asked where the cost figures came from. Chief Brewer stated that both Brandon McGuffee and Shea Walker did research to come up with estimates of cost.

Grand County Commissioner Trisha Hedin asked about the possibility of both Moab Fire and Grand County getting bids on the work. Fire Commissioners Walker and Harrison both stated there is no longer enough time between now and the approval of annexation. Commissioner Hedin added she wants to be discerning with taxpayer money.

Fire Commissioner Jim McGann returned to the previous conversation of cost being \$150,000.00 and \$200,000.00. Moab Fire Commissioner Archie Walker stated that was for some of the items on the list. Moab Fire Commissioner McGann said there was an agreement that some of the items on the original list weren't a necessity.

Brandon McGuffee and Chief Brewer stated that with annexation, Moab Fire is donating a fire truck to Thompson Fire that we would otherwise sell for much needed income. Chief Brewer stated extrication equipment in order for Thompson Fire's to match ours will cost over \$100,000.00. Thompson's SCBAs do not match up with ours, and that issue also needs to be addressed.

Grand County Commissioner Bill Winfield stated they would like to know clearly what Moab Fire wants, and then the county committee needs to go discuss that. He said a hard number is needed. He added that he has been to the building in Thompson and is aware of the grading issues. He felt estimates from either his or Moab Fire Commissioner Archie Walker's companies would not vary much.

Chief Brewer stated the number is \$450,000.00. He said the letter does not put everything in. The financial proposal made by the county in the MOU primarily addressed response to calls. The operating costs of Thompson were not included. There is a shortfall in addressing Thompson needs. The list in the letter is to make sure we are operationally ready. Cathy added that the 2023 cost of operating Thompson Fire as about \$70,000.00. Grand County Commissioner Bill Winfield asked how much of that was wages, and Cathy stated it was around \$27,000.00. Grand County Commissioner Winfield suggested that theoretically approximately \$100,000.00 of the \$450,000.00 would cover 3 years of wages for the Thompson Fire chief.

Chief Brewer stated if we were to not annex and bill the county for fire response at the \$290,000.00 the county proposed, two years of billing would equate to \$580,000.00 and

Moab Fire is asking for \$450,000.00. It is more cost effective to the county than us not annexing.

Cristin Hofine asked for clarification that the \$450,000.00 is in addition to the \$290,000.00 in the MOU. Chief Brewer confirmed that it is.

Grand County Commissioner Kevin Walker asked how much of the \$450,000.00 was for equipment. Chief Brewer said \$100,000.00 or more. Moab Fire Commissioners Walker and Harrison added that the extrication equipment at Thompson is different from the equipment Moab Fire has and is trained on, and the concern is a safety issue.

Grand County Commissioner Kevin Walker asked if there were other issues that needed to be addressed. Chief Brewer stated the assets and issues with Thompson Fire are the last issues needing to be addressed. Moab Fire Commissioner Archie Walker stated there will need to be MOUs with neighboring fire entities, but Moab Fire will be the one needing to work those out. Chief Brewer stated that in the haste to move the annexation along, in our meetings with Quinn and Mallory we put a lot of issues off to the side that we have been very concerned about. There still are some other concerns, but the assets and Thompson are the last ones that need to be addressed prior to annexation. Grand County Commissioner Kevin Walker asked when these issues need to be nailed down. Cathy stated we are scheduling a meeting for our final vote on annexation on November 4th and we would want everything finalized by then.

Chief Brewer added our public hearing on annexation is September 30th, and he invited Grand County Commissioners to attend. Grand County Commissioner Bill Winfield asked if protests were anticipated. Cathy stated she has been fielding many inquiries and has received 2 written protests so far. Concerns include distance and time it would take to respond as well has citizens closer to Green River Fire. Grand County Commissioner Winfield proposed that by putting MOUs in place and providing improvements to the Thompson facility we are improving service.

Chief Brewer stated that with the required response annexation brings, his intent is to ensure citizens in our current district do not suffer reduced service. That equates to a need for more equipment and personnel.

Grand County Commissioner Trisha Hedin suggested the county subcommittee meet to discuss this final annexation issue. She stated she wants the annexation to take place, and that her job is to be discerning about how taxpayer funds are spent.

Cathy stated that the Thompson issue has been part of the discussion for over two years. The property was evaluated by county personnel, and yet nothing has been done to address the problems. That is the frustration that has led us to this point as we are coming up to a deadline to make a final decision.

Grand County Commissioner Kevin Walker stated the county has been aware of the issue and that some funds should be used to address problems, but the number in mind was somewhat lower.

Chief Brewer said he would be willing to meet with the subcommittee to further discuss the Thompson needs.

County representatives left the meeting at 4:42 p.m.

Moab Fire Commissioners discussed annexation assets as well as the annexation MOU already approved by both commissions.

G. Return to General Business:

1. Cathy provided Commissioners with a list of bills from the previous meeting. They were not approved then, so they need to be approved at this meeting along with the current bills. Commissioner McGann asked about wildland expenses as the department has had deployments, but he didn't see expenses. Cathy explained that deployment expenses are charged to the credit card which is processed once per month and that wildland travel expenses are reflected in this month's billing transaction spreadsheet.

2. Commissioner McGann asked for clarification in relation to the statement in the minutes referring to removing needs from the budget. Chief Brewer stated that every year he and Cathy put together a budget reflecting needs that may include items like repairs to Station 2, more fire prevention, another piece of equipment, and every year we have to trim items out because we don't have the money. Commissioner McGann asked if we would have a list of those needs, and Cathy stated we have already gotten budget requests from employees and we will not be able to meet all those requests. Chief Brewer added some items that we keep putting off have a safety impact such as having an engineer assess our tower and replacing tires within their 7 year window. We chop training opportunities every year. Cathy said that she and Chief do a lot of cutting in the budget before it even comes to Commissioners.

Commissioner Harrison moved to approve the minutes from August 20, 2024. Commissioner McGann seconded, and the motion passed unanimously.

3. Commissioner McGann asked about new tires purchased for the new engine. Chief Brewer said it was a safety issue as the engine would slide when it was taken out. Brandon McGuffee added that they engine came with street tires that were inadequate for emergency response, and they should never have been on that truck.

4. Commissioner McGann motioned to approve the bills from July 11 through August 13. Commissioner Harrison seconded the motion, and it passed unanimously.

5. Commissioner Harrison motioned to approve the bills from August 14 through September 12. Commissioner McGann seconded, and the motion passed unanimously.

H. Old Business:

1. Salary Survey – Chief Brewer stated we are still working on it but it has been put on the back burner due to annexation. Commissioner Walker asked if we are looking at big increases, and Cathy stated we have to stay within budget which doesn't allow for big increases. Chief Brewer stated the budget is nowhere near what the survey is proposing.

Commissioner McGann said he did talk to Mike Swallow about where the salary comparisons came from. He stated they were places like Cedar City, Kanab, Lehi, Murray that are paid departments. Chief Brewer stated that Cedar City and Kanab are not full paid departments and Cedar City is structured a lot like us. Commissioner McGann conveyed that Mike Swallow stated that as we move to a paid department then wages go up. Commissioner McGann said we are not there quite yet, but we are starting to move in that direction. Chief Brewer added that the cost of living also needs to be taken into consideration when looking at compensation. Commissioner McGann said he asked Mike

Swallow about that comparing places like Price and Toole, and Mike Swallow said it is a wash. Commissioners and staff were surprised by that statement, and some research will be done. Chief Brewer stated we are receiving good guidelines and information from the salary survey, but we also need to use our judgement.

2. Procurement Policy – No further update.

I. New Business:

1. Annexation Public Hearing Preparation-Previously Discussed
2. Equipment Loan-Previously Discussed
3. 2025 Draft Budget Discussion – Cathy provided Commissioners with a working draft of the 2025 budget and 2024 draft amended budget. Chief Brewer suggested providing Commissioners with an overview of the draft and follow up with a budget workshop. Commissioner McGann said it would be valuable to talk about the list of needs in order to get an idea of where we should focus budget wise.

Cathy took Commissioners through the draft 2025 budget including highlighting some changes in the budget format that further delineate some expenses and income. A COLA of 2.4% is reflected in wages, and there is the addition of a deputy chief to staff. The current 2025 draft budget is short approximately \$15,000.00.

Cathy stated that the current draft 2024 amended budget comes out in the black at around \$41,000.00. Those funds can be rolled into our fund balance that we can draw on in the future if necessary or transferred to our capital projects fund. Cathy went over some highlighted amended budget line items with Commissioners.

J. Adjourn:

1. Chair Walker adjourned the meeting at 5:26 p.m.

Date _____

Archie Walker, Chair

Attest: _____

Cathy Bonde, Clerk

MOAB VALLEY FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual
January through December 2024

Ordinary Income/Expense	Income	Jan - Dec 24			
		Budget	\$ Over Budget	% of Budget	
3018 · Operating Grants	3018.1 · Misc Grants	3,400.00	2,000.00	1,400.00	170.0%
Total 3018 · Operating Grants		3,400.00	2,000.00	1,400.00	170.0%
3017 · Donations		60.00	0.00	60.00	100.0%
3020 · Local taxes	3020.1 · General	0.00	1,077,597.00	-1,077,597.00	0.0%
3020.2 · Delinquent Tax		44,511.62	15,000.00	29,511.62	296.74%
3020.3 · MISC. Tax		63,463.50	85,000.00	-21,536.50	74.66%
Total 3020 · Local taxes		107,975.12	1,177,597.00	-1,069,621.88	9.17%
3014 · Sales Service, Contracts	3014.7 · Emergency Coordinator	24,618.60	32,824.80	-8,206.20	75.0%
3014.1 · Arches National Park		1,500.00	1,500.00	0.00	100.0%
3014.2 · Grand County		150,000.00	200,000.00	-50,000.00	75.0%
3014.3 · San Juan County		46,000.00	46,000.00	0.00	100.0%
3014.4 · State of Utah (Wildland)		271,204.60	276,000.00	-4,795.40	98.26%
3014.5 · Miscellaneous		20.00	200.00	-180.00	10.0%
3014.6 · Fee Schedule Billed	Movie Income	37,275.79	5,000.00	32,275.79	745.52%
3014.62 · Other Fee Schedule Billing		33,579.32	65,000.00	-31,420.68	51.66%
Total 3014.6 · Fee Schedule Billed		70,855.11	70,000.00	855.11	101.22%
Total 3014 · Sales Service, Contracts		564,198.31	626,524.80	-62,326.49	90.05%
3011 RENT & MISC	3011.1 · Apt 1	0.00	2,000.00	-2,000.00	0.0%
3011.2 · Apt 2		2,000.00	2,400.00	-400.00	83.33%
Total 3011 RENT & MISC		2,000.00	4,400.00	-2,400.00	45.46%
3060 · INTEREST		39,067.39	48,000.00	-8,932.61	81.39%
Total Income		716,700.82	1,858,521.80	-1,141,820.98	38.56%
Gross Profit		716,700.82	1,858,521.80	-1,141,820.98	38.56%
Expense					
440 · Cont. to Other Gvts.	To LBA for audit and annual registration	1,010.00	1,600.00	-590.00	63.13%
410 · Bad Debt		0.00	1,000.00	-1,000.00	0.0%
411 · PAYROLL EXPENSES/SALARIES					
Total 411 · PAYROLL EXPENSES/SALARIES		501,723.77	758,910.00	-257,186.23	66.11%
413 · EMPLOYEE BENEFITS		241,443.26	432,000.00	-190,556.74	55.89%
414 · Nonwage Compensation / Mbr Bfts		15,781.18	95,000.00	-79,218.82	16.61%
415 · Professional & Technical Svc					
415.1 · Accounting	Fees for audit presentation, filing financials with State Auditor, attorney's fees for annexation, annexation mailing services, salary survey	0.00	500.00	-500.00	0.0%
415.2 · Audit		5,600.00	5,600.00	0.00	100.0%
415.3 · Other Professional Services		8,211.95	5,000.00	3,211.95	164.24%
415.4 · Dispatch Services		0.00	15,677.63	-15,677.63	0.0%
Total 415 · Professional & Technical Svc		13,811.95	26,777.63	-12,965.68	51.58%
421 · Dues and Subscriptions		13,337.56	20,000.00	-6,662.44	66.69%
422 · Advertising and Public Notices	Primarily annexation noticing	1,012.04	1,000.00	12.04	101.2%

MOAB VALLEY FIRE PROTECTION DISTRICT
Profit & Loss Budget vs. Actual
January through December 2024

		Jan - Dec 24	Budget	\$ Over Budget	% of Budget
423 · Travel - Education & Training					
423.1 · Education	Summer camp and swag for fire prevention and community events	2,128.86	8,000.00	-5,871.14	26.61%
423.2 · Fire Prevention		3,140.16	2,000.00	1,140.16	157.01%
423.3 · Fire Convention		468.00	5,000.00	-4,532.00	9.36%
423.4 · Specialty Rescue	Extrication and rescue equipment	22,783.47	8,500.00	14,283.47	268.04%
423.5 · Travel		10,424.71	16,000.00	-5,575.29	65.15%
423.6 · Wildland Travel		10,938.80	30,500.00	-19,561.20	35.87%
Total 423 · Travel - Education & Training		49,884.00	70,000.00	-20,116.00	71.26%
424 · Office Expense		14,065.86	27,000.00	-12,934.14	52.1%
425 · Equp & Trk Mant - Oper Supplies					
425.1 · Motor Fuels		24,729.53	40,000.00	-15,270.47	61.82%
425.2 · Auto & Truck Repairs & Maint		60,982.54	85,350.96	-24,368.42	71.45%
425.3 · Wildland Supplies		3,150.10	6,000.00	-2,849.90	52.5%
425.4 · PPE		3,515.41	20,000.00	-16,484.59	17.58%
Total 425 · Equp & Trk Mant - Oper Supplies		92,377.58	151,350.96	-58,973.38	61.04%
426 · Building Repair & Maintenance		9,145.97	12,000.00	-2,854.03	76.22%
427 · UTILITIES		18,227.92	25,000.00	-6,772.08	72.91%
451 · INSURANCE	Majority expended but will come in a little above this budgeted amount	39,271.06	40,000.00	-728.94	98.18%
461 · Small Tools & Minor Equipment		75,917.21	12,000.00	63,917.21	632.64%
464 · NEW GRANTS	Equipping new engines	0.00	2,000.00	-2,000.00	0.0%
472 · Infrastructure (Station 1 Bldg)		25,000.00	25,000.00	0.00	100.0%
473 · Machinery and Equipment					
473.4 · 28 SCBA		34,655.05	34,655.06	-0.01	100.0%
473.5 · CIB Pumper Engine		18,000.00	21,262.00	-3,262.00	84.66%
473.6 · CIB Pumper Engine Reserve Acct		3,262.00	0.00	3,262.00	100.0%
Total 473 · Machinery and Equipment		55,917.05	55,917.06	-0.01	100.0%
474 · CAPITAL EQUIPMENT		79,244.16	100,000.00	-20,755.84	79.24%
Total Expense	Primarily equipment for new engines	1,247,170.57	1,856,555.65	-609,385.08	67.18%
Net Ordinary Income		-530,469.75	1,966.15	-532,435.90	-26,980.13%
Other Income/Expense					
Other Expense					
700 · Other Expenses		125.48	250.00	-124.52	50.19%
701 · Interest Expense		1,716.14	1,716.15	-0.01	100.0%
Total Other Expense		1,841.62	1,966.15	-124.53	93.67%
Net Other Income		-1,841.62	-1,966.15	124.53	93.67%
Net Income	Last year at this time: -405,404.98	-532,311.37	0.00	-532,311.37	100.0%

MOAB VALLEY FIRE PROTECTION DISTRICT

Balance Sheet

As of October 10, 2024

Oct 10, 24

ASSETS

Current Assets

Checking/Savings

104 · MACU Checking Acct.	20,604.56
104.1 · MACU Operating	25,000.00
104.2 · MACU Capital Equipment	17,000.00
104.3 · MACU Injury	-6,490.05
104 · MACU Checking Acct. - Other	

Total 104 · MACU Checking Acct. 56,114.51

105 · MACU Savings Acct. 439.40

102 · Desert Rivers CU-MVF Donations 5,696.46

103 · Desert Rivers CU Savings 25.00

120 · PTIF 526,680.52

101 · Wells Fargo 333.86

101.1 · Operating -333.86

Total 101 · Wells Fargo 0.00

Total Checking/Savings 588,955.89

Accounts Receivable

110 · Accounts Receivable 97,273.32

Total Accounts Receivable

97,273.32

Other Current Assets

12000 · Undeposited Funds 230.00

Total Other Current Assets

230.00

Total Current Assets

686,459.21

TOTAL ASSETS**686,459.21****LIABILITIES & EQUITY**

Liabilities

Current Liabilities

Accounts Payable 87,969.81

200 · Accounts Payable

Total Accounts Payable 87,969.81

Other Current Liabilities

220 · Payroll Liabilities -0.03

221 · Federal 1,232.00

222 · STATE W/H 50.00

220 · Payroll Liabilities - Other

Total 220 · Payroll Liabilities 1,281.97

Total Other Current Liabilities 1,281.97

Total Current Liabilities

89,251.78

Total Liabilities

89,251.78

Equity

320 · Retained Earnings 1,345,597.80

Net Income -748,390.37

Total Equity

597,207.43

TOTAL LIABILITIES & EQUITY**686,459.21**

**Moab Valley Fire Protection District
2024 Capital Projects Budget P&L**

Income

Balance Forward **309,478.31**

Total Income

309,478.31

Expense

2024 Dodge Ram 5500 Brush Truck **216,079.00**

Total Expense

216,079.00

Net Income

93,399.31

MOAB VALLEY FIRE PROTECTION DISTRICT
Transaction Detail By Account
September 13 through October 10, 2024

	Date	Name	Memo	Amount
411 · PAYROLL EXPENSES/SALARIES				
Total 411 · PAYROLL EXPENSES/SALARIES				65,200.75
413 · EMPLOYEE BENEFITS				
Total 413 · EMPLOYEE BENEFITS				19,498.02
414 · Nonwage Compensation / Mbr Bfts				
	09/15/2024	Battlebox	Monthly Subscription	201.86
	09/24/2024	KING SOOPERS	Water	310.98
	09/27/2024	KING SOOPERS	Gift Cards	213.90
	10/01/2024	MACU VISA	5.11 - Return of pants	-182.87
	10/01/2024	MACU VISA	Amazon - helmet cam - Traedyn - pay with meeting pay	344.95
	10/01/2024	MACU VISA	Amazon - tactical boots for Ricky	165.91
	10/01/2024	MACU VISA	Chevron - Propane for 9/11 lunch event	37.44
Total 414 · Nonwage Compensation / Mbr Bfts				1,092.17
415 · Professional & Technical Svc				
415.3 · Other Professional Services				
Total 415.3 · Other Professional Services	09/16/2024	Personnel Systems & Services	Salary Survey - Job Study and Pay Equity w/ Pay Plan	4,447.00
Total 415 · Professional & Technical Svc				4,447.00
422 · Advertising and Public Notices				
Total 422 · Advertising and Public Notices	09/19/2024	MOAB TIMES INDEPENDENT	Notice of Intent to Annex - 9/12/24	401.00
	09/19/2024	MOAB TIMES INDEPENDENT	Notice of Intent to Annex - 9/19/24	396.00
Total 422 · Advertising and Public Notices				797.00
423 · Travel - Education & Training				
423.1 · Education				
Total 423.1 · Education	10/01/2024	MACU VISA	2nd Annual Amy Ar-Training per Chief	100.00
423.2 · Fire Prevention				
Total 423.2 · Fire Prevention	09/23/2024	Modern Marketing	AShes' Practice Fire Safety Coloring Book - 250	622.90
	09/23/2024	Modern Marketing	Ashes Practice Coloring Book	572.50
	09/26/2024	Modern Marketing	Custom cut stickers - 500	176.87
Total 423.2 · Fire Prevention				1,372.27
423.6 · Wildland Travel				
Total 423.6 · Wildland Travel	09/20/2024	BENJAMIN P RYAN		69.00
Total 423 · Travel - Education & Training	09/20/2024	COLE J SMITH		69.00
	09/20/2024	MARK L MARCUM		69.00
	10/01/2024	MACU VISA	49er Inn & Suites, Jackson WY	247.47
	10/01/2024	MACU VISA	49er Inn & Suites, Jackson WY - tax refund	-28.47
Total 423.6 · Wildland Travel				426.00
Total 423 · Travel - Education & Training				1,898.27
424 · Office Expense				
	09/16/2024	PACKARD WHOLESALE	soap dispensers, hard roll towels, multifold hand towels	162.93
	09/18/2024	ROYCES	Wireless mouse (2)	67.98
	09/18/2024	DESERT WEST	Postcards, envelopes (check), pens	103.48
	09/20/2024	BRANDON J MCGUFFEE		25.00
	09/20/2024	MARK L MARCUM		25.00
	09/20/2024	TIMOTHY J BREWER		50.00
	09/20/2024	Les Olson Company	Monthly Contract Billing	37.40
	09/26/2024	Pipe Dream	Business Cards - TJ Brewer, B McGuffee	80.00
	09/30/2024	AT&T Moability	FirstNet Phone Services	51.91
	10/01/2024	US Postal Service	2 Roll of Stamps	146.00
	10/01/2024	MACU VISA	Intuit - Monthly PR Fee	60.00
	10/01/2024	MACU VISA	Google Suites Monthly Fee	94.05
	10/01/2024	MACU VISA	Amazon - Coffee	23.50
	10/01/2024	MACU VISA	Amazon - Coffee	42.49
	10/01/2024	MACU VISA	Sticker Mule - logo stickers	177.97

MOAB VALLEY FIRE PROTECTION DISTRICT
Transaction Detail By Account
September 13 through October 10, 2024

Date	Name	Memo	Amount
10/01/2024	MACU VISA	Dochub annual subscription for fire inspector	59.88
10/01/2024	MACU VISA	Nuso - monthly phone fee	248.05
10/01/2024	MACU VISA	Amazon - monthly prime fee	14.99
10/01/2024	MACU VISA	Google-Docusign	326.54
10/05/2024	BRANDON J MCGUFFEE		25.00
10/05/2024	MARK L MARCUM		25.00
10/05/2024	TIMOTHY J BREWER		50.00
10/07/2024	DESERT WEST	Dry Erase Markers	18.72
			<u>1,915.89</u>
Total 424 · Office Expense			
425 · Equp & Trk Mant - Oper Supplies			
425.1 · Motor Fuels			
	09/15/2024 Rhinehart Oil Co., LLC	Monthly Fuel Card	1,127.17
	09/30/2024 Rhinehart Oil Co., LLC	Monthly Fuel Card	1,416.15
			<u>2,543.32</u>
Total 425.1 · Motor Fuels			
425.2 · Auto & Truck Repairs & Maint			
	09/13/2024 WALKER'S TRUE VALUE	Galv Union Galv Nipple	29.78
	09/16/2024 CANYONLANDS AUTO & MINING	Air Filter for 161	53.15
	09/25/2024 WALKER'S TRUE VALUE	Hardware- FEPP Truck	6.12
	09/26/2024 CANYONLANDS AUTO & MINING	Car Wash, Interioir detailer, uphol cleaner, mig wire	80.60
	10/01/2024 WALKER'S TRUE VALUE	Hardware, dplx plate for E-261	2.18
	10/01/2024 CANYONLANDS AUTO & MINING	Batteries, engine oil for 261	313.44
	10/01/2024 Moab Auto Parts Inc	1/4 6P dpskt st-mm, skt imp 1/2 dr 1-1/2	38.73
	10/01/2024 MACU VISA	Amazon - Tail light assy for battalion vehicle	109.90
	10/01/2024 MACU VISA	Wheeler Cat - hose for FEPP Truck	38.13
	10/02/2024 Grand Tire Pro's	TPMS Sensor for 2017 Ford F250 - VIN 3305	138.00
	10/02/2024 RICKS GLASS	Windshield Repair	50.00
	10/02/2024 CANYONLANDS AUTO & MINING	Relay for FEPP Truck	23.38
	10/04/2024 CANYONLANDS AUTO & MINING	High capacity V-Belt - 31	25.98
	10/08/2024 CANYONLANDS AUTO & MINING	2 slide terminals for 61	12.58
			<u>921.97</u>
Total 425.2 · Auto & Truck Repairs & Maint			
Total 425 · Equp & Trk Mant - Oper Supplies			
426 · Building Repair & Maintenance			
	09/25/2024 Nelson's Heating & Refrigeration, Inc.	Filters for Roof Top Units at Sta 1	171.30
	09/27/2024 Kal Keyless Access Locks	2 AU-NTB630-NR 626 Yale Electric Cylindrical Lock - 1 for Bay Door 1 for back up	984.79
	10/01/2024 WALKER'S TRUE VALUE	Switch/Outlet for Sta 1 kitchen bathroom	10.49
	10/01/2024 MACU VISA	Intel Steel - flame cut letters	47.60
	10/01/2024 MACU VISA	Amazon - Solar lights for flagpoles	60.78
	10/05/2024 WALKER'S TRUE VALUE	Return of switc/outlet plate for Sta 1	-10.49
	10/05/2024 WALKER'S TRUE VALUE	wall plate, GFCI, arbor hex - Sta 1	62.97
			<u>1,327.44</u>
Total 426 · Building Repair & Maintenance			
427 · UTILITIES			
	09/27/2024 Dominion Energy	2850 Murphy Lane	6.75
	09/27/2024 Dominion Energy	45 S 100 E	26.90
	10/03/2024 CITY OF MOAB	79 S 100 E	137.43
	10/03/2024 CITY OF MOAB	51 S 100 E	253.20
	10/03/2024 VERIZON	Duty Officer Ipad 435-210-0797	40.01
	10/04/2024 Grand Water and Sewer Service Agency	2850 Murphy Lane	68.50
	10/07/2024 EMERY TELCOM	Phone & Internet	128.68
	10/07/2024 ROCKY MOUNTAIN POWER	2850 Murphy Lane	98.40
	10/07/2024 ROCKY MOUNTAIN POWER	2850 Murphy Lane	33.57
	10/07/2024 ROCKY MOUNTAIN POWER	4012 Beeman Rd	13.07
	10/07/2024 ROCKY MOUNTAIN POWER	45 S 100 E	656.71
			<u>1,463.22</u>
Total 427 · UTILITIES			
451 · INSURANCE			
	10/03/2024 Utah Local Governments Trust	Monthly Workers Comp Invoice- October 2024	1,842.83

MOAB VALLEY FIRE PROTECTION DISTRICT
Transaction Detail By Account
September 13 through October 10, 2024

Total 451 · INSURANCE
461 · Small Tools & Minor Equipment

Date	Name	Memo	Amount
			1,842.83
09/13/2024	Standard Plumbing Supply Co.	7x1/8 MTL cut wheel	4.99
09/13/2024	WALKER'S TRUE VALUE	7x5/8 60G flap disc	20.99
09/13/2024	WALKER'S TRUE VALUE	7x1/4x5/8-11 mason disc	6.49
09/13/2024	WALKER'S TRUE VALUE	7x1/4x5/8-11 MTL Disc	10.49
09/14/2024	WALKER'S TRUE VALUE	4-1/2" mtl cut off disc	34.74
09/14/2024	WALKER'S TRUE VALUE	TG Ratch ADJ Faceshield	14.99
09/14/2024	CANYONLANDS AUTO & MINING	FEPP Truck	22.23
09/16/2024	WALKER DRUG	Lith batteries	7.49
09/19/2024	GRANTS:UT Fire Dept. Assistance Grant	Stihl Chainsaw - MS462RCM - Grant	1,100.00
09/19/2024	GRANTS:UT Fire Dept. Assistance Grant	Stihl Chainsaw - MS462RCM - Grant	1,100.00
09/19/2024	Western Implement Co Inc	Balance on Chainsaws after Grant allowance	515.98
09/19/2024	Western Implement Co Inc	Bars, Chains for Chainsaws	253.36
09/24/2024	WALKER'S TRUE VALUE	10 yr CO Detector for Duty Officer Truck	111.98
09/25/2024	GRANTS:UT Fire Dept. Assistance Grant	10 2-1/2x3 Exp Gaskets & 10 Swivel Gaskets	46.00
10/01/2024	MACU VISA	Gearheads - Fuel bottle for 466	43.08
10/01/2024	GRANTS:UT Fire Dept. Assistance Grant	Cascade Fire Equip - hoses, nozzles, shut offs, hose roller - I	5,825.00
10/01/2024	MACU VISA	Curts Welding-argon/carbon dioxide	72.60
10/03/2024	CANYONLANDS AUTO & MINING	Brush mower filters	53.98
10/05/2024	CANYONLANDS AUTO & MINING	Creeper	59.99
10/05/2024	WALKER'S TRUE VALUE	HOle Swas, wood glue, tape,screws, marker	53.24
10/08/2024	Curtis Tools	NAFH 1.75" attack hose-low pressure (40)	12,800.00
10/08/2024	WALKER'S TRUE VALUE	Shop towels, adhesive, gasket material	37.47
10/09/2024	WALKER'S TRUE VALUE	Extreme mnt tape	37.47
			22,232.56
			<u>125,180.44</u>

Total 461 · Small Tools & Minor Equipment
TOTAL

MOAB VALLEY FIRE PROTECTION DISTRICT
RESOLUTION 2024-002

WHEREAS, there are two open at-large Moab Valley Fire Protection District commissioner positions available; and

WHEREAS, after the withdrawal of one candidate, the number of candidates for the at-large commissioner positions, including any eligible write-in candidates, does not exceed the number of open at-large commissioner positions for which the candidates have filed; and

WHEREAS, there are no other local district ballot propositions.

NOW THEREFORE, BE IT RESOLVED pursuant to Utah Code 17B-1-360(g) in compliance with Section 20A-1-206 the board of commissioners of the Moab Valley Fire Protection District hereby cancels the regular election of November 5, 2024 and declares the following candidates elected to the following terms of office by formal resolution.

<u>NAME</u>	<u>POSITION</u>	<u>TERM END DATE</u>
Archie Walker	Commissioner	December 31, 2028
James McGann	Commissioner	December 31, 2028

Approved by the Moab Valley Fire Protection District Board of Commissioners this 15th day of October 2024.

THIS RESOULTION WAS ADOPTED BY THE FOLLOWING VOTE:

	YES	NO
Chairman Walker	—	—
Commissioner McGann	—	—
Commissioner Harrison	—	—

Archie Walker, Chair

Attest: _____
Catherine Bonde, District Clerk

Moab Valley Fire Protection District, Utah

\$502,460 Equipment Lease Purchase

Dated November 27, 2024

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Moab Valley Fire Protection District, Utah

\$502,460 Equipment Lease Purchase

Dated November 27, 2024

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/27/2024	-	-	-	-	-
11/27/2025	24,612.45	4.260%	21,404.80	46,017.25	46,017.25
11/27/2026	25,660.94	4.260%	20,356.31	46,017.25	46,017.25
11/27/2027	26,754.09	4.260%	19,263.15	46,017.24	46,017.24
11/27/2028	27,893.82	4.260%	18,123.43	46,017.25	46,017.25
11/27/2029	29,082.09	4.260%	16,935.15	46,017.24	46,017.24
11/27/2030	30,320.99	4.260%	15,696.25	46,017.24	46,017.24
11/27/2031	31,612.66	4.260%	14,404.58	46,017.24	46,017.24
11/27/2032	32,959.36	4.260%	13,057.88	46,017.24	46,017.24
11/27/2033	34,363.43	4.260%	11,653.81	46,017.24	46,017.24
11/27/2034	35,827.32	4.260%	10,189.93	46,017.25	46,017.25
11/27/2035	37,353.56	4.260%	8,663.68	46,017.24	46,017.24
11/27/2036	38,944.82	4.260%	7,072.42	46,017.24	46,017.24
11/27/2037	40,603.87	4.260%	5,413.37	46,017.24	46,017.24
11/27/2038	42,333.59	4.260%	3,683.65	46,017.24	46,017.24
11/27/2039	44,137.01	4.260%	1,880.24	46,017.25	46,017.25
Total	\$502,460.00	-	\$187,798.65	\$690,258.65	-

Yield Statistics

Bond Year Dollars	\$4,408.42
Average Life	8.774 Years
Average Coupon	4.2600004%
Net Interest Cost (NIC)	4.2600004%
True Interest Cost (TIC)	4.2600005%
Bond Yield for Arbitrage Purposes	4.2600005%
All Inclusive Cost (AIC)	4.3465283%

IRS Form 8038

Net Interest Cost	4.2600004%
Weighted Average Maturity	8.774 Years

Moab Valley Fire Protection District, Utah

\$502,460 Equipment Lease Purchase

Dated November 27, 2024

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
11/27/2039	Term 1 Coupon	4.260%	4.260%	502,460.00	100.000%	502,460.00
Total	-	-	-	\$502,460.00	-	\$502,460.00

Bid Information

Par Amount of Bonds	\$502,460.00
Gross Production	\$502,460.00
Bid (100.000%)	502,460.00
Total Purchase Price	\$502,460.00
Bond Year Dollars	\$4,408.42
Average Life	8.774 Years
Average Coupon	4.2600004%
Net Interest Cost (NIC)	4.2600004%
True Interest Cost (TIC)	4.2600005%

Moab Valley Fire Protection District, Utah

\$502,460 Equipment Lease Purchase

Dated November 27, 2024

Sources & Uses

Dated 11/27/2024 | Delivered 11/27/2024

Sources Of Funds

Par Amount of Bonds	\$502,460.00
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Total Sources	\$502,460.00
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Uses Of Funds

Deposit to Project Construction Fund	499,460.00
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Costs of Issuance	3,000.00
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Total Uses	\$502,460.00
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Moab Valley Fire Protection District, Utah

\$452,460 Equipment Lease Purchase

Dated November 27, 2024

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Moab Valley Fire Protection District, Utah

\$452,460 Equipment Lease Purchase

Dated November 27, 2024

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/27/2024	-	-	-	-	-
11/27/2025	21,333.63	4.770%	21,582.34	42,915.97	42,915.97
11/27/2026	22,351.25	4.770%	20,564.73	42,915.98	42,915.98
11/27/2027	23,417.40	4.770%	19,498.57	42,915.97	42,915.97
11/27/2028	24,534.41	4.770%	18,381.56	42,915.97	42,915.97
11/27/2029	25,704.70	4.770%	17,211.27	42,915.97	42,915.97
11/27/2030	26,930.82	4.770%	15,985.16	42,915.98	42,915.98
11/27/2031	28,215.42	4.770%	14,700.56	42,915.98	42,915.98
11/27/2032	29,561.29	4.770%	13,354.68	42,915.97	42,915.97
11/27/2033	30,971.37	4.770%	11,944.61	42,915.98	42,915.98
11/27/2034	32,448.70	4.770%	10,467.27	42,915.97	42,915.97
11/27/2035	33,996.51	4.770%	8,919.47	42,915.98	42,915.98
11/27/2036	35,618.14	4.770%	7,297.84	42,915.98	42,915.98
11/27/2037	37,317.12	4.770%	5,598.85	42,915.97	42,915.97
11/27/2038	39,097.15	4.770%	3,818.83	42,915.98	42,915.98
11/27/2039	40,962.09	4.770%	1,953.89	42,915.98	42,915.98
Total	\$452,460.00	-	\$191,279.63	\$643,739.63	-

Yield Statistics

Bond Year Dollars	\$4,010.06
Average Life	8.863 Years
Average Coupon	4.7699998%
Net Interest Cost (NIC)	4.7699998%
True Interest Cost (TIC)	4.7699998%
Bond Yield for Arbitrage Purposes	4.7699998%
All Inclusive Cost (AIC)	4.8678165%

IRS Form 8038

Net Interest Cost	4.7699998%
Weighted Average Maturity	8.863 Years

Moab Valley Fire Protection District, Utah

\$452,460 Equipment Lease Purchase

Dated November 27, 2024

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
11/27/2039	Term 1 Coupon	4.770%	4.770%	452,460.00	100.000%	452,460.00
Total	-	-	-	\$452,460.00	-	\$452,460.00

Bid Information

Par Amount of Bonds	\$452,460.00
Gross Production	\$452,460.00
Bid (100.000%)	452,460.00
Total Purchase Price	\$452,460.00
Bond Year Dollars	\$4,010.06
Average Life	8.863 Years
Average Coupon	4.7699998%
Net Interest Cost (NIC)	4.7699998%
True Interest Cost (TIC)	4.7699998%

Moab Valley Fire Protection District, Utah

\$452,460 Equipment Lease Purchase

Dated November 27, 2024

Sources & Uses

Dated 11/27/2024 | Delivered 11/27/2024

Sources Of Funds

Par Amount of Bonds	\$452,460.00
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Total Sources	\$452,460.00
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Uses Of Funds

Deposit to Project Construction Fund	449,460.00
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Costs of Issuance	3,000.00
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Total Uses	\$452,460.00
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Moab Valley Fire Protection District, Utah

\$502,460 Equipment Lease Purchase

Dated November 27, 2024

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Moab Valley Fire Protection District, Utah

\$502,460 Equipment Lease Purchase

Dated November 27, 2024

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/27/2024	-	-	-	-	-
11/27/2025	41,676.02	4.090%	20,550.61	62,226.63	62,226.63
11/27/2026	43,380.57	4.090%	18,846.06	62,226.63	62,226.63
11/27/2027	45,154.83	4.090%	17,071.80	62,226.63	62,226.63
11/27/2028	47,001.66	4.090%	15,224.97	62,226.63	62,226.63
11/27/2029	48,924.03	4.090%	13,302.60	62,226.63	62,226.63
11/27/2030	50,925.02	4.090%	11,301.61	62,226.63	62,226.63
11/27/2031	53,007.86	4.090%	9,218.77	62,226.63	62,226.63
11/27/2032	55,175.88	4.090%	7,050.75	62,226.63	62,226.63
11/27/2033	57,432.57	4.090%	4,794.06	62,226.63	62,226.63
11/27/2034	59,781.56	4.090%	2,445.07	62,226.63	62,226.63
Total	\$502,460.00	-	\$119,806.30	\$622,266.30	-

Yield Statistics

Bond Year Dollars	\$2,929.25
Average Life	5.830 Years
Average Coupon	4.0900001%
Net Interest Cost (NIC)	4.0900001%
True Interest Cost (TIC)	4.0900000%
Bond Yield for Arbitrage Purposes	4.0900000%
All Inclusive Cost (AIC)	4.2107460%

IRS Form 8038

Net Interest Cost	4.0900001%
Weighted Average Maturity	5.830 Years

Moab Valley Fire Protection District, Utah

\$502,460 Equipment Lease Purchase

Dated November 27, 2024

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
11/27/2034	Term 1 Coupon	4.090%	4.090%	502,460.00	100.000%	502,460.00
Total	-	-	-	\$502,460.00	-	\$502,460.00

Bid Information

Par Amount of Bonds	\$502,460.00
Gross Production	\$502,460.00
Bid (100.000%)	502,460.00
Total Purchase Price	\$502,460.00
Bond Year Dollars	\$2,929.25
Average Life	5.830 Years
Average Coupon	4.0900001%
Net Interest Cost (NIC)	4.0900001%
True Interest Cost (TIC)	4.0900000%

Moab Valley Fire Protection District, Utah

\$502,460 Equipment Lease Purchase

Dated November 27, 2024

Sources & Uses

Dated 11/27/2024 | Delivered 11/27/2024

Sources Of Funds

Par Amount of Bonds	\$502,460.00
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Total Sources	\$502,460.00
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Uses Of Funds

Deposit to Project Construction Fund	499,460.00
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Costs of Issuance	3,000.00
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Total Uses	\$502,460.00
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Moab Valley Fire Protection District, Utah

\$452,460 Equipment Lease Purchase

Dated November 27, 2024

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Moab Valley Fire Protection District, Utah

\$452,460 Equipment Lease Purchase

Dated November 27, 2024

Debt Service Schedule

Date	Principal	Coupon	Interest	Total P+I	Fiscal Total
11/27/2024	-	-	-	-	-
11/27/2025	36,649.69	4.600%	20,813.16	57,462.85	57,462.85
11/27/2026	38,335.58	4.600%	19,127.27	57,462.85	57,462.85
11/27/2027	40,099.02	4.600%	17,363.84	57,462.86	57,462.86
11/27/2028	41,943.57	4.600%	15,519.28	57,462.85	57,462.85
11/27/2029	43,872.97	4.600%	13,589.88	57,462.85	57,462.85
11/27/2030	45,891.13	4.600%	11,571.72	57,462.85	57,462.85
11/27/2031	48,002.12	4.600%	9,460.73	57,462.85	57,462.85
11/27/2032	50,210.22	4.600%	7,252.63	57,462.85	57,462.85
11/27/2033	52,519.89	4.600%	4,942.96	57,462.85	57,462.85
11/27/2034	54,935.81	4.600%	2,527.05	57,462.86	57,462.86
Total	\$452,460.00	-	\$122,168.52	\$574,628.52	-

Yield Statistics

Bond Year Dollars	\$2,655.84
Average Life	5.870 Years
Average Coupon	4.5999998%
Net Interest Cost (NIC)	4.5999998%
True Interest Cost (TIC)	4.5999998%
Bond Yield for Arbitrage Purposes	4.5999998%
All Inclusive Cost (AIC)	4.7358657%

IRS Form 8038

Net Interest Cost	4.5999998%
Weighted Average Maturity	5.870 Years

Moab Valley Fire Protection District, Utah

\$452,460 Equipment Lease Purchase

Dated November 27, 2024

Pricing Summary

Maturity	Type of Bond	Coupon	Yield	Maturity Value	Price	Dollar Price
11/27/2034	Term 1 Coupon	4.600%	4.600%	452,460.00	100.000%	452,460.00
Total	-	-	-	\$452,460.00	-	\$452,460.00

Bid Information

Par Amount of Bonds	\$452,460.00
Gross Production	\$452,460.00
Bid (100.000%)	452,460.00
Total Purchase Price	\$452,460.00
Bond Year Dollars	\$2,655.84
Average Life	5.870 Years
Average Coupon	4.5999998%
Net Interest Cost (NIC)	4.5999998%
True Interest Cost (TIC)	4.5999998%

Moab Valley Fire Protection District, Utah

\$452,460 Equipment Lease Purchase

Dated November 27, 2024

Sources & Uses

Dated 11/27/2024 | Delivered 11/27/2024

Sources Of Funds

Par Amount of Bonds	\$452,460.00
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Total Sources	\$452,460.00
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Uses Of Funds

Deposit to Project Construction Fund	449,460.00
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Costs of Issuance	3,000.00
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Total Uses	\$452,460.00
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Fraud Risk Assessment

Continued

*Total Points Earned: 325 /395 *Risk Level:  Very Low (Green, > 355), Low (Light Green, 316-355), Moderate (Yellow, 276-315), High (Orange, 200-275), Very High (Red, < 200)

	Yes	Pts
1. Does the entity have adequate basic separation of duties or mitigating controls as outlined in the attached Basic Separation of Duties Questionnaire?	200	200
2. Does the entity have governing body adopted written policies in the following areas:		
a. Conflict of interest?	5	5
b. Procurement?	5	5
c. Ethical behavior?	5	5
d. Reporting fraud and abuse?	5	5
e. Travel?	5	5
f. Credit/Purchasing cards (where applicable)?	5	5
g. Personal use of entity assets?	5	5
h. IT and computer security?	5	5
i. Cash receipting and deposits?	5	5
3. Does the entity have a licensed or certified (CPA, CGFM, CMA, CIA, CFE, CGAP, CPFO) expert as part of its management team?		20
a. Do any members of the management team have at least a bachelor's degree in accounting?		10
4. Are employees and elected officials required to annually commit in writing to abide by a statement of ethical behavior?	20	20
5. Have all governing body members completed entity specific (District Board Member Training for local/special service districts & interlocal entities, Introductory Training for Municipal Officials for cities & towns, etc.) online training (training.auditor.utah.gov) within four years of term appointment/election date?	20	20
6. Regardless of license or formal education, does at least one member of the management team receive at least 40 hours of formal training related to accounting, budgeting, or other financial areas each year?		20
7. Does the entity have or promote a fraud hotline?	20	20
8. Does the entity have a formal internal audit function?		20
9. Does the entity have a formal audit committee?	20	20

*Entity Name: Moab Valley Fire Protection District

*Completed for Fiscal Year Ending: 2024 *Completion Date: _____

*CAO Name: TJ Brewer *CFO Name: James McGann

*CAO Signature: _____ *CFO Signature: _____

*Required