

MINUTES

UTAH ARCHITECT LICENSING BOARD MEETING

August 21, 2024 – 10:00 A.M.

Electronic Meeting

CONVENED: 10:08 A.M.

ADJOURNED: 11:18 A.M.

Bureau Manager:

Stephen Duncombe

Board Secretary:

Nicole Herrera

Outreach:

Sharon Smalley

Patrick Fitzgibbon

Ashley Beyer

Board Members Present:

Michael Fazio, Chairperson

Bret Bullough

Julia Oderda

Michael Fazio

Celestia Carson

Jarod Maw-Licensing Advisor

Board Members Absent:

Brian Jacobsen

TOPICS FOR DISCUSSION

DECISIONS AND RECOMMENDATIONS

ADMINISTRATIVE BUSINESS

Review minutes:

Time: 4:10

The minutes from the June 12, 2024 meeting were reviewed. Celestia Carson motioned to accept the minutes as written. Julia Oderda seconded the motion. The motion passed unanimously.

ARE Score Report Review:
Time: 5:20

The board reviewed the ARE score reports for exams taken since the last meeting. No action taken.

Education and Enforcement Fund:
Time: 40:25

Mr. Duncombe provided the Board with the balance of the fund and the current number of licensees. The Board discussed the fund's rules, limits and usages. No action taken.

DISCUSSION ITEMS:

Outreach Videos
Time: 27:26

Patrick Fitzgibbon and Ashley Beyer presented 1 outreach videos for the board to review and give feedback on. Jarod Maw and Julia Oderda volunteered to help with the content of the videos.

NCARB Annual Business Meeting Update:
Time: 44:25

The NCARB Annual Business Meeting was scheduled for June 13-15, 2024. Michael Fazio, Julia Oderda and Bret Bullough attended the NCARB ABM. The board discussed key points of the meeting.

NCARB Fall Meeting
Time 1:05:17

Michael Fazio will attend the NCARB Fall Meeting scheduled for Oct 18 -19, 2024. Celestia Carson motions to send Michael Fazio to the meeting. Bret Bullough seconded the motion. The motion passed unanimously.

Next Board Meeting:

October 9, 2024

ADJOURN

The meeting adjourned at 11:18 A.M.

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.

10/11/2024

Date

10/11/2024

Date

Jarod Maw

[Jarod Maw \(Oct 11, 2024 08:13 MDT\)](#)

Chairperson, Utah Architect Licensing Board

Stephen Duncombe

Bureau Manager,
Division Professional Licensing.