



## Governing Board Meeting

**Date:** August 22, 2024

**Location:** Junior High – Building 2; 1228 West 2185 South, Woods Cross, UT 84087

**Board Members Present:** Alisha Johnson, David Ray, Anna Mark, Jim Collings, Lee Peterson, John Cook, Lara Murphy

**Others Present:** Alicia Ady, Kim McVey, Stacey Phillips, Brandie Evans, Priscilla Stringfellow, Platte Nielsen

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### MINUTES

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#### **BUSINESS OF THE GOVERNING BOARD**

##### **OPEN MEETING: ROLL CALL AND WELCOME**

At 7:05 PM Anna Mark called the meeting to order.

○ Public Comment

There was no public comment.

○ New Hires

- Amber Faerber - Counselor
- Jausi Tueller - Instructor
- Courtney Austin - Teacher
- Kenzie Merritt - Moved from sub to Music Teacher
- Augusto Silva - 6th Teacher
- Jyl James - PE Instructor
- Becca Jefferies - Teacher
- Amber Slouf - Teacher
- Savannah Gwilliam - Instructor
- Eleanor Jonsson - Recess Aide
- Angela Sedgwick - Teacher
- Julia Adkins – Teacher

The board discussed the new hires listed above. These are all current vacancies. There are no new positions. One of the employees has a relative working at the school but they work at different campuses and report to different campus principals.

*David Ray made a motion to approve the New Hires as presented. Alisha Johnson seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye.*

#### **Jim Collings Joined the meeting at 7:07pm**

○ Consent Agenda

- June 20, 2024, Board Meeting and Closed Session Minutes



*Alisha Johnson made a motion to approve the June 20, 2024, Board Meeting and Closed Session Minutes. John Cook seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye.*

## COMMITTEE REPORTS

- Audit / Finance Committee

The audit and finance committee are pretty much the same committee so they will be combined. They will report more during the finance report.

- Policy and Governance Committee

The board discussed that the Ethics Policy and Code of Conduct Policy will be brought back next month after some revisions have been made. They also discussed the need to amend the Attendance Policy and the Selection, Approval, and Purchase of Instructional Materials Policy due to new legislation requiring specific amendments. Anna Mark asked the board to carefully review the sensitive material section of the Instructional Materials Policy carefully before voting. The board asked questions concerning the new 20-day rule in the Amended Attendance Policy. Anna Mark and David Ray also went over the changes in the Bylaws. The board discussed the most recent changes that happened in 2020, and the new changes that were voted in a few months ago.

*Alisha Johnson made a motion to Amend the Selection, Approval, and Purchase of Instructional Materials Policy as discussed. Lara Murphy seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye.*

- Executive Committee

Anna reported that the executive committee held a meeting, but there were no updates that can be shared in open session.

- Communication Committee

They reported that they responded to two emails this month.

- Academic Excellence Committee

There were no updates. The committee would like to continue discussions that were started at the end of the last school year. They would like to define the identity of Legacy Prep.

- School Safety Committee

The first committee meeting will be in September.

## BOARD TRAINING

- Governance Vs Management Training

Stacey Phillips provided the board with a Governance Vs. Management Training. She answered any questions the board had and went over the role of the board in the governance of the school.

## FINANCIAL REPORT

- Financial Report Review

- Finance Committee Report



Alisha Johnson provided the Finance Report. This report included where numbers finished up for the last school year. There isn't much to report for this current school year yet as it just started. There are some supply and curriculum purchases that are all made up front, but it's all looking good according to projections. The school's enrollment is up as of now, but they haven't hit the 10 days where most students who are no shows drop. They anticipate it ending up around 1000 students. They ended the year at 988 last year. The unofficially got their bonding notice and the school is in the stable category because enrollment is trending upward. The budget was built on 975. Brandie Evans reported that the 3<sup>rd</sup> grade class that has been so small continues to grow, but it is still the smallest class. Alisha Johnson discussed the invoices that are included in the documentation packet. Brandie Evans discussed that these invoices will either be covered by a grant, or by remaining bond funds.

## **DISCUSSION & VOTING ITEMS**

- Ratify Liability Insurance Invoice

Alisha Johnson discussed the need to ratify the Liability Insurance Invoice. The school is required to have Liability Insurance. She also discussed how the school used to be double covered but that is not allowed anymore so they renewed this coverage and let the other expire.

- Houghton Mifflin Invoice

Priscilla Stringfellow discussed the need to approve the Houghton Mifflin Invoice. This is existing curriculum the school is using. The invoice is for the purchase of additional digital licenses.

*Jim Collings made a motion to Ratify the Liability Insurance Invoice as presented and Approve Houghton Mifflin Invoice as presented. John Cook seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; John Cook, Aye; Lara Murphy, Aye.*

- LEA Specific Licenses

Priscilla Stringfellow discussed the LEA Specific Licenses needed for individual teachers. She reviewed in detail the rationale for each license. The following teachers will need licenses to be qualified for their current assignments: Julia Adkins, Melissa Carter, Augusto Silva, Pearce Stewart, and Shanda Voss.

*Alisha Johnson made a motion to approve LEA Specific Licenses for Julia Adkins, Melissa Carter, Augusto Silva, Pearce Stewart and Shanda Voss as presented. Lara Murphy seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; John Cook, Aye; Lara Murphy, Aye; Anna Mark, Aye.*

- Review Amended Bylaws

This was discussed during the Policy Governance Committee report. There was no further discussion. There is no vote required for this item.

- Policies:

- Ethics Policy
- Code of Conduct Policy
- Amended Attendance Procedures



- Amended Selection, Approval, and Purchase of Instructional Materials Policy  
These policies were discussed during the Policy and Governance Committee Report. There was no further discussion.
- Board Committees  
The board discussed potential changes to the current make-up of the school's committee. Anna Mark would like to have at least two board members on each committee. There can't be more than three members to avoid having a quorum. She discussed what each of the committees entailed and the time commitment for each. David Ray discussed how the committees can also meet virtually. Returning board members would like to stay on their current committees. Alisha Johnson, John Cook, and Jim Collings are on Audit/Finance Committee. Policy and Governance committee is Anna Mark and David Ray. Executive Committee is Anna Mark and Lee Peterson, Communication Committee is Alisha Johnson, Jim Collings and Lee Peterson. Academic Excellence is Anna Mark and John Cook. School Safety Committee is Jim Collings and Lee Peterson. Brandie Evans requested a third board member on the School Safety committee. Lara Murphy would like to join the School Safety Committee and the Academic Excellence Committee. John Cook would like to step off the finance committee and join the Policy and Governance Committee. Lee Peterson would like to join the finance committee.

### **Lee Peterson joined the meeting at 7:58pm**

### **CALENDARING**

- Next Board Meeting Thursday, October 10<sup>th</sup> at 7:00 PM  
The board discussed potentially adding an electronic Sept meeting for LEA license approvals. The board will have an "as necessary" meeting Sept 23rd @6:00pm.

### **CLOSED SESSION**

*At 8:08pm Anna Mark made a motion to go into closed session to discuss character, professional competence, physical or mental health of an individual (employee or student), and any of the following topics, if necessary: strategy sessions to discuss the purchase, exchange, lease or sale of real property; collective bargaining; or pending litigation, or other matters appropriate pursuant to statute(s) to be held at Legacy Preparatory Academy. Jim Collings seconded the motion. The votes were as follows: David Ray, Aye; Anna Mark, Aye; Jim Collings, Aye; Lee Peterson, Aye; John Cook, Aye; Alisha Johnson, Aye; Lara Murphy, Aye. The motion passed unanimously.*

### **ADJOURN**

*At 8:52pm, Alisha Johnson made a motion to come out of Closed Session and Adjourn. David Ray seconded the motion. The motion passed unanimously. The votes were as follows: Alisha Johnson, Aye; David Ray, Aye; Jim Collings, Aye; Anna Mark, Aye; Lee Peterson, Aye; John Cook, Aye; Lara Murphy, Aye.*



**LPA Governing Board:**

**2025:** Jim Collings (Member), Lara Murphy (Member)

**2026:** Alisha Johnson (Treasurer), David Ray (Secretary)

**2027:** Lee Peterson (Vice Chair), Anna Mark (Board Chair), John Cook (Member)



## Board of Directors Closed Session Statement

**Date:** August 22, 2024

**Location:** 1228 West 2185 South, Woods Cross, UT 84087

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### CLOSED SESSION SWORN STATEMENT:

At a duly noticed public meeting held on the date listed above, the board of directors for Legacy Preparatory Academy entered into a closed session for the sole purpose of discussing the character, professional competence, or physical or mental health of an individual in accordance with Utah Code Ann. 52-4-205(1)(a).

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 22<sup>nd</sup> day of August, 2024.

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Anna Mark, Board President