

DRAFT UNTIL APPROVED

All Day Board Meetings (Friday, September 27, 2024)

1591 Jordan Ave, Provo UT 84604

Generated by Bonnie Tautkus on Friday, September 27, 2024

Members present

Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

A. 8:30am Morning Study Session

Procedural: 1. Welcome: Vice President Jennifer Partridge

Meeting called to order at 8:35am, meeting held at 1591 Jordan Ave, Provo UT.

Procedural: 2. Roll Call *(Audio Timestamp 00:00:18)*

Jennifer Partridge, Board Vice President; Wendy Dau, Superintendent; Melanie Hall, Board Member; Meg Van Wagenen, Board Member; Gina Hales, Board Member; Teri McCabe, Board Member; Devyn Dayley, Business Administrator; Lisa Boycer, Board Member

Not present: Board President Rebecca Nielsen

Action: 3. Motion to Convene *(Audio Timestamp 00:01:00)*

I move that we convene the morning study session.

Motion by Megan Van Wagenen, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Discussion, Information: 4. Board Handbook Training: Member

Melanie Hall *(Audio Timestamp 00:01:17)*

Summary: Board Member Melanie Hall discussed: Board Retreats (All Day Meetings) and Public Comment in Board Meetings, Page 17 in the board handbook.

[Board Training 9.27.24 Presentation](#)

Discussion, Information: 5. Construction Update *(Audio Timestamp 00:06:33)*

Westland Construction Updates Summary:

THS: Updates on softball fields, parking lots, dance and fitness rooms, change in drainage, roofing and landscaping to save money in possible future phase.

Shoreline: 90% done with punch list, furniture ordered per some teacher requests

Wasatch: Still waiting for some equipment, but work has continued to prepare for the things that are still coming. Some items have been changed since the tour, i-beams enclosed instead of exposed, railings changed, etc.

Discussion, Information: 6. Policy Review: Board of Education 1000 Series, 1005, 1405, 1509, and 1529 *(Audio Timestamp 00:35:21)*

Summary:

1. 1005 School Boundary and Closure Policy, bringing in line with current legislation
2. 1405 School Closures and Boundary, model policy to bring in line with legislation, some suggestions made to references and language. This is a first reading will research and make sure suggested changes will work with legislation.
3. 1509 and 1529 Updated Superintendent and Business Administrator Dismissal Policies, updating to make current with state statutes

Discussion, Information: 7. Policy Review: Curriculum, Instruction, Assessment 4000 Series, 4151, 4155 *(Audio Timestamp 00:42:23)*

Summary:

1. 4151 Interscholastic Athletic Participation, first reading Adding Procedure 2, updating to align with new legislation
2. 4155 Participation in Sex-Designated Athletic Activities, updating to align with new legislation

[Policy Review 4000 Series Presentation](#)

Discussion, Information: 8. Policy Review: Personnel 5000 Series, 5020, 5200, 5400, 5320, 5330, 5720 *(Audio Timestamp 00:50:05)*

Summary:

Recent legislation and district changes require the updating of several policies. The board discussed the following Personnel Series 5000 Policies today:

1. 5020 Procedure 6 Hiring Coaches
2. 5200 Procedure 1 Drug Free Workplace

3. 5400 Procedure 8 Leave without Pay
4. 5320 Procedure 4 Salary Advancement
5. 5320 Procedure 4, Form 2 Salary Advancement Application
 - Application for Credit for Professional Development
 - Conference Credit Form
 - Leadership Credit Form
6. 5330 Holidays
7. 5720 School Firearm Possession
 - Policy 5720 Procedure 1

[Policy Review 5000 Series Presentation](#)

Discussion, Information: 9. Policy Review: Students 3000 Series, 3350 P1, 3231, and new policies *(Audio Timestamp 01:03:11)*

Summary:

Recent legislation and district changes require the updating of several policies. The board discussed the following Students 3000 and Finance and Operations 6000 series policies today:

1. 3350 Procedure 1 Gang Affiliation
2. 3231 Reporting Substantial Threats
3. 6800 School Security and Safety Specialist
 - 6800 Procedure , some suggestions made for clarification, links, etc.
4. 3225 Student Notification

[Policy Review 3000 Series and 6000 Series Presentation](#)

Discussion, Information: 10. Update on Boundary and Feasibility Study *(Audio Timestamp 01:20:54)*

** This agenda item was moved up in the agenda due to available time, it was item C.2. on the original agenda**

Summary:

- The board discussed information that is being gathered to move forward.
- A suggestion was made to provide neighborhood maps.
- Programs will be researched as part of the study.
- A suggestion was made to review divide for high schools, in the past it was not split so closely along east - west lines

B. 10:15am Break *(Audio Timestamp 01:35:29)*

Start of Audio PCSD Board of Ed AM Study Session 2

Announcements: Wasatch equipment has arrived, should help the project to stay on track with construction deadlines.

C. 10:25am Morning Study Session Continued

Discussion, Information: 1. Cell Phone Survey Results: Caleb Price, Director of Communications *(Audio Timestamp 00:01:05)*

Summary:

The board discussed the survey results

Next steps

- Start with different expectations for Elementary, Middle and High Schools
- Draft policy by Oct 8, parent meeting on Oct 9, ready for board meeting after that

Discussion, Information: 2. Citizens Committee: Board Vice President Jennifer Partridge and Board Member Teri McCabe

(Audio Timestamp 01:06:03)

Summary:

The board discussed concerns and logistics

Will move forward with plans

Discussion, Information: 3. Parent Advisory Groups Proposal: Superintendent Dau *(Audio Timestamp 01:30:35)*

Summary:

- This would be a general advisory committee of parents that can work together, not broken up into ethnic or other groups per state law.
- Collaborate to make sure all voices are heard and each student gets the help they need.
- Use code of conduct and dignity index for all committees
- Board members should be assigned, anyone could attend

Action: 4. Motion to Adjourn *(Audio Timestamp 01:43:48)*

I move that we adjourn the morning study session.

Motion by Gina Hales, second NONE.

D. 12:00pm Lunch

****Start of PCSD Board of Ed PM Study Session Audio****

E. 12:30pm Afternoon Study Session

Procedural: 1. Welcome: Vice President Jennifer Partridge

Meeting called to order at 12:32pm, held at 1591 Jordan Ave, Provo UT 84604

Procedural: 2. Roll Call *(Audio Timestamp 00:00:31)*

Jennifer Partridge, Vice President; Wendy Dau, Superintendent; Melanie Hall, Board Member; Meg Van Wagenen, Board Member; Gina Hales, Board Member; Teri McCabe, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator

Not Present: Board President Rebecca Nielsen

Action: 3. Motion to Convene *(Audio Timestamp 00:00:52)*

I move that we convene the afternoon study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Discussion, Information: 4. Position on Amendment A: Board Member

Gina Hales *(Audio Timestamp 00:01:15)*

Summary:

- Discussed the need to have clearer definition to really protect funding for education, desire to work with the state and find a way to balance this, and safeguard education funds.
- Possibly include in Oct 8 2024 Business Meeting for vote

Discussion, Information: 5. Final Strategic Plan Handout and Proposal for Implementation *(Audio Timestamp 00:13:44)*

Summary:

- The district has gone over the plan and made previously suggested edits.
- Discussed implementation plans

Discussion, Information: 6. Centennial Middle School Performing Arts Fee Change *(Audio Timestamp 00:41:17)*

Summary: Second meeting, \$2,000 standard out of state travel

Discussion, Information: 7. Elevate Grant for Provo High School *(Audio Timestamp 00:42:15)*

[PHS Elevate School Grant Presentation](#)

Discussion, Information: 8. Large Purchase Requests: Devyn Dayley, Business Administrator *(Audio Timestamp 00:59:50)*

Requests:

1. Maintenance Truck \$66,214.41
2. Employee Assistance Program \$3.28 per employee
3. Window Film \$877,520
4. Timpview High Change Orders

Discussion, Information: 9. LEA Specific Licenses: Jason Cox, Deputy Superintendent *(Audio Timestamp 01:14:39)*

Summary: Every year the state requires the board to approve LEA specific licenses. These are for teachers not correctly licensed in the area they are teaching or aren't licensed at all (must have a 4 year degree).

Discussion, Information: 10. Building Updates *(Audio Timestamp 01:22:53)*

Summary:

- Discussion about District facilities.
- Needs and what to do with Dixon and THS
- Discussed funding options, bonds, economy
- Deadline suggested that the board reach a decision on what to do with THS and the direction to go with Dixon by first board meeting in November
- Community meeting to see what Dixon community would prefer (elementary and CTE Center at Timpanogos or CTE Center) October 23 - 29th

Discussion, Information: 11. Second Meeting of the Month Schedule

(Audio Timestamp 02:10:32)

Summary:

The board discussed possibly standardizing the two meetings of the month with regards to time, but decided to keep the second meeting earlier and shorter.

Discussion, Information: 12. Quarterly Newsletters from Board and District

(Audio Timestamp 02:18:36)

Moved to another meeting.

Action: 13. Motion to Adjourn

(Audio Timestamp 02:18:37)

I move that we adjourn the study session.

Motion by Lisa Boyce, second NONE.

F. 3:00pm Business Meeting

Procedural: 1. Welcome: Vice President Jennifer Partridge

Meeting called to order at 3:00pm, held at 1591 Jordan Ave, Provo, UT

Procedural: 2. Roll Call

(Audio Timestamp 00:31)

Jennifer Partridge, Board Vice President; Wendy Dau, Superintendent; Melanie Hall, Board Member; Meg Van Wagenen; Gina Hales, Board Member; Teri McCabe, Board Member; Lisa Boyce, Board Member; Devyn Dayley, Business Administrator

Not Present: Board President Rebeca excused

Action: 3. Motion to Convene

(Audio Timestamp 00:50)

I move that we convene the business meeting.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Procedural: 4. Pledge of Allegiance: Caleb Price Director of Communications and PR

(Audio Timestamp 01:13)

Procedural: 5. Public Input

(Audio Timestamp 02:17)

None

G. Business Items

Action: 1. Policy 4151 Interscholastic Athletic Participation Policy Update *(Audio Timestamp 02:34)*

I move that we approve updated Policy 4151 Interscholastic Athletic Participation as discussed in study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 2. Policy 4155 Participation in Sex-Designated Athletic Activities, new policy *(Audio Timestamp 04:11)*

I move that we approve new Policy 4155 Participation in Sex-Designated Athletic Activities as discussed, with any changes made, in study session

Motion by Teri McCabe, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 3. Policy 1509 Superintendent Dismissal Update *(Audio Timestamp 05:33)*

I move that we approve updated Policy 1509 Superintendent Dismissal as discussed in study session.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 4. Policy 1529 Business Administrator Dismissal Update *(Audio Timestamp 06:46)*

I move that we approve the updated Policy 1529 Business Administrator Dismissal as discussed in study session.

Motion by Megan Van Wagenen, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 5. Policy 5330 Holidays Update *(Audio Timestamp 07:30)*

I move that we approve updated Policy 5330 Holidays as discussed in study session.

Motion by Melanie Hall, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 6. Policy 3231 Reporting Substantial Threats, New

(Audio Timestamp 08:29)

I move that we approve Policy 3231 Reporting Substantial Threats as discussed in study session.

Motion by Lisa Boyce, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 7. Policy 5720 School Employee Firearm Possession Update

(Audio Timestamp 09:37)

I move that we approve updated Policy 5720 School Employee Firearm Possession as discussed, and with any changes made, in study session.

Motion by Teri McCabe, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 8. Policy Finance and Operations 6000 Series: 6800 School Security and Safety Specialist, New *(Audio Timestamp 11:12)*

I move that we table Policy 6800 School Security and Safety Specialist as discussed in the study session for a future meeting.

Motion by Gina Hales, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 9. Policy Students 3225 Student Notification, New

(Audio Timestamp 12:00)

I move that we approve the new Policy 3225 Student Notifications as discussed in the study session.

Motion by Megan Van Wagenen, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 10. Large Purchase Request: Timpview Change Orders

(Audio Timestamp 13:14)

I move that we approve the Timpview High School Change Orders to not exceed the amount of \$507,404 as discussed in the study session.

Motion by Melanie Hall, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 11. Large Purchase Request: Maintenance Truck

(Audio Timestamp 14:36)

I move that we approve the large purchase request in the amount of \$66,214.41 for a maintenance truck as discussed in the study session.

Motion by Lisa Boyce, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 12. Large Purchase Request: Employee Assistance Program

(Audio Timestamp 15:35)

I move that we approve the large purchase request in the amount of \$3.28 per employee per month for the Employee Assistance Program as discussed in the study session.

Motion by Gina Hales, second by Melanie Hall.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 13. Large Purchase Request: Window Film *(Audio Timestamp 17:29)*

I move that we approve the large purchase request in the amount of \$877,520 for window film as discussed in the study session.

Motion by Megan Van Wagenen, second by Lisa Boyce.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 14. Centennial Middle School Performing Arts Fee Schedule Change *(Audio Timestamp 18:36)*

I move that we approve the change in fee schedule of \$2000 for the Centennial Middle School Performing Arts Trip.

Motion by Melanie Hall, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 15. LEA Specific Licenses *(Audio Timestamp 19:32)*

I move that we approve the LEA Specific Licenses as discussed in the study session.

Motion by Lisa Boyce, second by Megan Van Wagenen.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 16. Strategic Plan *(Audio Timestamp 20:18)*

I move that we approve the Strategic Plan as discussed in study session.

Motion by Teri McCabe, second by Gina Hales.

Final Resolution: Motion Carries

Aye: Melanie Hall, Jennifer Partridge, Gina Hales, Teri McCabe, Lisa Boyce, Megan Van Wagenen

Action: 17. Motion to Adjourn *(Audio Timestamp 22:20)*

I move that we adjourn the business meeting.

Motion by Gina Hales, second NONE.