

Richfield Public Library Meeting Minutes
8/8/2024

1. Welcome – Camisha Reed
 - a. Roll call:
 - i. Board President: Camisha Reed
 - ii. Board Members: Lacy Echeverria, Glen Taylor, Brandon Harrison, Marva Peterson, Vonae Swenson.
 - iii. City Council Rep: Elaine Street iv. Library Director: Tiffany Andersen
 - v. Excused: Andy Flinders and Derek Stokes
2. Minutes
 - a. Reviewing Minutes from the 7/12/2024 Meeting
 - i. Motion to approve minutes: Vonae Swenson
 - ii. Motion Seconded: Brandon Harrison
 - iii. Motion passed: unanimously
3. Board Training/Policy Review
 - a. Trustee Handbook: Chapter 1, pg 4-7
 - b. Policy: Mission Statement
 - c. Welcome to the Library- make changes to first bullet point on fees- Sevier County and Gunnison residents valid for 3 years, also change parent or guardian signature to account, also change current address to Sevier County. Moved to approve by Marva, seconded by Vonae unanimously approved.
 - d. Library Hours and Closures- change to Thanksgiving day and Friday following add Christmas Eve. Motion to approve Lacy Echeverria Second Elaine Street approved Unanimously
4. Library Director Updates
 - a. Financials- purchase new blinds and have windows cleaned
 - b. Projects- positive feedback on social media posts and use of outside space, increase in story time attendance. Senior game time and boost crochet circle. A lego club Vonae volunteered to lead the lego group.
 - c. Staffing- new employees 2 high school kids, one full time will be leaving at the end of August.
 - d. Event Planning- Sept is national library card sign up month, Vonae has talked to local business Fizz to buy one get one drinks with library card.
 - e. Volunteer updates/Community Outreach-market eligibility for library cards to all of Sevier County. Book sale prior to the fall festival on the back lawn possibly Sept 7th October 11 is fall festival, volunteers from R6, Marva volunteered to be at the library for kids to read to.
 - f. Civic Duties (City Council Meetings, Chamber of Commerce, etc)
5. Committee Reports/Board Updates
 - a. Administration- election of officers

- i. Board president- nomination of Camisha Reed by Glen seconded by Marva approved unanimously
 - ii. Vice President- Nomination of Glen Taylor by Vonae seconded by Camisha approved unanimously
 - iii. Secretary- Lacy Echeverria Nominated by Vonae, seconded by Camisha approved unanimously
 - iv. Friends of the library liaison- Vonae nominated by Camisha, seconded by Lacy approved unanimously
 - b. Public Relations
- 6. Follow- up Items: letter from concerned patron, technology grant
- 7. End of Meeting:
 - a. Motion to end meeting: Lacy Echeverria
 - b. Motion seconded: Elaine Street
 - c. Motion passed Unanimously
- 8. Next Meeting is (Thursday Sept 12) at 8:00 am.
 - a. Minutes approved for the July 12th meeting at the August 8, 2024 meeting.
 - i. Motion to approve minutes: Glen Taylor
 - ii. Motion Seconded: Marva Peterson
 - iii. Motion passed unanimously

