

## **MINUTES OF A JOINT MEETING**

### **UTAH CITY EAST PUBLIC INFRASTRUCTURE DISTRICT NOS. 1-5 BOARDS OF TRUSTEES**

Wednesday, July 17, 2024 at 1:00 p.m.  
95 South State Street, Suite 1500, Salt Lake City, Utah 84111

*The meeting was also held via teleconference and open to the public.*

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#### **Attendance**

The meeting referenced above was called and held in accordance with the applicable statutes of the State of Utah. The following members were in attendance:

Nate Hutchinson

Peter Evans

Heather Hutchinson

Bronson Tatton

Terry Wade

Also present: Blair M. Dickhoner, Esq., White Bear Ankele Tanaka & Waldron, Attorneys at Law, District General Counsel; Shelby Clymer, CliftonLarsonAllen, District Accountant; and Sam Elder and Ben Wilhelm, DA Davidson.

#### **Call to Order/Declaration of Quorum**

It was noted that a quorum of each of the Boards was present. Upon a motion duly made by Mr. Hutchinson and seconded by Mr. Wade, the meeting was called to order at 1:00 p.m.

#### **Joint meetings**

The Boards of Trustees of the Districts have determined to hold joint meetings of the Districts and to prepare joint minutes of action taken by the Districts in such meetings. Unless otherwise noted, all official action reflected in these minutes is the action of each of the Districts. Where necessary, action taken by an individual District will be so reflected in these minutes.

#### **Preliminary Action Items**

##### **Election of District Chair**

*Upon a motion duly made by Mr. Evans and seconded by Mr. Wade, the Board unanimously approved appointing Mr. Hutchinson to the office of District Chair.*

#### Election of District Treasurer/Vice Chair

*Upon a motion duly made by Mr. Hutchinson and seconded by Mr. Tatton, the Board unanimously approved appointing Mr. Wade to the office of District Treasurer/Vice Chair.*

#### Election of District Clerk/Secretary

*Upon a motion duly made by Mr. Hutchinson and seconded by Mr. Wade the Board unanimously approved appointing Mr. Tatton to the office of District Clerk/Secretary.*

#### Election of Recording Secretary

*Upon a motion duly made by Mr. Hutchinson and seconded by Mr. Wade, the Board unanimously approved appointing Allison Hanson of the Law Offices of White Bear Ankele Tanaka & Waldron as Recording Secretary.*

#### Consider Approval of Agenda

*The Board reviewed the proposed agenda for the meeting. Following discussion, upon a motion duly made by Mr. Hutchinson and seconded by Mr. Wade, the Board unanimously approved the agenda as presented.*

#### Public Comment

*No members of the public were in attendance.*

#### Action Items

##### Engagement Letters

Approval of Engagement Letter with White Bear Ankele Tanaka & Waldron for Legal Services

*Mr. Dickhoner presented the Engagement Letters with White Bear Ankele Tanaka & Waldron for Legal Services to the Boards for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board approved the engagement of White Bear Ankele Tanaka & Waldron as General Counsel.*

Approval of Engagement Letter with CliftonLarsonAllen, LLP for Accounting Services

*Mr. Dickhoner presented the Master Service Agreement and Statement of Work with CliftonLarsonAllen, LLP to the Boards for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board approved the Master Service Agreement and Statement of Work with CliftonLarsonAllen, LLP.*

Discuss and Consider Approval of Proposal for District Engineering Services

*Mr. Dickhoner reviewed proposals from The ConNEXTion Group, Independent District Engineering Services, and Ranger Engineering with the Boards. Following discussion, upon a*

*motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board approved the proposal from The ConNEXTion Group for engineering services.*

### Agreements

Consider Approval of Funding and Reimbursement Agreement with Anderson Geneva, LLC.

*Mr. Dickhoner presented the Funding and Reimbursement Agreement with Anderson Geneva, LLC to the Board of District No. 1 for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board of District No. 1 approved the agreement, subject to finalization by legal counsel.*

Approval of Funding and Reimbursement Agreement with Anderson Geneva, LLC

*Mr. Dickhoner presented the Funding and Reimbursement Agreement with Anderson Geneva, LLC to the Board of District No. 2 for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board of District No. 2 approved the agreement, subject to finalization by legal counsel.*

Approval of Funding and Reimbursement Agreement with Anderson Geneva, LLC

*Mr. Dickhoner presented the Funding and Reimbursement Agreement with Anderson Geneva, LLC to the Board of District No. 3 for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board of District No. 3 approved the agreement, subject to finalization by legal counsel.*

Approval of Funding and Reimbursement Agreement with Anderson Geneva, LLC

*Mr. Dickhoner presented the Funding and Reimbursement Agreement with Anderson Geneva, LLC to the Board of District No. 4 for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board of District No. 4 approved the agreement, subject to finalization by legal counsel.*

Approval of Funding and Reimbursement Agreement with Anderson Geneva, LLC

*Mr. Dickhoner presented the Funding and Reimbursement Agreement with Anderson Geneva, LLC to the Board of District No. 5 for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board of District No. 5 approved the agreement, subject to finalization by legal counsel.*

Approval of Infrastructure Acquisition Agreement with Anderson Geneva, LLC

*Mr. Dickhoner presented the Infrastructure Acquisition Agreement with Anderson Geneva, LLC to the Board of District No. 1 for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Board of District No. 1 approved the agreement, subject to finalization by legal counsel.*

## Resolutions

### Adoption of Joint Resolution Adopting a Conflicts of Interest Policy

*Mr. Dickhoner presented the Joint Resolution Adopting a Conflicts of Interest Policy to the Boards for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Boards adopted the resolution and policy.*

### Adoption of Joint Resolution Adopting Rules of Order and Procedure

*Mr. Dickhoner presented the Joint Resolution Adopting Rules of Order and Procedure to the Boards for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Boards adopted the resolution.*

### Adoption of a Joint Resolution Adopting Written Procedures Governing Electronic Meetings

*Mr. Dickhoner presented the Joint Resolution Adopting Written Procedures Governing Electronic Meetings to the Boards for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Boards adopted the resolution.*

### Adoption of a Joint Resolution Adopting a Public Records Policy

*Mr. Dickhoner presented the Joint Resolution Adopting a Public Records Policy to the Boards for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Boards adopted the resolution and policy.*

### Adoption of Joint Annual Administrative Resolution

*Mr. Dickhoner presented the Joint Annual Administrative Resolution to the Boards for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Boards adopted the resolution.*

## Approval of Joint Written Certification to State Auditor

*Mr. Dickhoner presented the Joint Written Certification to State Auditor to the Boards for consideration. Following review, upon a motion duly made by Mr. Hutchinson, seconded by Mr. Wade, and upon a vote unanimously carried, the Boards approved the certification.*

## Tentative Budgets

### Consider Adoption of Tentative 2024 Budgets

*Mr. Dickhoner presented the tentative budgets to the Boards for review. Following review and discussion, the Boards determined to set a public hearing date to take public comment on the tentative budgets prior to final adoption.*

## **Administrative Non-Action Items**

## Discussion Regarding Liability Insurance

*Mr. Dickhoner and the Boards engaged in discussion regarding liability insurance through the Utah Local Government Trust. Following discussion, the Board of District No. 1 directed legal counsel to obtain a proposal for general liability to be presented at the next meeting.*

## **Board Training – Open and Public Meetings Act**

*Mr. Dickhoner informed the Board members of the required annual training.*

## **Training Required by state auditor for New Board Members**

*Mr. Dickhoner informed the Board members of the required annual training.*

## **Adjourn**

There being no further business to come before the Board and upon a motion duly made, seconded, and unanimously carried, the meeting was adjourned.

The foregoing constitutes a true and correct copy of the minutes of the above-referenced meeting.

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**Bronson Tatton**  
District Clerk/Secretary

The foregoing minutes were approved on the 11th day of October, 2024.