

CITY OF OREM
CITY COUNCIL MEETING
56 North State Street Orem, Utah
September 17, 2024

3:45 P.M. WORK SESSION - CITY COUNCIL CONFERENCE ROOM

CONDUCTING	Mayor David A. Young
ELECTED OFFICIALS	David Young, David Spencer, LaNae Millett, Chris Killpack, Jenn Gale and Tom Macdonald ABSENT Jeff Lambson
APPOINTED STAFF	Brenn Bybee, City Manager; Ryan Clark, Assistant City Manager/Development Services Director; Keri Rugg, Deputy City Manager/Management Services Director; Steve Earl, City Attorney; Josh Adams, Police Chief; Chris Tschirki, Public Works Director; Brandon Nelson, Finance Director; Marc Sanderson, Fire Chief; Bryce Merrill, Library and Recreation Director; Stephen Cannon, Development and Security Division Manager; Carlo Okotowitz, IT Division Manager; Peter Wolfley, Communications Manager, PIO; Teresa McKitrick, City Recorder

NOTE: The referenced report and presentation documents for each discussion may be viewed at orem.org/meetings under “City Council Presentations”

City Events Commission Presentation *Presenter: Bryce Merrill, Library and Recreation Director*

Mr. Merrill presented to the City Council the changing of the Oremfest Advisory Commission to the Orem Events Advisory Commission. Mr. Merrill explained that his new commission would help align volunteers with volunteer functions, staff with staff functions and to expand the scope and consistency of resident involvement across Orem events. The highlights of the new City Events Commission code are 1) to recommend objectives, policies, procedures, programs and expenditures of City funds related, 2) to report periodically to the City Council regarding the schedule of activities for the upcoming Orem City events, 3) to enlist the cooperation and participation of various and community organizations and clubs to develop programs in association with Orem City events, 4) to provide advice and recommendations to City staff regarding the format and programs of Orem City events, including recommendations on ways to improve the public experience and to increase public participation in Orem City events, and 5) to generate ideas and recommendations for potential new Orem City events.

Mr. Merrill presented that the commission members would be over the events calendar, events support, advising and recommendations of City events, debrief and report of City events to City Council, volunteer efforts, community connections, event testing across events, and event theming. The staff members would oversee City policies and procedures, contract and agreements, purchasing, risk management, department coordination, annual budget, logistics and scheduling, vendor and resident interactions, sponsorships and staffing.

Mr. Merrill displayed an example of the commission calendar with the following upcoming events: Truck-or-Treat, Lights On, Taste of Orem, and Oremfest. The commission scope will include events assignment across the calendar of events, testing new vendors, entertainment and features, event partnerships and City property permits. He believes this commission could assist in bringing in more events and help better events for the community. The City Council and staff discussed how this new commission will work with the other commissions when there could be overlap.

Westmore Park Boundary Line Presentation *Presenter: Ryan Clark, Assistant City Manager*

Mr. Clark spoke about the boundary line at the Westmore Park and Westmore Elementary. This came up due to the new state law that requires schools to secure their school area. The issue is that the recorded property descriptions plot with an overlap. The solution is to agree upon a proposed boundary line between Westmore Park and Westmore Elementary. Alpine School District (ASD) needs to install a fence along the proposed boundary to secure the school site.

Mr. Clark showed a picture of the proposed boundary and where ASD plans to put the fence. This fence will not block the neighborhoods from the park access, it will only block neighbors from school access. The City does not see any concerns with this boundary line change, other than some sprinkler heads will need to be moved. The next steps are to complete a boundary line agreement, both parties review the agreement, and then the City Manager signs the agreement.

Privacy and Cybersecurity Framework Presentation *Presenter: Keri Rugg, Deputy City Manager and Stephen Cannon, Development and Security Division Manager*

Ms. Rugg introduced Mr. Cannon, he is the new division manager over Development and Security. Mr. Cannon will discuss City wide security and what the City is currently doing to address the new State privacy legislation.

Mr. Cannon found that the management of IT departments doesn't effectively regulate an organization's data. That is why regulating the data itself is the new standard. The reason for this is because information technology is no longer only implemented by IT departments or divisions. Mr. Cannon used the construction of buildings as a parallel. He believes that we need the same type of regulations with our data and applications, as we have with the construction of buildings. The Utah House Bill 80, the data security amendments, offers a level of indemnification if we

have adopted a cybersecurity framework if a cybersecurity event occurs. The City of Orem currently has no official adopted framework.

The City Council and staff discussed this cybersecurity regulation framework. Mr. Bybee explained that with changes to cyber security there will be a level of inconvenience to employees, but that this is necessary to protect the City as a whole. Examples of attacks from other cities and organizations were discussed.

Mr. Cannon changed directions to discuss privacy. He explained that HB 491 regulates how we deal with personal data and part of this program requires the City to have a written privacy program. So far, the City has adopted a city wide privacy statement for the City, which is available on our Orem website. It explains how the City will use personal data. The City has implemented a uniform contract addendum when dealing with vendors who will store or transmit citizen personal information. This addendum states that the data cannot be used for a different purpose than was stated at the time the data was collected. Currently, the City is working on a written program for privacy including types of data collected, life cycle of the data, and the values that the City has concerning privacy.

The City Council and staff discussed the costs and opportunities of the cybersecurity and privacy programs. Ms. Rugg explained that this year the budget factors in the cost of the programs but in the future the costs could increase to keep the City protected.

CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

Chris Killpack serves on the Historic Preservation Advisory Commission, the Library Advisory Commission, the Oremfest Advisory Commission and the ULCT Legislative Policy Committee. The Library commission which will be presenting tonight and the Oremfest commission was discussed previously in this work session. The Historic Preservation commission is currently in the process of looking at different neighborhoods in the City and evaluating if there needs to be a preservation recording for the neighborhoods. He participates on the Utah League of Cities and Town Legislative Policy Committee with staff members of the City. He feels good about where the legislature monitoring is at. Currently, they are reviewing bills and discussing the needs of the cities for upcoming legislation.

AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

CONDUCTING

Mayor David A. Young

ELECTED OFFICIALS

David Young, David Spencer, LaNae Millett, Chris Killpack, Jenn Gale and Tom Macdonald ABSENT Jeff Lambson

APPOINTED STAFF

Brenn Bybee, City Manager; Ryan Clark, Assistant City Manager/Development Services Director; Keri Rugg, Deputy City Manager/Management Services Director; Steve Earl, City Attorney; Josh Adams, Police Chief; Chris Tschirki, Public Works Director; Brandon Nelson, Finance Director; Marc Sanderson, Fire Chief; Bryce Merrill, Library and Recreation Director; Stephen Cannon, Development and Security Division Manager; Carlo Okotowitz, IT Division Manager; Peter Wolfley, Communications Manager, PIO; Teresa McKittrick, City Recorder

CALL TO ORDER

INVOCATION / INSPIRATIONAL THOUGHT – Laura Redford

PLEDGE OF ALLEGIANCE / FLAG CEREMONY – American Legion Post 72

MAYOR'S REPORT/ ITEMS REFERRED BY COUNCIL

Daughters of the Revolution Proclamation *Presenter: Diane C. Nielsen, Wasatch Range Chapter, NSDAR*

Ms. Nielsen is here representing the Daughters of the American Revolution. She is here in remembrance of Constitution Week. The Daughters of the American Revolution helped create this week in observance for the foundation of the American form of government. They created a resolution in 1955 and it was signed into law by President Eisenhower. The commitment of the National Society of the Daughters of the American Revolution is to encourage study and educate the public about the Constitution. Ms. Nielsen read the proclamation that she is presenting to the Mayor and City Council for acceptance. This proclamation designates September 17th through 23rd as Constitution Week.

Mr. Macdonald moved to accept the proclamation to accept September 17 through 23 as Constitution Week. **Seconded by** Mr. Killpack. Those voting yes: David Young, LaNae Millett, David Spencer, Tom Macdonald, Jenn Gale and Chris Killpack. The motion **passed**.

Constitution Essay and Art Winners Presentation *Presenter: Pete Wolfley, Communications Division Manager/PIO*

Mr. Wolfley presented the winners for the Constitution Essay and Art Winners. The youth essay contest winners were a trio of sisters, Zoe Erikson, Hope Erikson and Jane Erikson. The adult essay winners were Charlotte Erikson, Devin Jensen and Brent Eliason. The youth art contest winners were Eleanor Short, Melody Allen and Melody Crockett.

Library Advisory Commission Report *Presenter: Presenter: Bryce Merrill, Library and Recreation Director and Katrina Brittner, Library Advisory Commission Chair*

Mr. Merrill introduced Ms Brittner, who serves as the Chair of the Library Advisory Commission. Ms. Brittner gave the library mission statement, which is “We inspire lifelong learning, create enriching opportunities, and strengthen our communities.” She informed the City Council that the library has over 700,000 items in their collection and the library had over 1.7 million checkouts. She highlighted many of the events and opportunities at the library. She expressed gratitude to the council, community, commission members and the library. Mr. Merrill showed a video of the 2024 library achievements and events. Mr. Merrill explained that the library is about a year into their transformation into an experience library.

Summer Reading Wrap Up Presentation *Presenter: Jaime Bartlett, Library Division Manager and Meghan Flinders-Peay, Patreon Service Division*

Mr. Merrill introduced Ms. Bartlett and Ms. Flinders-Peay from the Orem Library. Ms. Flinders-Peay presented the 2024 Summer reading program. The theme was ‘Adventure Begins At Your Library’. The total number of minutes read was 3,807,534. She presented statistics for the program which were all higher than last year. Over 7,000 program attendees participated in 75 programs over the summer. There were 4,632 prize packets given from 24 sponsors, as well as 314 prize drawing winners. Other statistics were presented from the patreon survey given at the end of the summer.

Ms. Bartlett presented the 2024 Orem Community Read book. This year it will be Fahrenheit 451 by Ray Bradbury. The kick off event will be October 3 at 7 PM, ‘An Evening with Shannon Hale.’ Many events are scheduled throughout the month and the ‘Title and Treats Gala’ will be on October 29. It will wrap up the events for the month. Ms. Bartlett presented each council member with a book for the event.

Transportation Advisory Commission Report

Ms. Millett moved to table the Transportation Advisory Commission report. **Seconded by Mr. Spencer.** Those voting yes: David Young, LaNae Millett, David Spencer, Tom Macdonald, Jenn Gale and Chris Killpack. The motion **passed**.

Employee Giving/Day of Caring Presentation *Presenter: Karina Eckern, City Events Manager*

Ms. Eckern presented on the City of Orem United Day of Caring and the Employee Giving Campaign. The Day of Caring was on September 12, 2024. She showed a video of the city employees serving on many different projects. Ms. Eckern explained how the employee giving program worked and she reported that 141 employees donated for a total of \$29,343.33.

PERSONAL APPEARANCES

Opened at 6:49 PM

Jon Duffi came to speak about ADU's (accessory dwelling units). He presented the Orem City Code concerning ADU's. He has questions about ADU's and the need to have a shared wall that connects the units. He would like the city to allow ADU's that are separate standing units.

Closed at 6:57 PM

CONSENT ITEMS

Approval of Meeting Minutes - August 13, 2024

Reappointment to Public Works Advisory Commission - Jim Michaelis

Mr. Macdonald moved to approve consent items. **Seconded by** Ms. Gale. Those voting yes: David Young, LaNae Millett, David Spencer, Tom Macdonald, Jenn Gale and Chris Killpack. The motion **passed**.

CITY MANAGER INFORMATION ITEMS

Mr. Bybee informed the City Council that this Friday is the Orem Volunteer Gala at UVU Grand Ballroom. On Thursday, September 26 the City is teaming up with Texas Roadhouse for a Goldstar Family Monument Project fundraiser. Ten percent of all sales between 3-10 pm will go towards the monument.

ADJOURN

Mr. Killpack moved to adjourn. **seconded by** Ms. Gale. Those voting yes: David Young, LaNae Millett, David Spencer, Tom Macdonald, Jenn Gale and Chris Killpack. The motion **passed**.

PASSED and APPROVED this 8th day of October 2024.


David A. Young, Mayor

ATTEST:


Teresa McKittrick, City Recorder



COUNCIL MEMBER

AYE NAY ABSTAIN

Mayor David A. Young
Chris Killpack
David Spencer
Jeff Lambson
Jenn Gale
LaNae Millett
Tom Macdonald

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