

## MEETING MINUTES

### UTAH BEHAVIORAL HEALTH BOARD

Sept 5, 2024

HEBER M. WELLS BLDG.

GOOGLE MEETS AND NORTH CONFERENCE RM – 8:00 AM

SALT LAKE CITY, UT 84114

**CONVENED: 09:05 AM**

**ADJOURNED: 03:22 PM**

#### **BOARD MEMBERS PRESENT:**

Jared Ferguson, Chairperson  
Verl Pope  
Fernando Wilson  
Tiffiny Lipscomb  
Amanda Rapacz  
Cade Charlton, Vice Chairperson  
Dr. Elizabeth Fawcett  
Cheral Chivers

#### **BOARD MEMBERS EXCUSED:**

Kevin Eastman

#### **DOPL STAFF PRESENT:**

Jana Johansen, Bureau Manager  
Brian Pedersen, Board Secretary  
Alexander Bybee, ITAC  
Jennifer Johnson, Compliance Specialist

#### **GUESTS:**

Bonnie Bennett	Sam Olsen
Nanci Klein	Fulvia Olsen
Ray Alonzo	Jeffrey Morris
Sarah L	Anna Lieber

#### **ADMINISTRATIVE BUSINESS: (00:00:01) Audio 1**

#### **APPROVAL OF MINUTES**

V Pope made a motion to approve the minutes from July 10, 2024. T Lipscombe seconded the motion. The motion passed unanimously.

#### **QUALIFICATIONS & PROFESSIONAL ADVISORY REPORT**

E Fawcett provided a report from the Qualifications & Professional Development Committee. The board discussed a split vote from the committee regarding backdated supervision. J Johansen provided a history of the supervision verification requirement. J Ferguson recommended tabling the discussion regarding backdated supervision for later in the agenda.

#### **APPOINTMENTS: (00:24:00) Audio 1**

### **HOLLIE BENINCOSA – QABA CREDENTIALING**

H Benincosa provided a presentation to the board regarding BCBA's certification pathway. H Benincosa answered questions from the board. C Charlton made a motion to have the QPD committee research the QABA and provide a recommendation to the board. V Pope seconded the motion. The motion passed unanimously.

### **MARAN SMITH**

V Pope conducted the interview. M Smith provided an explanation of her employment responsibilities. The board discussed whether the requirement of having completed "substantially equivalent" education would apply to M Smith and allow her to use her externship hours towards full licensure. The previous CMHC board allowed M Smith to count her hours beginning in January 2024, when she had completed the deficient coursework under her extern license. V Pope recommended M Smith apply for a CMHC before the board decides to approve the hours. J Ferguson made a motion to ask M Smith to apply for CMHC licensure for further consideration. V Pope seconded the motion. The motion passed unanimously.

### **JAKE VAN EPPS**

J Van Epps was not present for the meeting. The board discussed J Van Epps questions regarding HB 261. J Ferguson explained the board's inability to advise licensed professionals with regards to ethical dilemmas surrounding the new legislation. A Rapacz recommended J Van Epps seek guidance from their professional organization in Utah.

BREAK 10:45 – 11:03

### **DISCUSSION: (00:00:01) Audio 2**

### **BACKDATING SUPERVISION**

J Johansen provided a summary of the issues DOPL encounters regarding supervision verification forms and requests to backdate supervision. J Ferguson recommended creating a standard contract for all supervisors and supervisees, to be submitted to DOPL in lieu of the supervisor verification form. J Johansen reviewed a draft experience form with the board. J Ferguson made a motion to remove the existing supervisor association verification form and replace it with a standard supervisor contract that allows for addendums. A Rapacz seconded the motion. E Fawcett voted against. The remaining members voted in favor. The motion carried. J Ferguson made a recommendation to create a more formal experience form to better account for the authenticity of the supervisor/supervisee relationship. Dr. E Fawcett commented on the problems that a weekly signature requirement may encounter.

### **REFUSAL TO SIGN SUPERVISION**

J Johansen presented a draft of a new "Post-Graduate Mental Health Practice Hours" form to the board. J Johansen discussed with the board a "reasonable" timeframe for completing the new hours requirement. J Ferguson requested adding a "total hours of paid work" box to the new hour tracking form. J Johansen asked the board if they wish to continue with the W2 requirement for

experience. C Charlton inquired about the possibility of adding a weekly hour maximum that must be followed. J Ferguson made a motion to move the pending language regarding supervisor contract, supervisor and supervisee duties to the rule to meet the deadline. They will be addressed later. A Rapacz seconded the motion. The motion passed unanimously.

The board agreed to defer to DOPL's judgment regarding whether supervision can be backdated.

Lunch 12:10 PM

### **DISCUSSION: (00:00:01) Audio 3**

#### **BACKDATING SUPERVISION CONTINUED.**

M klitgaard, a public member and license holder, came to the board to provide his experience with his supervisor not submitting his supervisor verification. The board continued their discussion of backdating supervision. J Ferguson asked for a motion vote on whether to accept the hours without the supervisor association form. The board voted in favor of the motion. J Ferguson voted against the motion. The motion was granted.

#### **QUALIFICATIONS & PROFESSIONAL DEVELOPMENT REPORT CONTINUED.**

Dr. E Fawcett continued her report. The board reviewed and voted on the following individuals:

##### Kim Bell.

The board discussed backdating K Bell's supervision. The board voted on whether to accept the hours. Dr. E Fawcett voted in favor. V Pope voted in favor. C Charlton voted in favor. A Rapacz voted in favor. T Lipscombe voted in favor. J Ferguson voted in favor. P Baese voted in favor. C Chivers voted in favor. The motion carried.

##### Amanda Shepard & Zoe Bergman.

The board reviewed the information provided in the report and voted on whether to accept the hours. A Rapacz voted against. J Ferguson voted against. Dr. E Fawcett voted in favor. V Pope voted in favor. C Charlton voted in favor. F Wilson voted in favor. C Chivers voted in favor. T Lipscombe voted in favor. P Baese voted in favor. The motion carried.

##### Morgana Orso dos Santos.

The board voted on a motion to accept the committee recommendation to award an ACMHC license to M Santos. The motion passed unanimously.

The board reviewed the remaining QPD education recommendations. The board voted on a motion to approve the recommendations. The motion passed unanimously.

#### **BACKGROUND & INVESTIGATION ADVISORY COMMITTEE REPORT**

C Chivers provided the BIA report. The board voted on whether to accept the committee's recommendations. The motion passed unanimously.

## **PROBATION & COMPLIANCE ADVISORY COMMITTEE REPORT**

P Baese provided the PCA report. T Lipscomb made a motion to approve the report. J Ferguson seconded the motion. The motion passed unanimously.

### **DISCUSSION & ACTION ITEMS. (00:00:01) Audio 4**

#### **Psychology Rule Review.**

J Johansen reviewed the Psychology Rule changes with the board. V Pope made a motion to accept the current Psychology Rule draft, including the additional EPPP language. A Rapacz seconded the motion. The motion passed unanimously.

Break 2:18 – 2:25

### **DISCUSSION & ACTION ITEMS.**

#### **Mental Health Rule Review.**

Denisse Kimber, a representative from Families First, gave a presentation regarding their training program. D Kimber is seeking approval from the board for her program to meet the 1-year certificate requirement for Behavioral Health Technicians or Coaches. The board asked questions regarding the program. V Pope recommended D Kimber provide a syllabus of the training program, including more details on the program standards, to determine if the education is equivalent. J Ferguson recommended D Kimber return with more details on how the program specifically meets the requirements for the Behavioral Health Coach license.

#### **Suicide Prevention Course.**

J Johansen asked the board to consider select specific programs for the 2-hour CEU suicide prevention requirement. J Johansen gave several questions to the board to consider by the next meeting.

### **NEXT SCHEDULED MEETING:**

Oct 3rd, 2024

Meeting adjourned 3:22 PM

Note: These minutes are not intended to be a verbatim transcript but are intended to record the significant features of the business conducted in this meeting. Discussed items are not necessarily shown in the chronological order they occurred.



Chairperson, Behavioral Health Board

10/07/2024

Date Approved



Bureau Manager, Division of Occupational & Professional Licensing

**10/07/2024**

Date Approved