

**BOX ELDER MOSQUITO ABATEMENT DISTRICT
BOARD OF TRUSTEES MEETING MINUTES**

Time: June 4, 2024, at 7 p.m.

Place: Box Elder Mosquito Abatement District
115 South 1050 West, Brigham City, Utah 84302

Trustees	Megan Armstrong	Cory Bennion	Jacob Bodily	Linda Bourne
present:	Kirk Coombs	Tim Heyder	Dave Hougaard	Thomas Jensen
	Tamara Miner	Sandra Nelson	Travis Nelson	Rex Nessen
	Mark Thompson	Nic Tree	James Walker	Les Wheatley

Trustees absent: Boyd Bingham

Others present: Katie Giddens – Child Richards CPA & Advisors, Tyson Packer – Director, Jon Nelson – Assistant Director, Seth Anderson – Field Supervisor, Janet Karren – Administrative Assistant

1. Board Chair Mark Thompson called the meeting to order and welcomed those in attendance.
2. Mark led the group in the Pledge of Allegiance.
3. A motion was made to approve the agenda.
Motion: Kirk Second: Megan No discussion Vote: Unanimous
4. A motion was made to approve the April 2, 2024, Board Meeting Minutes.
Motion: Sandra Second: Rex No Discussion Vote: Unanimous
5. Mark Thompson reported that all financial transactions are in order. A motion was made to approve the internal audit and pay the bills.
Motion: Kirk Second: James No Discussion Vote: Unanimous
6. Katie Giddens presented the results of the 2023 audit to the board. She tested various criteria for compliance and found no issues. Her evaluation and audit report is available upon request.
7. Tyson presented the proposed property tax rate for 2025. A motion was made to accept that rate.
Motion: Kirk Second: Jacob No Discussion Vote: Unanimous
8. A committee was assembled to do the Fraud Risk assessment for 2024. Jacob, Thomas, Linda, and Mark will meet at the District office on June 18 at 6 pm.
9. Our District has been considering implementing our own drone program after contracting it out for the past four years. In those years, the price of drones has gone down considerably, and the quality of the batteries has increased. Tyson shared information about the cost of drone insurance, generators, batteries, and the preferred way to transport the drone and related equipment. Seth Anderson is the designated staff member who is training and will be tasked with drone operation. Tentative timing of implementation was discussed, which is partially dependent on the 2024 summer season expenses. Discussions will continue as the season progresses. Board members expressed support in moving forward.

- Second: Dave

Voted yes: Megan, Cory, Jacob, Linda, Kirk, Tim, Dave, Thomas, Tamara, Sandra, Travis, Mark, Nic, and James

Motion passed by majority.

- UASD meetings will be November 6 – 8, 2024, in Layton.

Vote: Unanimous

- X** *Tomara L. Muri*
Board Member