

Town Council Staff Memo



From: Chris Cawley, Town Manager and Jen Clancy, Town Clerk

Date Written: September 20, 2024

At the September 11, 2024 Alta Town Council meeting, Town Manager, Chris Cawley and Town Clerk, Jen Clancy presented a small list of proposed budget adjustments. Due to the impact of these adjustments the council requested a formal budget amendment and public hearing occur in October instead of having the Town Clerk make administrative adjustments to the budget with no net change to each respective fund.

General Fund

Alta Justice Court

Up until our recent Utah Retirement Services (URS) audit, we had thought that Judge Farr was not eligible for URS contributions because he worked for us part-time. However, during our audit we discovered that a Justice Court Judge in the Tier 1 system meets eligibility for retirement benefits based on earnings alone (regardless of part-time or full-time status). To gain compliance we are required to contribute based on Judge Farr's previous 4 years of wages and continue to contribute moving forward. The backpay is \$5,163.55 and the annual cost of our URS contribution for Judge Farr will be about \$1,600 annually based on the Judge's current salary.

For now, I have reduced the contribution to the Capital Improvement Fund so there is no net change to the General Fund.

Water Fund

Peruvian Estates West

In 2023, the Town of Alta replaced a pressure reducing valve and a segment of a culinary water line in the Peruvian Estates West area. This summer, residents and property owners in Peruvian Estates West notified the Town that the parking area that was excavated and then regraded during the project was finished with too steep a grade for safe parking during the winter season. The Town would like to bring in additional material and attempt to level the area out. We have received a bid for \$5,600 to do the work. The original project initially came in \$57,790 under budget so we are hoping to put \$5,600 in this year's budget to level out the slope of the parking area.

Road Maintenance

During our budgeting process we didn't identify roadwork as a project or something we should be budgeting for. The Town has an interest in maintaining the Michigan City Road up to where our water storage tank is located. We are seeking to add \$2,000 to the building and grounds code to be able to perform some road improvements.

Engineering

We budgeted \$15,000 for engineering work for the rope town water line loop that we hope to partner with the Alta Ski Area on next summer. Work to date on the Town's Water and Sewer Master Plan project has indicated a need to include a pressure reducing valve to the project, which was not previously assumed to be part of the project. This will increase design and capital costs and we'd like to increase the budget by \$5,000 to total \$20,000.

For now, these changes to the water fund are offset by a reduction in the infrastructure replacement contribution. That line item has been reduced from \$100,000 to \$88,150 (reduced by \$11,850) with no net change to the water fund expenditures.