Community Renewable Energy Agency Board
Meeting Minutes

The Community Renewable Energy Agency Board met in a regular public meeting on **Monday, August 5, 2024**, at Millcreek City Hall, located at 1330 E. Chambers Avenue, Millcreek, UT 84106 and participated electronically via GoToMeeting.

PRESENT:

Board Members

In person
Emily Quinton, *Summit County*
Jeff Silvestrini, *Millcreek*
Drew Quinn, *Holladay*

Electronic
Angela Choberka, Vice Chair, *Ogden*
Randy Aton, *Springdale*
Christopher Thomas, *Salt Lake City*
Pamela Gibson, *Castle Valley*
Chris Cawley, *Alta*
Luke Cartin, *Park City*
David Brems, *Emigration Canyon City*
Emily Paskett, *Salt Lake County*
Alexi Lamm, *Moab*
Samantha DeSeelhorst, *Cottonwood Heights*
Joe Frazier, *Oakley*
Roger Armstrong, *Summit County*
Kyla Topham, *Springdale*
Holly Smith, *Holladay*
Lorenzo Long, *Ogden*
Kaitlin Myers, *Moab*

In Person Attendees: Kurt Hansen, *Millcreek*; Alex Wendt, *Millcreek*; Erin Summers, *Midvale*; Samantha Pensari, *Stewardship Utah*

Electronic Attendees: Monica O'Malley, *Salt Lake City Staff*; Jeanne Evenden, *Ogden Resident*; Chrystal Butterfield, *City of Kearns*

Minutes by Alex Wendt, Millcreek Deputy Recorder.

REGULAR MEETING – 1:00 p.m.
TIME COMMENCED: 1:03 p.m.

1. **Welcome, Introduction, and Preliminary Matters**

1.1 Purpose and Overview of Meeting

1.2 Current Participation Percentages included in Board Packet

2. Business Matters

2.1 Approval of July 8, 2024, Board Meeting Minutes

Board Member Silvestrini made the motion to approve the July 8, 2024, Board Meeting Minutes with one change, to correct the reference to Kearns Metro Township which is now the City of Kearns. Board Member Quinn seconded the motion. Vice Chair Choberka asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.2 Treasurer Report (Year-to-Date Contributions and Expenses)

Mayor Silvestrini said that Midvale and Sandy have sent their $100 application fees.

2.3 Reports From Committees (Program Design, Low-Income Plan, Communications)

Board Member Chris Cawley gave the Communication Committee report and welcomed the arrival of the Spanish language translation function on the Utah Renewable Communities website. He said the total amount billed to Penna Powers is $57,883.72 at this point. The amount left can support more intensive communications activity as the program launches.

Board Member Samantha DeSeelhorst explained how the Low-Income Plan Committee provides support for participating communities in meeting the legislative requirements to have a plan for low-income assistance. They developed a template plan for communities to plug their local information into, rather than each community needing to author their own plan from scratch. Board Member DeSeelhorst and the Low-Income Plan Committee are working with the Communication Committee and Penna Powers to install a translation plug-in on the Agency website. The Spanish plug-in is live, and there is more interest in offering additional languages. Vice Chair Angela Choberka said that there may be other languages in Utah that would be beneficial to add to the website. Summit County generously offered to facilitate Spanish translation of the informational poster. With this complete, English and Spanish versions of the poster are ready. These posters are a main component of the Low-Income Plan outreach.

Board Member Christopher Thomas gave the update for the Communication Committee. The EPA Climate Pollution Reduction grant was unsuccessful. The EPA received $33 billion in requests and only had $4.3 to award. This may result in a smaller and slower initial energy acquisition than originally planned but the committee still believes we can meet the 2030 goal. Mr. Thomas spoke about a new version of the Utility Agreement to send out to the 18 member communities and the 2 new prospective communities, Sandy, and Midvale. Emily Paskett from Salt Lake County asked if the updated Utility Agreement needs to be included in the upcoming filing. Mr. Thomas said the filing for next week is just part one of the program application. Board Member Quinn asked if the communities that are part of the agency will have to re-sign the agreement every time the state legislature changes the governing legislation. Board Member Thomas said that he does not expect that because once the Utility Agreement is fully executed, which could be by the end of the year, then future legislative changes shouldn't require amending the agreement. Board Member DeSeelhorst said she wanted to make sure there were no issues with the new communities and their low-income plan submittals. Board Member Thomas said he did not think that would be an issue. The new communities need to submit their low-income plans by the end of the month.

2.4 Public Comment

There was no public comment.

2.5 Discussion and Consideration of Resolution 24-06, Resolution of the Board Authorizing Treasurer to Invoice Prospective Party Initial Payments

Board Member Silvestrini said he is asking for authorization to invoice Sandy and Midvale. Millcreek sends out the invoices on behalf of the Agency. This resolution gives the Millcreek finance department direction to send out invoices on behalf of the Agency.

Board Member Roger Armstrong made the motion to adopt Resolution 24-06, Resolution of the Board Authorizing Treasurer to Invoice Prospective Party Initial Payments. Board Member DeSeelhorst seconded the motion. Vice Chair Angela Choberka asked for the vote. All Board Members voted yes. The motion passed unanimously.

2.6 Closed Session (If needed)

Vice Chair Choberka asked if a closed session was needed. Secretary of the Board Emily Quinton said there was no need for a closed session. She said she is in charge of collecting non-disclosure agreements from board members and will be reaching out to collect NDAs from new board members.

3. Adjournment

Board Member Silvestrini moved the motion to adjourn the meeting at 2:11 p.m. Board Member Armstrong seconded the motion. Vice Chair Choberka called for the vote. All Board Members voted yes. The motion passed unanimously.

APPROVED: D E Dugan ______________________________ **Date**

Dan Dugan, Chair

ATTEST:

____

Emily Quinton, Secretary