

UTAH STATE BOARD OF EDUCATION
MEETING MINUTES

Governing Board for the Utah Schools for the Deaf and the Blind (USDB),
Continued Business from the previous meeting on September 5, 2024,
and USBE Study Session.

September 5, 2024
1:00 p.m. to 4:54 p.m.

The [Utah State Board of Education](#) held an electronic state board meeting on September 5, 2024. As Utah Code 52-4 authorized, this meeting was held electronically with an anchor location at 250 E 500 S, Salt Lake City, UT 84114. Vice-chair Earl and Vice-chair Hart presided. The meeting was streamed live to the public.

Members Present

Vice Chair Molly Hart
Vice Chair Jennie Earl
Member Cindy Davis
Member Brent Strate
Member LeAnn Wood
Member Joseph Kerry

Members Online

Member Kristan Norton
Member Matt Hymas
Member Christina Boggess

Member Absent

Member Natalie Cline
Chair James Moss
Member Sarah Reale
Member Emily Green
Member Carol Lear
Member Randy Boothe

Executive Staff Present

Sydney Dickson, State Superintendent
Kelsey James, Board's Communications Coordinator

Minutes were taken by:

Cybil Prideaux, Executive Assistant

Others Present

Carl Empey, Joel Coleman, Susan Patten, Michelle Tanner, Vicki Summers, Lisa Larsen, Cindy Anderson, Amy Jordan, Michelle Beus, Elisse Newey, Ashley Biehl, Jerry Record, Adam Prows, and Carson Miller.

Opening Business

Vice-chair Earl called the meeting to order at 1:03 p.m.

USDB Board MeetingDistrict Billing Contracts exceeding \$100,000

MOTION was made by Member Wood and seconded by Member Strate that the Board approves the district contracts exceeding \$100,000.

The motion passed unanimously.

In favor: Members Boggess, Davis, Earl, Hart, Hymas, Norton, Strate, and Wood.

Request for Board Support on USDB Draft Legislative Funding Requests for the 2025 General Session

MOTION was made by Member Strate and seconded by Member Davis to approve USDB draft legislative funding requests recommended for 'Board support' to be presented for prioritization at the October 2024 Board meeting.

The motion passed unanimously.

In favor: Members Boggess, Davis, Earl, Hart, Hymas, Kerry, Norton, Strate, and Wood.

FY24 Budget Update for period 13 ending July 31, 2024

Mr. Empey Carl Empey, Finance Director, provided board members with an FY24 Budget Update for period 13 ending July 31, 2024.

USD Extra Curricular Presentation

Dr. Michelle Tanner, Associate Superintendent of the Deaf, presented the board with the [USD Extra Curricular video](#).

ADJOURNMENT

The USDB meeting adjourned at 1:49 PM.

Continued Business from the September 5, 2024 meeting and USBE Study Session.**Members Present**

Vice Chair Molly Hart
Vice Chair Jennie Earl
Member Cindy Davis
Member Brent Strate
Member LeAnn Wood
Member Joseph Kerry
Member Sarah Reale
Member Carol Lear

Members Online

Member Kristan Norton
Member Matt Hymas
Member Christina Boggess

Member Absent

Member Natalie Cline
Chair James Moss
Member Emily Green
Member Randy Boothe

Executive Staff Present

Sydney Dickson, State Superintendent
Scott Jones, Deputy Superintendent
Leah Voorhies, Assistant Superintendent
Darin Nielsen, Assistant Superintendent
Deborah Jacobson, Assistant Superintendent
Kelsey James, Board's Communications Coordinator

Minutes were taken by:

Cybil Prideaux, Executive Assistant

2025 General Session Legislative Preparation

ACTION: Request for Board Support on Draft Legislative Funding Requests for the 2025 General

Session.

MOTION was made by Member Strate and seconded by Member Kerry that the Board approves all prepared funding requests (Items 1-15) and directs staff to provide the funding requests to Board members for ranking before the Board's October meeting.

MOTION TO AMEND was made by Member Wood and seconded by Member Strate that the Board amend the motion to add ", except the School Behavior Support for K-12 funding request," after "requests". And add the following at the end of the motion "and approve the Student Support carry forward funding to pay for the School Behavior Support for K-12."

The motion carried.

In favor: Members Davis, Earl, Hart, Hymas, Kerry, Lera, Norton, Reale, Strate, and Wood.

Opposed: Member Boggess.

MOTION TO AMEND was made by Member Reale and seconded by Member Norton that the Board add the following to the motion above: "3) directs staff to: a) revise the **"Statewide Student Information System (SIS)"** funding request to **"Student Information System (SIS)"**; and b) revise the^[1]_[SEP]Purpose Statement to: Funds to create a uniform reporting system, resources for LEAs without a sustainable SIS system, and potential FTE for statewide SIS data and reporting support.

The motion carried.

In favor: Members Davis, Earl, Hart, Hymas, Lear, Norton, Reale, Strate, and Wood.

Opposed: Members Boggess and Kerry.

FINAL MOTION

That the Board:

1. approves all prepared funding requests and directs staff to provide the funding requests, except the **School Behavior Support for K-12** funding request, to Board members for ranking a special meeting of the Board; and

2. approves the Student Support carry forward funding to pay for the **School Behavior Support for K-12**; and
3. directs staff to:
 - a. revise the **“Statewide Student Information System (SIS)”** funding request to **“Student Information System (SIS)”**; and
 - b. revise the Purpose Statement to: Funds to create a uniform reporting system, resources for LEAs without a sustainable SIS system, and potential FTE for statewide SIS data and reporting support.

The motion carried.

In favor: Members Davis, Hart, Kerry, Lear, Norton, Reale, Strate, and Wood.

Opposed: Members Boggess, Earl, and Hymas.

MOTION TO AMEND was made by Member Wood and seconded by Member Hart that the Board amend the motion to revise “the Board’s October meeting” and replace with “a special meeting of the Board.”

The motion passed unanimously.

Study Session

Internal and External Audit Trends and Themes

Debbie Davis, CPA, Chief Audit Executive, and Kevin John, CFE, Deputy Audit Executive led the study session.

The Board’s Internal Audit Department (IAD) tracks internal and external audits in accordance with the Utah Internal Audit Act (Utah Code 63I-5), Board Policy 2006, and professional internal auditing standards.

Internal audits are completed by the USBE Internal Audit Department, which reports directly to the Board, whereas external audits are generally completed by state and federal auditing entities (e.g., Office of the State Auditor, Office of the Legislative Auditor General). Internal and external audit entities may complete performance audits, financial audits, compliance audits, or a combination of these types of audits, as well as consultations.

This presentation will consider the audit landscape as well as auditing trends, including consideration of recurring themes to be aware of for governance, administration, and policy-making.

Discretionary Funds Report

MOTION was made by Member Kerry and seconded by Member Earl that the Board designate an additional \$100,000 from available state discretionary funds for a total of \$150,000 and directs staff to release again the Request for Proposal for the procurement of services of an external auditor/accounting firm to perform an audit and analysis of federal programs at the State Education Agency level.

The motion failed.

In favor: Members Boggess, Earl, Hart, Hymas, and Kerry.

Opposed: Members Davis, Lear, Norton, Strate, and Wood.

Adjournment

MOTION was made by Member Lear and seconded by Member Strate that the Board adjourn.

The motion passed unanimously.

In favor: Members Lear, Wood, Kerry, Hart, Hymas, Boggess, Davis, Strate, and Norton.

Opposed: Member Earl.

The meeting adjourned at 4:54 PM.

The executive assistant took the meeting minutes.

The minutes are pending approval.