

**SALT LAKE COUNTY**

*2001 So. State Street  
Salt Lake City, UT 84114  
(385) 468-7500 TTY 711*



**Meeting Minutes**

**Tuesday, August 27, 2024**

**1:00 PM**

**Room N2-800**

**County Council**

# Minute Book, County Council, Salt Lake County

County Council

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**Present:** Council Member Suzanne Harrison  
Council Chair Laurie Stringham  
Council Member Jim Bradley  
Council Member Arlyn Bradshaw  
Council Member Ann Granato  
Council Member Sheldon Stewart  
Council Member Dea Theodore

**Excused:** Council Member Dave Alvord

**Call In:** Council Member Aimee Winder Newton

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## 1. POTENTIAL CLOSED SESSION

### 1.1 Potential Closed Session for Discussion of the Character, Professional Competence, or Physical or Mental Health of an Individual 24-2026

A motion was made by Council Member Granato, seconded by Council Member Stewart, to close the meeting to discuss the character, professional competence, or physical or mental health of an individual. The motion carried by a unanimous vote. Council Member Winder Newton was absent for the vote.

The meeting was reopened at 1:50 PM.

RECESS UNTIL BOARD OF EQUALIZATION AT 1:30PM

## 2. CALL TO ORDER

### 2.1 Invocation - Reading or Thought - Pledge of Allegiance

**Council Member Stewart** led the Pledge of Allegiance to the Flag of the United States of America.

## 3. PUBLIC COMMENT

**Mr. Steve Winters** stated in the last seven years, there have been five major studies published in the National Institute of Health and the American Medical Association journals that say fluoride in small amounts harms kids by hardening their brain cells during early child development. He passed out information with the name and date of the studies and encouraged the Council to go online and review them.

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## 4. REPORT OF ELECTED OFFICIALS:

### 4.1. County Council Members

**Council Member Harrison** stated the Library Board met last week and welcomed Joey McNamee as the new Director. James Cooper, Former Director, was also in attendance.

**Council Member Theodore** stated she attended White City Southeast Township Days, which was awesome. She also relayed that her Senior Policy Advisor, John Bennett, had been in a tragic accident and was recovering in a caregiver facility. Kara Martin would be joining her team as the new Senior Policy Advisor. Ms. Martin worked in this capacity long ago under a different Council Member, so she knew the system and she had a legal degree.

**Council Member Stringham** stated she attended the Wasatch Front Waste and Recycling District (WFWRD) Administrative Control Board meeting yesterday, at which the board talked about rates for drivers. Salt Lake City raised its rates for its drivers, and WFWRD was concerned it could lose its drivers to the city. These industries were having a hard time hiring already, especially for commercial driver license (CDL) drivers.

### 4.2. County Mayor

**Mayor Jennifer Wilson** made the following announcements:

- The Zoo, Arts and Parks (ZAP) Summer Passport Celebration was just held at Wheeler Historic Farm, and it was well-attended. The focus was on the ZAP program, which is up for renewal.
- Last week, the Aging and Adult Services Division hosted the Senior Center Art Exhibit, at which more than 80 pieces of artwork were displayed, and about 200 people strolled through the galleries.
- September is National Preparedness Month. Salt Lake County's Emergency Management has been working with the Federal Emergency Management Agency (FEMA) Region 8 on preparedness messaging. This is important as there is now

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more risk due to weather change.

- This past weekend, the Health Department participated in the annual Partners in the Park event.
- The County has been participating in the Corporate Games, sponsored by Healthy Lifestyles. The closing ceremony is tonight.
- This Saturday, at 10:00 AM, the County will celebrate the ten-year anniversary of the Ice Bucket Challenge being held at Harmony Park. The Ice Bucket Challenge purpose is to bring awareness to Amyotrophic Lateral Sclerosis (ALS). This was personal to Mayor Wilson, as she had a brother-in-law suffering from this horrible disease. Research funding was needed to learn more about this disease to help those in future generations.
- She and others from the County recently attended the Democratic National Convention, and others from the County had attended the Republican National Convention. Regardless, which party someone supported, it was special to be part of one of those conventions every four years.

#### 4.3. Other Elected County Officials

### 5. WORK SESSION

#### 5.1 Proposed Hire Report / Incentive Plans - \$3,000 and Under / 24-2013 Weekly Reclassification Report

**Attachments:** Staff Report

Proposed Hire Report 08-21-2024

Incentive Plans \$3,000 and Under 8-21-2024

Weekly Reclassification Report 8-21-2024

Presenter: Hoa Nguyen, Council Budget and Policy Analyst. (Approx. 2:00PM, Less than 5 Min.)

Informational

**Ms. Hoa Nguyen**, Budget & Policy Analyst, Council Office, reviewed the new hires. There were no reclassifications, nor incentive plans.

#### 5.2 Overview Presentation of the Community Services 24-2022 Department

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**Attachments:** Staff Report

Community Service Dept. Council Presentation 8.27.24 -  
Final v2

Presenters: Robin Chalhoub, SLCo Department Director of Community Services. Duke Johnson, SLCo Division Director of Clark Planetarium. Joey McNamee, SLCo Division Director of Library Services. Chris Otto, SLCo Division Director of Parks and Rec. Matt Castillo, SLCo Division Director of Arts and Culture. (Approx. 2:00PM, 60 Min.)

Informational

**Ms. Robin Chalhoub**, Director, Community Services Department, delivered a PowerPoint presentation on the Community Services Department, reviewing the team, which included the directors for the Arts and Culture, Clark Planetarium, County Library, and Parks and Recreation divisions; and budget key funding sources for the four divisions as well as the Golf Division, the Utah Performing Arts Center Agency, and the Zoo, Arts and Parks program.

**Mr. Matt Castillo**, Director, Arts and Culture Division, continued the presentation, reviewing the Arts and Culture Division's mission and its three core areas: spaces, places, and services; community engagement; and zoo, arts, and parks; an agency overview of spaces, places, and services, including an overview of patron services; an overview of community engagement and activation, and community engagement programs; the Zoo, Arts and Parks (ZAP) program, and key programs of the ZAP Impact Program; barriers, needs, and concerns; the budget and contra accounts; and future focus.

**Mr. Duke Johnson**, Director, Clark Planetarium, continued the presentation, reviewing the Clark Planetarium's mission; its Science Utah Lecture Series, including The Nearest Massive Black Hole; an agency overview; key programs for schools and the community; successes, including attendance per square foot and cumulative visitation; barriers, needs, and concerns, including the attendance per square foot, a model to scale of the Planetarium, cost increases, facility limitations, and other challenges; opportunities for the future; and future focus.

**Ms. Joey McNamee**, Director, Library Services Division, continued the presentation, reviewing the Library Division's mission; an agency overview;

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collection, services, programs, and usage; core services; key programs; awards and recognition; barriers, needs, and concerns; future building plans; and future focus.

**Mr. Chris Otto**, Director, Parks and Recreation Division, finished the presentation, reviewing Parks and Recreation's mission and services; an agency overview; key programs; 2023 successes; 2024 successes; the My County Rec Pass program; challenges; the contra account; and future focus.

## 5.3 SOAR Project Update

[24-2012](#)

**Attachments:** [Staff Report](#)  
[SLCo SOAR Service Center Leadership Update 8-27-24](#)  
[\(Final.2\)](#)

Presenters: Megan Hillyard, SLCo Department Director of Administrative Services. Chris Stavros, SLCo Assessor. (Approx. 3:00PM, 30 Min.)  
Informational

**Ms. Megan Hillyard**, Director, Administrative Services Department, stated Service Opportunity Assessment Review (SOAR) was launched about 18 months ago for the purpose of analyzing opportunities for enhanced service delivery, recognizing that the County's core business purposes are services and that work practices are different than they were prior to the pandemic. SOAR wanted to provide those services in the best way possible to meet customers and employees where they were, and in the most fiscally responsible way. The Government Center hosts the majority of County employees; however, it has \$124 million in deferred maintenance that has to be repaired or replaced in the next 15 years, and \$80 million of that is imminent due to large failing systems.

**Mr. Chris Stavros**, County Assessor, stated the focus of this project has been to provide the best possible service to the public and to explore better ways of doing business. One example of providing the highest level of service to the public would be to have service centers the public could go to for tax services and human services. This was a unique opportunity to plan for the future and to streamline business processes in the County in the most cost effective and fiscally responsible way for the taxpayers.

**Mr. Reza Ahmadi**, Principal, Emergent Solutions, Inc., delivered a

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PowerPoint presentation on the Service Opportunity Assessment Review (SOAR) Leadership Update, reviewing what SOAR was; a Constituent Research Overview of the Government Center and additional County locations, based on interviews conducted with County customers; an overview of Government Center Constituent Research; current service points in the Government Center; wayfinding and whether customers were easily able to find what they were looking for; counties deepening their focus on customer service; a broad range of customer service capabilities being employed across peer counties; a service center model; solution design workshops; service design workshops; a tax system administration service center layout; and a human services service center layout.

**Mr. Jeremy Bringard**, Architect, CRSA Architecture Planning and Design in Utah, continued the presentation, reviewing the project timeline; countywide findings; the Government Center space allocation; the Government Center's inefficiency; percentages of the space used; buildings can achieve higher efficiency than the Government Center; whether space aligned with mobility demands; and the current workspace not being optimal for the current work.

## 5.4 Overview Presentation of Mayor's Administration

24-2021

**Attachments:** [Staff Report](#)  
[2024 Overview Presentation for Council - Mayors Administration](#)

Presenter: Michelle Hicks, SLCo Operations Manager, Mayor's Administration.  
(Approx. 3:30PM, 10 Min.)

Informational

**Ms. Michelle Hicks**, Executive Office Administrator, Mayor's Office, delivered a PowerPoint presentation on Mayor's Administration and the services provided in the areas of Communications, Brand Management, the Office of New Americans, Grant Management, Operations, and the Office of Community Access and Opportunity Liaison.

## 5.5 Overview Presentation of the Office of Homelessness and Criminal Justice Reform

24-2023

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**Attachments:** Staff Report

Homelessness and Criminal Justice Reform

Presenters: Katherine Fife, SLCo Associate Deputy Mayor. Anndrea Wild, SLCo Director of Mayor's Administration. Alexandra Allen, SLCo Associate Director of Homelessness and Criminal Justice Reform. Tarra Mc Fadden, SLCo Program and Grants Administrator. (Approx. 3:40PM, 20 Min.)

Informational

**Ms. Andrea Wilde**, Director, Office of Homelessness and Criminal Justice Reform, delivered a PowerPoint presentation entitled the Office of Homelessness and Criminal Justice Reform, reviewing the mission statement; key programs and initiatives; coordinating stakeholders and funding; a funding revenue breakdown for 2024; system challenges; and future focus.

**Ms. Katherine Fife**, Associate Director of County Services, continued the PowerPoint presentation, providing a contra account update, and reviewing successes with funding results and for data and coordination.

**Ms. Alexandra Allen**, Associate Director, Office of Homelessness and Criminal Justice Reform, continued the presentation, reviewing successes of the Criminal Justice Advisory Council, and the Youth Violence Prevention program

**Ms. Tarra McFadden**, Program and Grant Manager, Mayor Administration, Office of Homelessness and Criminal Justice Reform, continued the presentation reviewing successes of the Salt Lake Valley Coalition to End Homelessness, and the Most Vulnerable Populations (MVP) AmeriCorps program.

TIME CERTAIN 4:00PM

**5.6 Overview Presentation of Visit Salt Lake and ASM Global**

24-2024

**Attachments:** Staff Report

Global Council Presentation.pptx

Presenters: Erin Litvack, SLCo Deputy Mayor. Kaitlin Eskelson, President & CEO of Visit Salt Lake. Dan Hayes, General Manager at ASM Global. (Approx. 4:00PM, 45 Min.)

Informational

**Mr. Dan Hayes**, General Manager, Salt Palace Convention Center and the Mountain America Exposition Center, delivered a PowerPoint presentation entitled Visit Salt Lake / ASM Global, reviewing the state of the industry, including graphs of existing budget expectations, changes to in-person exhibit plans, reasons for exhibiting with regard to importance and satisfaction, and headlines from the last eight weeks from national and international market places and describing year over year growth increasing or attendance being broken throughout the world; ASM Global's - year to date reporting on strategic goals, showing a rent pace report of the Salt Palace Convention Center and the Mountain America Exposition Center, budget versus actuals for the Salt Palace Convention Center and the Mountain America Exposition Center, and notable events at the Salt Palace Convention Center and the Mountain America Exposition Center; and challenges, including 2024 capital projects that were paused, and 2024 capital projects that were rebudgeted, and headlines on convention center expansions.

**Ms. Kaitlin Eskelson**, President/Chief Executive Officer, Visit Salt Lake, continued the presentation, reviewing the state of the industry hotel performance versus competitive set, showing visitor economy: industry for hotel occupancy, and visitor economy: industry (competitive set) for hotel occupancy and hotel revenue growth since the pandemic; Visit Salt Lake, including the Convention and Tourism Assessment (CTAA) Campaign Creative and Return on Ad Spend (ROAs), the CTAA's Whole New Direction Campaign Creative, creative to drive awareness, advertisement-influenced travel approach, incremental trips and return on advertisement spend May through July 2024, and advertisement-influenced hotel room nights May through July; economic impact of visitor economy to Salt Lake County showing visitor economy: Salt Lake County, visitor economy: hotel industry where Visit Salt Lake is funded, and visitor economy: hotel tax revenue; Visit Salt Lake bookings for the Salt Palace Convention Center, how Salt Lake County is pacing for this year from 2023 and year-to-date bookings, and a Sports Salt Lake countywide location map; a CTAA district-wide overview and CTAA event case studies; major opportunities in the pipeline, with regard to marketing and communication opportunities and Sports Salt Lake opportunities; and opportunities, including the Sundance Film Festival in Utah; future event potential with the Sports, Entertainment, Culture, and Convention District; future events for welcoming the world in 2034; future event potential for the 2034 winter

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games: a strategic and fiscal overview; and the Utah Hockey Club.

**Council Member Bradley** asked if the Salt Palace Convention Center were to be renovated because of the Sports, Entertainment, Culture, and Convention District, what that would do to current business and the County's tax revenues.

**Ms. Erin Litvack**, Deputy Mayor of County Services, stated that would depend on whether the County demolished to rebuild or built and then demolished. There were too many variables to be able to answer that. However, the goal would be to work through construction and try to structure whatever would have the least impact.

**5.7 Discuss an Amendment to an Interlocal Cooperation Agreement Between Salt Lake County and City of South Salt Lake Redevelopment Agency regarding the Streetcar Community Development Area** [24-1941](#)

**Attachments:** [Staff Report](#)  
[20240806 Amendment 1 RATF](#)  
[20240806 Amendment 1 Resolution RATE](#)

Presenter: Kersten Swinyard, SLCo Senior Economic Development Manager.  
(Approx. 4:45PM, 5 Min.)  
Discussion/Direction

**Ms. Kersten Swinyard**, Senior Economic Development Manager, Economic Development Division, reviewed a resolution authorizing an amendment to an interlocal agreement for an existing Community Development Project Area (CDA) in South Salt Lake. South Salt Lake has asked if the County would allow it to retain a small housing allocation that was earmarked within the budget for this project area. This type of project area is not statutorily required to have a housing allocation, but the County's interlocal agreement requires that. If approved, this interlocal agreement would allow South Salt Lake to retain and use the housing allocation for its own housing goals, and the project would then conform with how the County would treat that money with any new project.

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, that this agenda item be forwarded to a later meeting for

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consideration. Council Members Alvord and Granato were absent for the vote.

## 6. PUBLIC HEARINGS AND ISSUANCE OF PUBLIC NOTICES

- 6.1 Set a Public Hearing on September 10, 2024, to Receive [24-1942](#)  
Comment About an Amendment to an Interlocal  
Cooperation Agreement between Salt Lake County and the  
City of South Salt Lake Redevelopment Agency Regarding  
the Streetcar Community Development Area

**Attachments:** [Staff Report](#)  
[20240806 Amendment 1 RATE](#)  
[20240806 Amendment 1 Resolution RATE](#)

Presenter: Kersten Swinyard, SLCo Senior Economic Development Manager.  
(Approx. 4:50PM, Less than 5 Min.)

Discussion/Direction

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, to set a public hearing for September 10, 2024. The motion carried by a unanimous vote. Council Members Alvord and Granato were absent for the vote.

- 6.2 Set a Public Hearing for Tuesday, September 10, 2024, to [24-2029](#)  
Receive Comments on an Ordinance of General Revision,  
Amending Title 9, Entitled "Health and Safety" and Title 19,  
Entitled "Zoning" of the Salt Lake Code of Ordinances, 2001,  
to Provide Greater Consistency with the Wildland Urban  
Interface Code.

**Attachments:** [Staff Report](#)  
[FCOZ\\_WUI Council staff report 09.10.24](#)  
[FCOZ Ordinance Update Draft road clearance language](#)

Presenter: Brian Tucker, SLCo Planning Manager, Greater Salt Lake Municipal  
Services District. (Approx. 4:50PM, Less than 5 Min.)

Discussion/Direction

A motion was made by Council Member Bradshaw, seconded by Council Member Harrison, to set a public hearing for September 10, 2024. The motion carried by a unanimous vote. Council Members Alvord and Granato were absent for the vote.

- 6.3 Notice of Cancellation of September 3, 2024, County Council [24-1903](#)  
Meeting in Observation of Labor Day

**Attachments:** [Staff Report](#)

A motion was made by Council Member Bradshaw, seconded by Council Member Stewart, that this agenda item be approved. The motion carried by a unanimous vote. Council Members Alvord and Granato were absent for the vote.

**7. PENDING LEGISLATIVE BUSINESS**

**8. CONSENT ITEMS**

A motion was made by Council Member Harrison, seconded by Council Member Theodore, that the Consent Agenda be approved. The motion carried by a unanimous vote. Council Members Alvord and Granato were absent for the vote.

**8.1 Declaration of Donation 2024 Intern Program [24-2028](#)**

**Attachments:** [Staff Report](#)  
[Declaration of Donation 2024 Intern Program](#)

The vote on this consent item was approved.

**9. APPROVAL OF TAX LETTERS**

A motion was made by Council Member Harrison, seconded by Council Member Theodore, that the Tax Letters be approved. The motion carried by a unanimous vote. Council Members Alvord and Granato were absent for the vote.

**9.1 Tax Administration's Letters for Primary Residential Exemption. 4.1 [24-2004](#)**

**Attachments:** [Staff Report](#)  
[4.1 Cole Redacted](#)

The vote on this tax letter was approved.

**9.2 Tax Administration's Letters for Hardship Settlements [24-2006](#)**

**Attachments:** [Staff Report](#)  
[7.5 Hardship Settlement, Farzana Mujdah, Parcel #28-17-151-079](#)  
[7.5 Hardship Settlement, Linda A Kalmar, Parcel #21-05-428-003](#)

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The vote on this tax letter was approved.

**9.3 Tax Administration's Tax Relief Letters** [24-2005](#)

**Attachments:** [Staff Report](#)  
[7.1 2024 Timely Tax Relief](#)  
[7.1a Other Years Timely Tax Relief](#)  
[7.3a Other Years Veteran Exemptions](#)

The vote on this tax letter was approved.

**9.4 Tax Administration Various Waiver/Refund Requests** [24-2007](#)

**Attachments:** [Staff Report](#)  
[Waiver Requests letter](#)

The vote on this tax letter was approved.

**9.5 Assessor's Tax Letters** [24-2011](#)

**Attachments:** [Staff Report](#)  
[21-30-100-002-6061](#)

The vote on this tax letter was approved.

**10. ACCEPTANCE OF ETHICS DISCLOSURES**

**11. APPROVAL OF COUNCIL MEETING MINUTES**

**11.1 Approval of August 13, 2024 County Council Minutes** [24-2009](#)

**Attachments:** [081324 Council Minutes](#)

A motion was made by Council Member Harrison, seconded by Council Member Theodore, that this agenda item be approved. The motion carried by a unanimous vote. Council Members Alvord and Granato were absent for the vote.

**12. OTHER ITEMS REQUIRING COUNCIL APPROVAL**

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13. PROCLAMATIONS, MEMORIALS, AND OTHER CEREMONIAL OR  
COMMEMORATIVE MATTERS

14. OTHER BUSINESS

ADJOURN

THERE BEING NO FURTHER BUSINESS to come before the Council at this time, the meeting was adjourned at 5:10 PM until Tuesday, September 10, 2024.

LANNIE CHAPMAN, COUNTY CLERK

By  \_\_\_\_\_  
DEPUTY CLERK

By  \_\_\_\_\_  
CHAIR, SALT LAKE COUNTY COUNCIL