



## **USU Board of Trustees Regular Meeting Minutes**

Friday, August 23, 2024 at 8:00 AM MDT

@ Logan campus, University Inn, Sonne Board Room

(optional Zoom: <https://usu-edu.zoom.us/j/85842550498?pwd=NZzkUaTwt6xqlaO4YN4QuU6RbYwI3.1>)

### **Attendance**

#### **Trustees present:**

Jacey Skinner (Chair)

Gina Gagon (Vice Chair)

Kent K. Alder

John Y. Ferry

David H. Huntsman

Kacie Malouf

Heather Mason

David Petersen (remote)

Matthew Richey

Tessa White

Clark Whitworth

#### **University representatives present:**

Jodi Bailey

Janalyn Brown

Elizabeth Cantwell

Grant Cardon

Dave Cowley

Kerri Davidson (remote)

Andrew Diamond

Nancy Hanks

Jane Irungu

Haley Klaassen

Mica McKinney

John O'Neil

Bill Plate

Levi Sim

Larry Smith

Brian Steed

Devin Wiser

Jay Wright

#### **Other guests present:**

Julie Hartley

#### **1. Welcome**

Chair Skinner welcomed all attendees to the Board of Trustees training and regular meeting.

#### **2. Trustee Training (Presenters: Mica McKinney)**

Vice President Mica McKinney presented mandatory educational opportunities to the Board of Trustees including information concerning conflict of interest, political activity policy, open public meetings, and the Government Records Access and Management Act (GRAMA). (See attached documentation.)

##### **2.1. Conflict of Interest**

##### **2.2. Political Activity Policy**

##### **2.3. Open Public Meetings**

##### **2.4. GRAMA**

3. Trustee Title IX Training (Presenters: Susan Young)  
USU Senior Prevention Specialist Susan Young presented the mandatory Title IX training.
4. Walk/Golf Cart to NEHMA
5. Trustee Museum Tour and Lunch
6. Walk/Golf Cart to University Inn
7. REGULAR MEETING
8. Roles and Functions of Trustees (Presenters: Mica McKinney)
9. CLOSED Session

**Motion:**

I move that in accordance with 52-4-205 of the Utah Code that the Trustees go into a closed Executive Session for the sole purpose of discussing the character, professional competence, or physical or mental health of individuals, pending or reasonably imminent litigation, and the possible sale of real property.

Motion moved by Gina Gagon and motion seconded by David H. Huntsman. Roll call vote was initiated by Chair Skinner. All voted in the affirmative and the meeting moved into a closed session which commenced at 1:51pm and concluded at 3:15pm.

**Closed Session Attendance**

**Trustees present:**

Jacey Skinner (Chair)

Gina Gagon (Vice Chair)

Kent K. Alder

John Y. Ferry

David H. Huntsman

Heather Mason

David Petersen (remote)

Matthew Richey

Tessa White

Clark Whitworth

**Trustees absent:**

Kacie Malouf

**University representatives present:**

Elizabeth Cantwell

Mica McKinney

10. President's Report (Presenters: Elizabeth Cantwell)  
President Cantwell reviewed the printed President's Report (attached).
11. Trustee Recognition (Presenters: Jacey Skinner)

Chair Skinner read a Resolution of Commendation and Appreciation for USU Photographer Levi Sim. Mr. Sim was given a gift and honored by the full board.

12. Consent Agenda

12.1. Approve: USU Board of Trustees Meeting Minutes

**Motion:**

Motion was made to approve the items included in the Consent Agenda.

Motion moved by David H. Huntsman and motion seconded by Kent K. Alder. Voting was unanimous in the affirmative. Motion passed.

12.1.1. May 1, 2024

12.1.2. June 28, 2024

12.2. Approve: Tenure

12.2.1. Prateek Sharma, Associate Professor, Dept. of Nutrition, Dietetics, and Food Sciences

12.2.2. Matthew H. Hebdon, Associate Professor, Dept. of Civil and Environmental Engineering

12.2.3. David D. Jones, Dean and Professor, Department of Biological Engineering

12.2.4. Christopher R. Keyes, Dept. Head and Professor, Dept. of Wildland Resources

12.3. Approve: Report of Investments

12.3.1. April 2024

12.4. Approve: Administrative Units

12.4.1. Transfer the Utah Veterinary Diagnostic Laboratory from the College of Agriculture and Applied Sciences to the College of Veterinary Medicine

12.5. Approve: Centers

12.5.1. Center for Translation and Interpretation Studies in the College of Humanities and Social Sciences

12.5.2. Data Science and Artificial Intelligence Center in the Colleges of Science and Engineering and the Jon M. Huntsman School of Business

12.6. Approve: Certificates

12.6.1. Post-Baccalaureate Certificates

12.6.1.1. School Library Media Administration Certificate in the Emma Eccles Jones College of Education and Human Services

12.6.1.2. Instructional Coaching Certificate in the Emma Eccles Jones College of Education and Human Services

12.6.1.3. Photonics Certificate in the College of Science

12.6.2. Proficiency Certificates

- 12.6.2.1. Food Manufacturing in the College of Agriculture and Applied Sciences
- 12.6.2.2. Basic Corrections Officer in the College of Agriculture and Applied Sciences
- 12.6.2.3. Heating, Ventilation, Air Conditioning, and Refrigeration in the College of Agriculture and Applied Sciences
- 12.6.2.4. Law Enforcement Officer in the College of Agriculture and Applied Sciences
- 12.6.2.5. Special Function Officer in the College of Agriculture and Applied Sciences
- 12.6.2.6. Early Childhood in the Emma Eccles Jones College of Education and Human Services
- 12.6.2.7. School Library Media Administration in the Emma Eccles Jones College of Education and Human Services

12.7. Approve: Emphases

- 12.7.1. Professional Pilot: Accelerated Fixed Wing Emphasis in the College of Agriculture and Applied Sciences
- 12.7.2. Change the English-General English Emphasis-BA & BS to English-BA & BS in the College of Humanities and Social Sciences

12.8. Approve: K-12 Endorsements

- 12.8.1. School Library Media Administration K-12 Endorsement in the Emma Eccles Jones College of Education
- 12.8.2. Instructional Coaching K-12 Endorsement in the Emma Eccles Jones College of Education

12.9. Approve: Minors

- 12.9.1. Aviation Dispatch Minor in the College of Agriculture and Applied Sciences

12.10. New Programs

- 12.10.1. Master of Education in Psychology in the Emma Eccles Jones College of Education
- 12.10.2. Translation and Interpretation Studies Bachelor of Art degree in the College of Humanities and Social Sciences
- 12.10.3. Statistics and Data Science PhD in the College of Science
- 12.10.4. Secondary Science Composite Teaching Major Bachelor of Arts and Bachelor of Science degree in the College of Science

12.11. Approve: Program Reviews

- 12.11.1. (1) College of Agriculture and Applied Sciences' Department of Landscape Architecture and Environmental Planning Program Review (2) College of Agriculture and Applied Sciences' Department of Plants, Soils and Climate Program Review (3) College of Science

13. BREAK

14. Action Agenda

- 14.1. Approve: Capital Development Priorities for Fiscal Year 2025-26 (Presenters: Dave Cowley)

Vice President Cowley presented the Capital Development Priorities for the fiscal year 2025-2026. He explained USU's first priority will be the remodel of the "Math and Stats" building on the Quad which is now referred to as MAIDAC-Math, AI, Data and Analytics Center. The university had to rethink the renovation and is now planning to do an addition instead of just a remodel. VP Cowley added USU would like to begin Phase 1 on a Spectrum renovation with a plan to present three additional phases at a later date.

**Motion:**

Motion was made to approve the Capital Development Priorities for fiscal year 2025-2026.

Motion moved by John Y. Ferry and motion seconded by Matthew Richey. Voting was unanimous in the affirmative. Motion passed.

- 14.2. Approve: Utah State University and Utah State University Eastern 2024-25 Athletics Budgets (Presenters: Dave Cowley)

Vice President Dave Cowley shared the attached slides of the final 2024-2025 athletic budgets, both for USU Logan as well as USU Eastern. He touted Vice President and Athletic Director Diana Sabau for her efforts as Athletics ended fiscal year 2024 in the black for the first time in what could be remembered. Athletics will have approximately \$400,000-500,000 to roll over and are projecting \$1.25 million surplus at the end of 2025.

**Motion:**

Motion was made to approve both USU Logan and USU Eastern 2024-25 Athletics Budgets.

Motion moved by Tessa White and motion seconded by Heather Mason. Voting was unanimous in the affirmative. Motion passed.

- 14.3. Approve: Authorization to Act in Capacity of Vice President for Finance and Administrative Services and Public Treasurer (Presenters: Dave Cowley)

Chair Skinner removed this item from the agenda.

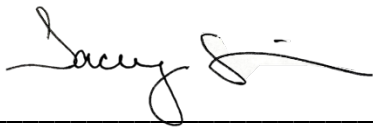
- 14.4. ADJOURN - 4:00 PM

Chair Skinner thanked all in attendance.

**Motion:**

Motion was made to adjourn.

Motion moved by Heather Mason and motion seconded by Gina Gagon. Voting was unanimous in the affirmative. Meeting was adjourned at 4:00pm.



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Jacey Skinner, Chair



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Janalyn Brown, Secretary  
(minutes taken by Janalyn Brown)

September 27, 2024

Date Approved