SANPETE COUNTY SPECIAL SERVICE DISTRICT #1 MEETING

August 20, 2024

11:00 A.M.

Members present for the meeting are Commissioner/Chairman Scott Bartholomew, Stan Jensen, Ben Black, and Doug Christiansen. Robert Staker asked to be excused. Secretary Kristine Frischknecht-Christensen and Road Department Supervisor Tom Seely are present. Brett Casperson appeared by phone. Garrick Willden is present representing Jones and DeMille Engineering.

Meeting is called to order by Chairman/Commissioner Scott Bartholomew.

Minutes for the meeting held in July were distributed prior to the meeting. Upon review and corrections made, a motion is made by Ben Black to approve the minutes with minor corrections. The motion is seconded by Doug Christiansen and the motion passes.

The following claims were submitted for consideration of approval:

Kristine Frischknecht (Meal)	$71.05
Jones and Demille (Sugar Factory Bridge Design)	$17,500.00
Jones and Demille (Six Mile Road)	$6.287.02
Jones and Demille (Cove Creek Road)	$703.50

Upon consideration of the claims, a motion is made by Doug Christiansen to approve the claims. The motion is seconded by Stan Jensen and the motion passes.

A Financial Report is given. Garrick distributes a Budget Sheet for the board to review. A mineral lease payment was received in the amount of $149,356.91. The quarterly payments have been coming in more than budgeted. There was also a payment from SSD#3 for our share of Mineral Lease in the amount of $486,714.45. Additional Mineral Lease was received in the amount of $5,694.11. The unobligated amount on the budget sheet is $657,281.20. Motion is made by Stan Jensen to accept the Financial Report. The motion is seconded by Ben Black and the motion passes.

Six Mile Road is discussed. The Road Department has finished the drive ways and has reinstalled speed limit signs. Guardrail and fencing are what is left to finish this project. The County Road Department will help with some grading as the old guard rail comes out. Josh Jackman will begin fencing next week. The board feels this has been a good project. Garrick encourages the board to go look at the road.

Sugar Factory Bridge is discussed. Bids were sent out for the manufacturing of the steel bridge. Two bids were received; one from True North Steel in the amount of $272,702.00 and one from Contech in the amount of $282,200.00. Motion is made by Stan Jensen to award the bid to True North Steel in the amount of $272,702.00 for the construction of the bridge for the Sugar Factory Road Project. The motion is seconded by Doug Christiansen and the motion passes. True North Steel is asking for a down payment in the amount of $137,851.00. Motion is made by Stan Jensen to authorize the down payment in the amount of $137,851.00 to True North Steel. The motion is seconded by Ben Black and the motion passes. This allows Jones and Demille to get the drawings with exact dimensions so they can finish the abutment design. The bridge will be installed this fall and needs to be done before any threat of flood in the Spring.

Attorney Services for this board are discussed. The Independent Auditor needs some papers signed by our Attorney. Kristine recalls that we had the Deputy Attorney from the Sanpete County Attorney's Office as our Attorney of Record in in the past. Commissioner Bartholomew has discussed the matter with the Attorney's Office and Shehnoor Greival, who is a Deputy County Attorney, is willing to provide that service for $200 per hour as needed. Motion is made by Stan Jensen to retain Shehnoor Greival as the board's Attorney of Record on an hourly basis of $200.00 per hour as needed. The motion is seconded by Doug Christiansen and the motion passes.

Kristine requests a change in the meeting for September as she is unable to be present on the regular meeting date. Motion is made by Doug Christiansen to change the meeting to September 24, 2024. The motion is seconded by Stan Jensen and the motion passes.

Road Supervisor, Tom Seely discusses briefly the need for a water truck. He has been looking into the purchase of one. He has found a stainless-steel tank for $200,000.00. He may be asking for the board's help with some financing in the next year budget.

With no further business before the board, motion to adjourn the meeting is made by Stan Jensen. The motion is seconded by Doug Christiansen and the motion passes.