

CMT ENGINEERING LABORATORIES

June 11, 2019

Ms. Carol Bell
1320 East 300 North
American Fork, Utah 84003

RE: Fill Placement Recommendations
Bell View Estates
680 South Valley View Way
Woodland Hills, Utah
CMT Job No. 12890

Ms. Bell,

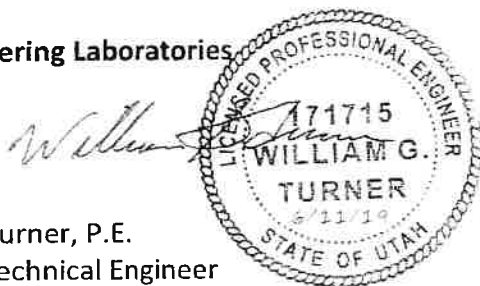
As you requested and authorized, this letter presents our geotechnical recommendations for placing fill at the subject site located in Woodland Hills, Utah. We recently completed field exploration at the site by excavating 3 test pits to depths of 8 to 10 feet below existing grade. The soils encountered generally consisted of sandy to silty clay grading to clayey gravel. We understand that roughly 20 feet of fill will be placed within the ravine at the site, and thus present the following recommendations for such fill placement.

Vegetation should be stripped from the site prior to commencement of construction activities (we understand this has already been completed). Imported fill should consist of sandy to gravelly material with a maximum 35% passing the No. 200 sieve and typically a minimum 70% passing the $\frac{3}{4}$ -inch sieve. Larger material can be used, up to a maximum particle size of 6± inches, but would require frequent observations to ensure compaction is being achieved. The fill should be placed in maximum 6 inch thick lifts. The full thickness of each lift should be compacted to at least 95% of the maximum dry density as determined by ASTM D-1557 (Modified Proctor). Field density tests should be performed on every second lift to verify that compaction is being achieved; if the fill material has less than 70% passing the $\frac{3}{4}$ -inch sieve, we recommend visual observation of compaction for each lift. The side slopes of the fill should be no steeper than 2H:1V (Horizontal to Vertical).

Our professional services have been performed, our findings obtained, and our recommendations prepared in accordance with generally accepted geotechnical engineering principles and practices. This warranty is in lieu of all other warranties, either expressed or implied. If you have any questions, please call.

Sincerely,

CMT Engineering Laboratories



William G. Turner, P.E.
Senior Geotechnical Engineer

ENGINEERING • GEOTECHNICAL • ENVIRONMENTAL (ESA I & II) • MATERIALS TESTING • SPECIAL INSPECTIONS
ORGANIC CHEMISTRY • PAVEMENT DESIGN • GEOLOGY

www.cmtlaboratories.com

June 14, 2019

Ms. Carol Bell
1320 East 300 North
American Fork, Utah 84003

RE: Fill Placed in Ravine Bottom
Bell View Estates
680 South Valley View Way
Woodland Hills, Utah
CMT Job No. 12890

Ms. Bell,

Some fill was recently placed and compacted in the ravine bottom of the subject site located in Woodland Hills, Utah. This fill material consists of silty gravel with sand (GM) and cobble having about 18% passing the No. 200 sieve and a maximum size of around 6 inches, which meets the recommendations presented in our letter¹ dated June 11, 2019 (see attached). The material has less than 70% passing the $\frac{3}{4}$ -inch sieve, which means it is "unproctorable" and the visual observations recommended in our referenced letter apply. A CMT professional engineer visited the site five times during fill placements to observe the lifts of fill and noted that, after compaction with a ride-on sheepsfoot roller, there were no deflections of the fill being placed. To date we estimate about 3 feet of fill has been placed.

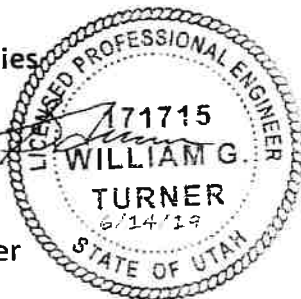
Based on our observations and testing, the material placed thus far in the ravine at the site meets our recommendations and has been properly compacted. Therefore, it is our opinion that additional fill can be placed per our referenced letter. CMT will test and/or observe the additional fill to be placed and will continue to provide our results/observations.

If you have any questions, please call.

Sincerely,

CMT Engineering Laboratories


William G. Turner, P.E.
Senior Geotechnical Engineer



cc: Brian Gabler – LEI Engineering
Steve McCleery, Steve Phelon

Enclosure

¹ Fill Placement Recommendations, Bell View Estates, 680 South Valley View Way, Woodland Hills, Utah, CMT Job No. 12890, June 11, 2019.

CMT ENGINEERING LABORATORIES

Sieve Analysis - Lab Worksheet

ASTM C-136, C-117 or AASHTO T-27, T-11

Customer: Carol Bell Date: 6/14/2019
 Project Name: Bell View Estates CMT Project No.: 12890
 Material Type: Silty GRAVEL with sand (GM) ASTM: X
 Test Methods: AASHTO:
 Material Source: Fill Placed in Ravine Bottom Lab No:

Pit Ran?: y

NOTES

Sieve Size	Mass Retained	Individual Retained	Cumulative % Retained	Cumulative % Passing	
3.0"	7249.0	18.6%	18.6%	81.4%	
2.0"	5527.0	14.2%	32.7%	67.3%	
1.5"	1389.0	3.6%	36.3%	63.7%	
1.0"	1682.0	4.3%	40.6%	59.4%	
3/4"	2508.0	6.4%	47.0%	53.0%	
1/2"	2918.0	7.5%	54.5%	45.5%	
3/8"	2166.0	5.6%	60.1%	39.9%	
#4	3694.0	9.5%	69.5%	30.5%	
#10	38.9	2.4%	71.9%	28.1%	
#16	26.5	1.6%	73.5%	26.5%	
#40	40.1	2.4%	76.0%	24.0%	
#100	45.7	2.8%	78.7%	21.3%	
#200	50.4	3.1%	81.8%	18.2%	
PAN	14.6				
Total =	39016.2	Split Sample Weight #4 (Pre-Divide, Gilson Shaker):		12665	
Original Wt. (Before Wash)	39016.2	% Moisture		Soil Classification Information	
		Pan Number		Percent Passing #4 Sieve	30.5%
		Empty Pan Weight	303.0	Percent Passing #10 Sieve	28.1%
		Wet Weight + Pan	837.2	Percent Passing #40 Sieve	24.0%
		Dry Weight + Pan	804.2	Percent Passing #200 Sieve	18.2%
Total - #200	23328.6	After - #200 Wash + Pan	519.1	Liquid Limit	0
% - #200	18.2%	% Moisture	6.6	Plastic Limit	0

* Constant mass has been reached when there is less than a 0.10% change after an additional 30 mins of drying

Formula: $\frac{1st - 2nd}{1st} \times 100$ = Percent change

Tested By: C. Brosson



UTAH COUNTY HEALTH DEPARTMENT

Eric S. Edwards M.C.H.E.S. M.P.A.
Executive Director

Tyler Plewe M.P.A. E.H.S.
Deputy Director

City of Woodland Hills
Community Development Department
690 S Woodland Hills Drive
Woodland Hills, Utah 84653

Re: Bell View Phase 2
115 W Valley View Way
Woodland Hills, Utah 84653
6 Lots

Dear Community Development:

Information and planning of wastewater disposal facilities and drinking water systems for the above referenced 6 Lot development have been received by this office. If the following recommendations are complied with, the wastewater and drinking water facilities would be adequate.

Wastewater Disposal Facilities

Adequate soil feasibility tests have been conducted on the above referenced property.

1. The design for each onsite wastewater system layout within the subdivision must be based on the results of individual soil exploration and percolation tests conducted on each lot. For this 6 lot subdivision, the soil exploration and percolation test performed at the time of the subdivision feasibility may be used to size and design the onsite wastewater system, provided that the onsite wastewater system is installed within 3 years in the same area designated during the feasibility study by the Certified Onsite Wastewater Professionals. **Subdivision feasibility does not imply that it will be possible to install onsite wastewater systems on all of the proposed lots, but that an onsite wastewater system may be installed on the majority of the proposed lots. R317-4-4.3.A.**
2. Each wastewater disposal system must be installed in compliance with the Utah Department of Environmental Quality rules for "Individual Wastewater Disposal Systems".
3. Approval of individual disposal systems will be given only after an inspection of each installation by a representative of the Utah County Health Department following construction and installation but prior to backfilling.
4. Subsurface wastewater absorption lines must be a minimum of 100 feet from any well, stream, ditch, drain or underground drain, therefore onsite wastewater systems may have possible limitations in order to meet setback requirements of Utah Administrative Code R317-4. The bottom of the absorption trenches must be at least 2' above the highest known water table and 4' above unsuitable soil or bedrock formations. No groundwater or bedrock was observed by Wyatt Bingham (Cert # 03216-osp-3) or Benjamin Witt (Cert #00534-OSP-3) during the tests.

Board of Health

Jeff Acerson, Chair

Mark Donaldson
Amelia Powers Gardner

Jordan Singleton
Shane Farnsworth

Ryan Schooley
Gaye Ray

Ann Anderson
Carl Hanson

5. Slopes were observed within the subdivision and a slope stability report has been submitted by CMT Engineering for areas with slopes between 25 % & 35%. **Septic systems must be set back at least 50 feet from any slopes exceeding 35% slope. It is important to note, that the size and location of the proposed homes may be limited in order to accommodate onsite wastewater systems and replacement areas. The areas to be utilized for the drain fields are very specific and may not be suitable for all home configurations and sizes.**

Soils

The soils were classified by Wyatt Bingham (Cert # 03216-osp-3) and Benjamin Witt (Cert #00534-OSP-3). The soils are classified to be topsoil, sandy clay loam, rocky/sandy clay, clay, rocky clay & sandy loam. Percolation tests were performed by Wyatt Bingham and Benjamin Witt with rates between 10.67 and 120 minutes/inch. **Lots 4, 7 & 8 will require appropriate alternative systems.**

Water

Culinary water will be supplied by Woodland Hills public drinking water system.

Sincerely,



Jason Garrett
Environmental Health Director
Utah County Health Department

2/6/2023



MEMORANDUM

DATE: February 14, 2023
TO: Jody Stones – Woodland Hills City
FROM: Ted Mickelsen, PE
PROJECT: Bell View Estates

RE: Response to Final Plat Submittal and Development Activities for Bell View Estates

We have reviewed the documentation provided for the Bell View Estates Phases A & B progress. After reviewing the documentation, we are providing the following information and recommendations. For clarification this has been separated into two issues: 1) review of final plat status and, 2) Soils that have been deposited on the Phase B site.

Review of Final Plat Status

It is our understanding that the preliminary plats for both Phases A&B for this project were approved in September of 2019 then Phase A received final plat approval in April of 2021. Phase B has been submitted for final plat approval on February 8, 2023, but as of this date has not received final plat approval. We recommend that the developer reapply for preliminary plat approval for the following reasons.

City code 11-3-2 C.3 Approval Period states "Conditional approval of any preliminary plan or part thereof, shall expire and become ineffective for all purposes one year after the date of city council approval unless:

- 1) the plans and specifications and details required in this title for the improvements required for all or part of the project have been submitted to and approved by the city engineer;
- 2) the final plat for record has been submitted and approved; and
- 3) such improvements have been placed under contract and actually commenced.

For a phased project, the preliminary approval shall expire if a one (1) year period passes without a final plat application being submitted or without construction progressing for a particular phase. Once that phase within the overall development is completed and recorded, a new final plat for recording must be submitted for review within a one (1) year time period to prevent the existing preliminary plan from expiring.

To our knowledge none of 3 conditions above have been met to disqualify the preliminary plat for Phase B from expiring after one year. In other words, final Phase B plans were not approved by the City engineer, nor has the final Phase B plat been approved and recorded, nor has improvements for Phase B been placed under contract and officially (requires final plat approval) commenced, nor was a new final plat submitted within one year of the Phase A being completed and recorded (recorded May 2021), if this is considered a phased project.

1535 S
Richfield
435 896 8256

550 S. Main Street Suite 4
Richfield, UT 84701
435 835 4540

38 West 100 North
Vernal, UT 84078
435 781 1988

1075 South Highway 10
Panguitch, UT 84501
435 637 8266

520 West Highway 40
Roosevelt, UT 84056
435 722 8267

775 West 1200 North
Suite 200A
Springville, UT 84663
801 592 0319

1000 South Dixie Drive
Building G
St. George, UT 84770
435 966 6672

7 South Main Street
Suite 107, 109
Tropic, UT 84374
435 268 8089

395 North Main Street
PO Box 577
Wendover, UT 84536
435 887 9100

545 East Cheyenne Drive
Suite 10
Evanston, WY 82941
307 254 2001

The purpose for expiring after one year is because codes and standards frequently change and the most recent of these always apply. Therefore, the same plans may be resubmitted, and they will be reviewed using the most recent codes and standards.

Soils Placed on the Site

We understand that soils have been deposited on the Phase B site over the past few years which may be for the purpose of fill for a planned road. On June 11, 2019, CMT Engineering (CMT) provided a letter (the letter), authored by William Turner, making recommendations for testing requirements, soil specifications, and soil placement. On June 14, 2019, CMT provided a letter, authored by William Turner, addressed to Ms. Carol Bell, indicating that all material placed as of that date, which they estimated to be 3 feet in depth, meets their recommendation as stated in the letter. They also indicate that additional fill can be placed, and they will continue to observe the placements. Given this information we provide the following recommendations.

1. Construction operations commenced (soil placement for the road) on Phase B without final plat approval and should be halted until final plat approval is obtained.
2. The fill material placed up to the date of June 14, 2019, and has been compacted in place may remain. The developer should provide all testing reports to the City for this material.
3. Any soil material placed after June 14, 2019, should either:
 - a. Provide engineering report(s) from CMT that the material meets their recommendations in the letter including soil placement, or
 - b. Be removed and verify it meets the soil specifications as outlined by CMT in the letter, then replaced as recommended by CMT, or
 - c. Be removed and new soil material meeting the letter recommendations be placed as outlined in the letter.

The purpose for the CMT recommendations is to provide a stable subgrade for the road. This is especially important in Woodland Hills as we are located on a sloping alluvial fan. We need to verify these recommendations are being followed.

We are happy to discuss any of the recommendations in further detail.

Thank You,



Ted Mickelsen, PE
Director



CMT TECHNICAL SERVICES

March 16, 2023

Ms. Carol Bell
1320 East 300 North
American Fork, Utah 84003

RE: Import Fill Material for Bell View Estates
680 South Valley View Way
Woodland Hills, Utah
CMT Job No. 12890

Ms. Bell,

We understand that the contractor would like to import fill from another lot in Woodland Hills (Lot 1 Summit Creek, at 867 South Summit Creek Drive) and place the fill in the ravine bottom of the subject site. CMT visited the proposed import site and determined that the proposed import fill material classifies as silty gravel with sand (GM) with approximately 20% passing the No. 200 sieve, or less, which meets the recommendations presented in our letter¹ dated June 11, 2019.

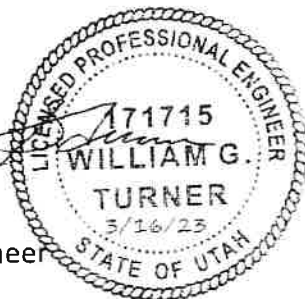
The proposed import fill has more than 30% larger than $\frac{3}{4}$ inches, which means it is "unproctorable" and the visual observations recommended in our referenced letter should be applied. We recommend that the contractor contact CMT so that a professional engineer can visit the site during compaction of the fill to visually verify that adequate compaction is being achieved.

This letter is considered an addendum to our referenced report and subject to the same conditions and limitations presented therein.

If you have any questions, please call.

Sincerely,
CMT Technical Services

William G. Turner, P.E.
Senior Geotechnical Engineer



¹ Fill Placement Recommendations, Bell View Estates, 680 South Valley View Way, Woodland Hills, Utah, CMT Job No. 12890, June 11, 2019.

CMT TECHNICAL SERVICES

March 31, 2023

Ms. Carol Bell
1320 East 300 North
American Fork, Utah 84003

RE: Fill Placed Since 2019
Bell View Estates
680 South Valley View Way
Woodland Hills, Utah
CMT Job No. 12890

Ms. Bell,

2 xs?
/

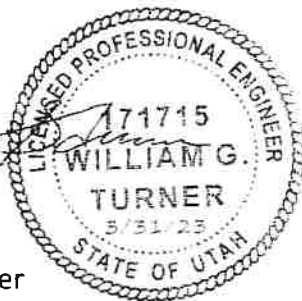
A CMT professional engineer has visited the subject site located in Woodland Hills, Utah several times since 2019 to observe the placement and compaction of fill being placed from time to time within the ravine bottom. This fill material visually consisted of silty gravel with sand (GM) and some cobble, and visually meets the recommendations presented in our letter¹ dated June 11, 2019. Our observations indicate that the fill material has less than 70% passing (more than 30% larger than) the ¾-inch sieve (see attached), which means it is "unproctorable" and the visual observations recommended in our referenced letter apply. During our visits, CMT observed fill placements and compaction of the lifts of fill and noted that the fill was being placed and compacted until there were no deflections of the fill being placed. To date we estimate about 12± feet of fill has been placed since our last letter dated June 14, 2019 regarding fill being placed at the site.

Based on our observations and testing, the material placed thus far in the ravine at the site meets our recommendations and has been properly compacted. Therefore, it is our opinion that additional fill can be placed per our referenced letter. CMT will test and/or observe the additional fill to be placed and will continue to provide our results/observations as fill is being placed.

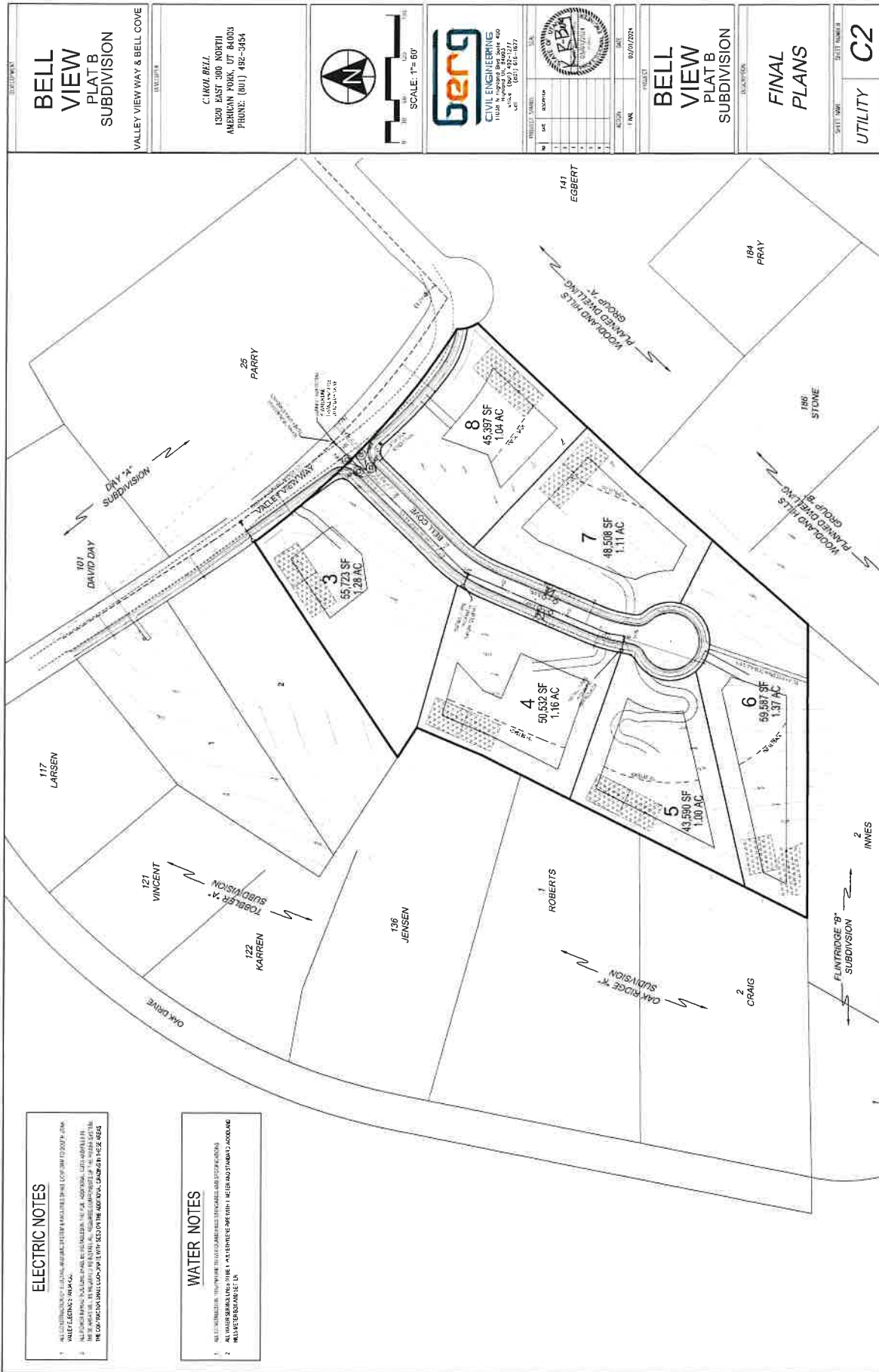
This letter is considered an addendum to our referenced report and subject to the same conditions and limitations presented therein. If we can answer any questions or be of further assistance, please call.

Sincerely,
CMT Technical Services

William G. Turner, P.E.
Senior Geotechnical Engineer



¹ Fill Placement Recommendations, Bell View Estates, 680 South Valley View Way, Woodland Hills, Utah, CMT Job No. 12890, June 11, 2019.



Approved City Council
Mar. 26th, 2024

VALLEY VIEW WAY & BELL COVE

C. HOL. BELL
1320 EAST 300 NORTH
AMERICAN FORK, UT 84003
PHONE: (801) 492-3454

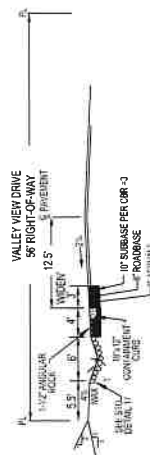
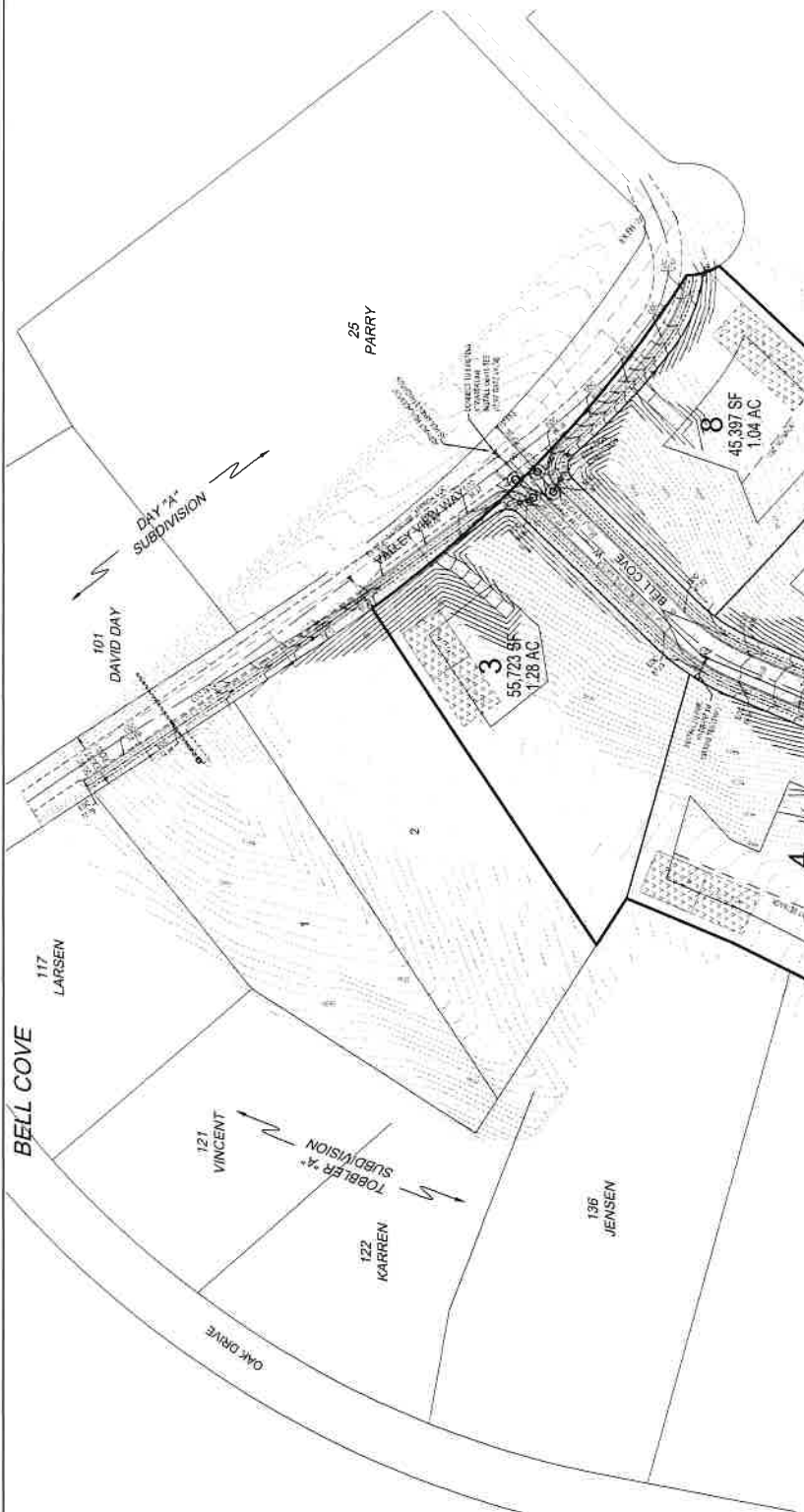


Highland, UT, 84003
office (801) 492-1277
cell (801) 616-1577

BELL
VIEW
SUBDIVISION

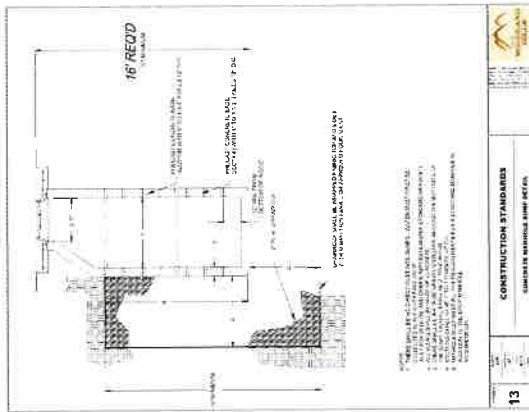
FINAL PLANS

/ALLEY
VIEW

VALLEY VIEW DRIVE
CROSS-SECTION

UNDOCUMENTED FILL NOTICE

ROADWAY SURFACING: UNDER ROADWAYS IS NOT APPROVED. ANY TESTING THAT IS REQUIRED MUST BE COMPLETED PRIOR TO THE ADVANCE APPROVAL OF OUR CITY ENGINEERS AND CORP. WITH GENERALLY ACCEPTED TESTING STANDARDS. UNDESIGNED FILL IN ROADWAY SHALL BE REMOVED FROM THE PUBLIC RIGHT-OF-WAY AND REPLACED WITH ROAD BASE AND/OR OTHER APPROVED ROAD MATERIAL ALL WITH THE APPROVAL OF THE CITY ENGINEERS.



Steve McCleary
McCleary Company

RE: Undocumented Fill for Bell View Estates

Dear Steve et al:

This letter is in response to the site visit conducted at the Bell View Estates property on June 6th, 2024, with the owner and owner's representative, engineer, geotechnical engineer, city public works director, and planning commission chair were present. The purpose for the meeting was to discuss the undocumented fill that was placed on the property through the past several years. The fill is considered undocumented by the city due to the lack of city inspection for placement, compaction, reporting during the placement period, etc. It is our understanding that the initial 12 feet of fill material was placed under the observation of CMT Technical Services (CMT), and the last eight feet of fill was placed without observation.

The outcome of the meeting is to determine the best course of action for the city to accept the final infrastructure improvements within the city rights-of-way. At the meeting a letter was provided by William Turner, P.E. with CMT, of testing methods, results, and recommendations addressing the eight feet of fill placed without observation. A letter was previously provided by CMT dated March 31, 2023, addressing the initial 12 feet of fill placed on the site. Additionally, we have consulted with Nate Pack of CMT concerning his observation of the initial 12 feet of fill.

Both Nate Pack and the letter dated March 31, 2023, indicate that the initial 12 feet of fill was placed sufficient for a city roadway. Since the city did not receive any test reports, observation reports, or pictures we have only the professional opinion of CMT to rely on. The test results from 3 test pits for the final eight feet of fill indicate that this material consists of Gravelly Clay to Clayey/Silty Gravel with 46-54 percent fines. The recommendations in the most recent letter are:

690 S. WOODLAND HILLS DR., WOODLAND HILLS, UT 84653
T (801) 423-3900

After reviewing the documentation provided, visiting the site, and reviewing city adopted standards we suggest the following methods will be a reasonable solution for the city to accept the infrastructure improvements.

- Since roots were found at a depth of 2 feet and the letter dated May 17, 2024, recommends a specific subgrade material specification for the soils 2 feet below the road base material, we recommend the following:
 - Remove 3 feet of existing material within the city rights-of-way.
 - Scarify and recompact the subgrade at that depth.
 - Conduct a roll proof test with the city engineer present. This will consist of a large piece of equipment (i.e. large loader with dirt in the bucket, large compacting roller, etc.) going back and forth in the rights-of-way area to inspect for soft spots and other unsuitable material.
 - Remove any noted significant soft spots, deleterious materials, or other unsuitable materials (i.e. construction materials), and replace with a suitable structural material.
- Following an acceptable subgrade preparation, place a layer of geotextile fabric as noted in the Utah American Public Works Association (APWA) for subgrade that is not readily compactable.
- Replace the remaining subgrade as noted in the CMT recommendations.
- Construct the base course and asphalt pavement sections as noted in the city standards.
- Provide a one-year extension to the standard required durability bond.

Compaction testing will be completed as required in the city standards. The city public works will be notified prior to any testing and testing reports will be provided to the city public works.

If these conditions are acceptable the final plat will need to be amended to include these requirements and reviewed and approved by the planning commission and city council.

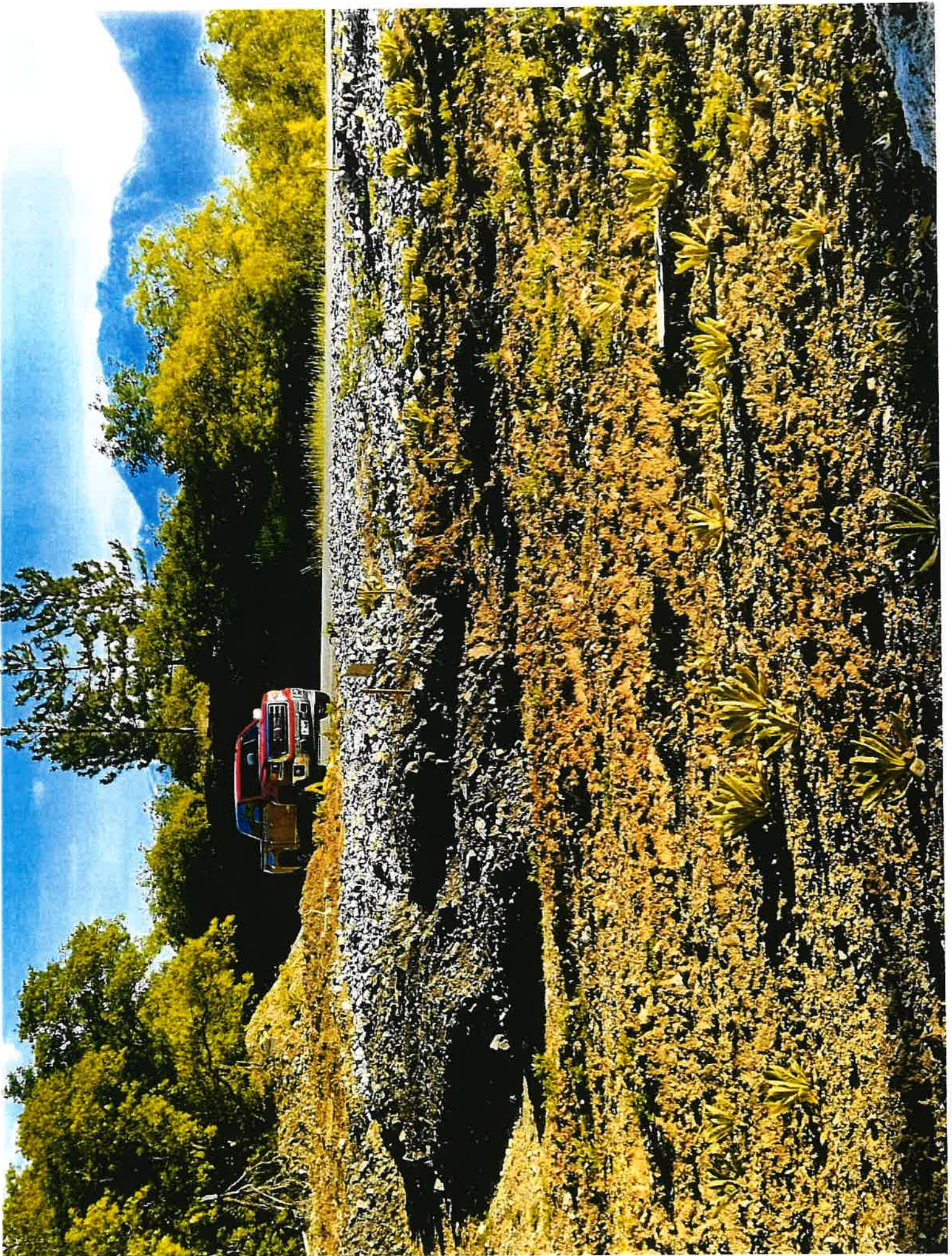
Regards,



Ted Mickelsen, P.E.

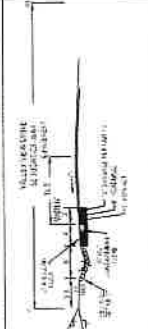
Public Works Director







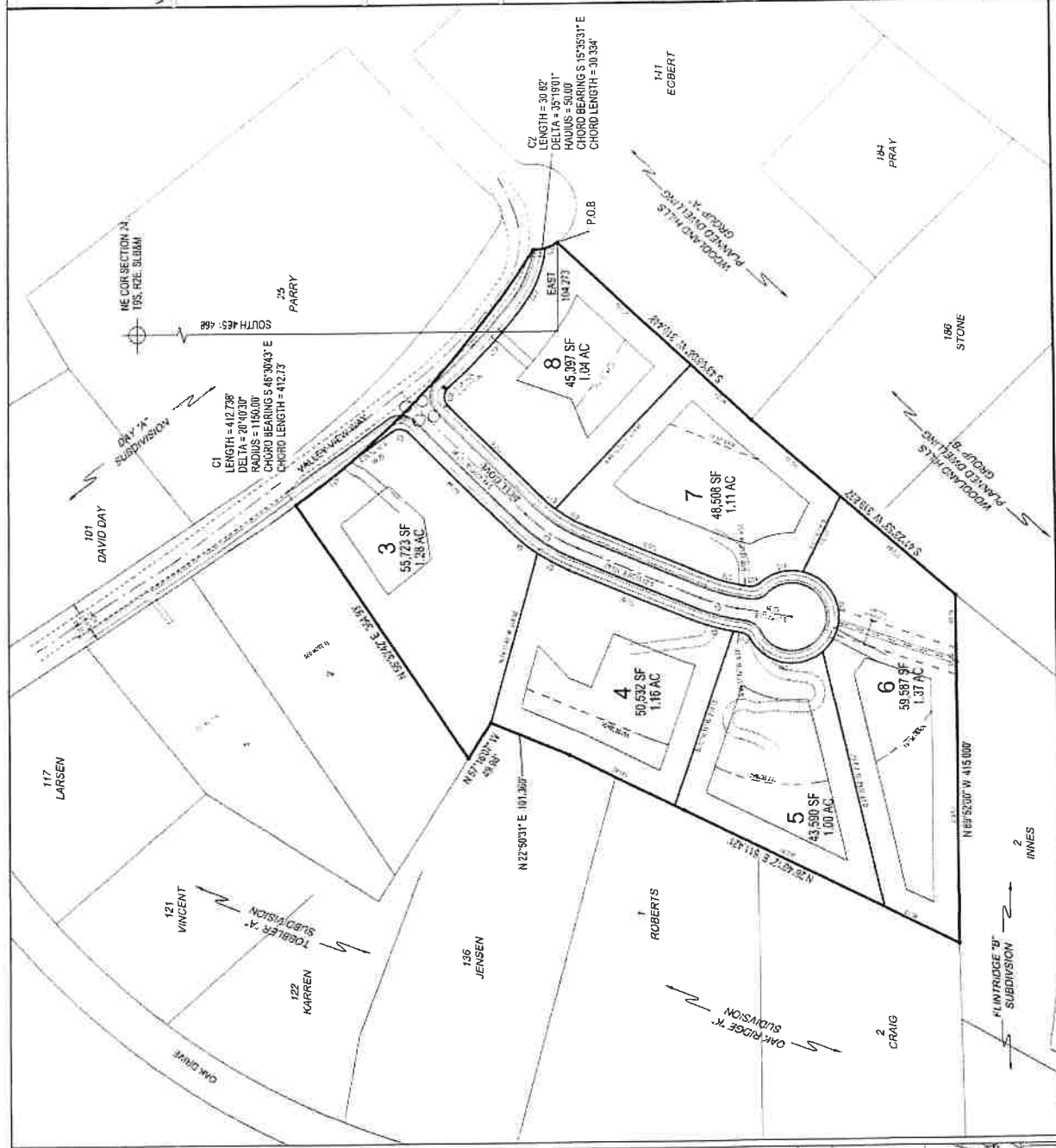
1. 1990年12月，在江蘇省江浦縣，發現了迄今為止中國最早、最完整的古猿化石——南京猿人化石。



TABULATIONS

20000	8135
100000	9170
150000	9742
200000	9796

LEGAL DESCRIPTION



BELL
VIEW
PLAT B
SUBDIVISION

VALLEY VIEW WAY & BELL COVE

CAROL BELL
1320 EAST 300 NORTH
AMERICAN FORK, UT 84003
PHONE: (801) 402-3454



SCALE: 1" = 50'



EVIL ENGINE
11026 N. Highwood Blvd.
Highland, UT, 84003
Office (801) 432-
3444 Fax (801) 432-



BELL
VIEW
PLAT B
SUBDIVISION

FINAL PLANS

COVER C1

Bell View subdivision Appeal

Wayne Frandsen <bishoplawnman@outlook.com>

Mon 8/5/2024 11:47 AM

To: steve.mccleery@gmail.com <steve.mccleery@gmail.com>

Cc: Jody Stones <recorder@woodlandhills-ut.gov>; Ted Mickelsen <works@woodlandhills-ut.gov>

Steve,

I would like a memorandum/letter from you or whomever you feel is most informed on the matter regarding the removal of road fill dirt on Phase B of the Bell View subdivision. Include any mitigating factors you feel that has justified your actions in abrigating our city ordinances in this regard. Include whether you are agreeing to accept the city engineer's proposal to you, or not. This letter will go on the record and may be read in our planning commission or other meetings held to consider the matter and options that the city has. Up to now, much of this dialogue has been verbal, back and forth between the city officials and yourselves. You will have an opportunity to appear before the planning commission and city council and make statements as well. I am suggesting however that you make your case in writing as well. Such letter we would like to have on or before August 14, 2024.

Thanks, Wayne

Bell View Subdivision

Wayne Frandsen <bishoplawman@outlook.com>

Thu 8/15/2024 10:05 AM

To: steve.mccleery@gmail.com <steve.mccleery@gmail.com>

Cc: Jody Stones <recorder@woodlandhills-ut.gov>; Ted Mickelsen <works@woodlandhills-ut.gov>; Brent Winder <mayor@woodlandhills-ut.gov>; Ken R. Berg, PE <ken@bergcivilengineering.org>; Carol L Bell <carolbell@gmail.com>

Bcc: Wayne Frandsen <bishoplawman@outlook.com>

Dear Steve:

On August 5, 2024, I sent an email to you requesting a response on or before August 14, 2024, (yesterday). That response email has not been received. As such we will not be able to include the fill dirt issues on the planning commission agenda this month, nor will the city council be able to have it on their agenda until after the planning commission review and decision. As such this matter has been removed from the agendas. It can be considered at some future date, once the information has been provided to the city, reviewed and analyzed. The information requested will help the planning commission and the city council determine whether you have or will accept the city engineer's proposal made to you in his letter of June 20, 2024. There remains some information that likely is only in your possession that would be helpful to the city in making any determinations on this matter. The city engineer's letter went out to you almost two months ago and has not yet been responded to so there doesn't seem to be any urgency to the matter. As it stands, we are still expecting to receive further information from you that is required by our city ordinances, in conjunction with the approval of the final plat for bonding, etc. Until this further information is received and approved by the city no work should be commenced at the site. At present, you are under obligation per the final plat to remove all undocumented fill from the roadways unless the city council modifies this requirement in conjunction with the planning commission.

Sincerely,

Wayne Frandsen, Planning Commission Chairman

Fw: Bell View Subdividson STAFF REPORT

From Wayne Frandsen <bishoplawnman@outlook.com>

Date Wed 8/28/2024 4:44 PM

To Mayor Brent Winder <mayor@woodlandhills-ut.gov>; Council Member Ben Hillyard <ben@woodlandhills-ut.gov>; Kari Malkovich <kari@woodlandhills-ut.gov>; Brian Hutchings <brian@woodlandhills-ut.gov>; Council Member Janet Lunt <janet@woodlandhills-ut.gov>; Dorel Kynaston <dorel@woodlandhills-ut.gov>; Jody Stones <recorder@woodlandhills-ut.gov>; John Stout <87stout@gmail.com>; Lori Thomas <imlorithomas@gmail.com>; sevebabe@gmail.com <sevebabe@gmail.com>; Larry Henry <larryandjudithmarie@gmail.com>; Simon Kirschman <kanomisimonak@gmail.com>; Ted Mickelsen <works@woodlandhills-ut.gov>; bishoplawnman@outlook.com <bishoplawnman@outlook.com>

 [3143_001.pdf](#)

Dear City Council and Planning Commission Members:

(above are attachments mentioned in this report)

I want to bring a matter to your attention (planning commission members and city council members), that you will be hearing more about in the next month. My purpose in doing so is to provide background information to you and better understanding of the issues that are involved as you will be brought into the processes. Consider this a form of "Staff Report".

In the recent past months, a developer, Carol Bell, working with her engineering team (Bill Turner and Ken Berg) and project manager (Steve McCleary) submitted a final plat for a Phase B (second phase of a two phase development) for approval to both the Planning Commission and City Council. This development is a total of 8 lots situated along West Valley View Way. Two lots were in phase A which have already been developed and 6 lots are in Phase B wherein the final plat was recently submitted and approved by both the planning commission and city council. Once Phase A development was completed they let their preliminary plat expire as they performed no work on Phase B in order to keep the preliminary plat alive. We required them to submit a new Preliminary Plat for Phase B, which they reluctantly did.

Following the new Preliminary Plat, shortly thereafter they submitted a Final Plat for Phase B. During that interim period and before, the city learned that they had allowed around 20 feet of fill dirt to be deposited throughout the area of Phase B, but primarily, and to our concern, as a filler to the cul-de-sac road that would be going in to service the 6 lots. It came to the city's attention in 2019 that fill dirt was being deposited on the site but we initially didn't know the extent of it. When we learned that fill dirt was being deposited on the site, we notified Steve McCleary of our concern and informed him that this was to stop as they had not submitted a Final Plat for approval for Phase B and no improvement work was to be done until final approval was given by both the planning commission and city council. The city noticed that from time to time, more fill dirt was being deposited and each time we informed McCleary that this was to stop. At one point the city even "Red Tagged" the property to emphasize that the

dumping of fill dirt must stop. To date we have not been told exactly who it was that authorized the depositing of fill dirt on the property as it has been going on for a number of years. During this time, never have they said that they had someone's approval to deposit the fill dirt on the property.

As the final plat for Phase B was prepared by Ken Berg Engineering for presentation to the Planning Commission I was insistent that an additional note be included on the final plat that said that all undocumented fill dirt that had been deposited on the proposed roadway was to be removed from the site and replaced with approved road base and other approved road material; that any required testing be done with advance approval of the city engineer and comply with generally accepted standards. This was done under the Final Plat caption of UNDOCUMENTED FILL NOTICE. This requirement was on the Final Plat as it was approved by both the planning Commission on March 20, 2024, and City Council on March 26, 2024 and agreed to by Ken Berg, the project engineer. It is unclear who else knew about this added note. It read:

"UNDOCUMENTED FILL NOTICE

Undocumented fill under roadways is not approved. Any testing that is required must be done with the advance approval of the city engineer and comply with generally accepted testing standards.

Undocumented fill in roadways will be removed from the public right-of-way and replaced with road base and other approved road material all with the approval of the city engineer."

In the weeks that followed, Ted had several telephone conversations with Steve McCleary regarding the fill dirt matter. Ted asked for any documentation Steve had that pertained to how much fill had been deposited, any testing that was done in the process, type of soil that was deposited, etc. Very little information about what was done was forthcoming, and there was no testing documentation provided.

In an effort to clear the air, Steve McCleary invited Ted and myself to a meeting at the site on June 6, 2024, to observe and discuss the matter primarily with their engineers. I took some pictures of the site which are included with this packet. Gathered were Steve McCleary, Bill Turner, P.E., Ken Berg P.E., Carol Bell and a few others. At this time a few letters were provided to the city that had been initiated by Bill Turner, dated June 14, 2019, March 16, 2023 and March 31, 2023 (all attached) The letters speak for themselves and primarily address the fill dirt that had been placed on the property. Of note is one letter dated June 14, 2019, which shows as cc'd to our city engineers at the time (L.E.I.) which is evidence that at that early date our engineers were aware that fill dirt was being deposited on the site. A few emails between the city and the then Building Official also show him to be aware that fill dirt was being deposited on site, but no evidence that the city council approved it nor had a Final Plat been approved for the site giving approval for the fill to be used. Note: it would have been contrary to our city ordinances as a final plat had not been approved for that phase of development. The referenced letter of June 14, 2019, states that at that time approx. 3 feet of fill dirt had been deposited. During our on site visit and discussion on June 6, it was revealed that approximately 20 feet of fill dirt had been placed on site, including on the 56 foot width of the proposed roadway that would be used for access to the subdivision. In our on site visit, the Bell group ask if there was any way to mitigate the matter to avoid having to remove all of the unauthorized fill which had been deposited on the property. Following the on site discussion and review, City Engineer Ted Mickelsen advised them that he would further study the matter and get back to them in several weeks with a recommendation on the matter pertaining to the removal of the undocumented fill dirt as agreed to in the notes of the previously approved Final Plat. They were informed that whatever recommendation was made, if it was a deviation from the note on the Final Plat, it would need the approval of the planning commission and the city council to implement as both of those bodies had approved the final plat on different conditions.

Following Ted's review, on June 20, 2024, he sent a letter (attached) to Steve McCleary outlining to them the steps that he would require them to take to address the matter of the undocumented fill dirt that had been deposited at the site. After studying the matter, his recommendation included taking up 3 feet of fill that was deposited in the road right of way and doing a scarify and recompact the subgrade at that depth. Then conduct a "roll proof test" with the city engineer present to see if there are any soft spots in the fill. Then remove any significant soft spots or noted unsuitable material. If this process proved satisfactory in removing any obvious soft spots, then put down a geotextile fabric and replace the remaining subgrade material and pave the road to standard. They were also to provide a one-year extension to the standard one year durability bond. (see Ted's letter for detail on these requirements)

On Thursday August 1, 2024, the city had a zoom call meeting with Steve McCleary, Carol Bell and others to discuss the proposal which Ted had made to them in his June 20, 2024. Further, the second year of durability bonding was not brought up or discussed. On August 5, 2024, I wrote an email (attached) to Steve McCleary, asking that he or someone else who he felt would be more knowledgeable to write a letter to the city about why the fill was deposited on the site without any final plat being presented or approved and to let the city know in writing that they approved of the recommendation made to them by the city engineer as it was not clear to my understanding that there was agreement to what Ted had proposed to them, and there certainly was no written agreement coming out of the June 20 meeting. I gave them a deadline of August 14, one week before the upcoming planning commission meeting. That deadline was not met and on August 15, I sent an email (attached) to Steve McCleary advising them that as the deadline was not met, we would not be including the issue of an amended Final Plat on this month's planning commission agenda. Shortly following the sending of this email, I received a phone call from Steve, apologizing for missing the deadline, taking full responsibility for missing it, as he had forgotten about the request. He stated verbally that they accepted the recommendation from Ted and thought they had made that clear in the zoom call, but did overlook discussing the 2 year durability period bonding, which they also agreed to. McCleary did say that he felt there was nothing to be gained by rehashing the fill dirt issue, who was responsible for it, any mitigation factors, etc., and would not be responding to that issue. I explained that I thought these matters might come up on the planning commission or city council review and I was only giving him an opportunity to further explain why they did what they did. He was not open to that endeavor, so I have not pursued that further. The call got a little heated but was cordial just the same.

In the end, I am sharing this information with each of you to give you a better and broader understanding of this matter and I don't want you to feel that I am concealing anything from you as you consider this. Carol Bell already feels that I have it in for her and the property involved and I doubt I can change her mind, but I don't want you to go into this matter without knowing and understanding the full background on it. I should say that I have confidence in Ted and his assessment of what he has proposed as an alternative solution. I feel there are enough safeguards in what he has proposed that should problems arise they can be further addressed at the time.

As I stated, I had planned on putting this on the planning commission agenda this month at our August 21, 2024, meeting, however I had hoped to have the information I was requesting in my August 1, 2024, letter to also include. However, as that has not been forthcoming until later, the planning commission will hear this in their September meeting and the council following that. That should give everyone enough time to digest this staff report. If you have any questions, let me know.

I have also included a copy of the Phase B plat for your reference as well as several recent pictures I have taken of the plat area.

Thanks, Wayne

Fw: Attached Image

From Wayne Frandsen <bishoplawman@outlook.com>

Date Thu 9/12/2024 10:40 AM

To Mayor Brent Winder <mayor@woodlandhills-ut.gov>; Council Member Ben Hillyard <ben@woodlandhills-ut.gov>; Council Member Janet Lunt <janet@woodlandhills-ut.gov>; Brian Hutchings <brian@woodlandhills-ut.gov>; Dorel Kynaston <dorel@woodlandhills-ut.gov>; Kari Malkovich <kari@woodlandhills-ut.gov>; Jody Stones <recorder@woodlandhills-ut.gov>; Ted Mickelsen <works@woodlandhills-ut.gov>; bishoplawman@outlook.com <bishoplawman@outlook.com>; Lori Thomas <imlorithomas@gmail.com>; sevebabe@gmail.com <sevebabe@gmail.com>; Larry Henry <larryandjudithmarie@gmail.com>; Simon Kirschman <kanomisimonak@gmail.com>; John Stout <87stout@gmail.com>

 1 attachments (192 KB)

3180_001.pdf;

Attached here are two more letters which I found in my files, adding information to the previously provided "Staff Report" on the Carol Bell subdivision property. To explain further. The first attached letter dated June 11, 2019, authored by Bill Turner from CMT Services (an engineering firm) is addressed to Carol Bell, the Developer, regarding the type of fill that would need to be placed on the development site to meet the Development and Construction road standards. (Note: FYI and as a reminder, three days later CMT wrote another letter to Carol Bell, which letter was dated June 14, 2019, and was included in my earlier staff report and submission to you. At that time CMT said in their letter that there had been approx. 3 feet of fill already deposited at the road and build site). This letter of June 11, 2019, in its second paragraph, is clear as to the standard of fill that would be needed for the road to meet the required road standard and the process required in laying down the road fill. None of this was done to the city's knowledge and no evidence has ever been provided by the Developer that it was done.

The second letter is one generated by Ted Mickelsen and dated February 14, 2023, when he was still employed by Jones and DeMille, but was our city engineer at the time. His letter addresses two topics, the first mentioned in the letter is of no consequence to the issue at hand and has been addressed, but the second topic pertains to the fill dirt issue. This letter is addressed to Jody Stones (the city), under the topic SOIL PLACED ON THE SITE. There were three requirements which Ted made at the time he wrote the letter. They are:

1. No further work at the time on Phase B until a final plat is approved.
2. The Developer to provide all testing for the 3 feet of soil already placed.
3. Any soil placed after June 14, 2019, should either

- a. Provide engineering reports from CMP that the material meets their recommendations in their letter (June 11, 2019)
- b. Be removed and verify it meets soil specifications as outlined by CMT in their letter and replaced if necessary.
- c. Be removed and new soil material meeting the letter recommendation be placed as outlined in the CMT letter.

None of these three requirements were ever complied with to my knowledge, leading us to the issues currently being faced. The developer, Carol Bell, has yet to explain why none of these issues were adequately addressed going forward from the Jones and DeMille letter authored by Ted and dated February 14, 2023. Similarly, the CMT letter dated June 11, 2019, mentioned above and authored by Bill Turner was not followed when Mr. Turner outlined to Carol Bell the requirements for any fill being placed on the construction site.

Just wanted to add this further detail to the Staff Report information previously provided to you.

Wayne Frandsen, Chairman Planning Commission

Fw: Bellview Final Plat

From Wayne Frandsen <bishoplawman@outlook.com>

Date Thu 9/19/2024 11:32 AM

To steve.mccleery@gmail.com <steve.mccleery@gmail.com>; Carol L Bell <carolbbell@gmail.com>; Ken R. Berg, PE <ken@bergcivilengineering.org>

Cc Jody Stones <recorder@woodlandhills-ut.gov>; Ted Mickelsen <works@woodlandhills-ut.gov>

I know there are a number of septic notes already on the Final Plat for Phase B. I am suggesting that one more be added to help clarify the city's position on the matter. See below.

Thanks,
Wayne Frandsen

NOTICE TO LOT PURCHASERS

The approval and recordation of this subdivision plat does not guarantee or assure a building permit can or will be issued. All lots in this subdivision must complete individual soil exploration and percolation tests and obtain approval of individual septic systems from the Utah County Health Department before a building permit can be issued by Woodland Hills City. If acceptable soil conditions are not found in a large enough area for a drain field within each lot, then a septic system will not be approved, and a building permit will not be issued for that lot.



BELL VIEW - Plat "B"
OPC

Line #	Item Description	Quantity	Unit	Unit Price	Total Price	4/19/24	8/1/2024	8/1/2024 updated	Quantity Channel	Change in Unit Price
GENERAL										
	1 Mobilization	1	LS	\$20,000.00	\$20,000.00	\$	10,000.00	\$	10,000.00	
	Total Price for above GENERAL Items:				\$20,000.00	\$	10,000.00	\$	10,000.00	
SWPPP										
	2 SWPPP SIGNAGE	1	LS	\$500.00	\$500.00		\$500.00		\$500.00	
	3 Curb Inlet Box Protection	4	EACH	\$350.00	\$1,400.00		\$1,400.00		\$1,400.00	
	4 Construction Entrance: Maintenance Cobble Added;	1	EACH	\$5,000.00	\$5,000.00		\$5,000.00		\$5,000.00	
	5 Disturbed Slopes - seeded slopes	68860	SF	\$0.33	\$22,723.80		\$3,346.20		\$3,346.20	\$0.11
	Total Price for above SWPPP Items:				\$29,623.80	\$	10,246.20	\$	10,246.20	
EARTHWORK										
	6 Existing Fill Removal and Replacement outside of roadway	4260	CY	\$13.00	\$55,380.00	\$	4,662.00	\$	4,662.00	\$7.00
	7 Earthwork - Cut and Fill On-site	8,900	CY	\$11.00	\$97,900.00		\$77,726.00		\$77,726.00	\$11.00
	8 Earthwork - cut and transport Off-site	7,522	CY	\$18.00	\$135,396.00					
	9 4' Rock Retaining Wall	472	SF	\$22.00	\$10,384.00					
	Total Price for above EARTHWORK Items:				\$299,060.00	\$	82,388.00	\$	91,763.00	
ASPHALT & CONCRETE										
	10 Asphalt 3" - Standard road	19,598	SF	\$2.75	\$53,894.50		\$53,894.50		\$53,894.50	
	11 Roadbase 8" Hauled, Placed & Compacted	27,526	SF	\$0.85	\$23,397.10		\$23,397.10		\$23,397.10	
	12 Subbase 10" Hauled, Placed & Compacted	19,598	SF	\$0.67	\$13,130.66		\$13,130.66		\$13,130.66	
	13 18"x12" Containment Curb	1,582	LF	\$24.00	\$37,968.00		\$37,968.00		\$37,968.00	
	14 2.5' Shoulder - 1-1/2" angular rock	3,966	SF	\$0.55	\$2,181.30		\$2,181.30		\$2,181.30	
	Total Price for above ASPHALT & CONCRETE Items:				\$130,571.56	\$	130,571.56	\$	130,571.56	
DRAINAGE										
	15 15" RCP Storm Drain	169	LF	\$45.00	\$7,605.00		\$7,605.00		\$7,605.00	
	16 Curb Inlet 3' X 3'	4	EACH	\$3,500.00	\$14,000.00		\$14,000.00		\$14,000.00	
	17 6' Riprap Swale	1,744	LF	\$24.00	\$41,856.00		\$31,392.00		\$31,392.00	\$18.00
	18 15' SUMP	8	EACH	\$5,600.00	\$44,800.00		\$39,600.00		\$39,600.00	\$4,950.00
	Total Price for above DRAINAGE Items:				\$108,261.00	\$	92,597.00	\$	92,597.00	
CULINARY WATER										
	19 10" C-900 PVC Culinary Water & Fittings	577	LF	\$46.00	\$26,542.00		\$26,542.00		\$26,542.00	
	20 10" Gate Valves	1	EACH	\$800.00	\$800.00		\$800.00		\$800.00	
	21 6" cut in tee (tie-in connection)	1	EACH	\$1,200.00	\$1,200.00		\$1,200.00		\$1,200.00	
	22 Fire Hydrant & valve	2	EACH	\$5,000.00	\$10,000.00		\$5,560.00		\$5,560.00	
	23 1" Water Service	6	EACH	\$1,000.00	\$6,000.00		\$6,000.00		\$6,000.00	
	Total Price for above CULINARY WATER Items:				\$44,542.00	\$	\$40,102.00	\$	\$40,102.00	
DRY UTILITIES										
	24 Dry Utility Trenching & Power conduit	1,600	LF	\$2.00	\$3,200.00		\$3,200.00		\$3,200.00	
	25 Utility Sleeve Trenching	130	LF	\$2.00	\$260.00		\$260.00		\$260.00	
	26 Gas Sleeve	130	LF	\$2.00	\$260.00		\$260.00		\$260.00	
	27 Phone Sleeve	130	LF	\$2.00	\$260.00		\$260.00		\$260.00	
	Total Price for above DRY UTILITIES Items:				\$3,980.00	\$	\$3,980.00	\$	\$3,980.00	
MISCELLANEOUS										
	27 Street sign / traffic signs	2	EACH	\$600.00	\$1,200.00		\$1,200.00		\$1,200.00	
	28 Subdivision monument	2	EACH	\$900.00	\$1,800.00		\$1,800.00		\$1,800.00	
	Total Price for above Miscellaneous Items:				\$3,000.00	\$	\$3,000.00	\$	\$3,000.00	
	Total Price				\$639,038.36	\$	\$372,884.76	\$	\$382,259.76	
	10% Bond				\$63,903.84	\$	\$37,288.48	\$	\$38,225.90	
	6% Insp				\$22,373.09	\$	\$22,373.09	\$	\$22,935.59	
	Total Bond Amount				\$702,942.20	\$	\$410,173.24	\$	\$420,485.74	

*comparison in LF would be Summit Creeks South Loafer "The Retreat" \$639240.60 Subtract the sewer of \$89033.00= \$550,207.60

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	Current YTD	Revised 6/2024	Percent Used
Change In Net Position			
Revenue:			
Taxes			
3110 Property tax - current	945,866.23	943,995.00	100.20%
3120 Unpaid Prior Year's Property tax	72,442.49	83,000.00	87.28%
3125 Motor vehicle fees	37,098.39	40,000.00	92.75%
3130 Sales and use taxes	280,503.53	279,000.00	100.54%
3131 Transportation tax	30,870.28	27,000.00	114.33%
3140 Franchise tax (Electric/Gas)	130,892.53	136,000.00	96.24%
3150 Telecom tax (Cell & Landline)	5,532.81	5,600.00	98.80%
Total Taxes	1,503,206.26	1,514,595.00	99.25%
Licenses and permits			
3210 Business licenses	735.00	700.00	105.00%
3221 Building permits	74,486.47	70,000.00	106.41%
3225 Animal Licenses	0.00	500.00	0.00%
3226 Appeal/Variance	500.00	500.00	100.00%
Total Licenses and permits	75,721.47	71,700.00	105.61%
Intergovernmental revenue			
3356 Class C road allocation	109,243.25	135,000.00	80.92%
3358 Liquor fund allotment	0.00	1,000.00	0.00%
3359 Parks Grants - PASS THRU	0.00	1,000.00	0.00%
Total Intergovernmental revenue	109,243.25	137,000.00	79.74%
Charges for services			
3413 Zoning and subdivision fees	6,250.00	3,550.00	176.06%
3418 SWPPP	0.00	20,000.00	0.00%
3421 Fire department services	1,094.26	15,000.00	7.30%
3422 Fuel Reduction	79,886.26	79,886.00	100.00%
3440 Sanitation - garbage fees	172,485.53	172,000.00	100.28%
3470 Summit Creek Trail Improvement Fees	6,000.00	5,000.00	120.00%
3480 Fiber Revenue	42,933.16	43,000.00	99.84%
3490 Miscellaneous services	0.00	100.00	0.00%
3491 City Center Rental	1,565.00	1,500.00	104.33%
3492 Park Rental	585.00	350.00	167.14%
Total Charges for services	310,799.21	340,386.00	91.31%
Interest			
3610 Interest earnings	177,250.50	173,000.00	102.46%
3611 Interest - Fiber	491.66	600.00	81.94%
Total Interest	177,742.16	173,600.00	102.39%
Miscellaneous revenue			
3640 Proceeds of sale of capital assets	145,705.60	110,831.00	131.47%
3685 CC Fee	1,091.77	1,100.00	99.25%
3690 Miscellaneous revenue	25,564.97	25,500.00	100.25%
3691 Woodland Hills Day Revenue - PASS THRU	2,143.00	2,143.00	100.00%
3692 Emergency Management	320.00	320.00	100.00%
Total Miscellaneous revenue	174,825.34	139,894.00	124.97%
Contributions and transfers			
3840 Transfer from capital projects	0.00	0.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00%
Total Revenue:	2,351,537.69	2,377,175.00	98.92%

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	Current YTD	Revised 6/2024	Percent Used
Expenditures:			
General government			
Council			
4111.100 Mayor/Council Wages	18,607.57	18,000.00	103.38%
4111.220 Mayor/Council FICA	1,235.16	1,500.00	82.34%
4111.580 Council Travel	3,439.52	5,000.00	68.79%
4111.600 Mayor Expenses	20.32	500.00	4.06%
4111.601 Council Expenses	245.61	1,000.00	24.56%
4111.602 Council Discretionary	124.07	125.00	99.26%
Total Council	23,672.25	26,125.00	90.61%
Administrative			
4141.100 Admin salaries and wages	161,449.85	158,000.00	102.18%
4141.220 Admin employee FICA	10,545.26	12,500.00	84.36%
4141.230 Retirement	63,308.15	78,000.00	81.16%
4141.348 Admin audit	12,200.00	12,200.00	100.00%
4141.349 Admin attorney	38,451.90	75,000.00	51.27%
4141.350 Admin Prof. Services	35,975.25	26,000.00	138.37%
4141.352 Elections	2,621.37	2,621.00	100.01%
4141.353 Appeal/Variance	0.00	500.00	0.00%
4141.400 Admin utilities	24,659.77	36,000.00	68.50%
4141.521 Admin insurance and surety bonds	9,621.55	56,000.00	17.18%
4141.580 Admin travel, conferences	3,504.27	3,500.00	100.12%
4141.600 Admin books, subscriptions, memberships	2,857.99	5,000.00	57.16%
4141.601 Admin office supplies & expense	9,201.48	10,500.00	87.63%
4141.649 Repairs/maintenance to city facilities	26,666.58	25,000.00	106.67%
4141.650 Admin computer software support	8,185.22	9,000.00	90.95%
4141.651 Admin web site	0.00	4,500.00	0.00%
4141.699 Admin miscellaneous expenditures	2,090.49	2,200.00	95.02%
4141.700 2019 Bond Principal	84,957.73	85,000.00	99.95%
4141.701 2019 Bond Interest	23,133.60	23,200.00	99.71%
4141.740 Admin capital outlay equipment	0.00	2,000.00	0.00%
Total Administrative	519,430.46	626,721.00	82.88%
Planning and zoning			
4180.220 Planning commission FICA	923.20	800.00	115.40%
4180.600 Planning commission expenses	1,083.75	1,100.00	98.52%
Total Planning and zoning	2,006.95	1,900.00	105.63%
Building			
4190.100 Inspections Wages	18,343.48	19,000.00	96.54%
4190.101 Site Plan Review	7,094.59	7,200.00	98.54%
4190.102 SWPPP	24,614.44	35,000.00	70.33%
4190.220 Building FICA	1,600.93	2,200.00	72.77%
4190.230 Building Retirement	1,301.66	5,000.00	26.03%
4190.240 Building Health Insurance	0.00	2,500.00	0.00%
4190.300 Plan Review	24,648.00	27,500.00	89.63%
4190.600 Building Tools, Books, Dues, Subscriptions	166.98	2,000.00	8.35%
Total Building	77,770.08	100,400.00	77.46%
Total General government	622,879.74	755,146.00	82.48%
Public safety			
Police			
4210.100 Ordinance Enforcement Officer	4,582.72	5,100.00	89.86%

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	Current YTD	Revised 6/2024	Percent Used
4210.220 Ordinance Enforcement Officer FICA	350.76	400.00	87.69%
4210.230 Retirement	233.11	1,000.00	23.31%
4210.300 Police services	107,586.09	107,900.00	99.71%
4210.301 Dispatch fees	9,782.23	15,000.00	65.21%
Total Police	122,534.91	129,400.00	94.69%
Fire			
4220.100 Fire wages	14,808.23	15,000.00	98.72%
4220.220 Fire FICA	1,011.28	1,200.00	84.27%
4220.230 Retirement	484.97	500.00	96.99%
4220.300 Fire Telephone Notification System	280.05	600.00	46.68%
4220.600 Fire equipment supplies	70,462.36	62,829.00	112.15%
4220.601 Fire training	7,044.38	10,000.00	70.44%
4220.602 Fire Discretionary Fund	1,115.37	1,000.00	111.54%
4220.604 Fire Fighter Appreciation	1,986.42	1,986.00	100.02%
4220.605 Emergency Management	39.00	50.00	78.00%
4220.648 Fire equipment fuel	3,408.59	5,000.00	68.17%
4220.649 Fire equipment repairs/maintenance	2,641.00	5,000.00	52.82%
4220.700 Fire Truck Lease principal	50,176.14	50,176.00	100.00%
4220.701 Fire Truck Lease interest	23,994.78	22,478.00	106.75%
4220.740 Fire capital outlay	21,500.00	23,017.00	93.41%
Total Fire	198,952.57	198,836.00	100.06%
Fire Fuel Reduction			
4222.100 Fire Fuel Reduction wages	95,485.33	90,000.00	106.09%
4222.200 Fire Fuel Reduction benefits	7,260.75	7,700.00	94.30%
4222.230 Fire Fuel Reduction Retirement	0.00	0.00	0.00%
4222.600 Fire Fuel Reduction equipment supplies	10,304.88	10,600.00	97.22%
4222.601 Fire Fuel Reduction training	73.18	250.00	29.27%
4222.602 Fire Fuel Reduction Discretionary Fund	956.85	1,000.00	95.69%
4222.648 Fire Fuel Reduction equipment fuel	4,458.44	5,000.00	89.17%
4222.649 Fire Fuel Reduction equipment repairs/maintenance	12,528.31	10,700.00	117.09%
Total Fire Fuel Reduction	131,067.74	125,250.00	104.64%
EMS			
4225.100 EMS Wages	10,522.35	12,500.00	84.18%
4225.220 EMS FICA	805.08	1,000.00	80.51%
4225.600 EMS Equipment Supplies	5,037.48	5,500.00	91.59%
4225.601 EMS Training	3,825.88	6,100.00	62.72%
4225.602 EMS Appreciation	0.00	0.00	0.00%
4225.648 EMS Equipment Fuel	510.13	700.00	72.88%
4225.649 EMS Equipment Repairs/Maintenance	0.00	250.00	0.00%
Total EMS	20,700.92	26,050.00	79.47%
Animal control			
4253.300 Animal control and regulation	678.54	5,000.00	13.57%
Total Animal control	678.54	5,000.00	13.57%
Emergency Management			
4027.600 EM Equipment Supplies	402.48	500.00	80.50%
Total Emergency Management	402.48	500.00	80.50%
Total Public safety	474,337.16	485,036.00	97.79%
Roads and public improvements			
Roads			

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	Current YTD	Revised 6/2024	Percent Used
4410.100 Streets wages	61,886.16	60,000.00	103.14%
4410.220 Streets FICA	4,035.66	4,500.00	89.68%
4410.230 Retirement	5,594.78	6,000.00	93.25%
4410.240 Health Insurance	11,737.71	14,000.00	83.84%
4410.300 Streets Professional & technical	43,566.25	45,000.00	96.81%
4410.600 Streets Road supplies	2,433.48	2,000.00	121.67%
4410.602 Roads Discretionary	467.62	600.00	77.94%
4410.603 Tools and equipment	4,731.17	6,000.00	78.85%
4410.606 Streets General Maintenance	45,663.62	60,000.00	76.11%
4410.607 Fiber Installs	34,900.00	33,000.00	105.76%
4410.648 Streets Road fuel	2,642.33	3,500.00	75.50%
4410.649 Streets Road repairs/maintenance	1,704.53	2,500.00	68.18%
4410.702 \$580,000 Principal	57,000.00	57,000.00	100.00%
4410.703 \$580,000 Interest	11,682.50	12,000.00	97.35%
4410.740 Streets capital outlay equipment	39,905.00	3,575.00	1,116.22%
4410.741 Streets Debt service - principal	83,507.41	10,000.00	835.07%
4410.742 Streets Debt service - interest	10,046.24	3,500.00	287.04%
4415.608 Class C Road maintenance	0.00	0.00	0.00%
Total Roads	421,504.46	323,175.00	130.43%
Sanitation			
4420.300 Sanitation - garbage removal	161,730.82	145,000.00	111.54%
Total Sanitation	161,730.82	145,000.00	111.54%
Snowplow			
4418.100 Snowplowing wages	27,757.27	28,000.00	99.13%
4418.220 Snowplowing FICA	2,117.18	2,299.00	92.09%
4418.230 Snowplowing Retirement	1,311.97	1,350.00	97.18%
4418.600 Snowplowing supplies	1,161.01	1,000.00	116.10%
4418.601 Snowplowing road salt	51,118.80	51,119.00	100.00%
4418.602 Snow Plowing tools and equipment	6,302.38	7,000.00	90.03%
4418.648 Snowplowing fuel	3,750.30	4,000.00	93.76%
4418.649 Snow Plowing repairs/maintenance	5,708.96	7,000.00	81.56%
4418.740 Snowplowing capital outlay equipment	3,575.00	4,000.00	89.38%
4418.800 Snowplowing Debt service - principal	25,850.45	30,000.00	86.17%
4418.801 Snowplowing Debt service - interest	0.00	5,000.00	0.00%
Total Snowplow	128,653.32	140,768.00	91.39%
Total Roads and public improvements	711,888.60	608,943.00	116.91%
Parks, recreation, and public property			
Parks			
4510.100 Parks Salaries & Wages	7,848.22	7,000.00	112.12%
4510.220 Parks FICA	595.37	550.00	108.25%
4510.230 Parks Retirement	582.83	550.00	105.97%
4510.300 Chipper Days	0.00	0.00	0.00%
4510.600 PTR	10,149.26	10,000.00	101.49%
4510.601 Woodland Hills Day	12,412.67	12,413.00	100.00%
4510.649 Parks repairs/maintenance	3,568.77	4,500.00	79.31%
4510.740 Parks Capital Outlay	7,475.28	18,000.00	41.53%
4540.602 Parks Discretionary	302.45	500.00	60.49%
Total Parks	42,934.85	53,513.00	80.23%
Total Parks, recreation, and public property	42,934.85	53,513.00	80.23%
Transfers			

City of Woodland Hills
Operational Budget Report
10 10 General Fund - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
4850 Transfer to FIRE capital projects fund	0.00	0.00	0.00%
4855 Transfer to EMS capital projects fund	5,000.00	5,000.00	100.00%
4860 Transfer to SNOWPLOWING capital projects fund	10,000.00	10,000.00	100.00%
4870 Transfer to ROADS capital projects fund	458,537.00	458,537.00	100.00%
4880 Transfer to PARKS capital projects fund	1,000.00	1,000.00	100.00%
Total Transfers	474,537.00	474,537.00	100.00%
Total Expenditures:	2,326,577.35	2,377,175.00	97.87%
Total Change In Net Position	24,960.34	0.00	0.00%

City of Woodland Hills
Operational Budget Report
40 40 Capital Projects - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
Change In Net Position			
Revenue:			
Interest			
3610 Interest earnings	0.00	0.00	0.00%
Total Interest	0.00	0.00	0.00%
Total Revenue:	0.00	0.00	0.00%
Total Change In Net Position	0.00	0.00	0.00%

City of Woodland Hills
Operational Budget Report
41 41 Capital Projects - Fire - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
Change In Net Position			
Revenue:			
Miscellaneous revenue			
3680 Loan Proceeds	546,038.36	0.00	0.00%
Total Miscellaneous revenue	546,038.36	0.00	0.00%
Contributions and transfers			
3810 Transfer from general fund	0.00	0.00	0.00%
Total Contributions and transfers	0.00	0.00	0.00%
Total Revenue:	546,038.36	0.00	0.00%
Expenditures:			
Public safety			
Fire			
4220.72 Saving - 2022 down payment on a new engine	546,038.36	0.00	0.00%
Total Fire	546,038.36	0.00	0.00%
Total Public safety	546,038.36	0.00	0.00%
Total Expenditures:	546,038.36	0.00	0.00%
Total Change In Net Position	0.00	0.00	0.00%

City of Woodland Hills
Operational Budget Report
42 42 Capital Projects - EMS - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
Change In Net Position			
Revenue:			
Intergovernmental revenue			
3810 Transfer from general fund	5,000.00	0.00	0.00%
Total Intergovernmental revenue	5,000.00	0.00	0.00%
Total Revenue:	5,000.00	0.00	0.00%
Total Change In Net Position	5,000.00	0.00	0.00%

City of Woodland Hills
Operational Budget Report
43 43 Capital Projects - Snowplowing - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
Change In Net Position			
Revenue:			
Miscellaneous revenue			
3670 Lease Proceeds	182,658.78	0.00	0.00%
Total Miscellaneous revenue	182,658.78	0.00	0.00%
Contributions and transfers			
3810 Transfer from general fund	10,000.00	0.00	0.00%
Total Contributions and transfers	10,000.00	0.00	0.00%
Total Revenue:	192,658.78	0.00	0.00%
Expenditures:			
Roads and public improvements			
Snowplow			
4220.73 Savings for future truck purchase(s)	182,658.78	0.00	0.00%
Total Snowplow	182,658.78	0.00	0.00%
Total Roads and public improvements	182,658.78	0.00	0.00%
Total Expenditures:	182,658.78	0.00	0.00%
Total Change In Net Position	10,000.00	0.00	0.00%

City of Woodland Hills
Operational Budget Report
44 44 Capital Projects - Roads - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
Change In Net Position			
Revenue:			
Intergovernmental revenue			
3615 UDOT Community Dev. Grant	0.00	0.00	0.00%
Total Intergovernmental revenue	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Contributions and transfers			
3810 Transfer from general fund	458,537.00	458,537.00	100.00%
Total Contributions and transfers	<u>458,537.00</u>	<u>458,537.00</u>	<u>100.00%</u>
Total Revenue:	<u>458,537.00</u>	<u>458,537.00</u>	<u>100.00%</u>
Expenditures:			
Roads and public improvements			
Roads			
4220.75 W. Loafer	0.00	0.00	0.00%
4220.78 UDOT Community Dev. Grant	0.00	0.00	0.00%
Total Roads	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Roads and public improvements	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures:	<u>0.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>458,537.00</u>	<u>458,537.00</u>	<u>100.00%</u>

City of Woodland Hills
Operational Budget Report
45 45 Capital Projects - PTR - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
Change In Net Position			
Revenue:			
Contributions and transfers			
3810 Transfer from general fund	1,000.00	0.00	0.00%
Total Contributions and transfers	<u>1,000.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Revenue:	<u>1,000.00</u>	<u>0.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>1,000.00</u>	<u>0.00</u>	<u>0.00%</u>

City of Woodland Hills
Operational Budget Report
51 51 Enterprise - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	Current YTD	Revised 6/2024	Percent Used
Income or Expense			
Income From Operations:			
Operating income			
5140 Water service revenues	802,835.07	770,000.00	104.26%
5241 Miscellaneous service revenues	15,914.36	15,000.00	106.10%
5311 Connection fee income	7,402.92	7,000.00	105.76%
Total Operating income	826,152.35	792,000.00	104.31%
Operating expense			
6110 Salaries and wages	163,974.23	160,000.00	102.48%
6112 Water Repairs	8,097.08	8,500.00	95.26%
6115 Well	90,266.92	381.00	23,692.10%
6130 Employee benefits	14,865.68	16,500.00	90.10%
6140 Health Insurance	11,737.83	11,000.00	106.71%
6150 Retirement	15,891.60	17,000.00	93.48%
6210 Books, dues and subscriptions	4,802.38	8,000.00	60.03%
6230 Travel and conferences	246.31	1,500.00	16.42%
6240 Office supplies and expense	4,968.78	5,500.00	90.34%
6245 Computer software support	8,054.46	9,000.00	89.49%
6250 Tools and work equipment	6,978.34	15,000.00	46.52%
6280 Utilities	47,567.09	60,000.00	79.28%
6311 Legal services	0.00	0.00	0.00%
6313 Engineering services	42,140.48	30,000.00	140.47%
6420 Water sampling and testing	1,787.00	10,000.00	17.87%
6440 Meter installation and service	4,813.45	8,000.00	60.17%
6445 Supplies	10,605.31	10,000.00	106.05%
6447 Water equipment repairs/maintenance	5,193.04	10,000.00	51.93%
6450 Water system maintenance	6,998.13	30,000.00	23.33%
6451 ARPA Funds	7,667.12	8,000.00	95.84%
6510 Insurance and surety bonds	6,757.51	25,000.00	27.03%
6550 Capital Outlay	0.00	17,075.00	0.00%
6555 New Upper Well Interest	0.00	62,500.00	0.00%
6610 Miscellaneous operating expense	2,842.88	61,500.00	4.62%
6690 Depreciation expense	276,125.70	120,000.00	230.10%
6822 2021 Emergency Water loan \$2.9M	0.00	97,000.00	0.00%
6830 Monthly CC Processing and Bank Fees	13,716.00	15,000.00	91.44%
Total Operating expense	756,097.32	816,456.00	92.61%
Total Income From Operations:	70,055.03	(24,456.00)	-286.45%
Non-Operating Items:			
Non-operating income			
5521 Water Impact Fee revenue	42,136.00	60,000.00	70.23%
5610 Interest income	70,203.41	70,000.00	100.29%
5610.1 Impact Fee Interest	5,393.64	5,000.00	107.87%
5630 Gain (loss) on asset retirement	(3,464.44)	0.00	0.00%
Total Non-operating income	114,268.61	135,000.00	84.64%
Non-operating expense			
6820 Interest expense (New Bond Well Interest Payment)	16,964.79	60,500.00	28.04%
Total Non-operating expense	16,964.79	60,500.00	28.04%
Total Non-Operating Items:	97,303.82	74,500.00	130.61%
Total Income or Expense	167,358.85	50,044.00	334.42%

City of Woodland Hills
Operational Budget Report
52 52 Sewer - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
Income or Expense			
Income From Operations:			
Operating income			
5150 Sewer service revenues	107,347.66	106,000.00	101.27%
5311 Connection fee income	5,101.00	5,000.00	102.02%
Total Operating income	112,448.66	111,000.00	101.31%
Operating expense			
6112 Sewer Repairs	8,530.10	8,530.00	100.00%
6285 Sewer service expense to Payson	70,953.75	70,000.00	101.36%
6313 Engineering services	5,950.00	6,000.00	99.17%
Total Operating expense	85,433.85	84,530.00	101.07%
Total Income From Operations:	27,014.81	26,470.00	102.06%
Non-Operating Items:			
Non-operating income			
5522 Sewer Impact Fee revenue	42,787.00	50,000.00	85.57%
Total Non-operating income	42,787.00	50,000.00	85.57%
Non-operating expense			
6998 WH Sewer Impact Fee	20,495.00	25,000.00	81.98%
6999 Impact Fee to Payson City	27,672.00	25,000.00	110.69%
Total Non-operating expense	48,167.00	50,000.00	96.33%
Total Non-Operating Items:	(5,380.00)	0.00	0.00%
Total Income or Expense	21,634.81	26,470.00	81.73%

City of Woodland Hills
Operational Budget Report
91 91 General Fixed Assets - 06/01/2024 to 06/30/2024
100.00% of the fiscal year has expired

	<u>Current YTD</u>	<u>Revised 6/2024</u>	<u>Percent Used</u>
Change In Net Position			
Expenditures:			
Miscellaneous			
4401 Pension streets	(774.00)	0.00	0.00%
Total Miscellaneous	<u>(774.00)</u>	<u>0.00</u>	<u>0.00%</u>
Total Expenditures:	<u>(774.00)</u>	<u>0.00</u>	<u>0.00%</u>
Total Change In Net Position	<u>774.00</u>	<u>0.00</u>	<u>0.00%</u>

ROLL CALL VOTING:		
	YES	NO
Mayor Brent T. Winder (tie only)	[]	[]
Council Member Kari Malkovich	[]	[]
Council Member Dorel Kynaston	[]	[]
Council Member Brian Hutchings	[]	[]
Council member Janet Lunt	[]	[]
Council member Ben Hillyard	[]	[]

I move that this Resolution be adopted.

Council Member

I second the foregoing motion.

Council Member

RESOLUTION NO. 2024-28

Resolution approving funds disbursements for June 2024.

BE IT RESOLVED BY THE CITY OF WOODLAND HILLS THAT:

- Section 1. The Council approves General Fund disbursements in the amount of \$369,821.50 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$58,326.60.
- Section 2. The Council approves Capital Funds disbursements in the amount of \$0.00 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$0.00.
- Section 3. The Council approves Water disbursements in the amount of \$52,564.77 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$19,271.18.
- Section 4. The Council approves Sewer Funds disbursements in the amount of \$11,942.25 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$0.00.

Passed and approved by the Woodland Hills City Council this 24th day of September 2024.

Brent T. Winder
Mayor

ATTEST:

Jody Stones
Recorder

City of Woodland Hills
Operational Budget 2025
10 10 General Fund - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Change In Net Position			
Revenue:			
Taxes			
3110 Property tax - current	2,716	983,940	0%
3120 Unpaid Prior Year's Property tax	1,130	55,000	2%
3125 Motor vehicle fees	4,000	40,000	10%
3130 Sales and use taxes	22,929	280,000	8%
3131 Transportation tax	3,179	25,000	13%
3140 Franchise tax (Electric/Gas)	6,957	130,000	5%
3150 Telecom tax (Cell & Landline)	410	4,000	10%
Total Taxes	41,321	1,517,940	3%
Licenses and permits			
3210 Business licenses	25	500	5%
3221 Building permits	7,459	80,000	9%
3225 Animal Licenses	0	500	0%
3226 Appeal/Variance	0	500	0%
Total Licenses and permits	7,484	81,500	9%
Intergovernmental revenue			
3330 ARPA revenue	0	0	0%
3332 Fire department grants	0	0	0%
3356 Class C road allocation	0	105,000	0%
3358 Liquor fund allotment	0	1,000	0%
3359 Parks Grants - PASS THRU	0	1,000	0%
Total Intergovernmental revenue	0	107,000	0%
Charges for services			
3413 Zoning and subdivision fees	0	5,000	0%
3418 SWPPP	0	20,000	0%
3421 Fire department services	(1,400)	15,000	-9%
3422 Fuel Reduction	0	150,000	0%
3440 Sanitation - garbage fees	14,738	160,000	9%
3470 Summit Creek Trail Improvement Fees	0	2,000	0%
3480 Fiber Revenue	2,500	20,000	13%
3490 Miscellaneous services	300	100	300%
3491 City Center Rental	125	1,000	13%
3492 Park Rental	(160)	200	-80%
Total Charges for services	16,103	373,300	4%
Interest			
3610 Interest earnings	15,962	150,000	11%
3611 Interest - Fiber	0	1,500	0%
Total Interest	15,962	151,500	11%
Miscellaneous revenue			
3640 Proceeds of sale of capital assets	2,700	0	0%
3685 CC Fee	242	0	0%
3690 Miscellaneous revenue	144	2,000	7%
3691 Woodland Hills Day Revenue - PASS THRU	0	4,000	0%
3692 Emergency Management	0	0	0%
Total Miscellaneous revenue	3,086	6,000	51%
Contributions and transfers			
3840 Transfer from capital projects	0	458,537	0%
Total Contributions and transfers	0	458,537	0%
Total Revenue:	83,956	2,695,777	3%
Expenditures:			
General government			
Council			
4111.100 Mayor/Council Wages	1,375	18,000	8%
4111.220 Mayor/Council FICA	105	1,400	8%
4111.580 Council Travel	0	5,000	0%

City of Woodland Hills
Operational Budget 2025
10 10 General Fund - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
4111.600 Mayor Expenses	0	500	0%
4111.601 Council Expenses	0	1,000	0%
4111.602 Council Discretionary	0	300	0%
Total Council	1,480	26,200	6%
Administrative			
4141.100 Admin salaries and wages	11,988	182,000	7%
4141.220 Admin employee FICA	917	14,000	7%
4141.230 Retirement	4,631	38,000	12%
4141.348 Admin audit	0	13,000	0%
4141.349 Admin attorney	1,778	75,000	2%
4141.350 Admin Prof. Services	(6,963)	30,000	-23%
4141.352 Elections	0	2,500	0%
4141.353 Appeal/Variance	0	500	0%
4141.400 Admin utilities	158	40,000	0%
4141.521 Admin insurance and surety bonds	25,871	60,000	43%
4141.580 Admin travel, conferences	233	3,000	8%
4141.600 Admin books, subscriptions, memberships	0	5,000	0%
4141.601 Admin office supplies & expense	548	10,500	5%
4141.649 Repairs/maintenance to city facilities	750	20,000	4%
4141.650 Admin computer software support	0	9,000	0%
4141.651 Admin web site	0	4,500	0%
4141.699 Admin miscellaneous expenditures	0	1,000	0%
4141.700 2019 Bond Principal	(251)	85,000	0%
4141.701 2019 Bond Interest	10,534	23,200	45%
4141.740 Admin capital outlay equipment	0	2,000	0%
Total Administrative	50,194	618,200	8%
Planning and zoning			
4180.220 Planning commission FICA	134	0	0%
4180.600 Planning commission expenses	0	1,500	0%
Total Planning and zoning	134	1,500	9%
Building			
4190.100 Inspections Wages	838	25,250	3%
4190.101 Site Plan Review	838	11,200	7%
4190.102 SWPPP	0	20,000	0%
4190.220 Building FICA	84	3,000	3%
4190.230 Building Retirement	89	7,500	1%
4190.240 Building Health Insurance	0	5,000	0%
4190.300 Plan Review	0	27,500	0%
4190.600 Building Tools, Books, Dues, Subscriptions	0	2,000	0%
Total Building	1,849	101,450	2%
Total General government	53,657	747,350	7%
Public safety			
Police			
4210.100 Ordinance Enforcement Officer	489	10,000	5%
4210.220 Ordinance Enforcement Officer FICA	37	800	5%
4210.230 Retirement	36	0	0%
4210.300 Police services	9,351	115,000	8%
4210.301 Dispatch fees	0	5,876	0%
4210.349 Enforcement attorney fees	0	10,000	0%
Total Police	9,914	141,676	7%
Fire			
4220.100 Fire wages	715	35,000	2%
4220.220 Fire FICA	55	2,700	2%
4220.230 Retirement	75	4,000	2%
4220.300 Fire Telephone Notification System	0	600	0%
4220.600 Fire equipment supplies	7,143	45,000	16%
4220.601 Fire training	29	10,000	0%
4220.602 Fire Discretionary Fund	0	1,000	0%

City of Woodland Hills
Operational Budget 2025
10 10 General Fund - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
4220.603 Fire grant expenditures	0	0	0%
4220.604 Fire Fighter Appreciation	0	1,800	0%
4220.605 Emergency Management	0	0	0%
4220.648 Fire equipment fuel	232	5,000	5%
4220.649 Fire equipment repairs/maintenance	0	5,000	0%
4220.700 Fire Truck Lease principal	0	0	0%
4220.701 Fire Truck Lease interest	0	0	0%
4220.740 Fire capital outlay	9,245	66,500	14%
Total Fire	17,494	176,600	10%
Fire Fuel Reduction			
4222.100 Fire Fuel Reduction wages	13,425	80,000	17%
4222.200 Fire Fuel Reduction benefits	1,027	6,120	17%
4222.230 Fire Fuel Reduction Retirement	0	500	0%
4222.600 Fire Fuel Reduction equipment supplies	44	10,600	0%
4222.601 Fire Fuel Reduction training	0	1,000	0%
4222.602 Fire Fuel Reduction Discretionary Fund	0	200	0%
4222.648 Fire Fuel Reduction equipment fuel	237	6,000	4%
4222.649 Fire Fuel Reduction equipment repairs/maintenance	3,433	12,000	29%
Total Fire Fuel Reduction	18,166	116,420	16%
EMS			
4225.100 EMS Wages	1,038	12,500	8%
4225.220 EMS FICA	79	1,000	8%
4225.600 EMS Equipment Supplies	25	7,500	0%
4225.601 EMS Training	0	6,100	0%
4225.602 EMS Appreciation	0	300	0%
4225.648 EMS Equipment Fuel	49	1,000	5%
4225.649 EMS Equipment Repairs/Maintenance	0	1,000	0%
Total EMS	1,192	29,400	4%
Animal control			
4253.300 Animal control and regulation	1,309	3,000	44%
Total Animal control	1,309	3,000	44%
Emergency Management			
4227.100 EM Wages	0	500	0%
4227.220 EM FICA	0	40	0%
4227.600 EM Equipment Supplies	0	2,000	0%
Total Emergency Management	0	2,540	0%
Total Public safety	48,075	469,636	10%
Roads and public improvements			
Roads			
4410.100 Streets wages	6,686	85,000	8%
4410.220 Streets FICA	511	6,500	8%
4410.230 Retirement	590	13,000	5%
4410.240 Health Insurance	959	9,000	11%
4410.300 Streets Professional & technical	936	30,000	3%
4410.452 Streets Storm drainage	0	0	0%
4410.600 Streets Road supplies	16	4,000	0%
4410.602 Roads Discretionary	0	1,500	0%
4410.603 Tools and equipment	33	2,500	1%
4410.606 Streets General Maintenance	0	697,741	0%
4410.607 Fiber Installs	0	20,000	0%
4410.648 Streets Road fuel	152	4,000	4%
4410.649 Streets Road repairs/maintenance	0	4,000	0%
4410.702 \$580,000 Principal	0	57,000	0%
4410.703 \$580,000 Interest	0	13,000	0%
4410.740 Streets capital outlay equipment	0	3,500	0%
4410.741 Streets Debt service - principal	0	10,000	0%
4410.742 Streets Debt service - interest	0	3,500	0%
4415.608 Class C Road maintenance	0	105,000	0%

City of Woodland Hills
Operational Budget 2025
10 10 General Fund - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Total Roads	9,884	1,069,241	1%
Sanitation			
4420.300 Sanitation - garbage removal	3,669	145,000	3%
Total Sanitation	3,669	145,000	3%
Snowplow			
4418.100 Snowplowing wages	0	40,000	0%
4418.220 Snowplowing FICA	0	2,300	0%
4418.230 Snowplowing Retirement	0	3,900	0%
4418.600 Snowplowing supplies	0	1,500	0%
4418.601 Snowplowing road salt	0	50,000	0%
4418.602 Snow Plowing tools and equipment	2,936	16,000	18%
4418.648 Snowplowing fuel	0	5,000	0%
4418.649 Snow Plowing repairs/maintenance	0	10,000	0%
4418.740 Snowplowing capital outlay equipment	0	35,750	0%
4418.800 Snowplowing Debt service - principal	0	10,000	0%
4418.801 Snowplowing Debt service - interest	0	3,500	0%
Total Snowplow	2,936	177,950	2%
Total Roads and public improvements	16,488	1,392,191	1%
Parks, recreation, and public property			
Parks			
4510.100 Parks Salaries & Wages	1,142	10,000	11%
4510.220 Parks FICA	87	800	11%
4510.230 Parks Retirement	89	800	11%
4510.300 Chipper Days	0	10,000	0%
4510.600 PTR	750	1,500	50%
4510.601 Woodland Hills Day	2,252	12,000	19%
4510.648 Parks fuel	19	0	0%
4510.649 Parks repairs/maintenance	76	14,500	1%
4510.740 Parks Capital Outlay	0	1,000	0%
4540.602 Parks Discretionary	0	0	0%
Total Parks	4,415	50,600	9%
Total Parks, recreation, and public property	4,415	50,600	9%
Transfers			
4840 Transfer to capital projects fund	0	0	0%
4850 Transfer to FIRE capital projects fund	0	10,000	0%
4855 Transfer to EMS capital projects fund	0	10,000	0%
4860 Transfer to SNOWPLOWING capital projects fund	0	10,000	0%
4870 Transfer to ROADS capital projects fund	0	5,000	0%
4880 Transfer to PARKS capital projects fund	0	1,000	0%
Total Transfers	0	36,000	0%
Total Expenditures:	122,634	2,695,777	5%
Total Change In Net Position	(38,679)	0	0%

City of Woodland Hills
Operational Budget 2025
40 40 Capital Projects - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Change In Net Position			
Revenue:			
Contributions and transfers			
3810 Transfer from general fund	0	0	0%
Total Contributions and transfers	0	0	0%
Total Revenue:	0	0	0%
Total Change In Net Position	0	0	0%

City of Woodland Hills
Operational Budget 2025
41 41 Capital Projects - Fire - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Change In Net Position			
Revenue:			
Miscellaneous revenue			
3680 Loan Proceeds	0	0	0%
Total Miscellaneous revenue	0	0	0%
Contributions and transfers			
3810 Transfer from general fund	0	10,000	0%
Total Contributions and transfers	0	10,000	0%
Total Revenue:	0	10,000	0%
Expenditures:			
Public safety			
Fire			
4220.72 Saving - 2022 down payment on a new engine	0	0	0%
Total Fire	0	0	0%
Total Public safety	0	0	0%
Total Expenditures:	0	0	0%
Total Change In Net Position	0	10,000	0%

City of Woodland Hills
Operational Budget 2025
42 42 Capital Projects - EMS - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Change In Net Position			
Revenue:			
Intergovernmental revenue			
3810 Transfer from general fund	0	10,000	0%
Total Intergovernmental revenue	0	10,000	0%
Total Revenue:	0	10,000	0%
Total Change In Net Position	0	10,000	0%

City of Woodland Hills
Operational Budget 2025
43 43 Capital Projects - Snowplowing - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Change In Net Position			
Revenue:			
Miscellaneous revenue			
3670 Lease Proceeds	0	0	0%
Total Miscellaneous revenue	0	0	0%
Contributions and transfers			
3810 Transfer from general fund	0	10,000	0%
Total Contributions and transfers	0	10,000	0%
Total Revenue:	0	10,000	0%
Expenditures:			
Roads and public improvements			
Snowplow			
4220.73 Savings for future truck purchase(s)	0	0	0%
Total Snowplow	0	0	0%
Total Roads and public improvements	0	0	0%
Total Expenditures:	0	0	0%
Total Change In Net Position	0	10,000	0%

City of Woodland Hills
Operational Budget 2025
44 44 Capital Projects - Roads - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Change In Net Position			
Revenue:			
Contributions and transfers			
3810 Transfer from general fund	0	5,000	0%
3820 Transfer from Capital Projects	0	0	0%
3990 Appropriated fund balance	0	900,074	0%
Total Contributions and transfers	0	905,074	0%
Total Revenue:	0	905,074	0%
Expenditures:			
Roads and public improvements			
Roads			
4220.73 N. View Circle	0	0	0%
4220.75 W. Loafer	0	330,000	0%
4220.77 W&E Spring, Broadh, Pineview, Lakeview, ValleyView	0	0	0%
4220.78 UDOT Community Dev. Grant	0	116,537	0%
Total Roads	0	446,537	0%
Total Roads and public improvements	0	446,537	0%
Miscellaneous			
4810 Transfer to general fund	0	458,537	0%
Total Miscellaneous	0	458,537	0%
Total Expenditures:	0	905,074	0%
Total Change In Net Position	0	0	0%

City of Woodland Hills
Operational Budget 2025
45 45 Capital Projects - PTR - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Change In Net Position			
Revenue:			
Contributions and transfers			
3810 Transfer from general fund	0	1,000	0%
Total Contributions and transfers	0	1,000	0%
Total Revenue:	0	1,000	0%
Total Change In Net Position	0	1,000	0%

City of Woodland Hills
Operational Budget 2025
51 51 Enterprise - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Income or Expense			
Income From Operations:			
Operating income			
5140 Water service revenues	119,694	770,000	16%
5241 Miscellaneous service revenues	270	15,000	2%
5242 Transfer ARPA funds in from General	0	0	0%
5311 Connection fee income	0	7,000	0%
Total Operating income	119,964	792,000	15%
Operating expense			
6110 Salaries and wages	11,677	115,000	10%
6112 Water Repairs	0	0	0%
6115 Well	0	0	0%
6130 Employee benefits	1,179	9,000	13%
6140 Health Insurance	959	13,000	7%
6150 Retirement	1,205	17,000	7%
6210 Books, dues and subscriptions	0	8,000	0%
6230 Travel and conferences	431	1,500	29%
6240 Office supplies and expense	138	5,500	3%
6245 Computer software support	0	8,100	0%
6250 Tools and work equipment	0	7,000	0%
6280 Utilities	32	80,000	0%
6311 Legal services	0	5,000	0%
6313 Engineering services	11,618	20,000	58%
6420 Water sampling and testing	529	10,000	5%
6440 Meter installation and service	0	8,000	0%
6445 Supplies	152	10,000	2%
6447 Water equipment repairs/maintenance	708	10,000	7%
6450 Water system maintenance	15,201	100,000	15%
6451 ARPA Funds	0	180,511	0%
6510 Insurance and surety bonds	25,267	25,000	101%
6550 Capital Outlay	0	5,000	0%
6555 New Upper Well Interest	0	62,500	0%
6610 Miscellaneous operating expense	0	61,500	0%
6620 Bad debt expense	0	0	0%
6690 Depreciation expense	0	120,000	0%
6822 2021 Emergency Water loan \$2.9M	0	97,000	0%
6830 Monthly CC Processing and Bank Fees	1,112	15,000	7%
Total Operating expense	70,209	993,611	7%
Total Income From Operations:	49,755	(201,611)	-25%
Non-Operating Items:			
Non-operating income			
5521 Water Impact Fee revenue	0	60,000	0%
5523 Well Impact Fee Revenue	0	0	0%
5550 Grant income	0	0	0%
5610 Interest income	6,472	70,000	9%
5610.1 Impact Fee Interest	471	5,000	9%
5630 Gain (loss) on asset retirement	0	0	0%
Total Non-operating income	6,943	135,000	5%
Non-operating expense			
6820 Interest expense (New Bond Well Interest Payment)	0	60,500	0%
Total Non-operating expense	0	60,500	0%
Total Non-Operating Items:	6,943	74,500	9%
Total Income or Expense	56,698	(127,111)	-45%

City of Woodland Hills
Operational Budget 2025
52 52 Sewer - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Income or Expense			
Income From Operations:			
Operating income			
5150 Sewer service revenues	10,455	70,000	15%
5311 Connection fee income	0	6,000	0%
Total Operating income	10,455	76,000	14%
Operating expense			
6112 Sewer Repairs	0	10,000	0%
6285 Sewer service expense to Payson	7,330	57,000	13%
6313 Engineering services	0	5,000	0%
6690 Depreciation expense	0	4,000	0%
Total Operating expense	7,330	76,000	10%
Total Income From Operations:	3,124	0	0%
Non-Operating Items:			
Non-operating income			
5522 Sewer Impact Fee revenue	0	20,000	0%
Total Non-operating income	0	20,000	0%
Non-operating expense			
6998 WH Sewer Impact Fee	0	0	0%
6999 Impact Fee to Payson City	0	20,000	0%
Total Non-operating expense	0	20,000	0%
Total Non-Operating Items:	0	0	0%
Total Income or Expense	3,124	0	0%

City of Woodland Hills
Operational Budget 2025
91 91 General Fixed Assets - 07/01/2024 to 07/31/2024
8.33% of the fiscal year has expired

	Current YTD	City Council FY 2025	Percent Used
Change In Net Position			
Expenditures:			
Miscellaneous			
4401 Pension streets	0	0	0%
Total Miscellaneous	0	0	0%
Total Expenditures:	0	0	0%
Total Change In Net Position	0	0	0%

ROLL CALL VOTING:		
	YES	NO
Mayor Brent T. Winder (tie only)	[]	[]
Council Member Kari Malkovich	[]	[]
Council Member Dorel Kynaston	[]	[]
Council Member Brian Hutchings	[]	[]
Council member Janet Lunt	[]	[]
Council member Ben Hillyard	[]	[]

I move that this Resolution be adopted.

Council Member

I second the foregoing motion.

Council Member

RESOLUTION NO. 2024-29

Resolution approving funds disbursements for July 2024.

BE IT RESOLVED BY THE CITY OF WOODLAND HILLS THAT:

- Section 1. The Council approves General Fund disbursements in the amount of \$168,200.41 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$40,942.49.
- Section 2. The Council approves Capital Funds disbursements in the amount of \$0.00 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$0.00.
- Section 3. The Council approves Water disbursements in the amount of \$126,650.17 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$7,009.39.
- Section 4. The Council approves Sewer Funds disbursements in the amount of \$0.00 as represented by check voucher numbers and payroll records attached to this document. Of that amount, payroll was \$0.00.

Passed and approved by the Woodland Hills City Council this 24th day of September, 2024.

Brent T. Winder
Mayor

ATTEST:

Jody Stones
Recorder

City of Woodland Hills
Check Register
All Bank Accounts - 07/01/2024 to 07/31/2024

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
PEHP Group Insurance	CCB 54	124088223	07/20/2024	07/20/2024	44.27	Employee Life Insurance	101562 - W/C insurance clearing	
Dept of Government Operations (P-	10399	24071930814021	06/30/2024	07/18/2024	45.97	P-Card Clearing--Ted Mickelsen	102132 - P-Card Clearing	
Dept of Government Operations (P-	10399	24071930814021	06/30/2024	07/18/2024	140.75	P-Card Clearing--Lance Wollebaek	102132 - P-Card Clearing	
Dept of Government Operations (P-	10399	24071930814031	06/30/2024	07/18/2024	19,032.47	P-Card Clearing--Jody Stones	102132 - P-Card Clearing	
Dept of Government Operations (P-	10399	25071930814015	07/10/2024	07/18/2024	437.83	P-Card Clearing--Ted Mickelsen	102132 - P-Card Clearing	
Dept of Government Operations (P-	10399	25071930814015	07/10/2024	07/18/2024	23.55	P-Card Clearing--Lance Wollebaek	102132 - P-Card Clearing	
Dept of Government Operations (P-	10399	25071930814021	07/10/2024	07/18/2024	610.94	P-Card Clearing--Jody Stones	102132 - P-Card Clearing	
					\$20,291.51			
Internal Revenue Service	0	PR062924-594	07/02/2024	07/02/2024	719.28	Medicare Tax	102221 - Accrued SS, MC, FWT	
Internal Revenue Service	0	PR062924-594	07/02/2024	07/02/2024	1,919.90	Federal Income Tax	102221 - Accrued SS, MC, FWT	
Internal Revenue Service	0	PR062924-594	07/02/2024	07/02/2024	3,075.60	Social Security Tax	102221 - Accrued SS, MC, FWT	
Internal Revenue Service	0	PR071324-594	07/16/2024	07/16/2024	782.76	Medicare Tax	102221 - Accrued SS, MC, FWT	
Internal Revenue Service	0	PR071324-594	07/16/2024	07/16/2024	2,453.66	Federal Income Tax	102221 - Accrued SS, MC, FWT	
Internal Revenue Service	0	PR071324-594	07/16/2024	07/16/2024	3,347.14	Social Security Tax	102221 - Accrued SS, MC, FWT	
Internal Revenue Service	0	PR072724-594	07/30/2024	07/30/2024	681.00	Medicare Tax	102221 - Accrued SS, MC, FWT	
Internal Revenue Service	0	PR072724-594	07/30/2024	07/30/2024	1,770.61	Federal Income Tax	102221 - Accrued SS, MC, FWT	
Internal Revenue Service	0	PR072724-594	07/30/2024	07/30/2024	2,911.98	Social Security Tax	102221 - Accrued SS, MC, FWT	
					\$17,661.93			
Utah State Tax Commision	0	PR062924-593	07/02/2024	07/02/2024	1,112.54	State Income Tax	102222 - Accrued state withholding	
Utah State Tax Commision	0	PR071324-593	07/16/2024	07/16/2024	1,237.45	State Income Tax	102222 - Accrued state withholding	
Utah State Tax Commision	0	PR072724-593	07/30/2024	07/30/2024	1,014.39	State Income Tax	102222 - Accrued state withholding	
					\$3,364.38			
Utah Retirement Systems	0	PR062924-1125	07/02/2024	07/02/2024	10.38	401k	102223 - Accrued State Retirement	
Utah Retirement Systems	0	PR062924-1125	07/02/2024	07/02/2024	1,423.05	Retroactive Retirement	102223 - Accrued State Retirement	
Utah Retirement Systems	0	PR062924-1125	07/02/2024	07/02/2024	1,975.64	Retirement	102223 - Accrued State Retirement	
Utah Retirement Systems	0	PR071324-1125	07/16/2024	07/16/2024	10.90	401k	102223 - Accrued State Retirement	
Utah Retirement Systems	0	PR071324-1125	07/16/2024	07/16/2024	1,423.05	Retroactive Retirement	102223 - Accrued State Retirement	
Utah Retirement Systems	0	PR071324-1125	07/16/2024	07/16/2024	2,006.92	Retirement	102223 - Accrued State Retirement	
Utah Retirement Systems	0	PR072724-1125	07/30/2024	07/30/2024	10.90	401k	102223 - Accrued State Retirement	
Utah Retirement Systems	0	PR072724-1125	07/30/2024	07/30/2024	1,423.05	Retroactive Retirement	102223 - Accrued State Retirement	
Utah Retirement Systems	0	PR072724-1125	07/30/2024	07/30/2024	2,014.27	Retirement	102223 - Accrued State Retirement	
					\$10,298.16			
Capozzoli Construction	10396	Pratt Garage	06/30/2024	07/03/2024	100.00	50 E Spring--Building Deposit Refund	102332 - Refundable deposits	
Larsen, Lance & Jacqui	10397	Bond Refund	06/30/2024	07/03/2024	10,847.50	1300 S Eaglenest--Bond refund	102332 - Refundable deposits	
Action Solar	CCB 57	Mehner Solar	07/29/2024	07/29/2024	800.00	70 E Deer Meadow--solar build deposit refund	102332 - Refundable deposits	
ES Solar	CCB 59	Olson Solar	07/29/2024	07/29/2024	500.00	735 S Oak--Solar building permit refund	102332 - Refundable deposits	
Hayhurst, Ren & Rena	CCB 60	Greenhouse	07/29/2024	07/29/2024	500.00	1335 S Eaglenest--greenhouse building permit	102332 - Refundable deposits	
Magnolia Custom Homes, LLC	CCB 63	826 S SC Dr	07/29/2024	07/29/2024	5,000.00	826 S SC Dr--Building deposit	102332 - Refundable deposits	
Magnolia Custom Homes, LLC	CCB 64	941 S SC Dr	07/29/2024	07/29/2024	5,000.00	941 S SC Dr--Building deposit	102332 - Refundable deposits	
Timpanogos Pools & Spa Inc.	CCB 67	Mehner Refund	07/29/2024	07/29/2024	900.00	70 E Deer Meadow--pool building permit refund	102332 - Refundable deposits	
					\$23,647.50			

City of Woodland Hills
Check Register
All Bank Accounts - 07/01/2024 to 07/31/2024

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Magnolia Custom Homes, LLC	CCB 63	826 S SC Dr	07/29/2024	07/29/2024	-2,375.05	826 S SC Dr--Plan review fee	103221 - Building permits	
Magnolia Custom Homes, LLC	CCB 63	826 S SC Dr	07/29/2024	07/29/2024	-200.00	826 S SC Dr--Building permit application fee	103221 - Building permits	
Magnolia Custom Homes, LLC	CCB 63	826 S SC Dr	07/29/2024	07/29/2024	-200.00	826 S SC Dr--Plan admin	103221 - Building permits	
Magnolia Custom Homes, LLC	CCB 63	826 S SC Dr	07/29/2024	07/29/2024	-200.00	826 S SC Dr--Site plan review	103221 - Building permits	
Magnolia Custom Homes, LLC	CCB 64	941 S SC Dr	07/29/2024	07/29/2024	-1,884.23	941 S SC Dr-Plan review fee	103221 - Building permits	
Magnolia Custom Homes, LLC	CCB 64	941 S SC Dr	07/29/2024	07/29/2024	-200.00	941 S SC Dr-Plan admin	103221 - Building permits	
Magnolia Custom Homes, LLC	CCB 64	941 S SC Dr	07/29/2024	07/29/2024	-200.00	941 S SC Dr-Site plan review	103221 - Building permits	
					(\$5,259.28)			
Magnolia Custom Homes, LLC	CCB 63	826 S SC Dr	07/29/2024	07/29/2024	1,000.00	826 S SC Dr--Fire hose deposit	103421 - Fire department services	
Magnolia Custom Homes, LLC	CCB 64	941 S SC Dr	07/29/2024	07/29/2024	1,000.00	941 S SC Dr-Fire hose deposit	103421 - Fire department services	
					\$2,000.00			
Smith Hartvigsen, LLC	CCB 71	64717	07/31/2024	07/31/2024	1,176.00	Summit Creek Development	104141.349 - Admin attorney	
Smith Hartvigsen, LLC	CCB 73	64715	07/31/2024	07/31/2024	387.00	Fuja problems	104141.349 - Admin attorney	
Smith Hartvigsen, LLC	CCB 74	64716	07/31/2024	07/31/2024	215.00	City Attorney General	104141.349 - Admin attorney	
					\$1,778.00			
Dominion Energy/Questar Gas	0	Jun 2024 Fire	06/26/2024	07/22/2024	82.83	Fire Station Utilities	104141.400 - Admin utilities	
Vanguard Cleaning Systems of Utah	CCB 69	29617	07/01/2024	07/01/2024	350.00	Building cleaning	104141.601 - Admin office supplies &	
Fisher's Technology	CCB Elect	1353878	07/11/2024	07/11/2024	104.89	Copier Lease (split Admin/Water)	104141.601 - Admin office supplies &	
Canon Financial Services, Inc.	CCB 50	33841446	07/13/2024	07/13/2024	33.35	Copier (split water/admin)	104141.601 - Admin office supplies &	
BestShred	CCB 49	1613072224	07/22/2024	07/22/2024	60.00	Document Shredding	104141.601 - Admin office supplies &	
					\$548.24			
Boulder Mountain	CCB 14	Jul 2 2024	07/02/2024	07/02/2024	300.00	Excavation, locating buried electrical conduit	104141.649 - Repairs/maintenance to	
Boshard Electric, Inc.	10395	13662	06/29/2024	07/03/2024	3,285.00	Fire station outdoor lighting repairs	104141.649 - Repairs/maintenance to	
Boulder Mountain	CB 29	Jul 9 2024	07/09/2024	07/09/2024	150.00	Backfill utility trench	104141.649 - Repairs/maintenance to	
Boulder Mountain	CB 29	Jul 9 2024	07/09/2024	07/09/2024	300.00	Dig and locate utilities at city center by retention	104141.649 - Repairs/maintenance to	
					\$4,035.00			
Zion's First National Bank	2	Credit 7/2024	07/02/2024	07/02/2024	-251.41	Cash credit	104141.700 - 2019 Bond Principal	
Zion's First National Bank	2	11 - 2019 Sales	07/02/2024	07/02/2024	10,534.05	Interest - 2019 Sales Tax Refunding Bond	104141.701 - 2019 Bond Interest	
Utah County Auditor	CCB 48	61356	07/15/2024	07/15/2024	9,351.34	Contract Law Enforcement and Patrol Services	104210.300 - Police services	
L.N. Curtis and Sons	CCB 62	INV841606	07/05/2024	07/05/2024	5,323.50	Fire Helmets	104220.600 - Fire equipment supplies	
L.N. Curtis and Sons	CCB 62	INV846496	07/19/2024	07/19/2024	1,638.00	Fire Helmets	104220.600 - Fire equipment supplies	
FirstNet	CCB 82	287298533813X0	07/20/2024	07/20/2024	51.65	Life Pac for Ambulance	104220.600 - Fire equipment supplies	
Utah County Fire Chiefs Association	CCB 68	2024-2J	07/26/2024	07/26/2024	30.00	Annual Pulse Point Renewal	104220.600 - Fire equipment supplies	
Utah County Fire Chiefs Association	CCB 68	2024-2J	07/26/2024	07/26/2024	100.00	Annual Department Membership-Volunteer	104220.600 - Fire equipment supplies	
					\$7,143.15			
Stokes Market	CCB 80	Jul 2024	07/31/2024	07/31/2024	10.47	Snacks for fire training	104220.601 - Fire training	
Stokes Market	CCB 80	Jul 2024	07/31/2024	07/31/2024	18.85	Snacks for fire training	104220.601 - Fire training	
					\$29.32			

City of Woodland Hills
Check Register
All Bank Accounts - 07/01/2024 to 07/31/2024

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
Fuelman	0	Statement	07/01/2024	07/12/2024	28.95	Fuelman Fees (split water/roads/fire)	104220.648 - Fire equipment fuel	
Fuelman	0	Statement	07/01/2024	07/12/2024	53.51	Engine 191 Fuel--Brian Hutchings	104220.648 - Fire equipment fuel	
Fuelman	0	Statement	07/01/2024	07/12/2024	149.12	Fire Chief Truck	104220.648 - Fire equipment fuel	
					<u>\$231.58</u>			
Mountain High Electronics LLC	CCB 66	436	07/25/2024	07/25/2024	9,245.00	radio tower, sirens	104220.740 - Fire capital outlay	
Fuelman	0	Statement	07/01/2024	07/12/2024	28.95	Fuelman Fees (split water/roads/fire)	104222.648 - Fire Fuel Reduction	
Fuelman	0	Statement	07/01/2024	07/12/2024	208.37	Brush 192 Truck--Lance W	104222.648 - Fire Fuel Reduction	
					<u>\$237.32</u>			
Johnson Towing	CCB 51	6709	07/18/2024	07/18/2024	2,850.00	Towing	104222.649 - Fire Fuel Reduction	
Fuelman	0	Statement	07/01/2024	07/12/2024	48.94	Ambulance Fuel--John Wallace	104225.648 - EMS Equipment Fuel	
South Utah Valley Animal Shelter	CCB 33	25-001	07/01/2024	07/01/2024	1,309.05	Semi Annual Billing	104253.300 - Animal control and	
Select Health	0	241690028580	06/17/2024	07/15/2024	958.72	Health Insurance (split water/general)	104410.240 - Health Insurance	
Jones and DeMille	CCB 52	134763	07/18/2024	07/18/2024	936.00	West Loafer Construction Engineering Services	104410.300 - Streets Professional &	
Fuelman	0	Statement	07/01/2024	07/12/2024	28.94	Fuelman Fees (split water/roads/fire)	104410.648 - Streets Road fuel	
Fuelman	0	Statement	07/01/2024	07/12/2024	123.35	Zac Stones--Fuel (split water/roads)	104410.648 - Streets Road fuel	
					<u>\$152.29</u>			
South Utah Valley Solid Waste	CCB 78	988	07/31/2024	07/31/2024	3,331.45	Jul 2024 Dump Fees (68.48 Tons)	104420.300 - Sanitation - garbage	
South Utah Valley Solid Waste	CCB 79	989	07/31/2024	07/31/2024	337.50	Municipal Fixed Service	104420.300 - Sanitation - garbage	
					<u>\$3,668.95</u>			
Cowley, Mark	CCB 16	7/3/2024	07/02/2024	07/02/2024	1,691.65	Tables/chairs rental	104510.601 - Woodland Hills Day	
Jumptown Inflatables, Inc.	CCB 19	Order # 06894	07/02/2024	07/02/2024	560.26	Inflatables	104510.601 - Woodland Hills Day	
					<u>\$2,251.91</u>			
Stokes Market	CCB 80	Jul 2024	07/31/2024	07/31/2024	19.18	Trimmer fuel	104510.648 - Parks fuel	
Stokes Market	CCB 80	Jul 2024	07/31/2024	07/31/2024	49.99	Trimmer line	104510.649 - Parks	
					<u>\$127,257.92</u>			
Innovate Construction	44	Refund: 5749	07/01/2024	07/18/2024	23.47	Refund: 5749 - Innovate Construction	511311 - Accounts receivable -	
Boshard Electric, Inc.	10395	13663	06/29/2024	07/03/2024	39,398.92	Well motor cable	516115 - Well	
Rhino Pumps	10398	FI-1239	06/27/2024	07/03/2024	50,487.19	Well pump motor & repair	516115 - Well	
					<u>\$89,886.11</u>			
Select Health	0	241690028580	06/17/2024	07/15/2024	958.73	Health Insurance (split water/general)	516140 - Health Insurance	
Fisher's Technology	CCB Elect	1353878	07/11/2024	07/11/2024	104.90	Copier Lease (split Admin/Water)	516240 - Office supplies and expense	
Canon Financial Services, Inc.	CCB 50	33841446	07/13/2024	07/13/2024	33.36	Copier (split water/admin)	516240 - Office supplies and expense	
					<u>\$138.26</u>			
Dominion Energy/Questar Gas	0	Jun 2024 Booster	06/26/2024	07/22/2024	7.16	Booster station	516280 - Utilities	
Jones and DeMille	CB 61	134768	07/22/2024	07/22/2024	11,617.75	Broad Hollow Welhouse Upgrade	516313 - Engineering services	

City of Woodland Hills
Check Register
All Bank Accounts - 07/01/2024 to 07/31/2024

Payee Name	Reference Number	Invoice Number	Invoice Ledger Date	Payment Date	Amount	Description	Ledger Account	Activity Code
USA Bluebook	CCB Elec	INV00412648	07/03/2024	07/03/2024	529.43	Chloring analyzer	516420 - Water sampling and testing	
Fuelman	0	Statement	07/01/2024	07/12/2024	28.95	Fuelman Fees (split water/roads/fire)	516445 - Supplies	
Fuelman	0	Statement	07/01/2024	07/12/2024	123.36	Zac Stones--Fuel (split water/roads)	516445 - Supplies	
					\$152.31			
Mountainland Supply Company	CCB 75	S106330483.001	07/22/2024	07/22/2024	707.50	Water valves	516447 - Water equipment	
MK Excavating, Inc	CCB 65	2208	07/19/2024	07/19/2024	15,200.65	PRV inspections & exercising	516450 - Water system maintenance	
Xpress Bill Pay	0	INV-XPR013191	06/30/2024	07/05/2024	419.41	May credit card processing fees	516830 - Monthly CC Processing and	
					\$119,640.78			
					\$246,898.70			

City of Woodland Hills
Payroll Register - Summarized
Payroll Payment - 07/01/2024 to 07/31/2024

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Crocker, Dustun D 10 - Public Safety Net Amount \$4,128.44	Overtime	41.58	1,247.40	Social Security Tax	5,141.20	318.76	Social Security Tax	5,141.20	318.76
	Fire Salaries & Wages	194.69	3,893.80	Medicare Tax	5,141.20	74.55	Medicare Tax	5,141.20	74.55
				Workers	5,141.20	0.00	Federal Income Tax	5,141.20	388.02
							State Income Tax	5,141.20	231.43
Total Earnings:		236.27	\$5,141.20	Total Benefits:		\$393.31	Total Deductions:		\$1,012.76
Total Reimbursements:			\$0.00	Total Taxes:		\$393.31	Total Taxes:		\$1,012.76
Frandsen, Wayne B 10 - Administration Net Amount \$960.44	Regular	60.00	1,040.00	Social Security Tax	1,040.00	64.48	Social Security Tax	1,040.00	64.48
				Medicare Tax	1,040.00	15.08	Medicare Tax	1,040.00	15.08
				Workers	1,040.00	0.00	Federal Income Tax	1,040.00	0.00
							State Income Tax	1,040.00	0.00
Total Earnings:		60.00	\$1,040.00	Total Benefits:		\$79.56	Total Deductions:		\$79.56
Total Reimbursements:			\$0.00	Total Taxes:		\$79.56	Total Taxes:		\$79.56
Helvey, Christopher S 10 - Administration Net Amount \$8,884.79	Regular	240.00	8,976.09	Social Security Tax	10,237.59	634.72	Social Security Tax	10,237.59	634.72
	Reimbursement	0.00	69.24	Medicare Tax	10,237.59	148.44	Medicare Tax	10,237.59	148.44
	Health Payout	0.00	1,261.50	Workers	10,237.59	0.00	Federal Income Tax	10,237.59	0.00
	Retroactive	0.00	4,269.15	Retirement	8,976.09	1,552.19	State Income Tax	10,237.59	547.59
							AD&D Premium	10,237.59	1.50
							AD&D Add'l Employee	10,237.59	23.64
							Life Premium	10,237.59	11.64
							Life Add'l Insured	10,237.59	13.14
							Long Term Care	10,237.59	9.81
							Retroactive Retirement	10,237.59	4,269.15
							Dental - ULGT	10,237.59	1.56
							Vision - ULGT	10,237.59	30.00
Total Earnings:		240.00	\$10,237.59	Total Benefits:		\$2,335.35	Total Deductions:		\$5,691.19
Total Reimbursements:			\$4,338.39	Total Taxes:		\$783.16	Total Taxes:		\$1,330.75
Hillyard, Benjamin J 10 - Administration Net Amount \$252.96	Regular	60.00	273.90	Social Security Tax	273.90	16.98	Social Security Tax	273.90	16.98
				Medicare Tax	273.90	3.96	Medicare Tax	273.90	3.96
				Workers	273.90	0.00	Federal Income Tax	273.90	0.00
							State Income Tax	273.90	0.00
Total Earnings:		60.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
Total Reimbursements:			\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94

City of Woodland Hills
Payroll Register - Summarized
Payroll Payment - 07/01/2024 to 07/31/2024

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Hutchings, Aiden J 10 - Public Safety Net Amount \$4,212.46	Overtime	41.52	1,121.04	Social Security Tax	5,252.58	325.66	Social Security Tax	5,252.58	325.66
	Fire Salaries & Wages	229.53	4,131.54	Medicare Tax	5,252.58	76.16	Medicare Tax	5,252.58	76.16
				Workers	5,252.58	0.00	Federal Income Tax	5,252.58	401.39
							State Income Tax	5,252.58	236.91
	Total Earnings:	271.05	\$5,252.58	Total Benefits:		\$401.82	Total Deductions:		\$1,040.12
	Total Reimbursements:		\$0.00	Total Taxes:		\$401.82	Total Taxes:		\$1,040.12
Hutchings, Brian John 10 - Administration Net Amount \$252.96	Regular	3.00	273.90	Social Security Tax	273.90	16.98	Social Security Tax	273.90	16.98
				Medicare Tax	273.90	3.96	Medicare Tax	273.90	3.96
				Workers	273.90	0.00	Federal Income Tax	273.90	0.00
							State Income Tax	273.90	0.00
	Total Earnings:	3.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
	Total Reimbursements:		\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94
Kynaston, Dorel B 10 - Administration Net Amount \$252.96	Regular	60.00	273.90	Social Security Tax	273.90	16.98	Social Security Tax	273.90	16.98
				Medicare Tax	273.90	3.96	Medicare Tax	273.90	3.96
				Workers	273.90	0.00	Federal Income Tax	273.90	0.00
							State Income Tax	273.90	0.00
	Total Earnings:	60.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
	Total Reimbursements:		\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94
Lunt, Janet Marie 10 - Administration Net Amount \$252.96	Regular	60.00	273.90	Social Security Tax	273.90	16.98	Social Security Tax	273.90	16.98
				Medicare Tax	273.90	3.96	Medicare Tax	273.90	3.96
				Workers	273.90	0.00	Federal Income Tax	273.90	0.00
							State Income Tax	273.90	0.00
	Total Earnings:	60.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
	Total Reimbursements:		\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94
Lunt, Peterson C 10 - Parks and Recreation Net Amount \$775.74	Regular	3.00	840.00	Social Security Tax	840.00	52.08	Social Security Tax	840.00	52.08
				Medicare Tax	840.00	12.18	Medicare Tax	840.00	12.18
				Workers	840.00	0.00	Federal Income Tax	840.00	0.00
							State Income Tax	840.00	0.00
	Total Earnings:	3.00	\$840.00	Total Benefits:		\$64.26	Total Deductions:		\$64.26
	Total Reimbursements:		\$0.00	Total Taxes:		\$64.26	Total Taxes:		\$64.26

City of Woodland Hills
Payroll Register - Summarized
Payroll Payment - 07/01/2024 to 07/31/2024

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Malkovich, Kari L 10 - Administration Net Amount \$252.96	Regular	60.00	273.90	Social Security Tax	273.90	16.98	Social Security Tax	273.90	16.98
				Medicare Tax	273.90	3.96	Medicare Tax	273.90	3.96
				Workers	273.90	0.00	Federal Income Tax	273.90	0.00
							State Income Tax	273.90	0.00
	Total Earnings:	60.00	\$273.90	Total Benefits:		\$20.94	Total Deductions:		\$20.94
	Total Reimbursements:		\$0.00	Total Taxes:		\$20.94	Total Taxes:		\$20.94
Mickelsen, Ted G 10 - Streets and Highways Net Amount \$13,295.63	Regular	240.00	17,653.14	Social Security Tax	17,883.94	1,108.81	Social Security Tax	17,883.94	1,108.81
	Reimbursement	0.00	69.24	Medicare Tax	17,883.94	259.31	Medicare Tax	17,883.94	259.31
	Fire Salaries & Wages	0.00	230.80	Workers	17,883.94	0.00	Federal Income Tax	17,883.94	2,379.08
				401k	17,883.94	32.18	State Income Tax	17,883.94	825.55
				Retirement	17,883.94	2,763.88	Retirement	12,114.68	84.80
	Total Earnings:	240.00	\$17,883.94	Total Benefits:		\$4,164.18	Total Deductions:		\$4,657.55
	Total Reimbursements:		\$69.24	Total Taxes:		\$1,368.12	Total Taxes:		\$4,572.75
Skinner, Rachel M 10 - Public Safety Net Amount \$1,190.15	Regular	80.00	1,269.25	Social Security Tax	1,269.25	78.69	Social Security Tax	1,269.25	78.69
	Reimbursement	0.00	37.50	Medicare Tax	1,269.25	18.41	Medicare Tax	1,269.25	18.41
				Workers	1,269.25	0.00	Federal Income Tax	1,269.25	0.00
							State Income Tax	1,269.25	19.50
	Total Earnings:	80.00	\$1,269.25	Total Benefits:		\$97.10	Total Deductions:		\$116.60
	Total Reimbursements:		\$37.50	Total Taxes:		\$97.10	Total Taxes:		\$116.60
Stones, Jody 10 - Administration Net Amount \$8,416.96	Regular	204.89	7,844.37	Social Security Tax	10,557.71	654.58	Social Security Tax	10,557.71	654.58
	Mileage Reimb	298.00	186.25	Medicare Tax	10,557.71	153.09	Medicare Tax	10,557.71	153.09
	Overtime	0.67	39.04	Workers	10,557.71	0.00	Federal Income Tax	10,557.71	1,287.70
	Reimbursement	0.00	69.24	Retirement	9,230.21	1,595.96	State Income Tax	10,557.71	487.34
	Holiday	24.25	926.85				Life Premium	10,557.71	11.64
	Vacation - FT	11.25	419.95				Life Add'l Insured	10,557.71	18.27
	Health Payout	0.00	1,327.50						
	Snow Supply Reimb	1.00	200.00						
	Streets road supplies	1.00	16.38						
	Total Earnings:	243.06	\$10,557.71	Total Benefits:		\$2,403.63	Total Deductions:		\$2,612.62
	Total Reimbursements:		\$471.87	Total Taxes:		\$807.67	Total Taxes:		\$2,582.71

City of Woodland Hills
Payroll Register - Summarized
Payroll Payment - 07/01/2024 to 07/31/2024

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Stones, Zachary A 51 - Water operations Net Amount \$3,562.69	Regular	193.65	4,395.91	Social Security Tax	4,395.91	272.54	Social Security Tax	4,395.91	272.54
				Medicare Tax	4,395.91	63.74	Medicare Tax	4,395.91	63.74
				Workers	4,395.91	0.00	Federal Income Tax	4,395.91	298.59
							State Income Tax	4,395.91	198.35
	Total Earnings:	193.65	\$4,395.91	Total Benefits:		\$336.28	Total Deductions:		\$833.22
	Total Reimbursements:		\$0.00	Total Taxes:		\$336.28	Total Taxes:		\$833.22
Tambasco, Chris 10 - Administration Net Amount \$893.72	Regular	9.00	990.00	Social Security Tax	990.00	61.38	Social Security Tax	990.00	61.38
				Medicare Tax	990.00	14.36	Medicare Tax	990.00	14.36
				Workers	990.00	0.00	Federal Income Tax	990.00	0.00
							State Income Tax	990.00	20.54
	Total Earnings:	9.00	\$990.00	Total Benefits:		\$75.74	Total Deductions:		\$96.28
	Total Reimbursements:		\$0.00	Total Taxes:		\$75.74	Total Taxes:		\$96.28
Thomas, Lori A 51 - Water operations Net Amount \$4,916.41	Regular	126.01	3,743.96	Social Security Tax	5,924.57	367.32	Social Security Tax	5,924.57	367.32
	Mileage Reimb	91.50	57.20	Medicare Tax	5,924.57	85.90	Medicare Tax	5,924.57	85.90
	Special	0.00	975.84	Workers	5,254.40	0.00	Federal Income Tax	5,924.57	268.74
	Reimbursement	0.00	37.50				State Income Tax	5,924.57	380.90
	Holiday	18.00	534.60						
	In Lieu of Benefits	0.00	670.17						
	Total Earnings:	144.01	\$5,924.57	Total Benefits:		\$453.22	Total Deductions:		\$1,102.86
	Total Reimbursements:		\$94.70	Total Taxes:		\$453.22	Total Taxes:		\$1,102.86
Wallace, John 10 - Streets and Highways Net Amount \$319.66	Regular	3.00	346.14	Social Security Tax	346.14	21.46	Social Security Tax	346.14	21.46
				Medicare Tax	346.14	5.02	Medicare Tax	346.14	5.02
				Workers	346.14	0.00	Federal Income Tax	346.14	0.00
							State Income Tax	346.14	0.00
	Total Earnings:	3.00	\$346.14	Total Benefits:		\$26.48	Total Deductions:		\$26.48
	Total Reimbursements:		\$0.00	Total Taxes:		\$26.48	Total Taxes:		\$26.48

City of Woodland Hills
Payroll Register - Summarized
Payroll Payment - 07/01/2024 to 07/31/2024

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
Winder, Brent T	Regular	0.00	692.31	Social Security Tax	692.31	42.93	Social Security Tax	692.31	42.93
10 - Administration				Medicare Tax	692.31	10.05	Medicare Tax	692.31	10.05
Net Amount	\$639.33			Workers	692.31	0.00	Federal Income Tax	692.31	0.00
							State Income Tax	692.31	0.00
	Total Earnings:	0.00	\$692.31	Total Benefits:		\$52.98	Total Deductions:		\$52.98
	Total Reimbursements:		\$0.00	Total Taxes:		\$52.98	Total Taxes:		\$52.98
Wollebaek, Lance D	Regular	208.46	7,191.90	Social Security Tax	9,339.53	579.05	Social Security Tax	9,339.53	579.05
10 - Public Safety	Overtime	41.50	2,147.63	Medicare Tax	9,339.53	135.43	Medicare Tax	9,339.53	135.43
Net Amount	\$7,088.13			Workers	9,339.53	0.00	Federal Income Tax	9,339.53	1,120.65
							State Income Tax	9,339.53	416.27
	Total Earnings:	249.96	\$9,339.53	Total Benefits:		\$714.48	Total Deductions:		\$2,251.40
	Total Reimbursements:		\$0.00	Total Taxes:		\$714.48	Total Taxes:		\$2,251.40

City of Woodland Hills
Payroll Register - Summarized
Payroll Payment - 07/01/2024 to 07/31/2024

Employee	Earning	Hours	Amount	Benefit	Basis	Amount	Deduction	Basis	Amount
REPORT TOTALS	Regular	1,611.01	56,352.57	Social Security Tax	75,280.23	4,667.36	Social Security Tax	75,280.23	4,667.36
Net Amount \$60,549.35	Mileage Reimb	389.50	243.45	Medicare Tax	75,280.23	1,091.52	Medicare Tax	75,280.23	1,091.52
	Overtime	125.27	4,555.11	Workers	74,610.06	0.00	Federal Income Tax	75,280.23	6,144.17
	Special	0.00	975.84	401k	17,883.94	32.18	State Income Tax	75,280.23	3,364.38
	Reimbursement	0.00	282.72	Retirement	36,090.24	5,912.03	AD&D Premium	10,237.59	1.50
	Holiday	42.25	1,461.45				AD&D Add'l Employee	10,237.59	23.64
	Vacation - FT	11.25	419.95				Life Premium	20,795.30	23.28
	Health Payout	0.00	2,589.00				Life Add'l Insured	20,795.30	31.41
	Retroactive	0.00	4,269.15				Long Term Care	10,237.59	9.81
	Fire Salaries & Wages	424.22	8,256.14				Retirement	12,114.68	84.80
	In Lieu of Benefits	0.00	670.17				Retroactive Retirement	10,237.59	4,269.15
	Snow Supply Reimb	1.00	200.00				Dental - ULGT	10,237.59	1.56
	Streets road supplies	1.00	16.38				Vision - ULGT	10,237.59	30.00
	Total Earnings:	2,216.00	\$75,280.23	Total Benefits:		\$11,703.09	Total Deductions:		\$19,742.58
	Total Reimbursements:		\$5,011.70	Total Taxes:		\$5,758.88	Total Taxes:		\$15,267.43

WOODLAND HILLS CITY COUNCIL
Public Hearing
Woodland Hills City Center, 690 South Woodland Hills Dr.
Tuesday, September 10, 2024

CONDUCTING Brent T. Winder, Mayor

ELECTED OFFICIALS Ben Hillyard, Brian Hutchings (electronically), Dorel Kynaston, and Janet Lunt

EXCUSED Kari Malkovich

STAFF PRESENT Ted Mickelsen, Public Works Dir./Fire Chief (electronically)
Chris Helvey, Finance Director (electronically)
Jody Stones, City Recorder
Wayne Frandsen, Zoning Enforcement and Planning Commission Chair

- A. PUBLIC HEARING- Mayor Winder opened the public hearing at 6:01 p.m. The purpose of the hearing was to receive input from the public on proposed changes to the city fee schedule. After no comments were received from the public, both in-person and online, the mayor closed the public hearing.

WOODLAND HILLS CITY COUNCIL
Work Session
Woodland Hills City Center, 690 South Woodland Hills Dr.
Tuesday, September 10, 2024

CONDUCTING Brent T. Winder, Mayor

ELECTED OFFICIALS Ben Hillyard, Brian Hutchings (electronically), Dorel Kynaston, and Janet Lunt

EXCUSED Kari Malkovich

STAFF PRESENT Ted Mickelsen, Public Works Dir./Fire Chief (electronically)
Chris Helvey, Finance Director (electronically)
Jody Stones, City Recorder
Wayne Frandsen, Zoning Enforcement and Planning Commission Chair

- B. WORK SESSION- The purpose of the work session is to provide the council and staff with an opportunity to discuss items in greater detail before taking any action

1. Computer Tech Security and Support: Chris Helvey

Chris Helvey reported that the city has received a quote from Alakazam to provide IT support and address potential security concerns. An initial on-site review of the city's system has been completed, and a 12-month contract is being recommended. The monthly cost is \$1410.00/month and includes 10 hours/month of support. Mayor Winder noted for the record that his firm is using Alakazam, and he has found them to be very responsive.

Council Member Kynaston mentioned that he has worked in the computer industry for 42 years. He is unaware of any potential conflicts but wishes to disclose for the record that he has worked with numerous individuals throughout his career.

2. Proposed Resolution Amending the City Fee Schedule

Council Member Kynaston inquired about the temporary building permit.

Wayne Frandsen explained that the fee would allow a contractor to proceed at a pace comfortable for the building official and zoning enforcement officer while the contractor works on finishing all the paperwork needed for a building permit to be issued. This would primarily allow a contractor to begin the initial excavation work. The proposed fee for the temporary building permit would only be issued once the required building deposit is placed with the city, and it would be in addition to the other fees that the city charges for a building permit.

Chris Helvey reported the increase in garbage and recycling fees is a result of Waste Management passing on an overall rate increase to the city and the solid waste district raising their tipping fees by approximately 40%. The current garbage rates are \$17.00 per month for the first can and \$9.00 per month for each additional can. Helvey is proposing new rates of \$18.50 per month for the first can and \$15.00 per can for 2 or more cans. Currently, the recycling rate is \$23.00 per month per can, and the proposed rate is \$24.50 per month per can.

3. Public Works and Fire Report: Ted Mickelsen

Ted Mickelsen- Public Works: Ted Mickelsen reported that the city had received two bids to complete the Broadhollow Well House project. This would involve replacing the pump with a larger one, increasing the piping size, connecting a backup generator, and completing unfinished work in the Well house. The second part of the bid was to pave the road leading to the well. Initially, the lowest bid at the bid opening was \$950,000+. However, after reviewing the bid, some significant errors were found. Therefore, Ted is recommending awarding the bid to complete the Well Improvements to the second bidder and holding off on completing the road, as he believes there may be an opportunity to save some money. He has spoken to the contractor, and the contractor is comfortable with the city awarding the contract for the Well House and not the road. The current deadline to complete the Well house is December 31st, and the contractor can claim weather delays. Ted's goal is to complete the Well before the end of April. His reasoning for not paving the road is that he feels the city could save a significant amount if the city contracted the road out separately.

The council discussed the pros and cons of awarding the paving of the dirt road to the Well.

Wayne Frandsen inquired about the availability of funds in the city's budget to cover a project with a contingency fee. Ted mentioned that the bid does not include any contingencies.

Chris Helvey reported that the city has \$1.416 million in a PTIF account. If the council were to approve the bid, including the road paving, over half of the account would be depleted. The city is currently adding \$130,000 to \$160,000 annually to the PTIF account. Chris emphasized the importance of time and money and asked the council if they were comfortable with reducing the savings to less than half. During the council's review of the itemized bid, some discrepancies were questioned.

Ted noted that he would collaborate with the contractor to identify potential areas for cost reduction. He highlighted that the current Well House was never completed according to code, and there are various issues such as lack of backup power, a non-functioning warning system, and the Well not meeting state standards for the chlorine room.

Chris expressed frustration with a previous public works employee who had assured both the current and previous council that the Well was complete. He recommended awarding the completion of the Well and the road paving.

McClane Farmer from Jones and DeMille inquired about the bid for removing the asphalt.

Ted has expressed his willingness to negotiate the bid but emphasized that the council needs to award the contract to Warner Construction for the negotiations to proceed. He understands that it is an expensive project but does not believe it is out of line.

Council Member Hillyard believes items in the bid could be removed. He would like some assurance that if the council were to award the entire bid, the road would be completed before the snow arrives.

Ted indicated that he did not believe the contractor could ensure the road being completed.

The recorder inquired about the standard to which the road was being bid, as the road would not be subject to heavy traffic.

McClane felt it was better to not pave the road until next spring.

Mark Sovine spoke to a separate component that he feels is being overlooked which is bringing three-phase power to the Well.

Council Member Lunt asked how much of the proposed improvements to the Well are being proposed due to risk and faultiness and how much of the proposed are improvements that may not be done to his liking.

Ted explained the completion of the Well and having the backup generator up and operational is critical. He explained that the prior public works director purchased a larger pump for the Well in 2019. However, the piping in the Well would have never been adequate for the size of the pump that was purchased. He went on to explain that he took a 40-year veteran electrician to the pump, and the electrician explained the electrical did not meet the code. The other part is the generator was not connected and did not have the fuel system needed to feed

it. The chlorine room does not meet chlorine standards. The quick answer is he wants to finish the project and bring it to code. Coating the floor could be optional, but the floor and beams are rust.

Council Member Hutchings is nervous about installing new equipment without a paved road to access it.

b. Pavement preservation engineering—Ted discussed the completion of the pavement preservation plan and the outlined projects. The first project involves a micro-seal for about four miles of road. He wants to finalize the design and put it out for bidding so that the project can begin next spring.

McClane talked about the micro-surfacing and the need to ensure that it will work on the steep roads.

4. Large Purchase Requests:

Ted reported the front end loader and snow blower are ready to be delivered.

Council Member Lunt voiced some concern with a few residents feeling certain roads in the city in bad condition are not being taken care of.

5. Mayor and City Council

- Mayor Winder- Personnel: Mayor Winder indicated the need to hire a public works employee in the future.
- Council Member Hillyard—Emergency Management: Council Member Hillyard reported there is a county emergency management exercise going on right now.
- Council Member Hutchings- Parks, Trails, and Recreation/ Public Works: Council Member Hutchings reported the last PTR meeting was cancelled.
- Council Member Kynaston-Public Safety: Council Member Kynaston proposed the council look at approving some additional individuals in the city who could be trained to set off the sirens. The city recorder voiced some concern with security and giving access to certain areas in the city building.
- Council Member Lunt—Events and Finance Committee: Council Member Lunt reminded everyone that Woodland Hills Days is taking place this weekend. She brought to the council's attention that an individual associated with the race has been collecting funds through a personal Venmo account, which is in violation of the Utah State Money Management Act. The city was unaware of this individual's attempt to profit from the event. The issue will be rectified and will not occur in the future.
- Council Member Malkovich—Community Dev. Committee and Public Works: Council Member Malkovich was excused.

6. Possible Items for Upcoming Meeting

Mayor Winder informed the council that Larry Mylar from Three Bridges had contacted him. The mayor suggested that the city staff, along with Council Member Hillyard, meet with Larry and then provide a report to the council about the meeting. The goal is to have a productive and focused conversation.

Adjourn – The council closed the work session at 7:32 p.m.

WOODLAND HILLS CITY COUNCIL
City Council Meeting
Woodland Hills City Center, 690 South Woodland Hills Dr.
Tuesday, September 10th 2024

CONDUCTING	Brent T. Winder, Mayor
ELECTED OFFICIALS	Ben Hillyard, Brian Hutchings (electronically), Dorel Kynaston, and Janet Lunt
EXCUSED	Kari Malkovich
STAFF PRESENT	Ted Mickelsen, Public Works Dir./Fire Chief (electronically) Chris Helvey, Finance Director (electronically) Jody Stones, City Recorder Wayne Frandsen, Zoning Enforcement and Planning Commission Chair

CALL TO ORDER

Mayor Winder called the meeting of the City Council of Woodland Hills, Utah, to order at 7:42 p.m.

Council Member Kynaston offered an invocation.

Council Member Hillyard led the Pledge of Allegiance.

PUBLIC COMMENT

No public comment was heard.

CONSENT AGENDA

MOTION: Council Member Lunt moved to approve the minutes from the August 27th, 2024, City Council Meeting.

SECOND: The motion was seconded by Council Member Hillyard.

VOTE: Those voting yes: Ben Hillyard, Brian Hutchings, Dorel Kynaston, and Janet Lunt. The motion passed.

BUSINESS and DISCUSSION

12. Approval of Funds for Computer Tech Security/Support

MOTION: Council Member Hillyard moved to approve a one-year contract with Alakazam.

SECOND: The motion was seconded by Council Member Kynaston

VOTE: Roll Call Vote. Ben Hillyard, Brian Hutchings, Dorel Kynaston, and Janet Lunt voted yes. The motion passed.

13. Approval to Award Bid for Improvements to the Broadhollow Well

MOTION: Council Member Hutchings moved to approve the bid including the paving of the road to Warner Construction.

SECOND: Motion seconded by Council Member Kynaston.

VOTE: Those voting yes: Ben Hillyard, Brian Hutchings, Dorel Kynaston, and Janet Lunt. The motion passed.

14. Approval to Proceed with the Engineering for the Pavement Preservation Plan

MOTION: Council Member Hillyard moved to proceed with the engineering for the pavement preservation project.

SECOND: Motion seconded by Council Member Lunt.

VOTE: Those voting yes: Ben Hillyard, Brian Hutchings, Dorel Kynaston, and Janet Lunt. The motion passed.

15. Resolution 2024-27 Amending the City Fee Schedule

MOTION: Council Member Lunt moved to approve Resolution 2024-27.

SECOND: Motion seconded by Council Member Kynaston.

VOTE: Those voting yes: Ben Hillyard, Brian Hutchings, Dorel Kynaston, and Janet Lunt. The motion passed.

16. Ordinance 2024-24 Amending City Code 1.6B.4

MOTION: Council Member Hillyard moved to approve Ordinance 2024-24 Amending City Code 1.6B.4.

SECOND: Motion seconded by Council Member Kynaston

VOTE: Those voting yes: Ben Hillyard, Brian Hutchings, Dorel Kynaston, and Janet Lunt. The motion passed.

17. Approval of Large Purchase Requests

Mayor Winder noted there were no large purchase requests to approve.

Mayor Winder indicated the city's response to the brief for the appeal with the State Appellant Court was filed.

ADJOURNMENT

MOTION: Council Member Kynaston moved to adjourn the meeting.

SECOND: The motion was seconded by Council Member Lunt.

VOTE: Those voting yes: Ben Hillyard, Brian Hutchings, Dorel Kynaston, Janet Lunt, and Kari Malkovich. The motion carried.

The meeting was adjourned at 7:50 p.m.

/s/ Jody Stones

Jody Stones, City Recorder