

**Mayor**  
Kenneth Romney

## **WEST BOUNTIFUL CITY**

**City Council**  
James Ahlstrom  
Dell Butterfield  
Kelly Enquist  
Jenn Nielsen  
Mark Preece

550 North 800 West  
West Bountiful, Utah 84087

Phone (801) 292-4486  
FAX (801) 292-6355  
[www.WBCity.org](http://www.WBCity.org)

**City Administrator**  
Duane Huffman

**City Recorder**  
Remington Whiting

**City Engineer**  
Kris Nilsen

**Public Works Director**  
Steve Maughan

### **THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, AUGUST 20, 2024, AT THE CITY OFFICES**

*Invocation/Thought – Dell Butterfield; Pledge of Allegiance – James Ahlstrom*

1. Approve Agenda.
2. Youth City Council Swearing In – 2024-2025 Term
3. Public Comment - Two minutes per person; five minutes if on behalf of a group.
4. ~~Introduction and Presentation by HF Sinclair Refinery Manager. Cancelled~~
5. Ordinance #492-24 – An Ordinance Enacting Title 9.05 of West Bountiful Municipal Code Related to Local Emergencies.
6. Master Agreement with Utah Department of Transportation for FrontRunner Strategic Double-Track Project.
7. Meeting Minutes from August 6<sup>th</sup>, 2024.
8. Staff Reports–Police, Public Works, Engineering, Community Development, Admin.
9. Mayor/Council Reports.
10. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
11. Adjourn.

*The above agenda was posted on the State Public Notice website ([Utah.gov/pmnl](http://Utah.gov/pmnl)), the city website ([WBCity.org](http://WBCity.org)), posted at city hall, and emailed to the Mayor and City Council on August 16<sup>th</sup>, 2024, by Remington Whiting, City Recorder.*

Minutes of the West Bountiful City Council meeting held on **Tuesday, August 20, 2024**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

**MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen, Mark Preece

**STAFF** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Brandon Erikson (Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), and Remington Whiting (City Recorder)

**PUBLIC:** Alan Malan, John Crofts, Joey Bartholomew, Bo Bartholomew, Melissa Morley, Haven Dickson, Richmond Thornley, Tim Adams, Lindsay Adams, Breanne Martin, Morgan Walker, Jocilyn May, Peter May, Emily May, Jennifer Yee, Brooklyn Yee, Drew Farley, Owen Farley, Jeromy Nelson, Dawn Peterson, Delbert Farley, Jamie Wilkins, James Wilkins, Lanita Rodabough, Matt Rodabough, Josie Thurgood, Simon Mortenson, Stephen Sundstrom, Clairra Halling, Esly Rodabough, Valerie Sundstrom, Elizabeth Sundstrom, Zoe Johnson, Andrea Halling

**EXCUSED:**

Mayor Romney called the meeting to order at 7:38 pm. Dell Butterfield gave an Invocation, and the Pledge of Allegiance was led by James Ahlstrom.

### 1. Approve Agenda

**MOTION:** *Mark Preece made a motion to approve the agenda. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.*

### 2. Youth City Council Swearing In – 2024-2025 Term

Mayor Romney presented the names of the members of the youth city council, and their positions. Following the Mayor's remarks, Drew Farley was sworn in as Mayor. The remaining members of the council were then sworn in.

### 3. Public Comment

John Crops – Layton Resident – Introduced himself as a candidate for Davis County Commission.

Timothy Adams and Group – 380 North 800 W – Shared their concern over the 4-way stop at 400 N and 800 W. Presented different options to fix the issue such as a flashing crosswalk or flags.

Steve Sundstrom – 1231 N 550 W – Mr. Sundstrom also expressed his concern over crosswalks. He asked about the possibility of placing a crosswalk near the city park on Pages Lane.

Alan Malan – 772 W 1400 N – Expressed his concerns on Ordinance 492-24, which would be discussed later in the meeting.

**4. Ordinance #492-24 – An Ordinance Enacting Title 9.05 of West Bountiful Municipal Code Related to Local Emergencies.**

Chief Erikson presented the ordinance to the city council. He explained that the proposed ordinance outlines the statutory powers for the mayor or the emergency interim successor to declare a state of local emergency in accordance with the state code. He also explained that it was drafted based on codes in cities such as Salt Lake and Provo. Discussion on whether this ordinance would overstep the State's code took place, but it was determined that it would not.

**MOTION:** *James Ahlstrom made a motion adopt Ordinance #492-24 – An Ordinance Enacting Title 9.05 of West Bountiful Municipal Code Related to Local Emergencies with 1. a correction in the first paragraph of 9.05.010 to add the word “in” before “accordance with Utah Code Ann. § 53-2a-208”, and 2. moving the severability section from the enacting ordinance to the codified portion. Jenn Nielsen seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye

Dell Butterfield – Aye      Jenn Nielsen – Aye

Kelly Enquist – Aye      Mark Preece – Aye

**5. Master Agreement with Utah Department of Transportation for FrontRunner Strategic Double-Track Project.**

Duane presented the agreement and explained that this project is planned to add an additional rail track for FrontRunner from the Woods Cross Station headed north beyond 1600 N. He explained that UDOT recognizes that West Bountiful has water lines crossing the tracks at 500 South, 400 North, and 1000 North. While these lines may be deep enough that they are not impacted, UDOT wants an agreement in place so that their design work can plan for any potential conflicts. Council member Ahlstrom asked if the double track addition was the extent of the project. Duane said the double tracks is the only project that will take place within city limits. It was clarified that the new line is expected to be east of existing lines and at this point the city is not aware of potential impacts on existing homes or residents.

**MOTION:** *Jenn Nielsen made a motion to authorize the mayor to execute the Master Agreement between West Bountiful City and UDOT. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

94  
95 **6. Meeting Minutes from August 20<sup>th</sup>, 2024.**  
96

97 **MOTION:** *Jenn Nielsen made a motion to approve the minutes from August 20<sup>th</sup>,*  
98 *2024. James Ahlstrom seconded the motion which PASSED by unanimous*  
99 *vote of all members present.*

100  
101  
102 **7. Staff Reports**  
103

104 Police – Brandon Erikson:

- 105 • Chief Erikson gave an update on the school drop off issue. The school district and the church
- 106 are currently working on contracts between the two parties for a drop-off location in the
- 107 church parking lot.
- 108 • Crosswalk enforcement will be a priority in the near future.

109 Public Works – Steve Maughan

- 110 • Water service line inventory is almost complete.
- 111 • A concrete contract has gone out to bid for miscellaneous work.
- 112 • Small playground at the city park is out for bid as well. A temporary fence will be placed
- 113 around the playground while it is under construction.
- 114 • Seal coat next week. Residents will not be able to drive on certain roads for 24 hours.
- 115 • Street sweeping is underway in preparation for the seal coat.
- 116 • Parks are short staffed due to the seasonal workers going back to school.

117 Engineering - Kris Nilsen:

- 118 • Working on projects for next spring which include 660 W and 1100 W.
- 119 • 6 building permits for the South Davis Sewer District are being reviewed.

120 Administration – Duane Huffman

- 121 • Duane has looked into getting a new microphone for the podium.
- 122 • It is time to register for the Utah League of Cities and Towns fall conference in Salt Lake
- 123 City.

124  
125 **8. Mayor/Council Reports**

126 James Ahlstrom –

- 127 • Recognition for the 4<sup>th</sup> of July volunteer chairs were discussed. Council woman Nielsen
- 128 explained that the chairs have been thanked.

129 Dell Butterfield –

- 130 • Rec District meeting was last Monday, and its financial continue to improve.
- 131 • There was no planning commission meeting last week.

132 Kelly Enquist –

- 133 • Explained that planes, drones and foggers are all continuing to function for the mosquito
- 134 abatement.

135 Jenn Nielsen –

- 136 • Youth City Council will be meeting on Thursday.
- 137 • Independence Day committee chairs have been filled for next year.

138  
139 Mark Preece –

- 9. Closed Session for the Purpose of Discussing Items Allowed Pursuant Utah Code 52-4-205.**

**MOTION:** *James Ahlstrom made a motion to go into a closed session to consider the purchase or acquisition of real estate and to hold that meeting in the police conference room and to have the adjournment of that meeting be the adjournment of this meeting. Mark Preece seconded the motion which PASSED by unanimous vote of all members present.*

*The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on September 3<sup>rd</sup>, 2024.*

Remington Whiting, City Recorder