

Mayor
Kenneth Romney

WEST BOUNTIFUL CITY

City Administrator
Duane Huffman

City Council
James Ahlstrom
Dell Butterfield
Kelly Enquist
Jenn Nielsen
Mark Preece

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City Recorder
Remington Whiting

City Engineer
Kris Nilsen

Public Works Director
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THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A REGULAR MEETING AT 7:30 PM ON TUESDAY, SEPTEMBER 3RD, AT THE CITY OFFICES

Invocation/Thought – James Ahlstrom; Pledge of Allegiance – Kelly Enquist

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Public Hearing – Proposal to Vacate Portion of Public Utility and Drainage Easement at 1502 N 900 W.
4. Ordinance #493-24 – An Ordinance Authorizing the City Mayor to Execute a Change in Easement Along the Eastern Property Line at 1502 North 900 West.
5. Consider Request to Defer Installation of Public Improvements for Anjewierden Property at 1201 West 1200 North.
6. Presentation on 2024 Wellbeing Survey by Professor Courtney Flint, Utah State University.
7. Consider “West Bountiful -A Pictorial History” Re-Print Options.
8. Consider Pedestrian Safety Improvements.
9. Consider Award of Miscellaneous Concrete and City Park South Playground Concrete Projects.
10. Consider Purchase Approvals for Public Works Service Vehicle and Loader.
11. Meeting Minutes from August 20th, 2024.
12. Staff Reports–Police, Public Works, Engineering, Community Development, Admin.
13. Mayor/Council Reports.
14. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
15. Adjourn.

The above agenda was posted on the State Public Notice website (Utah.gov/pmn), the city website (WBCity.org), posted at city hall, and emailed to the Mayor and City Council on August 30th, 2024, by Remington Whiting, City Recorder.

Minutes of the West Bountiful City Council meeting held on **Tuesday, September 3, 2024**, at West Bountiful City Hall, 550 N 800 West, Davis County, Utah.

Those in attendance:

MEMBERS: Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield, Kelly Enquist, Jenn Nielsen, Mark Preece

STAFF Duane Huffman (City Administrator), Steve Doxey (City Attorney), Lance Wilkinson (Assistant Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City Engineer), and Remington Whiting (City Recorder)

PUBLIC: Alan Malan, Mark Peterson, Dawn Peterson, Richmond Thornley, Breanne Martin, Dusty Siddoway, Dan Anjewierden, Stef Anjewierden, Courtney Flint, Kaitlin Sowards, Jonathan Sowards, Tim Adams, Kaysen Walker, Tim Munden, Tonya Munden, Simon Mortensen, Holli Youngberg, Warren Youngberg, Lindsay Adams

EXCUSED:

Mayor Romney called the meeting to order at 7:30 pm. James Ahlstrom gave an Invocation, and the Pledge of Allegiance was led by Kelly Enquist

1. Approve Agenda

MOTION: *Mark Preece made a motion to approve the agenda. Dell Butterfield seconded the Motion which PASSED by unanimous vote of all members present.*

2. Public Comment

Mark and Dawn Peterson – 331 N 750 W – Expressed their concern over the safety issues at the 400 N and 800 W crosswalk. The mayor and council assured the public that they were working to address safety in the area.

3. Public Hearing – Proposal to Vacate Portion of Public Utility and Drainage Easement at 1502 N 900 W.

Kris explained that Tim and Tonya Munden applied to reduce a portion of the public utility easement and drainage easement along the rear (Eastern) property line at 1502 North 900 West in order to build a detached garage.

MOTION: *Jenn Nielsen made a motion to open the Public Hearing on Proposed Easement Vacation at 1502 N 900 W. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present.*

No Comment

MOTION: *Kelly Enquist made a motion to close the Public Hearing on Proposed Easement Vacation at 1502 N 900 W. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

4. Ordinance #493-24 – An Ordinance Authorizing the City Mayor to Execute a Change in Easement Along the Eastern Property Line at 1502 North 900 West.

MOTION: *Jenn Nielsen made a motion to adopt Ordinance #493-24 – An Ordinance Authorizing the City Mayor to Execute a Change in Easement Along the Eastern Property Line at 1502 North 900 West. James Ahlstrom seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield – Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

5. Consider Request to Defer Installation of Public Improvements for Anjewierden Property at 1201 West 1200 North.

Kris presented the deferral request from Dan and Stefanie Anjewierden. They submitted a building permit application to construct a new addition to the south side (rear) of the existing home. He explained that the total footprint of the new addition would include an 88.81% increase in footprint area. City staff made the determination that WMBC 15.08.50 is applicable in this instance, and specifically WMBC 15.08.050.A.2, which requires public improvements when the area of the new addition home/footprint is greater than 50% of the existing structure. The council discussed the location of the home and concluded that no other homes along 1200 N had public improvements either.

MOTION: *James Ahlstrom made a motion to authorize the mayor to execute the Request to Defer Installation of Public Improvements for Anjewierden Property at 1201 West 1200 North. Dell Butterfield seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield – Aye
Kelly Enquist – Aye	Jenn Nielsen– Aye
Mark Preece – Aye	

94 **6. Presentation on 2024 Wellbeing Survey by Professor Courtney Flint, Utah State**
95 **University.**

96
97 Professor Flint introduced herself and presented the results of the survey. The conclusion was
98 that the wellbeing of West Bountiful is above average compared to other cities.
99

100
101 **7. Consider “West Bountiful -A Pictorial History” Re-Print Options.**
102

103 Duane explained that in 1989, the city published a history book with the help of LeRue
104 Hugoe, Edith Deppe, and a committee. There was a total of 1,500 copies printed which cost
105 between \$15 and \$20 and the last remaining copies were distributed in the early 2010s. The
106 council discussed the benefits of hard backs and soft backs along with the amount that should
107 be printed.
108

109 Holli Youngberg – 767 W 400 N – Shared how important this book is to her, and said that she
110 believed that people her age would purchase the book for nostalgic reasons.
111

112 **MOTION:** *James Ahlstrom made a motion to approve the purchase of 100 soft back*
113 *copies of West Bountiful -A Pictorial History. Jenn Nielsen seconded the*
114 *Motion which PASSED by unanimous vote of all members present.*
115
116

117 **8. Consider Pedestrian Safety Improvements.**
118

119 Duane explained that city staff had researched pedestrian safety enhancements in various
120 areas of the city. This research led to the recommendation that placing a rectangular rapid
121 flashing beacon at the crosswalk on Pages Lane at 550 W. He clarified that a motion would
122 not be necessary in this case, but wanted to hear the opinion of council members before
123 making the purchase. The council was supportive and asked about using the system at other
124 areas of the city, especially 800 W and Porter Lane. Duane responded with the
125 recommendation to use this first site as a test case.
126

127 800 W 400 N - Duane then spoke about the 800 W 400 N intersection. He explained that after
128 reviewing several options and studies, staff consulted with traffic engineers at Horrocks
129 Engineering to inquire about cameras to collect data on the intersection. The camera system
130 could give the city information about the number and direction of vehicles, stop sign
131 compliance, and pedestrian use.
132

133 Timothy Adams – 380 N 800 W – Spoke about how he witnesses numerous cars pass through
134 the stop sign without stopping throughout the day.
135

136 Kaitlin Sowards – 316 N 750 W – She explained that she also witnesses cars run the stop sign.
137
138

139 Warren Youngberg – 767 W 400 N – Asked why there was not a crossing guard on 400 N and
140 800 W..

Holli Youngberg – 767 W 400 N – Recommended adding additional school zone sign. Duane said this was something that could be researched.

Tonya Munden – 1502 N 900 W – Shared her concern over the crosswalk at 800 W and Porter Lane because of the high number of pedestrians and the speed of vehicles. She recommended adding a speed bump or a 4 way stop.

The council discussed the potential value of the study, and asked Duane to try to negotiate additional terms.

MOTION: *Jenn Nielsen made a motion to approve the Horrocks Engineering Study for 800 W 400 N for \$6,200. Mark Preece seconded the Motion which PASSED by unanimous vote of all members present.*

9. Consider Award of Miscellaneous Concrete and City Park South Playground Concrete Projects.

New concrete work at the city park – The project will install concrete path around the new playground area and fill in gaps to connect the parking lot, playground, volleyball court and east concrete path, from east to west.

Miscellaneous concrete replacement (repair) – Work throughout the city was combined for project purposes. The majority of the expected work will be to remove and replace damaged concrete sidewalk that constitutes trip hazards.

Kris explained that there were 3 bids for each project and after review, staff recommends awarding the bid to M.Y. Enterprises Inc for both projects as the lowest responsible costs.

MOTION: *James Ahlstrom made a motion to award the Miscellaneous Concrete Project and the South Playground Concrete Project to M.Y. Enterprises. Mark Preece seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye	Dell Butterfield – Aye
Kelly Enquist – Aye	Jenn Nielsen – Aye
Mark Preece – Aye	

10. Consider Purchase Approvals for Public Works Service Vehicle and Loader.

Public Works Vehicle – Duane explained that the FY 25 budget includes \$56,000 in the General Fund for the replacement of a 2019 parks truck. After government pricing and associated equipment (service body, light bar, and pipe rack), the received quote is \$61,932.25. It is believed that the Public Works Department will make up the additional funds.

Cat 926 Wheel Loader – Duane discussed that selling or trading-in the 2020 Cat 938 would capture its value and avoid future maintenance costs. Staff would acquire a slightly smaller model that will match the city’s needs better. The 2020 loader was purchased for \$169,25.00, and the trade-in offer from Wheeler CAT is \$200,000.

MOTION: *Mark Preece made a motion to approve the purchase of the public works service vehicle and loader. Kelly Enquist seconded the Motion which PASSED by unanimous vote of all members present. .*

11. Meeting Minutes from August 20th, 2024.

MOTION: *Jenn Nielsen made a motion to approve the minutes from August 20th, 2024 with the review of the sign-in worksheet to correct spelling of names. James Ahlstrom seconded the motion which PASSED by unanimous vote of all members present.*

12. Staff Reports

Police – Lance Wilkinson

- Discussed an abandoned vehicle near the Bountiful Pond. Lance said he would notify the Sheriff’s Department.

Public Works – Steve Maughan

- Working on 400 N well.
- The application of seal coats have gone well throughout the city. Street Stripping will also take place soon.
- 1200 N construction project will begin on September 19th.
- Council member Nielsen received a call from a youth from West Bountiful asking when the playground would be done.

Engineering – Kris Nilsen:

- Public water system report must be submitted every 5 years. Kris will submit them soon.
- Steve and Kris will be working on the MS4 Storm Drain Report
- Highgate #2 Subdivision has submitted a package to be reviewed.
- Hugoe Subdivision has submitted a final for staff review.

Administration/Community Development – Duane Huffman

- Had some discussions with the Sewer District on the potential walking trail from the trailhead to Bountiful pond.
- Discussed the Centerville Flex Project plat. This will go before the planning commission next week.
- There will be a Resident day at the South Davis Recreation District where residents of West Bountiful can enter the facility without fees.
- There will be a staff appreciation BBQ soon.

13. Mayor/Council Reports

James Ahlstrom –

- Asked about the procedures that we are awaiting for code enforcement.

Dell Butterfield –

- Recreation district meeting on Monday.
- No planning commission meetings recently.

Kelly Enquist –

- Mosquito abatement meeting next week.

Jenn Nielsen –

- YCC Meeting next week.

Mark Preece –

- Nothing to report.

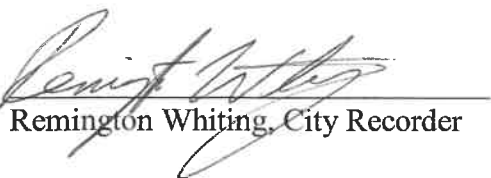
Mayor Romney –

- Asked if residents had expressed a want for green waste program. Council members mentioned that they have heard from residents that would be interested.
- In the process of hiring a new fire chief for the South Davis Fire District.

14. Adjourn

MOTION: *James Ahlstrom made a motion to adjourn this meeting of the West Bountiful City Council. Jenn Nielsen seconded the motion which PASSED by unanimous vote of all members present.*

The foregoing was approved by the West Bountiful City Council by unanimous vote of all members present on September 17th, 2024.


Remington Whiting, City Recorder