

**Mayor**  
Kenneth Romney

**City Council**  
James Ahlstrom  
Dell Butterfield  
Kelly Enquist  
Jenn Nielsen  
Mark Preece

# WEST BOUNTIFUL CITY

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**City Administrator**  
Duane Huffman

**City Recorder**  
Remington Whiting

**City Engineer**  
Kris Nilsen

**Public Works Director**  
Steve Maughan

**THE WEST BOUNTIFUL CITY COUNCIL WILL HOLD A WORK SESSION AT 6:00 PM AND A REGULAR MEETING AT 7:30 PM ON TUESDAY, APRIL 2ND, 2024, AT THE CITY OFFICES AT 550 N 800 W**

## AGENDA

6:00 pm – Work Session – FY 2025 Budget

7:30 pm – Regular Meeting

*Invocation/Thought – Kelly Enquist; Pledge of Allegiance – Mark Preece*

1. Approve Agenda.
2. Public Comment - Two minutes per person; five minutes if on behalf of a group.
3. Oath of Office – West Bountiful Police Officer Erik Maldonado.
4. Public Hearing – South Davis Sewer District Proposed Annexation of 12.67 acres at approx. 1750 W 1200 N.
5. Update - Davis County Commission.
6. Award of West Bountiful City Municipal Justice Court Public Defender Contract.
7. Ordinance #482-24, An Ordinance Replacing Title 10.12 of West Bountiful Municipal Code Related to the Stopping, Standing, and Parking of Vehicles.
8. Meeting Minutes from March 19<sup>th</sup>, 2024.
9. Staff Reports – Police, Public Works, Engineering, Community Development, Administration.
10. Mayor/Council Reports.
11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to UCA § 52-4-205.
12. Adjourn.

*The above agenda was posted on the State Public Notice website ([Utah.gov/pmn](http://Utah.gov/pmn)), the city website ([WBCity.org](http://WBCity.org)), posted at city hall, and emailed to the Mayor and City Council on March 29, 2024, by Remington Whiting, City Recorder.*

1 Minutes of the West Bountiful City Council meeting held on **Tuesday, April 2, 2024**, at West  
2 Bountiful City Hall, 550 N 800 West, Davis County, Utah.

3  
4 Those in attendance:

5  
6 **MEMBERS:** Mayor Kenneth Romney, Council members James Ahlstrom, Dell Butterfield,  
7 Kelly Enquist, Jenn Nielsen,  
8

9 **STAFF:** Duane Huffman (City Administrator), Steve Doxey (City Attorney), Brandon  
10 Erekson (Chief of Police), Steve Maughan (Public Works Director), Kris Nilsen (City  
11 Engineer), Dallas Green (Director of Golf), Josh Virostko (Golf Superintendent) and  
12 Addison Jenkins (Community Development)

13  
14 **PUBLIC:** Richmond Thornley  
15

16 **EXCUSED:** Mark Preece  
17

18 Mayor Romney called the meeting to order at 7:30 pm. Kelly Enquist gave an invocation, and the  
19 Pledge of Allegiance was led by Ken Romney.  
20

## 21 **Work Session – FY 2025 Budget** 22

23 Duane Huffman reviewed the latest draft of the city budgets for FY 2024/2025 and potential  
24 amendments to the FY 2023/2024 budgets.  
25

26 For FY 2023/2024 potential amendments to the General Fund would lower revenues and increase  
27 expenditures, with a projected ending balance of under \$2 million. He reviewed several of the  
28 largest changes, but all changes will be presented in May with a proposed amendment.  
29

30 For the FY 2024/2025 budget, General Fund revenues are projected to be close to flat, leading to a  
31 potential deficit depending on what expenditures are made. The next draft of the budget will begin  
32 the process of trimming down expenses in strategic ways. The council was generally supportive of  
33 having the Water Fund participate in the debt service of the new public works facility.  
34

35 Duane then reviewed the history of revenues and expenses at Lakeside Golf Course. Staff is  
36 becoming more comfortable projecting recent revenue increases into the future. There was  
37 significant discussion about how to explore clubhouse improvements. Staff will begin looking for  
38 assistance in determining capacity needs and options.  
39

40 Next, the council briefly reviewed capital projects and other budget issues such as potential fee  
41 adjustments for solid waste.  
42

43 A tentative budget, or official draft, will be presented to the council at the first meeting in May.  
44

45  
46 **Regular Meeting**  
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48 Mayor Romney called the meeting to order at 7:30 pm. Kelly Enquist gave an inspirational thought,  
49 and the Pledge of Allegiance was led by Mayor Romney.

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51

52 **1. Approve Agenda**

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54 **MOTION:** *James Ahlstrom made a motion to approve the agenda with the switching of*  
55 *agenda numbers 2 and 3. Dell Butterfield seconded the Motion which*  
56 *PASSED by unanimous vote of all members present.*

57

58 **2. Oath of Office – West Bountiful Police Officer Erik Maldonado**

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60 Police officer Erik Maldonado was sworn in by Mayor Romney.

61

62 **3. Public Comment**

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64 None

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66 **4. Public Hearing – South Davis Sewer District Proposed Annexation of 12.67 acres at**  
67 **approx. 1750 W 1200 N.**

68

69 **MOTION:** *Kelly Enquist made a motion to open the Public Hearing for the South*  
70 *Davis Sewer District Proposed Annexation. Dell Butterfield seconded the*  
71 *Motion which PASSED by unanimous vote of all members present.*

72

73 No Comments

74

75

76 **MOTION:** *Jenn Nielsen made a motion to close the Public Hearing for the South*  
77 *Davis Sewer District Proposed Annexation. Kelly Enquist seconded the*  
78 *Motion which PASSED by unanimous vote of all members present.*

79

80 **5. Updated – Davis County Commission**

81

82 Commissioner Lorene Kamalu introduced herself and Ashleigh Young. Ashleigh Young is the  
83 current director of Davis County Animal Care. Animal Care is now fully supported through county  
84 property taxes, and they anticipate a very small tax increase for operations. They are also in the  
85 process of building a new facility, which will be funded through county capital funds.  
86 Councilmember Nielsen expressed an idea that low-cost vaccines should be offered through the  
87 county. The council expressed appreciation for Ashleigh's work.

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93

**6. Award of West Bountiful City Municipal Justice Court Public Defender Contract**

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95 Duane presented the recommendation that the city contract with Roger Adams to become the city's  
96 public defender. He explained that the city currently contracts with North Salt Lake's justice court,  
97 but West Bountiful must provide their own prosecutors and public defenders.

**MOTION:** *James Ahlstrom made a motion to award the West Bountiful City Municipal Justice Court Public Defender Contract to Roger Adams. Dell Butterfield seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye  
Kelly Enquist – Aye  
Mark Preece – Aye

**7. Ordinance #482-24, An Ordinance replacing Title 10.12 of West Bountiful Municipal Code Related to the Stopping, Standing, and parking of Vehicles.**

Chief Erikson gave a brief explanation of the code and explained that this new ordinance would allow police officers to better enforce parking issues. The council reviewed a previous draft earlier this year.

**MOTION:** *Jenn Nielsen made a motion to approve Ordinance replacing Title 10.12 of West Bountiful Municipal Code Related to the Stopping, Standing, and parking of Vehicles. Kelly Enquist seconded the Motion which PASSED.*

The vote was recorded as follows:

James Ahlstrom – Aye Dell Butterfield– Aye  
Kelly Enquist – Aye Jenn Nielsen– Aye  
Mark Preece – Aye

## 8. Meeting Minutes from March 19<sup>th</sup>, 2024.

**MOTION:** *Mark Preece made a motion to postpone approving the minutes until the next city council meeting. Dell Butterfield seconded the motion which PASSED by unanimous vote of all members present.*

## 9. Staff Reports

Police – Lance Wilkinson:

- The newest police officer started this week.

## Public Works - Steve Maughan:

- There is asphalt sealing scheduled for this week.
- Steve will begin soil testing for the 1200 N project once asphalt becomes available.
- Spring Cleanup will take place the weekend of April 12<sup>th</sup> at the public works facility.

141     • Arbor Day is on April 12<sup>th</sup>. Rocky has scheduled a service project for elementary students to  
142       help plant trees.

143

144     Engineering - Kris Nilsen:

145       • Continuing to work on 1200 N and 1100 W projects.  
146       • Currently working on about 15 smaller projects.  
147       • Highgate #2 subdivision expired, but they will be re-submitting soon.

148

149     Administration and Community Development – Duane Huffman:

150       • There are currently 3 properties that are in stages of the annexation process. They are South  
151        Davis Sewer District, Loveland Holdings LLC, and Cody Wright.  
152       • We are working on code enforcement, including enforcement of home occupation  
153        regulations.  
154       • Upcoming ordinances may include mass gatherings, urban camping, and emergency  
155        evacuation powers.  
156       • Next City Council meeting will take place on April 16<sup>th</sup> and will include a work session for  
157        reports from South Davis Recreation District and South Davis Metro Fire District.

158

## 159     10. Mayor/Council Reports

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161     James Ahlstrom –

162       • Received an email from Senator Todd Weiler. He wants to hold an event at the city park with  
163        a hot air balloon, which staff is reviewing.

164

165     Dell Butterfield –

166       • Reported on chances to the board at the South Davis Rec.

167

168     Kelly Enquist –

169       • Gave an update on the mosquito abatement district.

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171     Jenn Nielsen –

172       • Shared appreciation to Councilmember Preece and Enquist for attending the easter egg  
173        scramble.  
174       • Recommended coordinating starting times for future egg hunts with local cities.  
175       • The YCC is currently working on new applications for the upcoming year.  
176       • Is struggling to find anybody for the Independence Day carnival.

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178     Mayor Romney –

179       • Asked the police department for updates on recent vandalism investigations.

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181     **11. Closed Session, if necessary, for the Purpose of Discussing Items Allowed Pursuant to**  
182       **UCA § 52-4-205.**

183

184     **12. Adjourn**

185

WEST BOUNTIFUL  
CITY COUNCIL MEETING

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April 2, 2024

186                   **MOTION:** *James Ahlstrom made a motion to adjourn this meeting of the West*  
187                   *Bountiful City Council. Dell Butterfield seconded the motion which*  
188                   *PASSED by unanimous vote of all members present.*

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192                   *The foregoing was approved by the West Bountiful City Council by unanimous vote of all members*  
193                   *present on April 16, 2024.*

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197                   Remington Whiting, City Recorder