



Board Meeting Packet

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

September 23, 2024

Mountain West Montessori Academy
Electronic Board Meeting Agenda
Monday, September 23, 2024

Zoom Link: <https://us02web.zoom.us/j/83440465826?from=addon>

Meeting ID: 834 4046 5826

Mobile: (669) 900-9128



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AGENDA

2024-2025 BOARD PRIORITIES

- Develop a strong faculty leadership team to foster schoolwide collaboration and growth
- Improve student access to physical fitness opportunities
- Conduct a needs analysis of mathematics practices and expand mathematics pedagogy & fidelity

5:30 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission

PUBLIC COMMENT (Items Not on the Agenda – Limit 3 Minutes)

CONSENT ITEMS

- [August 26, 2024 Board Meeting Minutes](#)

VOTING ITEMS

- [LEA-Specific Educator Licenses](#) – Angie Johnson

DISCUSSION ITEMS

- Calendaring – ALL
 - Next Pre-Board Meeting – October 16th @ 5 p.m.
 - Next Board Meeting – October 28

ADJOURN

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Mountain West Montessori Academy Board Meeting Minutes

Monday, August 26, 2024

Location: MWMA Library, 4125 W. Foxview Drive, South Jordan, UT 84009



In Attendance: Steve Barnes, Corbin White, Andrew Marx, Gimenia Palmer, Nelson Altamirano (5:41 p.m.)

Excused: Sheri Ebert,

Others in Attendance: Angie Johnson, Collen Dolan, Dawn Kawaguchi, Janey Stoddard, Cathie Hurst,

NOTE: This meeting was moved to Zoom by the board president (Steve Barnes). All members participated via Zoom. Angie Johnson and Coleen Dolan were at the school.

Founded upon Montessori philosophy, the mission of Mountain West Montessori Academy is to facilitate student-centered learning and intellectual curiosity through an individualized and interdisciplinary curriculum, hands-on experience, and community involvement.

MINUTES

2024-2025 BOARD PRIORITIES

Develop a strong faculty leadership team to foster schoolwide collaboration and growth
Improve student access to physical fitness opportunities
Conduct a needs analysis of mathematics practices and expand mathematics pedagogy & fidelity

5:35 PM – INTRODUCTORY ITEMS

- Call to Order – Steve Barnes
- School Mission – Steve
- Montessori Mastery – We will move this to the next in person meeting.

There was no PUBLIC COMMENT.

REPORTS

➤ Administration

- State of the School – Angie outlined their yearly priorities, including strengthening the faculty leadership team, improving student access to physical fitness, and conducting a needs analysis of mathematics practices. She highlighted the success of the recent pre-inservice session for new teachers and the impact of Alicia Kocs's instructional coaching on teachers and students. The discussion then transitioned to Coleen, who was set to discuss physical education goals. Coleen announced that the school's fundraiser for the year would be the Jogathon, with the raised funds being used for security enhancements and collaborations with the South Jordan

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Police Department. She also shared that she had secured one donation and was actively reaching out to businesses. The event would include a fitness theme, with students encouraged to maintain a record of their physical activities, aiming to meet certain fitness milestones by May 9th to earn medals. Coleen also discussed the new venue for the middle school camp, which is now held at Heber Valley, and the plans for an upcoming camping trip. Angie expressed her gratitude towards Coleen. Angie reported on the new mathematics assessment platform and the proactive approach taken by teachers to understand it. She also shared the school's math goals, upgraded math interventions, and a remodeled library.

- Amended Attendance Administrative Procedures – Angie clarified changes to the attendance administrative procedures, particularly the ability to refer students in 7th grade and up to crisis outreach youth services or truancy court.

➤ **Board of Directors**

- Financial Review – Cathie presented the FY24 budget, highlighting the budgeted revenue from other sources and a projected surplus of \$14,000. She explained the differences between the AFR and the audit numbers, noting that the audit numbers reflect capitalized expenses and may differ significantly from the AFR numbers. Cathie emphasized that the AFR numbers are the ones that need to be uploaded to the state by September 30th. She also clarified that the balance sheet does not record fixed assets on the AFR, but only on the audit side. The total depreciation expense so far is \$1,607,005, leaving \$7,000,005.61 in assets to depreciate. Cathie praised the team's financial management, specifically highlighting their surplus and Angie's excellent budget tracking. There was a discussion on when the numbers will be finalized. The team also discussed the importance of financial stability for schools, with Gimena recalling a class from their Boston trip that underscored this point.
- NCSC Debrief – Steve Barnes asked the board to share insights of the classes that they attended. He shared his insights from a conference session about cell phone policies in schools. Corbin then shared his notes from the conference, expressing concern over the current generation's focus on topics that he felt were not essential, such as discussing religion and politics, instead of concentrating on teaching and learning. Corbin suggested a roundtable discussion for the next board meeting to share insights from Boston as well as discuss attendance to the conference in Orlando. The team agreed to prepare for this discussion, with Steve proposing to include it in the next meeting's agenda.

CONSENT ITEMS

- July 18, 2024 Electronic Board Meeting Minutes – There was no further discussion. **Steve Barnes made a motion to approve the electronic board meeting minutes from July 18, 2024. Andrew Marx seconded the motion. The votes were as follows:**

Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Gimena Palmer – Aye

Motion passed unanimously.

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- Ratify 2024-2025 Amended School Calendar (Kinder start date) – Angie presented a change in the school calendar due to the state's decision to unmandate a kindergarten assessment along with the 12 days to do the assessment. They are choosing to continue doing the KEEP assessment. **Andrew Marx made a motion to ratify the amended 2024-2025 amended school calendar. Nelson Altamirano seconded the motion. The votes were as follows:**

**Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Gimania Palmer – Aye**

Motion passed unanimously.

VOTING ITEMS

- 2024-2025 Early Learning Plan – Angie Johnson introduced the 2024-2025 Early Learning Plan, which focuses on the science of reading and math. She also reviewed the goals. There used to be funding attached to this plan but it has been removed. However, they did move some of that funding to our at-risk students. **Corbin White made a motion to approve the 2024-2025 Early Learning Plan. Steve Barnes seconded the motion. The votes were as follows:**

**Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Gimania Palmer – Aye**

Motion passed unanimously.

- Award RFP for IT Services – Angie Johnson stated that it was time to put out another RFP for IT services. We only received one proposal from our current provider, ETS. It was scored and ETS was awarded the contract. We are happy with their services. There was a discussion about the provider's staffing, but Angie assured that these issues were being addressed. There was also a discussion on cost comparison. Angie added how much she loves ETS's strong security measures and the fact that they take it very seriously. **Nelson Altamirano made a motion to award the contract for IT services to ETS and authorize the Director to negotiate and sign a service agreement on behalf of the school. Gimania Palmer seconded the motion. The votes were as follows:**

**Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Gimania Palmer – Aye**

Motion passed unanimously.

- Policy Amendments – Janey Stoddard substituted in for Brandon since he wasn't able to attend the meeting today.
- Arrest Reporting Policy – Janey reviewed the changes in the amended Arrest Reporting Policy and administrative procedures emphasizing that school certified

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staff must report any arrests of staff within 48 hours. She also clarified that the policy applies to all employees, including board members and volunteers who supervise children. The group discussed how the school would be notified of an arrest, with Dawn explaining that it could be through the BCI or UPPACs. Angie agreed to update teachers about the policy changes in the newsletter and huddle.

- Selection, Approval, and Purchase of Instructional Materials Policy – Janey reviewed the amended Instructional Materials Policy which now includes a review process for sensitive materials. Janey clarified that sensitive materials are defined as those that are pornographic, indecent, or otherwise objectionable and would be aligned with the Library Materials Policy. There was a discussion on the stakeholder definition and amount of appeals that a stakeholder by household could make. Janey will investigate this further and bring back the information.

Andrew Marx made a motion to approve the Amended Arrest Reporting Policy and approve the amended Selection, Approval, & Purchase of Instructional Materials Policy including the name change to Instructional Materials Policy. Corbin White seconded the motion. The votes were as follows:

Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Gimania Palmer – Aye

Motion passed unanimously.

DISCUSSION ITEMS

➤ Calendaring – ALL

- Schedule September Electronic Board Meeting for possible LEA Specific Licenses. Angie thinks that we won't have any to approve. We did not schedule an electronic board meeting.
- Next Pre-Board Meeting – October 16th @ 5 p.m.
- Next Board Meeting – October 28th

7:00 PM – Steve Barnes made a motion to enter a CLOSED SESSION to discuss deployment of security personnel, devices, or systems pursuant to Utah Code 52-4-205(1)(f) on Zoom. Corbin White seconded the motion. The roll call votes were as follows:

Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Gimania Palmer – Aye

Motion passed unanimously.

Coleen Dolan was excused at 7:00 p.m.

7:18 PM – Steve Barnes made a motion to exit CLOSED SESSION and ADJOURN. Corbin White seconded the motion. The votes were as follows:

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Steve Barnes – Aye
Corbin White – Aye
Andrew Marx – Aye
Nelson Altamirano – Aye
Gimena Palmer – Aye
Motion passed unanimously.

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Mountain West Montessori Academy
Board of Directors
Closed Session Statement
Monday, August 26, 2024

Location: 4125 W. Foxview Drive, South Jordan, UT 84009

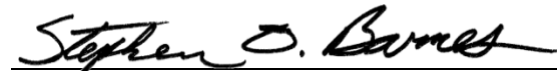


CLOSED SESSION SWORN STATEMENT:

*At a duly noticed public meeting held on the date listed above, the board of directors for **MOUNTAIN WEST MONTESSORI ACADEMY** entered into a closed session for the sole purpose of deployment of security personnel, devices, or systems in accordance with Utah Code Ann. 52-4-2(1)(f).*

I declare under criminal penalty under the law of Utah that the foregoing is true and correct.

Signed on the 26th day of August, 2024.



Steve Barnes
Board Chair

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MWMA Board of Director's Meeting Monday, September 23, 2024

Action Item: *MWMA-Specific Educator License(s)*

Issue:

The School's administration is requesting additional candidates for MWMA-specific license(s): *Rachel Bittner, Cynthia Goehring, and David Powell*

Background:

Under the School's MWMA-Specific Educator License Policy, the School's administration proposes to the Board of Directors individuals the administration feels are good candidates for an MWMA-specific educator license. An MWMA-specific educator license is a temporary license that teachers may teach under while they are in the process of completing the requirements for an associate or professional license. An MWMA-specific educator license can be valid for one, two, or three years.

The School's administration has followed the processes and considered the criteria outlined in the Policy with respect to proposing the candidate named above to the Board, including vetting and interviewing the candidate. The School's administration has also provided the Board with an explanation and rationale for requesting an MWMA-specific educator license for the candidate. See attached spreadsheet for rationale on each candidate.

The Board believes that it is appropriate under the policy to approve the administration's request for an MWMA-specific educator license for the candidates named above.

Recommendation:

It is recommended that the Board approve the request for an MWMA-specific educator licenses for the following: *Rachel Brittner for an elementary license, Cynthia Goehring for a secondary license with endorsements in General Financial Literacy and Math Level 4 Secondary Math, and David Powell for endorsements in Multimedia and Visual Art (K-12) all for a period of three years.*

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SY24-25 LEA-S(pecific) Requests			Effective 8/2021, the following are NOT allowed for LEA-S: Audiologist, Deaf Education, Preschool Special Ed., School Psychologist, School Social Worker, Special Ed (K-12), Speech Language Pathologist, Speech Language Therapist												
LEA (District or Charter) Name	Date LEA's Board Met	CACTUS ID	Last Name	First Name	Is this a RENEWAL Request from SY23-24? (Y/N)	License Area 1	Endorsement 1	Endorsement 2	Rational/Motions	Is Educator's Assignment in CACTUS? (Y/N)	Has LEA Specific tab in CACTUS been completed? (Y/N)	Does Educator Have a current BACKGROUND check? (Y/N)	Does Educator Have a current ETHICS check? (Y/N)	Pedagogical Modules Completed and certificate received? (Y/N)	LEA Application Received? (Y/N)
<i>Granite SD</i>	<i>1/5/21</i>	<i>999999</i>	<i>Example</i>	<i>Educator</i>	<i>N</i>	<i>Secondary</i>	<i>Math Level 3</i>	<i>Chemistry</i>	<i>Educator is enrolling in EPP Fall 2021</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>	<i>Y</i>
Mountain West Montessori Academy	9/23/24	774798	Brittner	Rachel	N	Elementary			Educator is awaiting USBE license	Y		Y	Y		
Mountain West Montessori Academy	9/23/24	23955	Goehring	Cynthia	Y	Secondary Education	General Financial Literacy	Math Level 4 Secondary Math	Educator has eminence and is leaving Utah	Y		Y	Y	N/A	needs renewal form
Mountain West Montessori Academy	9/23/24	546318	Powell	David	N		Multimedia	Visual Art (K-12)	Educator will pursue endorsement	Y		Y	Y	N/A	

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