



G R E A T E R   S A L T   L A K E

# Municipal Services District

## NOTICE OF BOARD OF TRUSTEES MEETING

### GREATER SALT LAKE MUNICIPAL SERVICES DISTRICT

September 25, 2024, 6:00 p.m.

2001 S State Street, Room N2-800

Salt Lake City, UT 84190

385-468-6703 TTY 711

#### Trustees

**Keith Zuspan**, Chair

**Sean Clayton**, Vice Chair

**Eric Barney**

**Kelly Bush**

**Paulina Flint**

**Joe Smolka**

**Laurie Stringham**

**Marla Howard**

General Manager

**Brian Hartsell**

Associate General Manager

**Stewart Okobia**

Director of Finance

Members of the Board of Trustees may participate electronically. Portions of meetings may be closed for reasons allowed by statute. Motions relating to any of the items listed below, including final action, may be taken.

*The public may attend board meetings either in person or online (see "Video and Audio", below).*

1. Call to Order – Keith Zuspan, Chair
2. Pledge of Allegiance
3. Public Comments (up to 3 minutes each)  
*If you prefer to send a written comment, please send it to [tamecham@msd.utah.gov](mailto:tamecham@msd.utah.gov).*
4. Board Member Training – Trustee Clayton and LeGrand Bitter, Executive Director, Utah Association of Special Districts (30 minutes)
5. Approve a small purchase ROW contract agreement with Commercial Appraisal & Valuation Experts for \$6,145.00 – Chad Anderson (3 minutes)
6. Approve Right of Way Acquisition Contract with Avenue Consultants for the Cougar Lane Project from Niagara Way to Kearns High Drive – Chad Anderson (5 minutes)
7. Approve contract for Geotechnical Services with Gerhart Cole Incorporated for core sampling for the Cougar Lane Project from Niagara Way to Kearns High Drive for \$12,602.73 – Chad Anderson (5 minutes)
8. Approve extension of contract with Utah Department of Transportation for the Canal Trail Lighting project in White City – Chad Anderson (5 minutes)
9. Present status of summer 2024 road maintenance projects by Public Works Operations – Steven Kuhlmeier (15 minutes)
10. Approve Notice of Termination letter for Engineering Services from Salt Lake County – Marla Howard (5 minutes)

11. Approve Notice of Termination letter for Clerk Services from Salt Lake County – Marla Howard (5 minutes)
12. Introduce new Unified Fire Authority Municipal Emergency Management Planner, Brian Buckhout – Brian Hartsell (10 minutes)
13. Adopt Resolution 2024-09-02 adopting the District’s Comprehensive Emergency Management Plan (CEMP) – Brian Hartsell, Brian Buckhout, Brad Jewett (15 minutes)
14. Adopt Resolution 2024-09-03 to Authorize the General Manager to sign an Interlocal Cooperation Agreement between Salt Lake County and the District for Cost Sharing 2024-2028 Utah Pollutant Discharge Elimination System (UPDES) Media Campaign (also known as participation in the County Stormwater Coalition) – Alex Rudowski (5 minutes)
15. Approve attorney conflict waiver for Smith Hartvigsen, PLLC – Brian Hartsell (5 minutes)
16. General Manager report – Marla Howard (10 minutes)
17. Other City, Town, Unincorporated County and Greater Salt Lake Municipal Services District business (Discussion)
18. Identify future agenda items (Discussion)
19. Discuss the character, professional competence, or physical or mental health of an individual (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(a))
20. Discuss pending or reasonably imminent litigation (possible closed meeting pursuant to Utah Code Ann. § 52-4-205(1)(c))
21. Adjourn

Anticipated meeting duration: 2:00

#### Video and Audio

Join from the meeting link

<https://slco.webex.com/slco/j.php?MTID=md3122871a80b4cff68bf9eafaf900a64>

Join by meeting number

Meeting number (access code): 2485 852 5356

Meeting password: pMsWY3Kud38

Tap to join from a mobile device (attendees only)

+1-213-306-3065,,24858525356## United States Toll (Los Angeles)

+1-602-666-0783,,24858525356## United States Toll (Phoenix)

Join by phone

+1-213-306-3065 United States Toll (Los Angeles)  
+1-602-666-0783 United States Toll (Phoenix)  
Global call-in numbers

Join from a video system or application  
Dial [24858525356@slco.webex.com](mailto:24858525356@slco.webex.com)  
You can also dial 173.243.2.68 and enter your meeting number.

Join using Microsoft Lync or Microsoft Skype for Business  
Dial [24858525356.slco@lync.webex.com](mailto:24858525356.slco@lync.webex.com)

If you are a host, click here to view host information.

Need help? Go to <https://help.webex.com>

Upon request with three working days' notice, the Greater Salt Lake Municipal Services District will provide free auxiliary aids and services to qualified individuals (including sign language interpreters, alternative, etc.). For assistance, please call (385) 468-6703 - TTY 711.