

Minutes of the Garland City Council meeting held August 7, 2024, at 8:00 pm at the Garland City Building.

Mayor Linda Bourne	present
Council Member Sharla Nelson	absent
Council Member Josh Munns	present
Council Member Donnie Howell	present
Council Member Jeanette Atkinson	present
Council Member Tena Allen	present

Mayor Bourne called the meeting to order and stated she would like to excuse Council Member Howell. Council Member Atkinson gave a thought and the invocation and Council Member Munns led the Pledge of Allegiance. Mayor Bourne welcomed everyone and stated that Council Member Howell just came into the meeting. She stated she would also like to excuse Council Member Nelson.

Council Member Atkinson made a motion to approve the agenda. A second was made by Council Member Allen with all council members present voting in favor of the motion.

Mayor Bourne stated that the February 21, 2024 minutes were not done so we need to table them.

Council Member Atkinson made a motion that we vote to approve the minutes from June 19, 2024, and July 17, 2024, and table the minutes for the February 21, 2024, public hearing. A second was made by Council Member Allen. All council members present voted in favor of the motion.

Mayor Bourne asked if there were any open comments from the public.

Merrilee Gardner stated that she would like to thank Council Members Howell and Allen for wearing their Garland City shirts. She also asked about having the bigger potholes filled on West Factory. Sandra Roundy asked about the stop sign being replaced on the north side of 300 West and Factory because it is extremely faded.

Mayor Bourne stated the first item under new business was Kiersten Olson on sidewalks. Kiersten stated she was here to talk about the sidewalks in her neighborhood where she likes to ride her bike, skateboard, and scooter and has noticed that the sidewalks are really bad and cause crashes or the need to ride on the road. She is here to ask the city to make a plan to fix them. She had pictures to show how bad some of the areas are and that some of the corners that don't have ADA sidewalks to go down off the sidewalk to the street.

Mayor Bourne stated the next item under new business was discussion and possible action on sidewalk repairs. She stated that we budgeted \$20,000 for sidewalk repairs and realizes that probably won't do a lot but it is a start. A discussion ensued about where to start and what needs to be done. Council Member Munns asked if he could get a copy of the report the city had done to identify the problem areas and what needs to be done to fix them and then he would get with the public works director to take a look around and decide what needs to be done first.

Mayor Bourne stated the next item on the agenda was to approve two new library board members, Devin and Krista Jefferies. They introduced themselves and answered a few questions.

Council Member Atkinson made a motion that we elect Devin Jefferies and Krista Jefferies to the Garland Public Library Board. A second was made by Council Member Allen with all council members present voting in favor of the motion.

Mayor Bourne stated that in their packets should be two purchase orders for the fire department that are over \$1,000 so they need to be approved by the council. They are First Due for \$1,250 and Life Assist for \$1,347.02. She asked Fire Chief Steve Harrington to come up and explain and answer any questions about what these invoices are for. He explained the First Due invoice was to finish the new software package the fire department purchased and didn't have enough to cover the full cost in the last budget year so they split the remainder into this year. The Life Assist invoice is for medical supplies needed to restock or replace expired items.

Council Member Howell made a motion that we approve the medical supplies and the reporting software as they are required by the state and they are life-saving, for the medical supplies \$1,347.02 and the reporting software \$1,250. A second was made by Council Member Atkinson. Mayor Bourne asked if there was any further discussion and Council Member Munns asked so we are not discussing PO # 8807. Mayor Bourne stated no because we did not have it twenty-four hours prior and we are not paying for any more classes until we have a policy in place addressing it. A heated discussion ensued. Council Member Munns stated he would like to make an amendment to the motion to add purchase order #8807. Mayor Bourne replied it was not on the agenda and that we only had two purchase orders on Monday when the agenda went out. Council Member Munns stated we have to take care of the motion on the table before we can move on and asked if the maker of the motion would accept the friendly amendment. Council Member Howell replied yes. Council Member Munns asked if the person who seconded the motion agreed. Council Member Atkinson said she did not agree with the friendly amendment. Mayor Bourne asked for a vote on the original motion. All council members present voted in favor of the original motion to approve purchase orders for First Due and Life Assist.

Mayor Bourne stated the next item is surplus property and we have a 2003 Chevy K1500 Silverado, planter boxes, and an old sublimation printer which we have found out does not work and was just kept for parts.

Council Member Atkinson made a motion that we surplus the 2003 Chevy K1500 Silverado and the thirteen planter boxes. A second was made by Council Member Allen with all council members present voting in favor of the motion.

Mayor Bourne stated the next item under new business is the sidewalk at the library. She stated that there are some cracks and trip hazards and that the grant will not pay to replace all of the sidewalks. The engineer was wondering if the city wanted to replace the sidewalks while the other construction was being done. They estimated it would be about \$16,300. They discussed it and talked about how there are other sidewalks in the city in worse shape.

Council Member Munns made a motion that we table the sidewalk at the library at this time until we can do some more homework and have a chance to look at it better. A second was made by Council Member Howell with all council members present voting in favor of the motion.

Mayor Bourne stated the final item under new business was a discussion and possible action on two-inch water meters. She explained that as the old meters are being changed out we have found that there are several two-inch meters and that they will probably find some others as well.

Council Member Munns made a motion to approve the purchase order from Core & Main for \$8,204.20 to buy the ten two-inch water meters. A second was made by Council Member Howell with all council members present voting in favor of the motion.

Under reports, Mayor Bourne stated that she invited the city attorney, Steve Brooks, to go over the purchasing policy and why we need to approve purchases even though we have passed a budget. He stated anything over \$1,000 according to our purchasing policy which is in the city code has to be on a purchase order and to go to the city recorder first to be approved that it is in the budget and then to the city council for approval unless it is an emergency affecting life and safety.

Mayor Bourne reported three pools in Box Elder County were positive for West Nile Virus and has cautioned residents to make sure they are taking precautions.

Council Member Allen reported that Lanette is gone to training and wanted her to report that currently, she does not have plans to surplus any of the chrome books. She will also be attending several workshops and trainings in August and September.

Council Member Atkinson reported the youth council had a really good turnout for the activities they planned this year for Wheat & Beet Days. She also thanked the fire department for burning the pile at the park before Wheat and Beet Days. She stated they are trying to put together a fall cleanup. Council Member Atkinson stated she had an issue with the fireworks and she didn't know how to take care of it. She explained what happened and a discussion ensued.

Mayor Bourne thanked everyone who supported and attended Wheat and Beet Days and a special thanks to Jeanette Atkinson.

Council Member Howell reported that we have soccer signups until the 20th, football has started at the park and the library is very busy.

Council Member Munns asked about getting a light on the south side of the building for security. He also stated there was an issue with the generator coming on and that the generator is not hooked up to the fire department side and they can't get vehicles out for calls. It takes four or five guys to hold the door open so they can get a vehicle out and that has got to change. A discussion ensued. He also asked to have the fire department remodel put on the agenda to discuss finishing it.

Mayor Bourne asked if there were any financial questions. There were none.

Council Member Atkinson made a motion to approve the coding for accounts payable and payroll and utility account adjustments. A second was made by Council Member Allen with all council members present voting in favor of the motion.

Mayor Bourne stated for future agenda items we have the fire department remodel and generator questions. Council Member Atkinson added the CASI report findings and the GIS System. Council Member Howell added the EMT class item and the purchasing code. Mayor Bourne stated our next meeting would not be until September 4 because of the fair and parade.

Mayor Bourne asked for a motion to go into a closed meeting to discuss employee issues.

Council Member Atkinson made a motion to go into a closed meeting at 9:33 pm. A second was made by Council Member Allen. The roll call vote results are as follows:

Council Member Atkinson	yes
Council Member Allen	yes
Council Member Howell	yes
Council Member Munns	no

Council Member Munns stated he wasn't feeling well from a recent accident and needed to go home and did not attend the closed meeting.

Mayor Bourne called the regular meeting back to order at 9:50 pm. Council Member Atkinson made a motion to adjourn at 9:50 pm. A second was made by Council Member Allen.



Sharlet Anderson
Sharlet Anderson, Recorder