1400 North 200 East
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Minutes of the Fox Hollow Golf Club Board of Directors Meeting held **August 15, 2024** at **6:00 p.m**. at the Fox Hollow Golf Club, 1400 North 200 East, American Fork, Utah.

Members Present: Jay Fugal, Johnny Revill, Max Powell, Steve Chipman. Paulette Anderson, Dave Richards and Keely Giles.

Excused: Clark Taylor, Ryan Wood,

Others Present: Jaxson Taylor, John Hansgen, Jancarlo Valdivia, Stewart Reeve, Riley Bunker, and Wendy Thorpe.

1. Welcome

Chair Jay Fugal welcomed the members of the Board and opened the meeting at 6:00 p.m.

2. Public Comments

There were no public comments.

3. Operations Report for June 2024 – Jaxson Taylor

Mr. Taylor's report highlighted the new driving range hours from 7 a.m. to 12:30, and stated Fox Hollow is one of very few courses in the valley that allow hitting off grass. The course currently has 350+ members and still carries a waiting list. He said there has been a little turnover. School was back in session, and the afternoons have been busy hosting teams from American Fork, Pleasant Grove, Lehi, & Skyridge, and American Heritage. Golf Genius software has scheduled staff interviews next week to spotlight employees at the course. The Golf Genius software has been helpful for live scoring during tournaments among other uses. Mr. Taylor said the recent tournaments have been successful. The Sheriff Shootout was a great revenue day for the pro shop and utilized Fox Den catering. Pace of play has been great. The course Instagram account currently has over six thousand followers, and one post has 440k views. In winter online sales will be the focus of social media. When a board member played Saturday, they noticed kids driving carts all over and asked about the status of the geo fencing. Staff responded it gets turned off for some tournaments, VIPs, and for the disabled. Staff would be reminded to switch it back on afterward. Night golf has been a successful members only event. Mr. Taylor informed the Board that tee times were booked out 6-8 days.

4. Superintendent Report on Grounds and Equipment – John Hansgen

Mr. Hansgen provided updates on course maintenance tasks, such as catching up on fertilizing tees, fairways, and greens. Irrigation system issues were being addressed, including ordering a new breaker for a pump and coordinating the installation of a new main pump. Trees near the river and clubhouse were pruned. The reeds on pond #8 were sprayed. They were currently evaluating the pumps and the new main pump #5 has shipped out of Fresno. Volunteer help from high school golf teams was being utilized for projects like bunker maintenance. A state inspection on the riverway spillway was successfully passed after preparatory work. Bridge repairs were still pending. He reported roof repairs for the bathrooms were still pending and will be done by internal staff.

5. **Committee Updates**
   a. **HR/Employee Matters** (Jay F, Ryan W, Dave R**)**
      i. Staffing fame plan for school scheduled vs season change

   Mr. Bunker discussed staffing updates, with a few employees leaving for school but overall retaining more staff than usual. One new hire was made to support the busy season. Upcoming events like night golf for members. Shout out to Luke in the pro shop shot for shooting a 66 at tryouts for AF's team.

   b. **Events/Member Benefits** (Keely G, Paulette A, Johnny R**)**
      i. Night Golf Report

   The subcommittee had nothing to report.

      ii. Next Event?

   A Labor Day tournament, and the city cup were mentioned. There was also discussion about potentially organizing a board tournament or event.

   c. **Projects/Improvements** (Steve C, Clark T, Max P**)**
      i. Parking Lot Project (Report on findings from 2 weeks ago)

   Mr. Chipman and Mr. Hansgen provided details on the parking lot improvement project. The original bid was for a seal coat or strap surface, but based on recommendations, they were considering an inch and a half asphalt overlay instead. The estimated cost for the existing parking lot area was around $95,000, including striping. The board discussed moving forward with the project if it stayed within the $100,000 budgeted amount, with the goal of completing it before the end of September. Potential strategies to minimize disruptions during construction, such as using overflow parking areas, were also discussed.

<u>**Action Items**</u>

1. **Review and action on approval of the July 18, 2024 board meeting minutes.**

   Motion: Board Member Giles moved to approve the July 18, 2024 board meeting minutes. Board Member Powell seconded the motion.

   Vote: Clark Taylor, Yes; Paulette Anderson, Yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, absent; Ryan Wood, Yes; and Johnny Revill, yes. The motion passed with 8 in favor and 1 absent.

2. **Review and action on the July 2024 Finance report** – Presented by Stewart Reeve.

Mr. Reeve presented the financial reports, highlighting strong revenue performance. Year-to-date revenue of $379,000 exceeded the budgeted $339,000 and the previous year's $352,000. Driving range revenue of $59,000 and pro shop sales of $82,000, boosted by events like the Fourth of July, contributed to the positive performance.

> **Motion:** Board member Taylor moved to approve the July 2024 Financial report. Board member Revill seconded the motion.
>
> **Vote:** Clark Taylor, yes; Paulette Anderson, yes; Max Powell, yes; Jay Fugal, yes; Steve Chipman, yes; Keely Giles, yes; Dave Richards, absent; Ryan Wood, yes; and Johnny Revill, yes. The motion passed with 8 in favor and 1 absent.

3. **Discussion on additional business items for placement on a future agenda** –

Chair Fugal made the suggestion to move action items to the top of the agenda for efficiency.

4. **Adjournment**

With no further business to come before the Board at this time, Board member Revill moved to adjourn the meeting. Board member Taylor seconded the motion. The motion passed unanimously. The meeting was adjourned at approximately 6:38 p.m.

Meeting Minutes Approved: September 19, 2024