

**WASHINGTON COUNTY COMMISSION
MEETING MINUTES
SEPTEMBER 3, 2024**

The Regular Meeting of the Board of the Washington County Commission was called to order by Chairman Gil Almquist at 4:00 p.m. on September 3, 2024, in the Washington County Commission Chambers, and via Zoom 111 East Tabernacle, St. George, Utah. Those in attendance were Commissioner Gil Almquist, Commissioner Victor Iverson, Commissioner Adam Snow, Deputy County Attorney Devin Snow, County Administrator Nicholle Felshaw, and Deputy Clerk Sarah Lloyd.

INVOCATION BY: Chad McWilliams

PLEDGE OF ALLEGIANCE: Gunnersmate Chief Jerry Curtis, American Legion Post 100

CONSENT AGENDA:

The Consent Agenda is a means of expediting the consideration of routine matters. If a commissioner requests that items be removed from the consent agenda, those items are placed at the beginning of the regular agenda. Other than requests to remove items, a motion to approve the items on the consent agenda is not debatable.

- Consideration of Auditor-Approved Claims for Payment for August 21, 2024, through September 3, 2024
- Consideration of Regular Commission Meeting Minutes of August 20, 2024
- Consideration of Planning Board for Washington County America 250th Celebration Meeting Minutes August 21, 2024
- Consideration of Administrative Adjustments: Personal Property
- Consideration of Administrative Adjustments: Real Property
- Consideration of Application(s) for Property Tax Abatement (3): Maxine Haws, A/N 75864; Rodney Hill, A/N 93750; Duane Olsen, A/N 301187
- Consideration of UVSP Award Certifications and Assurances – Washington County Sheriff's Office
- Consideration of JAG Grant Application – Washington County Sheriff's Office
- Consideration of FY2024 Contract Amendment with Five County Association of Governments
- Consideration of Five County Council on Aging Contract for FY 2025
- Consideration of Zion Public Finance Agreement Extension
- Consideration of Guacamole Trail Non-Binding MOU

MOTION: Motion by Commissioner Snow to Approve the Consent Agenda as Outlined. Motion seconded by Commissioner Iverson and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.

REGULAR AGENDA ITEMS FOR CONSIDERATION:

2023 YEAR IN REVIEW VIDEO:

Commissioner Almquist requested this item be tabled.

MOTION: Motion by Commissioner Snow to Amend the Agenda to Skip the Year in Review Video. Motion seconded by Commissioner Iverson and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.

CONSIDERATION OF PURCHASE REQUESTS:

Community Development, 2022 Toyota Tacoma	(\$31,000.00)
Motor Pool, 2022 Chevrolet Suburban	(\$44,000.00)
Public Works, Geotechnical Work on Kolob Terrace Road	(\$26,100.00)
Legacy Park, Utility Mapping	(\$46,975.00)
Human Resources, HR Management Software	(\$23,947.65)
Sheriff, Six Patrol Vehicles with Trade-In	(\$182,620.00)

All purchases are budgeted, bonded, or paid for through grant funds.

MOTION: Motion by Commissioner Iverson to Approve the Purchase Requests as Outlined. Motion seconded by Commissioner Snow and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.

CONSIDERATION OF PROCLAMATION NO. 2024-36, A PROCLAMATION DECLARING THE WEEK OF SEPTEMBER 17TH AS CONSTITUTION WEEK

Anne Robinson from the Daughters of the American Revolution (DAR) presented the background of the Proclamation. Valerie King presented the Commissioners with a DAR medal America 250! Commendation certificate.

MOTION: Motion by Commissioner Iverson to Adopt Proclamation No. 2024-36, A Proclamation Declaring the Week of September 17th as Constitution Week. Motion seconded by Commissioner Snow and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.

CONSIDERATION OF RESOLUTION NO. R-2024-3346, A RESOLUTION APPROVING A UTAH COOPERATIVE MARKETING GRANT AGREEMENT WITH THE UTAH OFFICE OF TOURISM AND COMMITTING MATCHING FUNDS

Greater Zion Tourism Marketing Manager Sara Otto stated that the Utah Office of Tourism has co-op funding available that Greater Zion has applied for and been approved in the amount of \$225,000. The funds will be used to create a golf documentary showcasing the County and leading into the PGA and LPGA events that will be hosted at Black Desert Resort.

MOTION: Motion by Commissioner Snow to Adopt Resolution No. R-2024-3346, A Resolution Approving a Utah Cooperative Marketing Grant Agreement with the Utah Office of Tourism and Committing Matching Funds. Motion seconded by Commissioner Iverson and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.

CONSIDERATION OF RESOLUTION NO. R-2024-3347, A RESOLUTION APPROVING THE EXPENDITURE OF TRT FUNDING FOR AN EVENT MARKETING AGREEMENT FOR TWO VACATION RACES MARATHONS

Greater Zion Tourism Sport & Adventure Manager Chad McWilliams explained that the Tourism Tax Advisory Board (TAB) approved funding for \$40,000 total for event marketing for events happening in 2025.

MOTION: Motion by Commissioner Iverson to Adopt Resolution No. R-2024-3347, A Resolution Approving the Expenditure of TRT Funding for an Event Marketing Agreement for Two Vacation Races Marathons. Motion seconded by Commissioner Snow and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.

CONSIDERATION OF RESOLUTION NO. R-2024-3348, A RESOLUTION APPROVING TRT FUNDING FOR MARKETING SPONSORSHIPS AND EVENT FUNDING FOR NON-PROFIT ORGANIZATIONS IN WASHINGTON COUNTY

Greater Zion Tourism Grant Funding/Operations Manager Jamie Allen explained that TRT funding can also be used for marketing and event funding of various events to be held in Washington County. The following non-profit organizations were recommended to receive marketing sponsorship funding as follows:

Organization	Purpose	Amount
Film and Media Alliance of Southern Utah	2025 Desertscape International Film Festival	\$2,500
Film and Media Alliance of Southern Utah	2024 Horrorfest International Film Festival	\$3,000
Utah Summer Games	2025 Shooting & Softball Sports	\$8,000
Zion Canyon Visitors Bureau	Printing of Zion Canyon Tear Sheet Maps	\$20,000

The following non-profit organizations were recommended to receive event funding as follows:

Organization	Purpose	Amount
American Cancer Society	Southern Utah Golf Classic	\$1,500 & Auction

		Prize worth up to \$800
Kayenta Arts Foundation	Art in Kayenta Festival	\$5,000
Utah Prospects Inc.	Great Western Classic	\$25,000
Utah Tech University	DOCUTAH International Film Festival	\$8,000

MOTION: Motion by Commissioner Iverson to Adopt Resolution No. R-2024-3348, A Resolution Approving TRT Funding for Marketing Sponsorships and Event Funding for Non-Profit Organizations in Washington County. Motion seconded by Commissioner Snow and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.

CONSIDERATION OF RESOLUTION NO. R-2024-3349, A RESOLUTION APPROVING A FISCAL ASSISTANCE AGREEMENT WITH THE UTAH DIVISION OF OUTDOOR RECREATION

Greater Zion Tourism Destination Development Manager Leslie Fonger explained that the Wire Mesa Trail on Smithsonian Butte of BLM land and Washington County desires to assist the BLM in needed improvements of the Wire Mesa Trailhead through grant funding recently rewarded.

MOTION: Motion by Commissioner Snow to Adopt Resolution No. R-2024-3349, A Resolution Approving a Fiscal Assistance Agreement with the Utah Division of Outdoor Recreation. Motion seconded by Commissioner Iverson and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.

CONSIDERATION OF RESOLUTION NO. R-2024-3350, A RESOLUTION APPROVING THE COUNCIL OF GOVERNMENTS RECOMMENDATIONS

Public Works Director Todd Edwards stated the Council of Governments (COG) serves as a recommending body to Washington County and oversees the expenditures of local transportation preservation funds. There are four (4) projects being recommended for funding which are:

- The de-obligation of funds totaling \$626,330.73 back to the Preservation Fund for funds that were not spent when the property was acquired, or for studies that were not completed.
- The de-obligation of funds totaling \$121,423.86 back to the Construction Grant Fund for funds that were not spent when the property was acquired, or for the studies that were not completed.
- The approval of a transfer of \$1,000,000 from the Revolving Loan Fund to the Corridor Preservation Fund because excess funding has been accumulating in the Revolving Loan Fund that could be better utilized for roadway acquisition.
- The approval of revisions to the COG Policies and their adoption, and authorizing the updated Policies with the changes shown in the attached draft, including holding a

minimum of two meetings a year and providing appraisals and surveys early in the process of applying for funding.

MOTION: **Motion by Commissioner Iverson to Adopt Resolution No. R-2024-3350, A Resolution Approving the Council of Governments Recommendations. Motion seconded by Commissioner Snow and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.**

CONSIDERATION OF RESOLUTION NO. R-2024-3351, A RESOLUTION APPROVING A LEASE OF OFFICE SPACE TO THE STATE OF UTAH FOR THE DEPARTMENT OF HEALTH AND HUMAN SERVICES

County Administrator Nicholle Felshaw stated there are approximately 3,000 square feet of available space in the Old Administration building at 197 East Tabernacle, and the Department of Health of Human Services has reached out requesting to lease the space. This lease would be approved subject to legal review by the county attorney's office..

MOTION: **Motion by Commissioner Snow to Adopt Resolution No. R-2024-3351, A Resolution Approving a Lease of Office Space to the State of Utah for the Department of Health and Human Services Subject to Attorney Review and Allowing the Chair Pro-Tem to Sign in the Absence of the Chair. Motion seconded by Commissioner Iverson and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.**

CONSIDERATION OF RESOLUTION NO. R-2024-3352, A RESOLUTION ANNEXING THE PROPERTY WITHIN THE MUNICIPAL LIMITS OF THE TOWN OF VIRGIN INTO ASH CREEK SPECIAL SERVICE DISTRICT

Deputy County Attorney Devin Snow stated Washington County received a joint resolution with the Town of Virgin and Ash Creek Special Service District requesting that Virgin be annexed into Ash Creek Special Service District. On April 16, 2024, the Washington County Commission adopted a Resolution proposing the annexation, and a public hearing was held on the annexation on June 4, 2024.

MOTION: **Motion by Commissioner Iverson to Adopt Resolution No. R-2024-3352, A Resolution Annexing the Property Within the Municipal Limits of the Town of Virgin into Ash Creek Special Service District. Motion seconded by Commissioner Snow and carried by unanimous vote, with Commissioners Almquist, Iverson, and Snow voting aye.**

Having no other business, the meeting was adjourned at 4:41 p.m.

Washington County Commission
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Sarah Lloyd

SARAH LLOYD
DEPUTY CLERK

Gil Almquist

GIL ALMQUIST
COMMISSION CHAIR