

Bingham Creek Regional Park Authority | Minutes

Date/Time: August 19, 2024, 12:00 pm – 1:00 pm

Board Members		Attendance
Don Tingey	Chair	In person
Angela McGuire	Vice Chair	In person
Wendy Thomas	Secretary/Treasurer	remote
Colby Hill	South Jordan Representative	In person
Patrick Leary	Salt Lake County Representative	Remote
Lars Erickson	Board Member	Remote
Amber Brown	Board Member	In person

Others Present: Blake Jackson, Andrea Sorensen, Brent Laulusa, Isaac Higham, Jackie Standing

Location: South Jordan City Hall/ Webex option

This meeting was conducted both in-person and electronically via Webex meetings. Agendas, recordings, and meeting minutes can be accessed on the Utah Public Notice site at utah.gov/pmn.

12:00 **Board Chair brings the meeting to order.**

12:05 PUBLIC COMMENTS – No public comment
No special events to approve.
Action Item: Park Authority Vote(s) Required

12:10 **Approval of June 24, 2024 Minutes**
Grammatical changes fixed on page 2. Colby Hills name removed from page 2.
Action: Angela McGuire motioned to approve with the with the proposed corrections. Amber Brown seconded. The motion carried.

12:15 **Construction and Park Maintenance Updates**
Patrick Leary, Colby Hill, and Blake Jackson, Salt Lake County Parks and Recreation

- Maintenance and operations update
The park was officially turned over from the contractor.
Irrigation Work: Irrigation staff have been fine-tuning the irrigation system, setting it up on Weather TRAK, and addressing issues.
Grounds Maintenance: The grounds crew applied fertilizer a month ago, deep tine aerated the soccer field, and treated it with gypsum and humic acid. Another round of fertilizer is planned for this week and in the fall.

Angela McGuire asked whether the park strip along 4800 west, whether it is maintained by the park or the city because the west side of 4800 is a problem area with weeds. A discussion was had by the Board and clarification is needed. Don Tingey will research and let Blake Jackson and his team know.

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Secondary Water-The transition to secondary water went smoothly; however, it has caused some issues like clogging filters, irrigation valves, and nozzles. The crew has been diligently managing these problems, especially during the heatwave.

Events at the Park: Don Tingey improved communication the day of the event. Going forward, more meetings should be taking place when having larger events at the park to ensure communications are happening throughout the proper channels to ensure the event is a success. Events needs to be hashed out and taken care of before the event starts.

The Board discussed who oversees the planning meeting. Blake Jackson suggested it should be on the event coordinator, similar to how Taylorsville City runs Taylorsville Dayzz.

- The event coordinator can contact Diane Booth at Salt Lake County Park Operations. 385.468.7275

The Board discussed the placement of dumpsters in the RAD Canyon parking lot and fire training in the parking lot.

Don Tingey plans to review the RAD Canyon agreement to see if there is a subleasing agreement in their contract.

- *Follow up discussion on June's on-site walking tour.*
- Construction Project Update, *Andrea Sorensen, Salt Lake County Parks and Recreation*
 - *Soccer goals ordered*
They will be delivered to the site itself. Expected delivery in a month.
 - *Bingham Creek Regional Trail*
Extensions and paving are complete. done/asphalts down. We have some seeding that we'll do, on the west end slopes. Cooler temperatures are needed before we seed, that should happen the last week of September or first week of October. We have some trees that have died in the "unwarranted" area (areas that were watered with the irrigation water when during our drought summer).
 - The Board discussed unwarranted trees.
 - Parks staff have taken over maintenance of the park from the contractor except for the lower bowl area. The seeded lawn is getting in better. It will still be at least 30 days before this lawn is accepted.

Informational: No action required

12:25

Financial Items:

- YTD Budget Review: *Patrick Leary and Brent Laulusa Salt Lake County Parks and Recreation*
 - Brent Laulusa discussed budget with the Board
- Financial Report(s) review, *Don Tingey*
Don Tingey sent Board members and email with GRAMA fees to review.
 - GRAMA Fee proposal – Draft policy of Salt Lake County and South Jordan's GRAMA Fee Policy.
 - Required Training

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- GRAMA Training-Don will send link via email.
- State Auditor Training -Don will send email.
- Fraud assessment
- 2025 Proposed Budget
 - Budget discussion
The Board discussed budget ideas for the next meeting in September
 - Schedule and Notice budget meeting(s) and budget public hearing for September 16, 2024, and/or October 21, 2024.

Informational: No action required

12:45 Open and Public Meeting Act – 2024 Annual Training (*Don Tingey*)
Don Tingey read an Board About Open and Public Meeting Act document to the Board.
Amber Brown asked the Board about pending Draft minutes and why they are not posted? Patrick Leary will check with our Attorney.

1:03 **ADJOURN**

Don Tiney motion to adjourn. Amber Brown seconded. The motion carried.