

Notice of the Agenda for the Electronic Meeting of  
The Timpanogos Special Service District  
Administrative Board  
6400 North 5050 West Utah County, Utah  
Board Retreat - Thursday September 19, 2024, 8:00 a.m.

**A. TSSD Board Retreat - Call to Order, Chair Sullivan Love**

1. Public Comment<sup>1</sup> ----- 8:00 -----
2. Safety Report
3. Overview
  - i. Rich
    1. Year in review
    2. TSSD Name change
  - ii. Sam Operations/Maintenance Year in review
4. Engineer updates ----- 8:45 -----
  - i. Asset Management
  - ii. Bowen & Collins
    1. CL-R1
    2. CL-N2/LS1
    3. CL-N4
    4. LS-3
    5. CFP
  - iii. Horrocks
    1. CL-N1
    2. CL-R2
  - iv. General – Rich/David (15 minutes)
    1. CL-R2
    2. CL-R4 –
    3. Safety Ladder
    4. Well (Second location by Package B)
    5. TP-3: Bioreactor improvements
    6. TP-1
    7. Fleet
  - v. TP-4/5: Secondary Clarifiers
  - vi. Biosolids Disposal Facility
  - vii. EL-1 & EL-2
  - viii. Master Plan Phase I
    1. Package A
    2. Package B
    3. Package C
    4. Package D
    5. Package E
  - ix. TM Employee Staffing
5. Public Hearing for Impact Fee Enactment --- 11:00 ---
6. Utah Lake ----- Lunch 12:00 -----
  - i. Dr. Nelson (BYU) (15 minutes)
  - ii. Limno Corral – Rich (20 minutes)

**B. Approval of Minutes**

1. Approval of meeting minutes from the August 15, 2024 Administrative Board Meeting.

**C. Consent Calendar**

1. TSSD Check Register

2. CL-N1 – 66-inch Parallel line: Sundt pay Request #23 (\$404,851.97) retainage (\$21,308)
3. CL-R1 – Replace & Upsize Lehi/AF outfall: Sundt pay Request #5 (\$851,504.40) retainage (\$44,816.02)
4. TP-4 - Clarifier Project: Archer Western pay Request #3 (\$145,350) retainage (\$7,650)
5. Olympus Insurance (\$266,845)

**D. Finance**

1. Financial Report (60 minutes)
  - i. Impact Fee update
  - ii. ADU Discussion
  - iii. Compare Facilities
  - iv. User Rate
  - v. Adjust 2024 Budget
  - vi. 2025 Budget book

**E. Action Items (TSSD Board Retreat)**

1. Wastewater Manhole Rehabilitation contractor award – Cardinal Infrastructure Services, LLC. Not to exceed TSSD collection budget line-item.
2. ICTech, Inc.: Automation and Control services for TSSD Master Improvement project.
3. MP-1.3: Guaranteed Maximum Price 1: Mobilization and Site Prep – Alder \$3,823,655.32
4. Adopt the Amended IFFP/IFA and Revised Impact Fee Enactment Resolution 2024-07
5. Tentatively Adopt the 2024 Tentative Amended Operations & Maintenance and 2024 Tentative Amended Capital Budgets
6. Tentatively Adopt the 2025 Tentative Proposed Operations & Maintenance and 2025 Tentative Proposed Capital Budgets
7. Set a public hearing date for October 17, 2024, for the 2024 Tentative Amended Operations & Maintenance and 2024 Tentative Amended Capital Budgets and the 2025 Tentative Proposed Operations & Maintenance and 2025 Tentative Proposed Capital Budgets

**F. Communication**

- a. Other

**ADJOURN**

1 – Time set aside for public to express their ideas, concerns, and comments on items not on the agenda. No action can be taken. Each individual is limited to three (3) minutes. Total input period is limited to 15 minutes.