

August 20, 2024

**JOINT UNIFIED FIRE SERVICE AREA AND
LOCAL BUILDING AUTHORITY OF THE UFSA
Meeting Minutes**

Meeting held at UFA Headquarters and electronically via ZOOM

Board Members Present

Council Member Tyler Huish
Council Member Trish Hull
Mayor Dan Knopp
Surveyor Reid Demman
Council Member Kathleen Bailey

Council Member Catherine Harris
Council Member Chrystal Butterfield
Mayor Kristie Overson
Mayor Marcus Stevenson
Mayor Tom Westmoreland

Board Members Absent

Council Member Sheldon Stewart
Mayor Jeff Silvestrini
Mayor Roger Bourke

Staff

Chief Dominic Burchett
Tony Hill, UFA CFO
Rachel Anderson, UFSA Legal Counsel/District Administrator
Cyndee Young, UFSA Clerk

Guests

AC Dern
AC Pilgrim
AC Robinson
OC Russell
Ben Porter
Bill Brass
Bryan Case
Calogero Ricotta
Chad Green
Chris Cawley, Alta
Courtney Samuel

Debbie Cigarroa
Embret Fossum
Eric Holmes
Erica Langenfass
Jay Torgersen
Jill Tho
Kenneth Aldridge
Kiley Day
Lana Burningham
Lee Ascarte
Mike Greensides

Nile Easton
Paul Story
Rob Ayres
Shelli Fowlks
Steve Prokopis
Steve Quinn
Tara Behunin
Tony Barker
Val Greensides

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Chair Trish Hull Presided
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Called to Order

Chair Hull called the meeting to order at 8:30 a.m. Quorum present.

Public Comment

None.

Public comment was available live and with a posted email address.

Approval of Joint UFSA and LBA Minutes – Chair Hull

Mayor Knopp moved to approve the minutes from the July 16, 2024, Joint UFSA LBA Board Meeting as submitted.

Mayor Overson seconded the motion.

All voted in favor, none opposed.

Finance Committee – Chair Hull

A meeting is scheduled for August 26, 2024. Mayor Overson encourages all Board Members to attend as the 2025 UFSA Budget will be discussed.

Amendment to Sandy City Interlocal Agreement – DA Anderson

There is a small boundary change that needs to be included in the agreement. This agreement covers when Sandy City Fire provides service and how UFSA shares a portion of the property tax to cover this service. DA Anderson has been working with Sandy staff on this amendment. The Sandy City Council has yet to give their final approval, but DA Anderson is asking that barring any substantial changes, the UFSA Board approve the amendment to include the area as submitted.

Mayor Overson moved to amend the Sandy City Interlocal Agreement as discussed.

Mayor Knopp seconded the motion.

Roll call vote taken.

Bailey	Y	Knopp	Y
Bourke	-	Overson	Y
Butterfield	Y	Silvestrini	-
Demman	Y	Stevenson	Y
Harris	Y	Stewart	-
Huish	Y	Westmoreland	Y
Hull	Y		

Consider Resolution 08-2024A Adopting the UFSA Tax Increment Finance Policy – DA Anderson

This policy was provided for review at the July 16, 2024 UFSA Board meeting. DA Anderson explained that this policy is a guideline for how the Board will approach tax financing requests going forward. This will help guide due diligence on requests and help keep the Board Members educated on the overall process. Mayor Stevenson had provided some clarifying language that has been incorporated into the current policy.

Mayor Stevenson moved to adopt Resolution 08-2024A adopting the UFSA Tax Increment Finance Policy.

Mayor Overson seconded the motion.

Roll call vote taken.

Bailey	Y	Knopp	Y
Bourke	-	Overson	Y
Butterfield	Y	Silvestrini	-
Demman	Y	Stevenson	Y
Harris	Y	Stewart	-
Huish	Y	Westmoreland	Y
Hull	Y		

District Administrator Report – Rachel Anderson

DA Anderson noted that the UASD Annual Convention has been announced and will take place November 6-8, 2024. Any Board Members interested, please contact Cyndee Young for more information. As a reminder, UFSA will pay for Board Members to attend as this is a highly informative event.

Closed Session

None

Motion to Adjourn – Chair Hull

Mayor Overson moved to adjourn the August 21, 2024, Joint UFSA/LBA Board Meeting.

Mayor Knopp seconded the motion.

All voted in favor, none opposed.