DAVIS COUNTY FINANCIAL BUDGET CALENDAR FOR 2025

2025 BUDGET TIMELINE SUMMARY		
Tuesday	7/23/2024	Distribute Timelines and Budget Information, Budget Entry Open in Munis
Monday	7/29/2024	2025 IS Plans due
Friday	8/16/2024	2025 Wage and Benefit Projections loaded by HR (with tentative wage adjustments, requested positions) Benchmark projections ready around 9/5 per Chris
Monday	8/19/2024	2025 Internal Service Allocations Due
Friday	8/23/2024	2025 Internal Service Allocations Entered Into System
Friday	9/6/2024	2025 Budget Entry in MUNIS Closes at 5pm
Monday	9/23/2024	2025 Department Budget Summaries and Variance Report Due

2024 BUDGET MEETINGS SCHEDULE

** All meetings are open to the public and will be held in Admin. 306 unless otherwise noted **
Portions of some meetings may recess to closed session for reasons permitted under UCA §52-4-205.

	DATE	TIME	DEPARTMENT	PRESENTER
Mon.	9/9/2024	3:00-5:00	State of Davis County Facilities	Lane Rose
Mon.	9/16/2024	9:00-10:00	2025 IS Requests Overview	Jeff Hassett
		10:00-11:00	2025 Debt Service Overview	Curtis Koch
		11:00-12:00	2025-2030 Capital Planning	Curtis Koch
		12:00-3:00	2025 State of Davis County HR-Working Lunch (provided)	Chris Bone
Mon.	9/30/2024	10:00-11:00	2024 End of Year Projections, Fund Balances	Curtis Koch
		11:00-11:30	2025 Revenue Projections, Tax Rates, New Growth	Curtis Koch
		11:30-12:00	2025 Transfers, Internal Service Allocations	Angie Nelson
		12:00-1:00	Working Lunch (provided)	Budget Committee
		1:00-1:30	Review of Operating Growth/Variance	Angie Nelson
		1:30-2:00	DCEA	Kevin Krantz
		2:00-3:00	Davis County Fleet Disccussion	Jon Thornley
		3:00-4:00	General Budget Overview Discussion	Budget Committee
Tues.	10/1/2024	9:30-10:00	Utah State Extension	Justen Smith
		10:00-10:30	Davis Behavioral Health	Brandon Hatch
		10:30-11:00	Clerk	Brian McKenzie
		11:00-12:00	Auditor, Non. Departmental, SSA	Curtis Koch
		12:00-1:00	Working Lunch (provided) - Review Requests	Budget Committee
		1:00-2:00	Sheriff and Search and Rescue	Kelly Sparks
		2:00-2:30	Buildings and Grounds West	Mitch Matern
		2:30-3:00	Dispatch	Kelly Sparks
		3:00-4:00	Corrections and Commissary	Arnold Butcher
		4:00-5:00	Review Requests	Budget Committee
Wed.	10/2/2024	9:00-10:30	Health, Senior Services	Brian Hatch
		10:30-11:00	Commission	Shauna Brady
		11:00-12:00	Golf Courses-Davis Park, Valley View	Dustin Volk
		12:00-1:00	Working Lunch (provided) - Review Requests	Budget Committee
		1:00-2:00	Library	Josh Johnson
		2:00-3:30	Davis Conference Center	Dave Webster
			Tourism	Jessica Merrill
			Western Sports Park	Dave Hansen
			Community and Economic Development, Planning	Kent Andersen
		3:30-4:30	Review Requests	Budget Committee
Thurs.	10/3/2024	9:00-10:00	Animal Care	Ashleigh Young
		10:00-10:30	CJC	Troy Rawlings
		10:30-11:30	Attorney, Victim Services	Troy Rawlings
		11:30-12:00	Justice Court	Judge Ynchausti
		12:00-1:00	Working Lunch (provided) - Review Requests	Budget Committee
		1:00-1:30	Human Resources, Risk Management	Chris Bone
		1:30-2:00	Legal Defender	Todd Utzinger
		2:00-2:30	Pre-Trial Services	Johnnie Blackmon
		2:30-3:00	Assessor	Andy Hansen
		3:00-4:00	Facilities	Lane Rose
		4:00-5:00	Review Requests	Budget Committee
Fri.	10/4/2024	8:30-9:00	Treasurer	Mark Altom
		9:00-9:30	Recorder	Richard Maughan
		9:30-10:00	Surveyor	Max Elliott
		10:00-11:00	Public Works	Adam Wright
		11:00-12:00	Information Systems	Jeff Hassett

		12:00-1:00	Working Lunch (provided) - Review Requests	Budget Committee
		1:00-2:00	IS Capital Request Approvals	Jeff Hassett
		2:00-3:00	Capital Project and Equipment Request Approvals	Curtis Koch
		3:00-4:30	Personnel Approvals - Adjustments, Benefits, Positions	Chris Bone
Tues	10/29/2024	10:00 AM	Tentative Approval of Prelim. Budget - Admin Bldg, Commission Chambers	
Tues	10/29/2024		Budget Available for Department Review	
Tues	11/12/2024	5:00 PM	Requested Departmental Budget Reductions Due	
Fri	11/22/2024		Advertised Budget Hearing Noticed in Newspaper	
Tues	12/3/2024	6:00 PM	2025 Budget Hearing - Admin Bldg, Commission Chambers	
Tues	12/10/2024	10:00 AM	Approve Final 2025 Budget in Commission Meeting	

Elliott	Kamalu	Stevenson