Facilities Management

Building Audit and Budget Information

Attendees

Lane Rose, Rob Nielson, Tim Symonds,Tom Vervloet and Peter Mason

Audit date

07/11/2024



Building: Department of Motor Vehicles

Year Built: 2006

Major Remodel/Addition:

Sq. Footage: 5,687 ft.

Address: 969 West Clark Lane Farmington Ut. 84025

Summary

Interior/Exterior of building has no issues. Landscaping is being maintained with minimal budget. Continue to maintain building.

Facility Recommended Projects

Project	Detail	Proposal	Estimate

Department Needs/Requests

Project	Detail	Proposal	Estimate

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Major Systems Report

Roof:	Single-Ply Membrane. Known issues with damning water which is creating ice/icicles.
HVAC:	HVAC needs to be replaced - 1-2 yrs.
Parking Lot:	Concrete corner of approach on west entrance into parking lot. Worn grass/dirt where people have cut the corner. Parking lot sealed in 2020.
Flooring:	Walk-off carpet down hall by employee entrance was replaced in 2020.
Landscape:	Maintained with limited budget.
Façade:	Stone/Metal. Good condition. No known issues.
Lighting/Electrical:	T-8s or T-5s. Will need to be upgraded to LEDs within 1-2 yrs.
Interior Wall Finishes:	Fair Condition. Lots of wear and tear. Will need a full paint job within 1-2 yrs.
Plumbing:	Good Condition. No known issues.
Exterior Concrete:	Good Condition. no known issues.
Doors:	Have had a few issues with automatic doors. Rob had the door company come out and work on them. No known issues now.

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Routine Maintenance Observations

	Need	Action
1.	Concrete Pad.	Pour a small concrete pad where Robbie can put a ladder if needed by the drive-thru bay. While pouring that pad, pour concrete at approach where the grass is worn from people cutting corner.
2.	Front Pillars.	Continue to monitor and stain pillars at front entrance as well as drive through pillars. PM should be in place for a reminder.
3.	Front of Building.	Cobwebs and bug carcasses need to be cleaned from building.
4.	Drive Through Siding.	The siding up towards the ceiling of the drive through area in falling off. Please reattach and/or fix appropriately.
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Additional Recommended Projects

	Need	Action
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