Davis County Budget Committee

Meeting Minutes

September 9, 2024

The Budget Committee of Davis County met on September 9, 2024, at 3:00 p.m. in room 306 of the Davis County Administration Building, 61 South Main Street, Farmington, UT. Notice of this meeting was given under the requirements of Utah Code Annotated §52-4-202.

Disclaimer: The meeting was an open dialogue. Agenda items appear in bold and are only briefly summarized. The reader may refer to the audio recording and the attachments for further content clarification. Timestamps have been noted in the minutes to aid in locating discussion points in the audio record. The audio recording is available based on the County's current retention schedule.

Note: The Budget Committee is not a governing body but makes recommendations. These recommendations must then go through the Commission for formal action.

The meeting commenced at 3:10 p.m.

Roll Call

Committee members present were Curtis Koch, Auditor; Angie Nelson, Chief Deputy Auditor; Commissioner Randy Elliott; Chris Bone, Human Resources Director; Commissioner Bob Stevenson; and Jeff Hassett, Information Systems Director. Other Davis County staff present were Lane Rose, Facilities Director; Sherri Day, Facilities Office Manager; Brian Hatch, Health Director; and Josh Johnson, Library Director. Commissioner Lorene Kamalu joined by Google Meet. Troy Rawlings, Attorney, joined by phone. Shairise Bills, Deputy Auditor, recorded the minutes of the meeting. There was no public attendance.

Continued Discussion of Justice Complex Technology Problems—*Presented by Attorney Troy Rawlings (Minute 01:50)*

Troy submitted a request for 36 new computers capable of high-tech/speed video processing. He isn't sure if the request is the right solution to his problem, but it was a step in the right direction for figuring it out and opening the dialogue. Jeff Hassett, IS Director, said they are in the process of doing side-by-side comparisons of new technology with current technology and have some feedback on that. Jeff noted that end-user technology is not only a concern but also the amount of data storage required (those costs are increasing by 50% each year), so a more significant strategy must be figured out. He has scheduled a special work session to address this on September 24th and invited Troy and Sheriff Sparks to that meeting.

APPROVED

Approval of Budget Meeting Minutes for 8/12/2024 *(Minute 07:30)*

Committee voted to approve:

MEMBER	MOTIONED	SECONDED	AYE	NAY	ABSENT	ABSTAIN
Commissioner Elliott			X			
Commissioner Kamalu			X			
Commissioner Stevenson	X		X			
Curtis Koch			X			
Angie Nelson			X			
Jeff Hassett			X			
Chris Bone		X	X			

State of Davis County Facilities—*Presented by Lane Rose, Facilities Director (Minute 08:04)*

Lane presented the State of Davis County Facilities, which summarized not only the physical condition of all of the County's buildings but also any projects in process and the plan to prioritize any issues.

Library Buildings:

The **Bountiful Library** has a new building in the works. The RFP just ended, and they are moving into the design and programming phase. There is a plan for a land swap with Bountiful.

The County now owns the land that the **Centerville Library** is on through a land swap with Centerville City. *For the record, Curtis said the County is extending the lease terms. The County traded general funds for the property to Centerville. The General Fund now owns the property that the library sits on and leases it to the library for $1 per year for 50 years. If the facility goes away, the land underneath will be the property of the General Fund, and any proceeds will go to the General Fund. The city would have the first right of refusal on the land because the city owns the park adjacent to the land. If they purchased it, it would be at market value.*

The façade project on the **Main Library Headquarters** will be finished by Thanksgiving.

Other County Buildings:

Admin Building: The façade on this building is part of the Main Library Headquarters project. The demo went faster than expected, and materials will be delivered next week. The written summary noted that the HVAC needs to be replaced in 2-3 years, but Lane said that was a typo. The primary consideration is replacing the flooring in the main walkways within the next two years. Carpet tiles are used to replace pieces easily, but the hard flooring material still needs to be decided.

Animal Care: A new 30,000 sq ft building is planned. The contract and design kick-off meeting is scheduled for the end of the month. There is an easement between Animal Care and Public Works that they want to get rid of to allow easier utility access.
Central Davis Senior Center: It still needs to be decided if the building stays, but the lighting needs to be updated to LEDs.
Children's Justice Center: The director acquired some state funds of $60,000 that she would like to use towards upgrading the building security with high-security doors in the entrance and the courtyard.
Davis Conference Center: The main projects are replacing all the light fixtures with LEDs and getting a bid for Xeriscaping (they are still working on cutting costs to come in under budget.)
Davis Park Golf Course- The new driving range opened this year, and Public Works is helping to complete the last phase to connect the parking lot to the new range. The roof on the pro shop/clubhouse needs to be replaced.
Valley View Golf Course-The parking lot needs to be replaced next year for around $250,000.
DMV: A new building is slated for 2026, so minimal work is being done to maintain it.
Health Dept.: The parking lot project is still ongoing. This is a major point of contention between the Health Dept and Facilities on the communication and coordination of the parking lot and landscaping projects. Brian Hatch, Health Director, intensely disliked having his parking lot torn up for two years. The contract is supposed to go through tomorrow, so it may need to be withdrawn from the Commission agenda. The parking lot hold-up has been waiting a month for Rocky Mountain Power to move four poles. They are also waiting for Public Works to finish Davis Park so they can transfer their equipment to the Health Dept. project. Lane was sympathetic to Brian's frustration but said, *for the record, "Maybe I didn't make myself clear, but I warned of this. Go back on the minutes, Brian. This whole project, I think that you feel like we can do everything for a lot cheaper and faster than we can."* Brian said, *"Nah, I didn't say we could do it for cheaper*." Lane said, *"We got a feasibility study because I was worried about this,"* and said, *"I don't think you have faith in me or the process. I'm like, I want to do a feasibility study so you can know how much it's going to cost. It came back in at $4 million. I said we can use Public Works, but I have to go get three bids, contracts, and RFPs. I could have done that once for a contractor, and you could have been done, and you said, no, let's save some money. So here we are; yes, you are waiting on our internal processes. Everybody…quite frankly, um, I'd be happy to stop this because Public Works is kind of sick of it, too. Everybody is very grateful for Public Works helping them out except for you."* Curtis asked to continue this at a different time.
Memorial Courthouse: They are asking for artwork and wayfinders for $25,000. This was requested last year but was not funded.
North Davis Senior Center: The parking lot project is underway, and more parking for seniors will be added.
Public Works Building: They would like a place to store their heavy equipment and better signage at the entrance. If a new road is built there, a new pathway to the front entrance would likely define it better.
South Davis Senior Center: The lease will be up next year, but if they stay, they must sign for another ten years. Some money has been put into this building to maintain it properly for a 10-year plan, but the County doesn't own the building or the land.
(See Attachments A-T.)

Lane said the County doesn't have the expertise needed to maintain it's Xeriscaping and would like some expert help. He is struggling with it and wants it to be a consideration as more Xeriscaping is added.

The meeting adjourned at 4:46 p.m.

All documents associated with this meeting are listed as the following attachments:

A	Bountiful Library Building Audit 2024
B	Centerville Library Building Audit 2024
C	Clearfield Library Building Audit 2024
D	Farmington Library Building Audit 2024
E	Kaysville Library Building Audit 2024
F	Layton Library Building Audit 2024
G	Syracuse Library Building Audit 2024
H	Admin Building Audit 2024
I	Animal Care Building Audit 2024
J	Central Davis Senior Center Building Audit 2024
K	Children's Justice Center Building Audit 2024
L	Davis Conference Center Building Audit 2024
M	Davis Park Golf Course Building Audit 2024
N	Department of Motor Vehicles Building Audit 2024
O	Health Department Building Audit 2024
P	Memorial Courthouse Building Audit 2024
Q	North Davis Senior Center Building Audit 2024
R	Public Works Building Audit 2024
S	South Davis Senior Center Building Audit 2024
T	Valley View Golf Course Building Audit 2024

Minutes prepared by:

Shairise Bills
Deputy Auditor

Minutes approved on: 9/16/2024

/s/ Curtis Koch
Curtis Koch
Auditor— Budget Officer