



CITY OF OREM
CITY COUNCIL MEETING
56 North State Street, Orem, Utah
September 17, 2024

*This meeting may be held electronically
to allow a Councilmember to participate.*

4:00 P.M. WORK SESSION - CITY COUNCIL CHAMBERS

1 PRESENTATION - City Events Commission (30 min)

Presenter: Bryce Merrill, Library and Recreation Director

2 PRESENTATION - Westmore Park Boundary Line Agreement (15 min)

Presenter: Ryan Clark, Assistant City Manager

3 PRESENTATION - Privacy and Cybersecurity Framework (45 min)

Presenter: Keri Rugg, Deputy City Manager and Stephen Cannon, Development and Security Division Manager

1. AGENDA REVIEW & PREVIEW OF UPCOMING AGENDA ITEMS

The City Council will review the items on the agenda.

2. CITY COUNCIL REPORTS (BOARDS & COMMISSIONS, NEW BUSINESS, ETC.)

This is an opportunity for members of the City Council to raise issues of information or concern.

2.1 Chris Killpack

6:00 P.M. REGULAR SESSION - COUNCIL CHAMBERS

3. CALL TO ORDER

4. INVOCATION/INSPIRATIONAL THOUGHT: Laura Redford

5. PLEDGE OF ALLEGIANCE: American Legion

6. MAYOR'S REPORT/ITEMS REFERRED BY COUNCIL

6.1 PROCLAMATION - Daughters of the Revolution

Presenter: Diane C. Nielsen, Wasatch Range Chapter, NSDAR

6.2 PRESENTATION - Constitution Essay and Art Winners

Presenter: Pete Wolfley, Communications Division Manager/PIO

6.3 REPORT - Library Advisory Commission

Presenter: Bryce Merrill, Library and Recreation Director and Katrina Brittner, Library Advisory Commission Chair

6.4 PRESENTATION - Summer Reading Wrap Up

*Presenter: Jaime Bartlett, Library Division Manager and Meghan Flinders-Peay,
Patreon Service Division*

6.5 REPORT - Transportation Advisory Commission (TAC)

Presenter: John Dorny, Transportation Engineer and Jay Przybyla, TAC member

6.6 REPORT - Employee Giving / Day of Caring

Presenter: Karina Eckern, City Events Manager

7. PERSONAL APPEARANCES – 15 MINUTES

Time has been set aside for the public to express their ideas, concerns, and comments on items not scheduled as public hearings on the Agenda. Those wishing to speak are encouraged to show respect for those who serve the city. Comments should focus on issues concerning the city. Those wishing to speak should have signed in before the beginning of the meeting. (Please limit your comments to 3 minutes or less.)

8. CONSENT ITEMS

8.1 APPROVAL OF MEETING MINUTES

August 20, 2024 Special Joint ASD Meeting and August 27, 2024 City Council Meeting

8.2 REAPPOINTMENT - Public Works Advisory Commission

Jim Michaelis

9. FINANCIAL INFORMATION

This item is for information purposes only. Find the financial statement in the City Council meeting packet.

9.1 Monthly Financial Statement - July 2024

10. CITY MANAGER INFORMATION ITEMS

This is an opportunity for the City Manager to provide information to the City Council. These items are for information and do not require action by the City Council.

11. ADJOURN

THE PUBLIC IS INVITED TO PARTICIPATE IN ALL CITY COUNCIL MEETINGS.

**If you need a special accommodation to participate in the City Council Meetings and Study Sessions, please call
the City Recorder's Office at least 3 working days prior to the meeting.
(Voice 801-229-7000)**

This agenda is also available on the City's webpage at orem.org



**CITY OF OREM
CITY COUNCIL
MEETING
SEPTEMBER 17, 2024**

REQUEST:	APPROVAL OF MEETING MINUTES
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:



**CITY OF OREM
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MEETING
SEPTEMBER 17, 2024**

REQUEST:	REAPPOINTMENT - Public Works Advisory Commission
APPLICANT:	
NOTICES:	
SITE INFORMATION:	
PREPARED BY:	

REQUEST:

BACKGROUND:

RECOMMENDATION:

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JULY 2024

Percent of Year Expired: 8%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes
10 GENERAL FUND								
Revenues	71,909,738	3,629,421	3,629,421			5%	5%	
Appr. Surplus - Prior Year	8,654,025	8,654,025	8,654,025			100%		
Std. Interfund Transactions	5,982,945	5,982,945	5,982,945			100%		
Total Resources	86,546,708	18,266,391	18,266,391		68,280,317	21%	32%	
Expenditures	86,546,708	12,866,049	12,866,049	2,631,466	71,049,193	18%	24%	
20 ROAD FUND								
Revenues	4,000,000							
Appr. Surplus - Prior Year	3,214,166	3,214,166	3,214,166			100%		
Total Resources	7,214,166	3,214,166	3,214,166		4,000,000	45%	45%	
Expenditures	7,214,166	326,735	326,735	916,297	5,971,134	17%	35%	1
21 CARE TAX FUND								
Revenues	3,300,000	17,941	17,941			1%		
Appr. Surplus - Prior Year	869,853	869,853	869,853			100%		
Total Resources	4,169,853	887,794	887,794		3,282,059	21%	43%	
Expenditures	4,169,853	968,106	968,106	152,093	3,049,654	27%	33%	
24 TRANSPORTATION SALES TAX FUND								
Revenues	4,425,000							
Appr. Surplus - Prior Year	1,109,162	1,109,162	1,109,162			100%		
Total Resources	5,534,162	1,109,162	1,109,162		4,425,000	20%	50%	
Expenditures	5,534,162	736,831	736,831	364,548	4,432,783	20%	35%	2
30 DEBT SERVICE FUND								
Revenues	7,050,438	555,065	555,065			8%	9%	
Total Resources	7,050,438	555,065	555,065		6,495,373	8%	9%	
Expenditures	7,050,438	46,218	46,218		7,004,220	1%	1%	
45 CIP FUND								
Revenues	460,450	93,683	93,683			20%	10%	
Appr. Surplus - Prior Year	23,532,031	23,532,031	23,532,031			100%		
Total Resources	23,992,481	23,625,714	23,625,714		366,767	98%	98%	
Expenditures	23,992,481	511,025	511,025	14,051,189	9,430,267	61%	4%	3
51 WATER FUND								
Revenues	19,645,573	3,294,805	3,294,805			17%	17%	
Appr. Surplus - Prior Year	28,943,098	28,943,098	28,943,098			100%		
Total Resources	48,588,671	32,237,903	32,237,903		16,350,768	66%	76%	
Expenditures	48,588,671	4,167,882	4,167,882	14,080,598	30,340,191	38%	57%	4
52 WATER RECLAMATION FUND								
Revenues	15,648,864	2,578,370	2,578,370			16%	8%	
Appr. Surplus - Prior Year	28,979,767	28,979,767	28,979,767			100%		
Total Resources	44,628,631	31,558,137	31,558,137		13,070,494	71%	69%	
Expenditures	44,628,631	2,588,226	2,588,226	8,033,953	34,006,452	24%	25%	
55 STORM WATER FUND								
Revenues	6,492,002	644,376	644,376			10%	11%	
Appr. Surplus - Prior Year	9,718,950	8,972,270	9,718,950			100%		
Total Resources	16,210,952	9,616,646	10,363,326		5,847,626	64%	65%	
Expenditures	16,210,952	1,441,469	1,441,469	2,874,537	11,894,946	27%	14%	5
56 RECREATION FUND								
Revenues	4,623,200	656,550	656,550			14%	14%	
Appr. Surplus - Prior Year	351,261	351,261	351,261			100%		
Total Resources	4,974,461	1,007,811	1,007,811		3,966,650	20%	17%	
Expenditures	4,974,461	811,494	811,494	310,370	3,852,597	23%	40%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JULY 2024

Percent of Year Expired: 8%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes
57 SOLID WASTE FUND								
Revenues	5,457,000	452,973	452,973			8%	8%	
Appr. Surplus - Prior Year	83,653	83,653	83,653			100%		
Total Resources	5,540,653	536,626	536,626		5,004,027	10%	11%	
Expenditures	5,540,653	658,918	658,918	18,784	4,862,951	12%	12%	
58 STREET LIGHTING FUND								
Revenues	1,278,500	123,298	123,298			10%	9%	
Appr. Surplus - Prior Year	325,634	325,634	325,634			100%		
Total Resources	1,604,134	448,932	448,932		1,155,202	28%	39%	
Expenditures	1,604,134	537,743	537,743	112,540	953,851	41%	59%	
61 FLEET MAINTENANCE FUND								
Appr. Surplus - Prior Year	104,686	104,686	104,686			100%		
Std. Interfund Transactions	1,085,000	1,085,000	1,085,000			100%		
Total Resources	1,189,686	1,189,686	1,189,686			100%	100%	
Expenditures	1,189,686	296,295	296,295	61,273	832,118	30%	30%	
62 PURCHASING/WAREHOUSING FUND								
Appr. Surplus - Prior Year	56,402	56,402	56,402			100%		
Std. Interfund Transactions	470,000	470,000	470,000			100%		
Total Resources	526,402	526,402	526,402			100%	100%	
Expenditures	526,402	146,918	146,918	3,848	375,636	29%	29%	
63 SELF INSURANCE FUND								
Revenues	2,515,000	71,573	71,573			3%	8%	
Appr. Surplus - Prior Year	20,748	20,748	20,748			100%		
Std. Interfund Transactions	1,715,000	1,715,000	1,715,000			100%		
Total Resources	4,250,748	1,807,321	1,807,321		2,443,427	43%	71%	
Expenditures	4,250,748	824,901	824,901	4,050	3,421,797	20%	21%	
64 INFORMATION TECH FUND								
Revenues	8,200	1,356	1,356			100%		
Appr. Surplus - Current Year	42,000	42,000	42,000			100%		
Appr. Surplus - Prior Year	442,137	442,137	442,137			100%		
Std. Interfund Transactions	3,410,000	3,410,000	3,410,000			100%		
Total Resources	3,902,337	3,895,493	3,895,493		6,844	100%	100%	
Expenditures	3,902,337	413,841	413,841	192,943	3,295,553	16%	12%	
65 FACILITIES MAINTENANCE FUND								
Appr. Surplus - Prior Year	27,751	27,751	27,751			100%		
Std. Interfund Transactions	2,018,164	2,018,164	2,018,164			100%		
Total Resources	2,045,915	2,045,915	2,045,915			100%	100%	
Expenditures	2,045,915	260,269	260,269	647,738	1,137,908	44%	40%	
74 CDBG FUND								
Revenues	742,646	1,469	1,469			0%	3%	
Appr. Surplus - Prior Year	115,984	115,984	115,984			100%		
Total Resources	858,630	117,453	117,453			14%	33%	
Expenditures	858,630	121,462	121,462	33,824	703,344	18%	16%	
CITY TOTAL RESOURCES	268,829,028	132,646,617	133,393,297		134,694,554	50%	57%	
CITY TOTAL EXPENDITURES	268,829,028	27,724,382	27,724,382	44,490,051	196,614,595	27%	29%	

CITY OF OREM
BUDGET REPORT FOR THE MONTH ENDED JULY 2024

Percent of Year Expired: 8%

Fund	Current Appropriation	Monthly Total	Year-To-Date Total	Encumbrances	Balance	% To Date FY 2025	% To Date FY 2024	Notes

NOTES TO THE BUDGET REPORT FOR THE MONTH ENDED JULY 2024

- 1) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances (\$916,297) being significantly lower than in the prior fiscal year (\$2,150,038) at this date in time. The majority of this change is due to encumbrances for micro-surfacing & street striping in the prior year while there were no such encumbrances in the current year.
- 2) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances (\$364,548) being significantly lower than in the prior fiscal year (\$1,906,643) at this date in time. The majority of this change is due to encumbrances for overlay & reconstruction projects in the prior year while there were no such encumbrances in the current year.
- 3) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$14,051,189) being significantly higher than in the prior fiscal year (\$1,280,464) at this date in time. The majority of this change is due to encumbrances for the new city center in the current year while a large portion of the encumbrances for this project were not in place yet at this time in the prior year.
- 4) The current year expenditures are lower in comparison to the prior year due to the current year encumbrances (\$14,080,598) being significantly lower than in the prior fiscal year (\$33,411,977) at this date in time. The majority of this change is due to encumbrances for bond projects in the prior year while the majority of these projects were completed and thus, there were no such encumbrances in the current year.
- 5) The current year expenditures are higher in comparison to the prior year due to the current year encumbrances (\$2,874,537) being significantly higher than in the prior fiscal year (\$848,991) at this date in time. The majority of this change is due to encumbrances for the 2000 S utilities project in the current year while no such project existed at this time in the prior year.

<p>Note: In earlier parts of a fiscal year, expenditures may be greater than the collected revenues in a fund. The City has accumulated sufficient reserves to service all obligations during such periods and does not need to issue tax anticipation notes or obtain funds in any similar manner. If you have questions about this report, please contact Brandon Nelson (229-7010).</p>
