Approved

Jun 12, 2024

South Sanpete School Board Meeting
39 S Main St
Manti, UT 84642

Open Meeting Start Time	3:30 PM
Open Meeting End Time	5:00 PM
Closed Meeting Start Time	5:01 PM
Closed Meeting End Time	5:10 PM
Meeting Adjourned	5:11 PM

The meeting was called to order at 3:30 PM by Board President David Warren.

Reverence: Kim Pickett

Patriotic Tribute: David Warren led the Board and those in attendance in the Pledge of Allegiance

Board Members Present: David Warren, Kim Pickett, Mark Olson, Loni Hammond

Connor Thompson was excused from the meeting

Others Present: Jake Hill, Ralph Squire, Leslie Taysom, Trevor Powell, Mark Anderson

RECOGNITION & ACHIEVEMENT

MHS Boys Soccer–Assistant Superintendent Trevor Powell congratulated the MHS Boys Soccer team on their second place finish at State.

Snow College Alumni President–Assistant Principal Melissa Judy was named as the Snow College Alumni President. Board Members commended Assistant Principal Judy for her efforts in the community.

Teen Center Additional Grants–Assistant Superintendent Trevor Powell presented information on the Teen Center Grants, noting that each school will receive an extra $40,000 in grant funding to support the development of these centers.

CITIZEN DIALOGUE

None

BUSINESS ITEMS

Minutes—The Minutes of the May 8, 2024, Regular Board Meeting were presented for approval. After discussion, Mark Olson moved to approve the minutes as written. Kim Pickett seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Warrants—Warrants #00028807- #00031514 for $1,256,406.39 were presented for approval. After discussion, Mark Olson moved to approve the warrants as presented. Loni Hammon seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Budget Report—Jake Hill, the Business Administrator, presented the Monthly Budget Report, which included a Year-To-Date Summary of Total Expenditures and Revenues, the Zions Bank Sweep Account, and the Utah Public Treasurers' Investment Fund. Business Administrator Hill mentioned that the District is on track for a healthy financial year. He also highlighted that the School Nutrition program is actively working on reducing their excess fund balance in accordance with state directives.

After discussion, Loni Hammond moved to approve the budget report as presented. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

ITEMS FROM BOARD MEMBERS

David Warren—Board President David Warren congratulated employees and students on another successful school year. He noted all the efforts from faculty, staff, and administration to educate and support students.

Mark Olson–Board Member Olson highlighted that it has been a great school year, emphasizing the many positive developments happening in the schools.

Loni Hammond–Board Member Hammond expressed his gratitude to fellow Board Members and District employees, noting that he has learned a lot from his participation on the Board so far.

REPORTS

Work Based Learning Report–CTE Director Mark Anderson presented a report on the efforts of the District's Work-Based Learning Program. He provided information on the CTE courses and programs available in the schools, the pathways linked to these courses, the integration of K-12 work-based learning, and secondary internships.

Transportation Mileage Report–Assistant Superintendent Trevor Powell presented the annual Transportation Mileage Report, which outlines the mileage for each bus and fleet vehicle the District owns.

Audit Committee Report–Business Administrator Jake Hill presented the Audit Committee Report, noting their discussion on the Annual Financial Report. He also reported that the school level reviews in June have been completed for the year.

Summer Projects Update–Business Administrator Jake Hill presented updates on the summer projects going on in the District. These projects include, EMS parking lot project, Teen Centers, HVAC units and roofing projects at MHS.

Child Nutrition Report–Superintendent Ralph Squire presented the Child Nutrition Report outlining the number of meals and efforts of the nutrition employees. Board Members commended Nutrition Specialist Delene Coates and all the nutrition staff for their efforts.

Elementary Reading Report–Superintendent Ralph Squire presented information on the reading achievement of students in elementary schools throughout the District.

INFORMATION

USBE AI Framework/School AI–Superintendent Ralph Squire presented the USBE AI framework for incorporating AI in education. He also noted that the District has partnered with School AI to address its AI needs within this educational framework.

Parent Guidance Summer Report–Superintendent Ralph Squire presented information on the Parent Guidance support for families in the District throughout the summer.

CUA Graduation–Superintendent Ralph Squire reminded Board Members that the CUA graduation is scheduled for June 18th at 9:00 AM.

ACTION ITEMS

150 Mile/Overnight Requests—Superintendent Ralph Squire presented the following 150 Mile/Overnight Travel request:

School	**Sport/Program**	**Date(s)**	**Destination**	**Reason**	**Travel**
GVHS	Football	8/23/24	White Pine, NV	Game	Bus/Sub
GVHS	FFA	10/21-25	Indianapolis	National	Sub/Flights
MHS	Boys Golf	7/16-7/17	Utah County	Practices	Sub
MHS	Girls Tennis	8/23-8/24	St George	Tournament	Sub

After discussion, Kim Pickett moved to approve the 150/Overnight Trip as presented, with the condition that District vehicles/buses will not be used for the GVHS Football Game in Nevada. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Policies—

Superintendent Ralph Squire presented the following new Policy for approval:

- *JK Health Requirements and Services*

After discussion, Loni Hammond moved to approve Policy JK with one noted correction. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

MHS CTE Shops–Superintendent Ralph Squire presented additional information on a proposal to explore a bid for MHS CTE Shop and Wrestling Room additions.

After discussion, Kim Pickett moved to approve the process of preparing a bid for MHS CTE Shops and Wrestling room projects. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Vehicle Purchase–Superintendent Ralph Squire presented a proposal for approval to purchase a vehicle for the Technology Department to replace an aging vehicle.

After discussion, Kim Pickett moved to approve the purchase of a fleet vehicle to be ratified at the next Board Meeting. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Budget & Certified Tax Rate Approvals–Business Administrator Jake Hill presented the Final FY24 Budget, the Tentative FY25 Budget, and proposed Certified Tax Rates. Business Administrator Hill summarized the budget process and provided an explanation of different funds, the debt schedule, and process for submitting budgets to all required entities.

After discussion, Kim Pickett moved to approve the Final FY24 Budget, the Tentative FY25 Budget, and proposed Certified Tax Rates. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Negotiations FY25–Business Administrator Jake Hill presented the negotiations summary for FY25.

After discussion, Mark Olson moved to approve the FY25 Negotiations as presented. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Motion for Closed Meeting—Loni Hammond moved to adjourn into Closed Session at 5:00 PM to discuss items outlined in Utah Code, Section 52-4-5. The items were: the character and professional competence of several employees. Mark Olson seconded the motion. A vote was taken, and the following Board Members voted in favor: Kim Pickett, Mark Olson, David Warren, Loni Hammond. Motion passed.

The following items were discussed in Closed Session: the character and professional competence of several employees. Mark Olson moved to adjourn from Closed Session at 5:10 PM. Loni Hammond seconded the motion. A vote was taken, and the following Board Members voted aye: Kim Pickett, David Warren, Loni Hammond, and Mark Olson. Motion passed.

Hire Recommendations—Loni Hammond moved to approve the following individuals for employment.

1. **New Teacher Recommendations**
   a. Suzanne Cook — Math Teacher — CUA
   b. Jaime Clement — 3rd Grade Teacher — MES
   c. Tessa Whitaker — Band Teacher — GVHS/GVMS

2. **Para-educator Recommendations**
   a. Leslie Christensen — TSSA — GVMS
   b. Stacey Jackson — Teen Center Grant — GVMS

3. **Transfer Recommendations**
   a. None

4. **Other Hire Recommendations**
   a. Tala Taulapapa — Student Custodian — MHS
   b. Jaxon Christenson — Soccer Coach — GVHS
   c. Karson Ward — Student Custodian — MES
   d. Kane Christiansen — Student Custodian — EMS

5. **Resignations/Retirement**

a.	Matt Weidner	Band Teacher	Resignation	GVHS/GVMS
b.	Kyle Crouch	P.E. Teacher	Resignation	EMS

Kim Pickett seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Superintendent & Business Administrator Contracts—Kim Pickett moved to approve the Superintendent & Business Administrator contracts. Mark Olson seconded the motion. A vote was taken, and all voted in favor. Motion passed.

Adjourn
Mark Olson moved to adjourn the South Sanpete School Board Meeting. Loni Hammond seconded the motion. A vote was taken, and all voted in favor. Motion passed.

The next regularly scheduled Board Meeting will be held Wednesday, August 14, 2024, at 3:30 PM.

Meeting adjourned at 5:11 PM.

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President

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Business Administrator